



**Sun Valley General Improvement District
Board Meeting Minutes of
March 09, 2023**

Board Members Present:

Susan Severt	Chairperson
Michael Rider	Vice Chair
Joseph Barstow	Secretary
Mark Neumann	Treasurer

Board Members Not Present:

Carmen Ortiz	Trustee
--------------	---------

Staff Present:

Chris Melton	SVGID, General Manager
Brad Baeckel	SVGID, Public Works Director
Erin Dowling	SVGID, Customer Service Supervisor
Jennifer Merritt	SVGID, Administrative Assistant
Maddy Shipman	SVGID, Legal Counsel

Other Members Present:

Tammy Price	Public
Mike Revity	Public
Blake Smith	5 Ridges Development
Seth Padovan	Padovan Consulting
Andrea Cantlon	LP Insurance
John Spears	Edward Jones
Kelly Glenn	Roo Co.
Mariluz Garcia	Washoe County Commissioner

The meeting of the Sun Valley General Improvement District was called to order by Chairperson Severt at 6:00 pm in the Sun Valley District Administrative Building, 5000 Sun Valley Blvd., Sun Valley, NV.

- Item# 1. Roll call and determination of a quorum.**
Board members present; Chairperson Severt, Vice Chair Rider, Secretary Barstow, and Treasurer Neumann. A quorum was present.
- Item# 2. Pledge of Allegiance.**
Led by Treasurer Neumann

Item# 3. Public comments for items not on the agenda.

None

Item# 4. Motion to approve the agenda.

Vice Chair Rider made a motion to approve the agenda. Treasurer Neumann seconded the motion. The motion carried unanimously.

There were no public comments.

Item# 5. Certify posting of the agenda.

Ms. Merritt certified posting of the agenda.

Item# 6. Trustee/Manager's announcements, request for information, and statements relating to items not on the agenda.

Mr. Melton announced the Nevada Rural Water Association Conference is March 14th thru March 16th, 2023 at the Nugget Casino. Sun Valley Citizen Advisory Board next meeting is April 1, 2023 at 10 am at Hobeys Casino. Community Service Agency is hosting the annual Sun Valley Easter Egg Hunt Saturday, April 8, 2023 at the Sun Valley Community Park at 11 am.

Vice Chair Rider announced Sun Valley Cal Ripken/Babe Ruth spring season is in progress weather pending. He is hoping for a representative to attend an upcoming meeting to provide a final schedule of events.

Item# 7. Discussion and action to approve account payables for February 23, 2023.

Treasurer Neumann gave a brief report of the account payables, customer refunds and payroll for February 23, 2023.

Treasurer Neumann made a motion to approve the account payables for February 23, 2023 in the total amount of \$440,756.95. Secretary Barstow seconded the motion. After discussion the motion carried unanimously.

There were no public comments.

Item# 8. Discussion and action to approve account payables for March 09, 2023.

Treasurer Neumann gave a brief report of the account payables, customer refunds and payroll for March 09, 2023.

Treasurer Neumann made a motion to approve the account payables for March 09, 2023 in the total amount of \$215,846.96. Vice Chair Rider seconded the motion. After discussion the motion carried unanimously.

There were no public comments.

Item# 9. Discussion and action to approve board meeting minutes of February 09, 2023.

Vice Chair Rider made a motion to approve the Sun Valley General Improvement District Board Meeting Minutes of February 09, 2023 as submitted. Treasurer Neumann seconded the motion. The motion carried unanimously.

There were no public comments.

Item# 10. Request by District customer, Tammy Price, for reimbursement of fees paid by customer to Fidelity National Home Warranty and Jet Plumbing for leak detection.

Ms. Price reported she called the District's office on January 30, 2023 to report a potential leak after receiving her bill and noticing her usage increased. She was advised by Ms. Dowling that the District could perform a leak check at the meter free of charge, if a leak is detected that it is the responsibility of the homeowner to repair. She was also advised that if there was a leak that she could fill out a Winter Evaluation Request once the leak was repaired to determine if she was eligible for sewer consumption credit. A service technician performed a leak check same day and a leak was detected. The service technician who performed the leak check reported the results to her husband; leak results was 9/10ths of a gallon every 5 minutes. Ms. Price followed up with her home warranty, Fidelity National Home Warranty, to request a plumber to locate and repair the leak. Jet Plumbing performed a leak check on her property on February 8, 2023 and advised her the leak was in the meter pit. A District service technician was dispatched immediately to perform another leak check and confirm the findings, this time the service technician, different from the first service technician, thought the leak was on the District side due to water in the meter pit. The District returned and repaired the leak the following day. Ms. Price stated she is requesting a refund of \$410.00 for the expenses she had to pay for a leak that could have been fixed on January 30, 2023.

Ms. Dowling reported the events that Ms. Price reported are correct. The District performed a leak check at her property on January 30, 2023 and a leak was detected. The service technician who performed the leak reported to the husband he did not see any water in the meter box; with wet and snowy conditions can make it difficult to determine the source of the leak. When Ms. Dowling spoke with Ms. Price again on February 8, 2023 to address her frustrations having to hire a plumber and having the District come out again; Ms. Dowling reported that over a week time frame, it was possible the leak got larger over time, creating visible water in the pit. Due to the time of day when the District was dispatched to perform a second leak check on February 8th, the District returned the following day to perform the repairs in the meter pit. Ms. Dowling explained that it was reported in error that the leak was on the District's side of the meter. If the leak was on the District's side, it would not register on the meter, because the leak was on the customer side of the meter, it was recorded on the meter, in return this is why Ms. Price inquired about her consumption. The District responded on both occasions promptly to Ms. Price's requests and was able to issue a sewer credit in the total amount of \$59.49.

Mr. Baeckel reported the District performs all repairs in the meter pit, even if the leak is on the customers side, as a courtesy to prevent additional damages to the meter and/or pit that could result in additional costly repairs.

Additional discussion ensued regarding how leaks are determined, if its either the District's responsibility or the customer's responsibility. Mr. Melton reported how the error was made determining what side of the meter the leak was on. The first leak check was performed by an experienced District service technician and the second leak check was performed by an entry level service technician that is still learning all the process and procedures. Management understands why the second service technician would think the leak was on the District side because of the water in the meter pit. However, when water is registered on the meter, it is water passed through the meter indicating the leak is on the customer side.

Treasurer Neumann inquired if the credit issued would be for the whole year.

Ms. Dowling responded Ms. Price completed a Winter Evaluation Request once the leak was fixed. The evaluation records the days of the leak for the District to re-evaluate Ms. Price's winter sewer period in determining what her sewer consumption max will be set for the year. Based on the information provided the leak was found on Ms. Price property indicated the water never entered the sewer and the District was able to issue Ms. Price a sewer credit. Due to the timing of the first leak check and the second leak check, two billing cycles had occurred. The District was able to issue a \$38.52 sewer credit of the \$51.89 sewer consumption charges on Ms. Price's January 26, 2023 bill. The District was able to issue an additional \$20.97 sewer credit of the \$34.34 sewer consumption charges on Ms. Price's February 24, 2023 bill, giving her a total sewer credit of \$59.49. The District cannot credit back any charges for water that passed through the meter even if it is not put to beneficial use.

After further discussion, Vice Chair Rider made a motion to grant Ms. Price's request and issue a partial refund of \$200.00 for expenses incurred by the customer due to the error's made by District staff reporting of the leak checks. Treasurer Neumann seconded the motion. The motion carried unanimously.

There were no public comments.

Item# 11. Request from 5 Ridges for the consideration to approve acceptant of a Utility Bond in the amount of \$2,668,840.00 as a promise of payment for construction of 5 Ridges Improvement Project 3 Highland Ranch Parkway T-Main; if approved authorize execution of provided Bond Agreement.

Mr. Smith with 5 Ridges Development Company stated he is the developer for the new development project on Highland Ranch Parkway known as 5 Ridges. 5 Ridges Development is a master plan community consisting of 1,200 residential homes. The project is zoned for City of Sparks however, Sun Valley General Improvement District is the water purveyor for the development. A preliminary study was performed by Shaw Engineering identifying various water projects and improvements required to serve the new development. Shaw Engineering has prioritized the various projects in phases. One of the identified improvement projects is known as Project #3 Highland T-Main. This new T-Main is required for redundancy and includes a 12 inch and 16 inch main that travels from Summer Court east along Highland Ranch Parkway to Phase 1 Village 1B (6,500 LF) be completed prior to such time Certificates of Occupancy for two hundred fifty (250) residences within the Project have been issued. Mr. Smith reported City of Sparks considers occupancy at the time of filing final map. It could be months, and in some cases years, before a single home is constructed after filing a final map. He is requesting to satisfy the City of Sparks, Washoe County Health Department and the District by providing a Utility Bond as a promise of payment in the amount of \$2,668,840.00 for the construction of the Project #3 Highland redundancy T-Main. He reported he has met with Mr. Melton to come up with a mutual agreement setting parameters in place related to the Utility Bond and the project. It has been agreed by both parties that 5 Ridges Development is required to commence construction of the T-Main not later than the date of issuance of the 150th Certificates of Occupancy and the project must be completed by the issuance of the 250th Certificates of Occupancy.

Mr. Melton reported the Agreement has safe guards for the District that supports the Utility Bond. As reported, 5 Ridges Development is required to commence constructions of the T-Main not later than the date of issuance of the 150th Certificates of Occupancy and the project must be completed by the issuance of the 250th Certificates of Occupancy. If the project is not completed by the issuance of the 250th Certificate of Occupancy, the District will pause on installation of any water meters beyond the 250 homes until the project is complete. The other safeguard the District requested was annual review of the bond to determine if the bond amount should be adjusted based on current Shaw Engineering estimates. He stated management is recommending approval of 5 Ridges Development Company request of Utility Bond in the amount of \$2,668,840.00 for the Project #3 Highland redundancy T-Main.

Chairperson Severt reported the Board of Trustees has a fiduciary responsibility to the rate payers and make sure that development pays for development. She appreciates the agreement terms that have been established to support the Utility Bond.

Vice Chair Rider made a motion to accept 5 Ridges Development Company request to provide Sun Valley General Improvement District a Utility Bond in the amount of \$2,668,840.00 as a promise of payment for the construction of Project #3 Highland redundancy T-Main, and authorize execution of the Utility Bond Agreement as written. Treasurer Neumann seconded the motion. The motion carried unanimously.

There were no public comments.

Item# 12. Presentation by John Spears with Edward Jones regarding Sun Valley General Improvement District investments.

Mr. Spears with Edward Jones gave a brief update on the District's investments. He reported he oversees the District's investments and assists District staff as needed; he reminded the Board that U.S. Bank is the District's investments custodian. He reported all transactions are internal with US Bank and District staff; Edward Jones does not have authorization to remove funds from the District's US Bank account. Currently only the General Manager and the District's Accountant are authorized to make adjustments to the District's investments with recommendations by Mr. Spears. He provided an At-A-Glance report that provides the current rates that are offered by Edward Jones as of March 8, 2023, and a financial report showing the District's Investment Details as of February 28, 2023. He was happy to report since the last presentation investment rates have increased giving the District the opportunity to earn a profit from its invested CD's. He proceeded with giving a brief breakdown of the District's Investment Details explaining the summaries of the market value, income, assets, transactions and bonds/CD's. He reported the District's total investment assets value as of February 28, 2023 is \$3,232,533.90.

The Board thanked Mr. Spears for his presentation.

There were no public comments.

Item# 13. Review and action to approve 2023 spring District newsletter.

Ms. Kelly with Roo Co provided a copy of the final draft of the 2023 spring newsletter. The newsletter is scheduled to be distributed with the District's April billing cycles.

Audience member Mr. Revery commented he noticed the Easter Egg Hunt event is not in the newsletter and inquired if it could be added.

Ms. Dowling responded the Easter Egg Hunt is scheduled for Saturday, April 8th; the event will have already taken place prior to the District customers receiving the newsletter. Staff will promote the event through other media platforms.

After further discussion, Secretary Barstow made a motion to approve the District 2023 spring newsletter as provided. Treasurer Neumann seconded the motion. The motion carried unanimously.

Item# 14. Discussion and action to approve CliftonLarsonAllen, LLP as the Sun Valley General Improvement District auditor for the fiscal year ending June 30, 2023.

Mr. Melton reported staff is requesting approval to designate CliftonLarsonAllen, LLP as the District's auditor. He provided a copy of CliftonLarsonAllen, LLP proposal to perform the District's audit for fiscal year 2022/2023 ending June 30, 2023. CliftonLarsonAllen, LLP proposal is for the total amount of \$38,500.00; this fee includes professional fees, out-of-pocket expenses such as travel, internal and administrative charges, and a technology and client support fee.

Additional discussion ensued regarding the 5% technology fee. Mr. Melton reported CliftonLarsonAllen is located in California, a lot of the audit is performed electronically and transfer of files through secured server.

Vice Chair Rider made a motion to approve CliftonLarsonAllen, LLP to perform the District's audit for fiscal year ending June 30, 2023. Chairperson Severt seconded the motion. The motion carried unanimously.

There were no public comments.

Item# 15. Review and discussion to approve Western Electric's proposal for a not to exceed amount of \$42,000.00 to retrofit existing outdoor lighting and install four new park lights at Gepford Park.

Mr. Baeckel reported staff is requesting to have new lighting installed at Gepford Park. The scope of work includes installing four new light poles with energy efficient LED heads near the baseball fields and storage building, as well as, retrofit the existing snack shack lights to a brighter LED fixture. He reported Gepford Park is not well lit and the District would like to provide additional lighting at the park for the safety of the park patrons and to discourage vandalism at the park. Mr. Baeckel provided a proposal from Western Electric for review and consideration. He reported Western Electric is the same contractor that recently performed the lighting retrofit at Sun Valley Community Park. Staff is requesting approval of Western Electric's proposal with a not to exceed amount of \$42,000.00; this should account for labor, materials, and any additional cost obtaining permits or other unforeseen expenses. This project would be funded by the Washoe County ARPA sub-grant.

Vice Chair Rider inquired if the new light poles would be equipped to install security cameras in the future.

Mr. Melton responded with the installation of the new light poles will provide a power source for future security cameras. He stated Mr. Baeckel will work with the contractor regarding this at the time of installation.

Treasurer Neumann made a motion to approve Western Electric's proposal with a not to exceed amount of \$42,000.00 for new lights at Gepford Park as presented by staff. Vice Chair Rider seconded the motion. The motion carried unanimously.

There were no public comments.

Item# 16. Discussion and possible action to approve request to purchase a new Dump Truck for a not to exceed amount of \$155,000.00 for field department.

Mr. Baeckel reported staff is requesting approval to purchase a new dump truck for the field department. The District's existing Ford F700 dump truck was purchased in 1994 and is used for repairs and maintenance hauling excavation materials, various cleanup efforts, including the Keep Truckee Meadows Beautiful Great Community Cleanup Event. This truck has received a lot of wear-and-tear over the past years and is in need of replacement with something more reliable and durable. Mr. Baeckel provided two proposals for review and consideration. Staff is requesting approval of Silver State International's proposal with a not to exceed amount of \$155,000.00 for the purchase of a 2024 International MV607 dump truck. He stated if approved, the purchase would be expensed within the District's 2023/2024 budget from the District's Acquisition Fund.

Vice Chair Rider inquired if the District will be trading in the existing dump truck for a credit to be used towards the new dump truck.

Mr. Baeckel responded the District will put the existing dump truck in an auction once the new truck has been received. Any money received from the existing truck will be put towards the Acquisition Fund to help offset the purchase.

Secretary Barstow and Treasurer Neumann inquired what kind of dump truck is staff looking at and is it comparable to the existing dump truck.

Mr. Baeckel responded the new dump truck staff is requesting to purchase is an International, it a little bigger than the District's existing dump truck. The bed capacity is a little larger allowing the transport more materials if needed. It is also has a tow package to allow the District to tow a trailer hauling one of its backhoes; this is a more efficient when setting up for larger projects.

After further discussion, Vice Chair Rider made a motion to approve Silver State International's proposal with staff's request for a not to exceed amount of \$155,000.00 as presented. Chairperson Severt seconded the motion. The motion carried unanimously.

There were no public comments.

Item# 17. Discussion and possible action to approve proposal for District office lobby new counter and payment stations with the installation of safety glass.

Mr. Melton reported staff is requesting approval of construction of a new counter and payment stations with the installation of safety glass for the District's front office lobby. This project would ensure the safety and security of District employees. He provided for review

and consideration two proposals. The scope of work would include installing safety glass with paper passthrough, electrical chase and plugs for each workstation, rearranging existing desks, and install new cabinets and front counter. Mr. Melton reported staff is requesting approval of Ironclad Builders proposal in the amount of \$60,286.00. He reported Ironclad Builders is the contractor that constructed the new offices for the accounting department and the administrative assistant, they were good to work with and provide quality work. This project has been identified in the District's approved 2022/2023 budget and will be paid from the Acquisition Fund. If approved, construction would commence early May, depending on materials and scheduling.

Additional discussion ensued regarding the office lobby remaining open during construction. Mr. Melton reported some of the construction will take place in the evening and weekends to help reduce disruptions.

After further discussion, Vice Chair made a motion to approve Ironclad Builders proposal for the total amount of \$60,286.00 for the construction of a new counter and payment stations with the installation of safety glass for the District's front office lobby. Secretary Barstow seconded the motion. The motion carried unanimously.

There were no public comments.

Item# 18. Review of staff recommendations regarding changes/updates to Sun Valley General Improvement District Tariff Rules for upcoming Hearing; with action to approve scheduling a Tariff Hearing May 11, 2023.

Mr. Melton reported staff has reviewed the District's Tariff and provided recommend amendments for consideration related to formatting/grammar consistencies, current practices, and proposed increases and implementations. Staff is recommending the following rules for amendment; Amend various definitions as needed and add apartments where applicable in Rule 1. Remove Section III Application of Payments in Rule 5 providing annual notices and review of District charges to customers. This is not current practice, the District provides customers, at time of service, an information handout that includes current charges. The District publishes all rates online, available in the office and notifies customers in advance of any potential rate changes. Amend Rule 10. to add language that clarifies the District's responsibility for fire protection and clarifying property owner and/or public agency responsibility for fire protection. Amend Section II Re-Establishment of Credit in regards to customer deposits in Rule 11 to update rule to be consistent with current practice. Remove Section IV from Rule 12 regarding Interest on Deposits; after further review of NRS and legal, this is no longer applicable to the District. Amend Rule 14 regarding Disputed Bills regarding the customer's deposit to be consistent with current practice. Amend Section 1.2 Non-Residential Backflow Prevention Devices in Rule 15 to implement new backflow inspection procedure and move inspection fees to the District's Utility Fee Schedule; including increasing backflow inspection fee. Amend Rule 16 regarding New Development to add a new section requiring developers to pay a deposit to cover the cost of Engineering Capacity Study. Add a new section regarding the collection of a 50% deposit plus a 15% contingency deposit for water and sewer improvement designs performed by the District's engineer. Both of these are current practice by the District. Update Rule 17 District Service Boundary legal description to include annexations approved in 2021, with additional amendment to automatically update legal description when future approved annexations occur. Amend Section IA and IB of Rule 20 clarifying multi-unit and assessment of multi-unit charge. Add language that provides additional clarification regarding eligibility for exemption from conversion of separation of multi-units. Amend Section II to include language regarding

what type of dwelling unit is eligible for a Master Meter for Future Services, such as apartment complex. Multiple amendments and implementation of new rate structure in Rule 21; amendments include implementation of previously approved 2.5% TMWA rate increase as a pass through on District's Consumption rates only. Consideration to implement a tier 2 rate schedule to help promote water conservation and to cover District expenses of water purchased during peak season. The peak season is eight (8) months out of the year and the District is paying an additional \$1.09 per gallon for water; the District has been absorbing this cost for many years. Amend Section II.C to clarify facility fees to be charged "per unit" rather than per connection, this is District's current practice. Add language to require facility fees to be paid at the time of District approval of parcel map and/or at time of water project submittal to Nevada Department of Environmental Protection or Washoe County Health Department. Amend Section I.F to bill Infirm Care Units the same as Multi-Units. Amend Section I.G to consider adoption of a monthly flat fee, approximately \$3.00 per unit, in place of a percentage to be assessed on Non-Taxpaying customers. This fee would apply to customers located in the incorporated city service area to help fund capital improvement projects and ensure consistency in burden for that purpose with unincorporated District customers. Adoption of a new subsection to I.G regarding City of Sparks Right-Of-Way fee of 5%, on water consumption only, for customers located in the incorporated city service area per Sparks Agreement. Remove Section II.D.5 regarding Domestic Irrigation Services, the District does not permit residential customers to sign up for irrigation service only. Amend Section III.B regarding after-hour non-payment reinstalls after 4:30 pm; consideration to perform re-install next business day. This has become a safety concern for District staff and management is requesting to only perform "emergency" service calls after-hours. Remove Section III.B regarding re-deposit needed for commercial accounts, this is not current practice. Remove Section III.C regarding after-hour reinstalls or after-hour fees, again for the safety of District staff. Provide additional language throughout Rule to include "apartment" where applicable. Multiple amendments and implementations in Rule 22; amend Section I.K to bill Infirm Care Units the same as Multi-Units. Consideration of an increase to the sewer base rate from \$17.14 to \$19.00 and an increase on the sewer consumption rate from \$4.29 to \$4.50, in Section III.B. The District has been absorbing the increases for Truckee Meadows Water Reclamation Facility operation and maintenance the past several years. It is projected the District is going to see this next budget year a significant increase of approximately \$84,000.00 in operating and maintenance expenses due to chemicals and power. Amend various sections throughout regarding New Customer Set-Up to make consistent with language in Rule 21. Amend Section III.B to clarify base rate to be charged "per unit" rather than per connection. Amend Section V.B.2 to clarify facility fee to be charged "per unit" rather than per connection and add language to require facility fees to be paid at the time of District approval of parcel map and/or at time of sewer project submittal to Nevada Department of Environmental Protection or Washoe County Health Department. Amend Section V.E clarifying commercial sewer inspections are performed and billed by the City of Sparks. Remove Section VI regarding Irrigation; the District does not allow for residents to have irrigation service only. Provide additional language throughout Rule to include "apartment" where applicable. Amend Section V in Rule 23 to remove Facility Damage Fee of \$250 from the rule and add it to the Utility Fee Schedule. Add a new section VI to include language regarding the District's unclaimed property procedure. Consideration of various fee increases to the backflow inspections and map reviews. Amend Section I.C in Rule 24 to remove Annexation Fee of \$750 fee from the rule and add it to Utility Fee Schedule. Amend Section VII in Rule 26 to replace Exhibit of the Rate Schedule to language referring customers to Northern Nevada Washoe County Waste Management website for current garbage rates. Amend Section III.1 in Rule 28 to consider monthly recreation fee rate increase, the increase is to help offset the increase in pool

chemicals and the recent power increase. Include additional language to assess recreation fee to all dwelling units, apartment units and customers located in the incorporated city service area. The Removal of III.B regarding Recreation Program Refunds, this is not current practice. All of the recreation programs are via independent contractors, the District does not collect registration fees for any of the provided programs or leagues. Consideration of \$5 player increase for League Use for both youth and adults.

Mr. Melton reported staff is requesting to schedule a Tariff Hearing for May 11, 2023 to consider the various amendments and potential increases.

The Board of Trustees expressed their concerns raising the recreation fee in addition to the proposed water and sewer increases.

Mr. Melton responded the Board can opt to exclude the recreation fee increase from the Tariff Hearing. Management will not recommend the recreation fee increase if Washoe County approves the District's request for \$90,000.00 to be added to Washoe County's budget annually to help fund Sun Valley parks and recreation; but there are no reassurances at this time.

Treasurer Neumann made a motion to schedule a Tariff Hearing on May 11, 2023 at 6 pm to review the various Tariff Rules amendments and potential increases presented by staff. Vice Chair Rider seconded the motion. After further discussion the motion carried unanimously.

There were no public comments.

Item# 19. 2023 Legislative update provided by Holland & Hart and review of BDR'S and/or Bills; with possible direction to staff.

Mr. Melton provided a list of Bills that are currently being tracked by District's lobbyist. There are several hundred pending BDR's that have not yet been introduced, but will report more once there is actual content. There are no Bills that are problematic at this time, and will continue to provide updates throughout the legislative session.

Item# 20. Legal report by Maddy Shipman.

None

Item# 21. Field report by Brad Baeckel.

Mr. Baeckel reported on the following items:

- Mr. Baeckel gave a brief update regarding development –The Ridge at Sun Valley (195 apartment complex) has started construction. The District held a pre-bid meeting for the offsite water projects for this development. The bid opening is scheduled for March 21, 2023.
- The Sun Valley Community Park retrofit lighting project is almost complete, still waiting on some back-ordered brackets.

Item# 22. Office report by Erin Dowling.

Ms. Dowling reported on the following:

- None

Item# 23. Manager report by Chris Melton.

Mr. Melton reported on the following:

- Staff is continuing to work on the 2023/2024 District budget.
- Mr. Melton announced he will be on vacation March 23rd thru April 7th. He will be checking emails periodically. In his absence to refer all questions or concerns to Mr. Baeckel.

Item# 24. Public Comments.

Mr. Revity commented walkways at Gepford Park are deteriorating and suggested the District to consider adding repairs to the list of park improvements.

Item# 25. Board Comments.

Vice Chair Rider commented he has provided various park improvement projects to management for Gepford Park. He hopes some of these projects can be covered by the ARPA Grant. He is looking forward to the upcoming recreation season.

Secretary Barstow thanked staff for including in the upcoming newsletter notification of the District's May 11, 2023 Tariff Hearing.

Chairperson Severt complimented staff for their promptness with snow removal this year at the District's facilities and parks. She had the opportunity to speak with some of the seniors and they expressed their gratitude too. She has received a lot of compliments from the public for the new walking path at the Community Park.

Treasurer Neumann thanked management for taking him on a tour of all the District's facilities, he was unaware of everything the District manages.

Item# 26. Future Agenda Items.

Mr. Melton reported the following items will be on the next agenda;

- Review and approval of 2023/2024 Tentative Budget
- Public Hearing regarding delinquent balances on deleted customer accounts
- Award Bid for The Ridge at Sun Valley Apartments Water Project
- Review and approval of summer newsletter articles
- 2023 Legislative update

Chair Severt requested an update regarding aquatic staff recruitment.

Item# 27. Adjournment.

Secretary Barstow made a motion to adjourn at 8:07 pm. Treasurer Neumann seconded the motion. The motion carried unanimously.

Approved by the SVGID Board of Trustees on April 13, 2023
Minutes Prepared by: Jennifer Merritt, Administrative Assistant