



**Sun Valley General Improvement District
Board Meeting Minutes of
February 14, 2019**

Board Members Present: confidential

Sandra Ainsworth	Chair
Susan Severt	Vice Chair
Garth Elliott	Secretary
Carmen Ortiz	Treasurer
Joseph Barstow	Trustee

Board Members Not Present:

Staff Present:

Jon Combs	SVGID, General Manager
Chris Melton	SVGID, Public Works Director
Jennifer Merritt	SVGID, Administrative Assistant
Maddy Shipman	SVGID, Legal Counsel

Other Members Present:

Linda Elliott	Audience
Michael Rider	Audience
Glenda Walls	Audience
Christi Cakiroglu	Keep Truckee Meadows Beautiful
Kara Housby	Keep Truckee Meadows Beautiful

The meeting of the Sun Valley General Improvement District was called to order by Chairperson Ainsworth at 6:03 pm in the Sun Valley District Administrative Building, 5000 Sun Valley Blvd., Sun Valley, NV.

Item# 1. Roll call and determination of a quorum.

Board members present; Chairperson Ainsworth, Vice Chair Severt, Secretary Elliott, Treasurer Ortiz and Trustee Barstow. A quorum was present.

Item# 2. Pledge of Allegiance.

Led by Trustee Barstow

Item# 3. Public comments for items not on the agenda.

None

Item# 4. Motion to approve the agenda.

Vice Chair Severt made a motion to approve the agenda. Trustee Barstow seconded the motion. The motion carried by the following: Yea, Treasurer Ortiz, Trustee Barstow, Vice Chair Severt and Chairperson Ainsworth. Nay, Secretary Elliott (objected strongly with anything related to Waste Management being presented)

Item# 5. Certify posting of the agenda.

Ms. Merritt certified posting of the agenda.

Item# 6. Trustee/Manager's announcements, request for information, and statements relating to items not on the agenda.

Mr. Combs reported Western Regional Water Commission February 20, 2019 board meeting has been canceled. He believes there will be a joint meeting with Western Regional Water Commission and Northern Nevada Water Planning Commission March 20, 2019. He also reported the District office will be closed Monday, February 18, 2019 in observance of President's Day.

Chairperson Ainsworth reported she attended the Debt Management Meeting to participate in the tie-breaker for the general improvement district representative seat. She stated Incline Village General Improvement District won the tie-breaker and will be the representative for the two year term.

Item# 7. Discussion and action to approve accounts payable and customer refunds for February 14, 2019.

Treasurer Ortiz gave a brief report of the accounts payable for February 14, 2019.

Treasurer Ortiz made a motion to approve the accounts payable for February 14, 2019 in the total amount of \$345,784.66. Trustee Barstow seconded the motion. After discussion the motion carried unanimously.

Treasurer Ortiz gave a brief report of the customer refunds for February 14, 2019.

Treasurer Ortiz made a motion to approve customer refunds for February 14, 2019 in the total amount of \$2,297.74. Chairperson Ainsworth seconded the motion. The motion carried unanimously.

There were no public comments.

Item# 8. Discussion and action to approve Board Meeting Minutes of January 24, 2019.

Treasurer Ortiz made a motion to approve the Board Meeting Minutes of January 24, 2019 as submitted. Vice Chair Severt seconded the motion. The motion carried unanimously.

There were no public comments.

Item# 9. Presentation by Keep Truckee Meadows Beautiful regarding the Waste Characterization Study Results.

Secretary Elliott reported he is strongly against any reports that are regarding Waste Management. He stated he attended every Washoe County Commission meeting during the negotiations regarding single stream recycling with Waste Management. He stated the Commissioners and the public were held hostage by Waste Management.

Christi Cakiroglu with Keep Truckee Meadows Beautiful gave a brief presentation regarding the Waste Characterization Study. Ms. Cakiroglu reported Washoe County Health District conducted a solid waste composition and characteristics analysis to identify, quantify and characterize material types received for disposal at the Washoe County transfer stations. The waste generation categories specifically identified and sampled as part of the study included residential, commercial, self-hauled waste, industrial, and construction and demolition materials. The study randomly selected samples and each load was divided into a 16-cell grid. A randomizer tool was used to assign a primary and alternative cell for sampling. A large majority of the waste material is green waste; these materials can be diverted from the landfill and be used for composting. She stated data results from the study show that more than half of the materials being disposed of at the transfer station are reusable materials and could be processed into other usable material. Ms. Cakiroglu reported the MSW sampling study highlights reflect an extraordinary amount of organic materials (55%) generated from the seven organics sub-categories. A considerable amount of clean, dry, recoverable fiber (paper) that could be targeted for recycling collection programs and marketed on post-consumer recycling markets. Notable amounts of PET plastic, glass, aluminum, and mixed-ferrous metal are available for source-separation, recovery and sale. Self-Haul sampling study reflects, for the purpose of recycling and reuse, material is rich in both inert and organic materials, at 13% and 58%, respectively. Inert materials may be process and reused as aggregate, road base, erosion control, and other uses. Organic materials can be separated and composted, or used as feedstock in renewable energy processes. Construction and Demolition sampling study reflected high percentages of inert and organic materials as to be expected. Inert materials yielded 31% and organic materials yielded 37%, mostly yard waste and clean wood.

Ms. Cakiroglu reported on the studies recommendations. Based on the study, there is a relatively low percentage of traditional recyclable materials being diverted from the waste stream by participation in local recycling collection and salvage opportunities. Washoe County should initiate an educational promotional program to recycle smarter to improve upon the recovery and recycling of PET plastics, aluminum containers, glass containers and mixed ferrous metals. Washoe County should also allow businesses to apply for a variance to divert organic waste from the landfill and use it for an alternate use. Organic material is typically low-value and present costly challenges for source-separation, collection and processing. Washoe County "waste" could be delivered to the Fulcrum Bio-Energy renewable energy plant in Mustang for the production of jet fuel, once the facility is completed. Washoe County can help support and sustain the renewable energy operation by developing policies that would assure the availability of high-organics, low-moisture MSW for renewable energy process. Develop programs to encourage the separation and collection of high-moisture content food-waste for the creation of animal-feed and/or organic compost.

Chairperson Ainsworth stated she believes the public wants to do the right thing and recycle items in a beneficial manner, however Waste Management controls who and how materials can be recycled and/or disposed of.

Secretary Elliott stated during the Washoe County Commission meetings, Waste Management had assured the Commissioners that single stream recycling would fix all of our problems. Waste Management is holding Washoe County hostage by not allowing for other counties or cities to open their own landfills. Waste Management should be held accountable for any and all single stream recycling issues as part of their current Franchise Agreements.

Treasurer Ortiz inquired who could authorize willing companies to use the organic materials to create composting.

Ms. Cakiroglu responded she sees diverting organic materials as a business opportunity for community members. She believes that Washoe County Health Department would be the agency that could authorize variances for diverting recyclable material.

Vice Chair Severt stated there are a lot of road blocks regarding identifying what materials ultimately can be diverted from the landfill and processed for an alternate use. She appreciated the study; it could be used as a base line for Washoe County Commissioners and Health Department in the future. She also stated the cost to take large amounts of yard waste is cost prohibited at the transfer station and landfill, it deters the public from doing the right thing and resorting to illegal dumping in our open space.

Ms. Cakiroglu responded based on the yard materials found in the open space during the annual cleanup day events, it is commercial businesses dumping yard waste based on the volume. She reminded the public they can call 329-DUMP to report illegal dumping.

The Board thanked Ms. Cakiroglu for her presentation.

There were no public comments.

Item# 10. Discussion and possible action to approve sending up to 2 employees and Board of Trustees to the Nevada Recreation and Parks Society Annual Conference scheduled for April 8, 2019 thru April 11, 2019 in Lake Tahoe, NV.

Mr. Melton requested permission to send up to two employees and any board members to the upcoming Nevada Recreation and Parks Society Annual Conference April 8, 2019 thru April 11, 2019 in Lake Tahoe. He gave a break down on conference cost for registration, including potential travel expense for full registration.

Secretary Elliott stated he does not see the benefit in the conference based on prior conference material that targeted park and administration. He strongly believes that the District needs to focus on promoting the parks and pool. He requested that anyone who does attend the conference share the information with the board.

Mr. Melton stated he knows there might be an opportunity at the conference to learn about grant opportunities for future park projects. Having the opportunity to apply and be approved for a grant would greatly benefit the District's Recreation Budget.

Vice Chair Severt stated she attended the conference and found it very informative. The Conference also offers the Aquatic Risk Management training, free to Pool/Pact members. This is extremely valuable to the District, staying up to date with aquatic rules, safety and risk management concerns related to pools. The LEAD Institute session is an additional cost, but that is the session that will provide information regarding grants, promoting parks and other business strategies to help generate revenue.

Treasurer Ortiz stated she is very interested in attending the conference with a full registration. She is also interested in attending the LEAD Institute program.

Mr. Combs reported the conference schedule has not been published yet, based on the schedule staff is recommending one full registration for Mr. Lacow and one day registration

for the other employee, to be determined.

After some discussion Vice Chair Severt made a motion to approve up to two employees to attend the Nevada Recreation and Parks Society Conference April 2019 as presented by staff, including sending Treasurer Ortiz to the full conference and registering for the LEAD Institute session. Treasurer Ortiz seconded the motion. The motion carried unanimously.

There were no public comments.

Item# 11. Review and possible action to approve suggested articles for the upcoming 2019 spring newsletter.

Ms. Merritt provided a copy of Nancy Eklof's report of suggested article ideas for the upcoming spring newsletter. Ms. Merritt reported the articles include: Save the Date for the Dive Into Summer Event, Lifeguard Recruitment, No Smoking in the Parks, Pool Opening, Park Programs, Water Conservation, Active Construction and important dates. The newsletter is scheduled to be distributed the first of April.

Vice Chair Severt suggested highlighting each park over a period of time in the newsletters; potentially starting with Gepford Park to help promote Cal Ripken.

After further discussion Treasurer Ortiz made a motion to accept the proposed article ideas including highlighting the parks. Chairperson Ainsworth seconded the motion. The motion carried unanimously.

There were no public comments.

Item# 12. 2019 Legislative Session update with possible direction to staff.

Ms. Shipman reported Holland and Hart is doing a great job tracking all of the identified BDR's that potentially could affect the District. She stated that Holland and Hart provided a report only reflecting the BDR's that has become a Bill. The report gives a description and Bill Summary for review and consideration to continue tracking or delete from the list. Ms. Shipman commented on SB 10; Revises provision governing compensation of Board of Trustees of General Improvement District's sponsored by Nevada League of Cities. This bill increases the amount a member of a board of trustees of a general improvement district may be compensated from \$6,000 to \$9,000. This bill also increases the amount a member of a board of trustees of general improvement district that is granted certain powers may be compensated from \$9,000 to \$12,000. The bill additionally defines "compensation" as salary or wages. Ms. Shipman stated the concern by various senators during the hearing was whether or not PERS should be included with compensation. Additional testimony was heard, Mr. Reed with Gardnerville Rancho's General Improvement District was in support of the bill. Ms. Walker with Holland and Hart, the District's lobbyist, spoke on our behalf in support of the bill. Mr. Katz's, an Incline Village resident, was in opposition of the bill as written. After further discussion, the Senate Government Affairs Committee was going to research the matter further and bring it back for an additional hearing.

Item# 13. Legal report by Maddy Shipman.

Ms. Shipman gave a brief report regarding Incline Village General Improvement District Open Meeting Law Violation. The Attorney General's determination of the violation is being appealed by Incline Village General Improvement District to the District Court.

Item# 14. Field report by Chris Melton.

Mr. Melton reported on the following items;

- Middle School Project 3 Update – All work related to the Sidehill Tank Altitude Valve is 100% complete and in service. Contractors are finishing work inside the JT Tank and outside work will be dependent on weather.
- The District is waiting on the permit approval from Washoe County regarding the installation of an office generator.

Item# 15. Manager's report by Jon Combs.

Mr. Combs reported on the following items;

- He reported staff will begin working on the 2019/2020 budget for presentation and adoption of the Tentative Budget in April followed by adoption of the Final Budget in May.
- He reported the playground repair costs are almost half of what it would cost to replace the entire playground. He stated staff is considering using the CTAX to be used to replace the playground equipment at Gepford Park.

Item# 16. Public Comments.

Mr. Rider commented Cal Ripken's Opening Ceremony is scheduled for April 13, 2019 weather permitting. Cal Ripken's registration is open for both youth and prep baseball. He stated the league has not been able to assess the fields due to weather. Once a field assessment has been accomplished, he will give a report to the District.

Item# 17. Board Comments.

Secretary Elliott expressed his dissatisfaction with the Board when he brought up for consideration an increase to the board of trustees compensation two years ago, no one was in favor. The District Board has a double standard when it comes to raises; the Board is always in favor of approving raises for the employees. He stated it will be thirteen years before the board of trustees will get the opportunity of getting a cost of living raise. He stated he is an active trustee following up with customers concerns in addition to attending board meetings.

Vice Chair Severt thanked Mr. Melton for arranging a site visit at JT Tank so she could see the work performed inside the tank. She also stated attending the Nevada Recreation and Parks Society is a good opportunity to network with agencies, especially if the District is looking to purchase new playground equipment.

Item# 18. Future Agenda Items.

Mr. Combs reported the following items will be on the next agenda;

- Request from Girl Scouts for the Use of the Neighborhood Center for meetings
- Review of 2019 Recreation/Event Calendar
- Review and consideration to adopt a new position known as the Recreation Coordinator
- Legislative update; review of BDR List

Secretary Elliott requested a report on damages at Gepford Park and potential security issues.

Item# 19. Adjournment.

Trustee Barstow made a motion to adjourn at 7:08 pm. Treasurer Ortiz seconded the motion. The motion carried unanimously.

Approved by the SVGID Board of Trustees on February 28, 2019.

Minutes Prepared by:
Jennifer Merritt, Administrative Assistant