



**Sun Valley General Improvement District
Board Meeting Minutes of
April 11, 2019**

Board Members Present:

Sandra Ainsworth	Chair
Susan Severt	Vice Chair
Garth Elliott	Secretary
Carmen Ortiz	Treasurer

Board Members Not Present:

Joseph Barstow	Trustee
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Staff Present:

Jon Combs	SVGID, General Manager
Chris Melton	SVGID, Public Works Director
Jennifer Merritt	SVGID, Administrative Assistant
Nancyann Leeder	SVGID, Legal Counsel

Other Members Present:

Linda Elliott	Audience
Glenda Walls	Audience

The meeting of the Sun Valley General Improvement District was called to order by Chairperson Ainsworth at 6:00 pm in the Sun Valley District Administrative Building, 5000 Sun Valley Blvd., Sun Valley, NV.

Item# 1. Roll call and determination of a quorum.

Board members present; Chairperson Ainsworth, Vice Chair Severt, Secretary Elliott, and Treasurer Ortiz. A quorum was present.

Item# 2. Pledge of Allegiance.

Led by Mr. Melton

Item# 3. Public comments for items not on the agenda.

None

Item# 4. Motion to approve the agenda.

Secretary Elliott made a motion to approve the agenda. Vice Chair Severt seconded the motion. The motion carried unanimously.

Item# 5. Certify posting of the agenda.

Ms. Merritt certified posting of the agenda.

Item# 6. Trustee/Manager's announcements, request for information, and statements relating to items not on the agenda.

Mr. Combs announced the following: Northern Nevada Water Planning Commission recently elected officers; Tribe member Mervin Wright elected as Chair and TMWA member Bill Hauck elected as Vice Chair. Reno Battleborn BMX held their Grand opening for the 2019 BMX season, there was a total of 39 riders. TMWA will be hosting a Public Workshop May 23, 2019 for a proposed rate increase for Commercial Rates and Facility Fees. He also announced a Joint Committee Meeting with Western Regional Water Commission and the TMWA Legislative Committee is scheduled for April 12, 2019.

Secretary Elliott stated he tried to speak with Assemblyman Hanses regarding Senate Bill 10 and the history of elected official compensation. He also reported the Washoe County Commission had additional discussion regarding the blight on Quartz Lane. He would like the District to continue pursuing a partnership with Washoe County regarding a junk car removal program.

Item# 7. Discussion and action to approve accounts payable and customer refunds for April 11, 2019.

Treasurer Ortiz gave a brief report of the accounts payable for April 11, 2019.

Treasurer Ortiz made a motion to approve the accounts payable for April 11, 2019 in the total amount of \$205,813.83. Secretary Elliott seconded the motion. After discussion the motion carried unanimously.

Treasurer Ortiz gave a brief report of the customer refunds for April 11, 2019.

Treasurer Ortiz made a motion to approve customer refunds for April 11, 2019 in the total amount of \$1,789.62. Secretary Elliott seconded the motion. The motion carried unanimously.

There were no public comments.

Item# 8. Discussion and action to approve Board Meeting Minutes of March 28, 2019.

Vice Chair Severt made a motion to approve the Board Meeting Minutes of March 28, 2019 as submitted. Chairperson Ainsworth seconded the motion. The motion carried unanimously.

There were no public comments.

Item# 9. Update regarding Sun Valley General Improvement District Capital Improvement Projects related to the new middle school.

Mr. Melton gave a brief report regarding the capital improvement projects related to the new Desert Skies Middle School. There are a total of three capital improvement projects in conjunction with the middle school. Project 1 consists of a 12" water transmission main tying into the Chimney zone for the purpose of water delivery for commercial and fire. There was also 8" sewer main from the school and tying in at Donatello. This project was awarded to Sierra Nevada Construction and was completed in October, 2018. He stated the original contract price for Project 1 was \$819,320 and actual cost at completion was \$836,181.

Project 2 consists of a 15" sewer collection upgrade. The upgrade site was located on the south/east portion of the valley (5th Ave. & Lupin towards Woods & Gepford) to address over capacity within the District's existing sewer collection system. This project was awarded to Sierra Nevada Construction and was completed in October, 2018. He stated the original contract price for Project 2 was \$1,368,687 and actual cost at completion was \$1,489,491. He reminded the Board Project 2 was a cost sharing project between the District and Washoe County School District. Mr. Melton reported on the last project, Project 3 consists of construction of a new pump station at Juniper Terrace, JT Tank improvements and installation of an altitude valve at the Sidehill Tank site. This project was awarded to Resource Development Company and is currently under construction with an estimated completion date of May, 2019. He stated the original contract price for Project 3 is \$891,874 and actual cost through April, 2019 is \$462,875. He stated the JT Tank improvements was not originally part of project three, but it made sense to perform this work while the tank was out of service for the other identified improvements; the JT Tank improvements costs are 100% the responsibility of the District.

Mr. Combs reported Project 1 is 100% responsibility of Washoe County School District. Project 2 was cost sharing between the District and Washoe County School District; the District was responsible for 33% and Washoe County was responsible for 67% of the project cost. He also reported Project 3 is another cost sharing project between the District and Washoe County School District; the District was responsible for 81.4% and Washoe County was responsible for 18.6% of the project cost. Majority of the Project 3 improvements were identified on the District's Capital Improvements, it made sense to perform all the work at once. Washoe County School District is responsible for a small portion because the middle school project expedited the new Pump Station and Altitude Valve that was not forecasted for several years.

Additional discussion ensued regarding some of the additional work that was performed with Project 1.

The Board of Trustees thanked staff for the update.

There were no public comments.

Item# 10. Review of Sun Valley General Improvement District's tentative budget for Fiscal Year 2019-2020 with possible direction to staff.

Mr. Combs provided an updated copy of the Districts approved 2019-2020 Tentative Budget. He reported the only changes to the budget include adding \$5,000 to the Properties and Garbage Fund under the Community Beautification Projects and revising the Ad Valorem Taxes in the Acquisition Fund to reflect the States report of \$302,979 as discussed during the last meeting. He stated staff is currently working on compiling and formatting the required form to submit to the State of Nevada Department of Taxation.

Vice Chair Severt made a motion to accept the updated 2019-2020 Tentative Budget as presented. Chairperson Ainsworth seconded the motion. During discussion Secretary Elliott stated he wishes the District could cut back on its spending and find alternate methods to conserve on expenses. After further discussion the motion carried unanimously.

There were no public comments.

Item# 11. 2019 Legislative Session update with possible direction to staff.

Mr. Combs provided a copy of District's Lobbyist, Holland & Hart LLP 2019 Legislative Session Report for the various bills of interest. Supplemental updates were also provided specifically for AB163, SB287 and AB371.

Ms. Leeder gave a brief update on SB10; the bill passed through the Senate by an 18-2 vote and will be presented to the Assembly next. She reported on SB18 and SB279 they both were heard and passed through Senate and forwarded to Assembly. She also reported on various bills that have been heard by a committee, they include SB287, AB421, and AB37. She stated these bills must pass through committee on April 12, 2019 to stay alive.

Item# 12. Legal report by Nancyann Leeder.

None

Item# 13. Field report by Chris Melton.

Mr. Melton reported on the following items;

- The District hired Brandon Lacow as this year's Aquatic Supervisor and RJ Broussard for part time Park Maintenance.
- NV Energy and staff will be relocating the District gas line next week in preparation of installation of the emergency generator.
- He thanked the Board for the opportunity to attend the Nevada Recreation and Park Society Conference.

Item# 14. Office report by Erin Dowling.

None

Item# 15. Manager's report by Jon Combs.

Mr. Combs reported on the following items;

- Recently had a meeting with Truckee Meadows Fire Protection District regarding the development of a Joint Committee to address the blight within the community. The District's involvement would be providing dumpsters via the Dumpster Program.
- The new servers are scheduled to be installed on May 2, 2019.
- He has a meeting next week with LP Insurance to discuss the District's Health Insurance renewal premiums and potential health plan options.

Item# 16. Public Comments.

None

Item# 17. Board Comments.

Vice Chair Severt announced Sun Valley Cal Ripken's Opening Day is Saturday, April 13, 2019, District's E-Waste Recycling Day is Saturday, April 20th and the Sun Valley Easter Egg Hunt is also Saturday, April 20th.

Treasurer Ortiz thanked the District for the opportunity to attend the Nevada Recreation and Park Society Conference, she was extremely pleased with the Lead Institute Program. She also reported the Sun Valley Citizen Advisory Board meeting for April 15, 2019 has been canceled.

Item# 18. Future Agenda Items.

Mr. Combs reported the following items will be on the next agenda;

- Review of the 2019 summer newsletter article suggestions
- Public Hearing on delinquent customer accounts
- Review of the District's 2019/2020 tentative budget
- 2019 Legislative update

Item# 19. Adjournment.

Vice Chair Severt made a motion to adjourn at 6:44 pm. Treasurer Ortiz seconded the motion. The motion carried unanimously.

Approved by the SVGID Board of Trustees on April 25, 2019.

Minutes Prepared by:

Jennifer Merritt, Administrative Assistant