



Sun Valley General Improvement District Board Meeting Minutes of May 22, 2025

Board Members Present:

Susan Severt	Chairperson
Michael Rider	Vice Chair
Carmen Ortiz	Secretary
Mark Neumann	Treasurer
Mark Dunn	Trustee

Board Members Not Present:

Staff Present:

Chris Melton	SVGID, General Manager
Brad Baeckel	SVGID, Public Works Director
Elizabeth Thrall	SVGID, Senior Accountant
Jennifer Merritt	SVGID, Executive Administrative Assistant
Maddy Shipman	SVGID, Legal Counsel

Other Members Present:

Mike Revty	Public Audience
Kelly Glenn	Roo Co.
Heidi Soper	Sun Valley Citizen Advisory Board

The meeting of the Sun Valley General Improvement District was called to order by Chairperson Severt at 5:30 pm in the Sun Valley District Administrative Building, 5000 Sun Valley Blvd., Sun Valley, NV.

Item# 1. Roll call and determination of a quorum.

Board members present; Chairperson Severt, Vice Chair Rider, Secretary Ortiz, Treasurer Neumann, and Trustee Dunn. A quorum was present.

Item# 2. Pledge of Allegiance.

Led by Chairperson Severt followed by a moment of silence in honor of Memorial Day.

Item# 3. Public comments for items not on the agenda.

Ms. Glenn with Roo Co. gave a brief Dive Into Summer update. The Dive Into Summer Event will be hosted by the District and Washoe County Sheriff Office on Friday, June 6, 2025 from 5:30 pm to 7:30 pm. There is a total of twenty-five (25) community partners that will be onsite to promote various programs and/or resources that are available to the community. This year's event will have a minimal change in layout based on last year's feedback to help make the event more inviting for all.

Item# 4. Motion to approve the agenda.

Treasurer Neumann made a motion to approve the agenda. Secretary Ortiz seconded the motion. The motion carried unanimously.

There were no public comments.

Item# 5. Certify posting of the agenda.

Ms. Merritt certified posting of the agenda.

Item# 6. Trustee/Manager's announcements, request for information, and statements relating to items not on the agenda.

Mr. Melton announced the District office will be closed Monday, May 26, 2025 in observance of Memorial Day. District's annual Dive Into Summer Event is Friday, June 6, 2025 from 5:30 pm to 7:30 pm at the Sun Valley Community Park. Sun Valley Citizen Advisory Board Meeting is scheduled for Saturday, June 7, 2025 beginning at 10 am at Hobey's Casino. Lastly, the Sun Valley Pool opens on Thursday, June 12, 2025 at noon.

Treasurer Neumann commented the Sun Valley Citizen Advisory Board will be discussing possible meeting day and time change due to recent Washoe County budget cuts.

Secretary Ortiz thanked the District for allowing her the opportunity to attend the recent Nevada Recreation and Park Society Conference. She was able to visit various parks in N. Las Vegas; their parks are beautiful and offer a lot of amenities. She also reported on a new cell phone app known as Placer.ai that collects data; the app can provide the total number of people who visited the park; it can advise how many people are using the parks for general recreation, pool visits and/or attending various sporting or special events.

Item# 7. Discussion and action to approve account payables for April 24, 2025.

Treasurer Neumann gave a brief report of the account payables, customer refunds and payroll for April 24, 2025.

Treasurer Neumann made a motion to approve the account payables for April 24, 2025 in the total amount of \$261,832.56. Vice Chair Rider seconded the motion. After discussion the motion carried unanimously.

There were no public comments.

Item# 8. Discussion and action to approve account payables for May 08, 2025.

Treasurer Neumann gave a brief report of the account payables, customer refunds and payroll for May 08, 2025.

Treasurer Neumann made a motion to approve the account payables for May 08, 2025 in the total amount of \$195,137.62. Vice Chair Rider seconded the motion. After discussion the motion carried unanimously.

There were no public comments.

Item# 9. Discussion and action to approve account payables for May 22, 2025.

Treasurer Neumann gave a brief report of the account payables, customer refunds and payroll for May 22, 2025.

Treasurer Neumann made a motion to approve the account payables for May 22, 2025 in the total amount of \$617,651.81. Vice Chair Rider seconded the motion. After discussion the motion carried unanimously.

There were no public comments.

Item# 10. Discussion and action to approve board meeting minutes of April 10, 2025.

Treasurer Neumann made a motion to approve the Sun Valley General Improvement District Board Meeting Minutes of April 10, 2025 as submitted. Vice Chair Rider seconded the motion. The motion carried unanimously.

There were no public comments.

Chairperson Severt open the District's Public Hearing at 5:56 pm.

Item# 11. Discussion and action to adopt Sun Valley General Improvement District Final Budget for Fiscal Year 2025/2026.

Chairperson Severt read into the record the Order of Procedures for the District's Public Hearing.

Secretary Ortiz provided proof of publication for the public hearing.

Mr. Melton reported there were various adjustments to the approved tentative budget for fiscal year 2025/2026. He reported on three (3) changes to the District's Water Expenses; a decrease of \$1,397 for the District's Liability Insurance and decrease of \$10,364 for the District's Health Insurance. There was a minimal increase of \$1,500 for District's travel/per diem/milage reimbursement, and an increase of \$71,733 for the District's Depreciation. The District recently accepted three (3) development donations for the 5 Ridges Development. He reported once a development has been completed and accepted, the developer donates all the new water infrastructure to the District. The District then adds new infrastructure as an asset and depreciates it out over forty (40 years) which is the identified potential replacement schedule. The overall District's Water Budget increased by \$61,472.

Mr. Melton reported on three (3) changes to the District's Sewer Expenses; a decrease of \$1,397 for the District's Liability Insurance and decrease of \$10,364 for the District's Health Insurance (the District's insurance expenses are split 50/50 between both the Water and Sewer Funds). There was a minimal increase of \$1,500 for District's travel/per diem/milage reimbursement, and an increase of \$7,090 for the District's Depreciation (depreciation increased to include additional capital improvement project expenses with a large portion related to City of Sparks Truckee Meadows Water Reclamation Facility Joint Plant Operations). The overall District's Sewer Budget decreased by \$3,171.

Mr. Melton reported there is an increase of \$500,000 to the District's Capital Improvement Project Expenses due to the anticipated increases of expenses related to the new Main

Pump Station.

Mr. Melton gave an overall budget summary recap for all funds revenues is projected at \$10,089,668, all funds' expenses is projected at \$17,150,137 for an overall Net Income Loss of (\$7,060,470). He stated the net income loss is due to the capital improvement projects; some projects might get deferred to next fiscal year or paid by a developer; reducing the overall net income loss. He thanked staff for all of their hard work with assembling the District's 2025/2026 budget.

Ms. Thrall reported briefly on the District's Depreciation; when the District adds a new asset, accounting takes into account the type of asset that was purchased or donated and depreciate the asset over the expected life of the asset. In most cases new infrastructure donated by a development has a life expectancy of forty (40) years.

Secretary Ortiz inquired about the District's depreciation policy related to new infrastructure and how it is funded.

Mr. Melton responded when a new development is constructed, the developer donates all of the new infrastructure to the District at no cost. Once the District accepts the new infrastructure it becomes a District asset. All infrastructure assets have a life expectancy typically of forty (40) years; the District will need to assess if the asset is still operational or if it needs to be replaced. Accounting takes in consideration of the donation value (the cost to install the infrastructure at today's cost) and expense it out over the course of forty (40) years. The District has an expense account specifically for depreciation; the District sets aside a set amount of funds each year towards depreciation, instead of incurring additional water bonds, to replace said infrastructure.

There were no public comments and no public written correspondence for the record; Chairperson Severt closed the public hearing at 6:06 pm.

Vice Chair Rider made a motion to adopt the Sun Valley General Improvement District Final Budget for fiscal year 2025/2026 with the amendments presented by management and staff. Vice Chair Rider seconded the motion. The motion carried unanimously.

Item# 12. Discussion and action to ratify General Manager's action to decrease credit/debit card service fee from \$3.00 per transaction to \$2.50 per transaction effective April 9, 2025.

Ms. Thrall reported staff consistently monitors and analyzes the cost of credit/debit card payments and brings recommendations for change to the Board, as needed. This is done to ensure the District remains in compliance with the laws governing credit/debit card service fees. She provided a brief history of the credit/debit card service fee over the years.

Ms. Thrall reported in early April 2025, staff determined these service fees should be adjusted from \$3.00 to \$2.50 per transaction promptly in order to capture the financial adjustment in the last quarter of the fiscal year. When the District incorporated the new Integrative Voice Response (IVR) phone payment option there was a miscommunication on all the fees associated with these types of transactions. Because the agenda for the Board of Trustee's April meeting had already been posted and this item could not be added, the General Manager advised the Chair of the situation and requested permission to adjust the fee down; after the conversation, the service fee was decreased on April 9, 2025.

Staff is requesting the Board ratify the action taken, and also direct staff to revise the Utility Fee Schedule to reflect this change. Staff continues to seek out a revenue-neutral credit/debit card process to mitigate the analysis.

Treasurer Neumann made a motion to ratify General Manager's action to decrease the District's credit/debit card service fee from \$3.00 per transaction to \$2.50 per transaction effective April 9, 2025. Secretary Ortiz seconded the motion. The motion carried unanimously.

There were no public comments.

Item# 13. Discussion and action to reclassify Private Pool Party Reservations to Non-Profit Group Swim Reservations; to include 50 admissions with Non-Profit Group Swim Reservation and each additional admission discounted to \$3.00 per admission.

Ms. Merritt reported the District would like to focus on providing a safe and successful 2025 pool season; pool season that will consist of general swim Tuesday through Sunday from noon to 5 pm, and Free Senior Swim on Tuesday's and Thursday's from 11 am until noon. The Aquatic Supervisor is focusing on bringing swim lessons back this year; providing 1 possibly 2 sessions. In order to support this effort, management would like to reduce the number of pool reservations to allow for a flexible schedule and allow for swim lessons. Staff would like to offer the group swim to non-profit organizations to remain community partners and continue to support the various youth summer camps and/or various leagues to provide team building or end of season get togethers.

Ms. Merritt reported staff is requesting approval of reclassification from Private Pool Party Reservations to Non-Profit Group Swim Reservations, fee would be \$200.00 per reservation for a maximum of two-hours preferably scheduled on Wednesday and Friday mornings from 9:30 am until 11:30 am; with the option to accept reservations for Friday or Saturday evenings, pending organization's schedule. Non-Profit Group Swim Reservations to include 50 admissions and each additional admission discounted to \$3.00 per admission.

Treasurer Neumann inquired if the private parties have been successful in years past.

Ms. Meritt responded from a revenue point of view; such reservations provide minimal revenue to the District's Recreation budget. In years past the District has had positive feedback with private parties, in most recent years the private reservations have become more challenging on staff.

Mr. Melton responded the private pool reservations have become a little more challenging as Ms. Merritt has reported. Customers that are permitted for a private reservation haven't been happy with the accommodations. Also, it is required that all fees are paid for in advance for private pool parties, including knowing in advance the total number of guests that will be attending to know how many lifeguards to schedule. A lot of times the person responsible for the private pool reservation will try to bring additional guest at the time of the reservation and pool staff has to turn away additional guest because they are not paid for or there is not enough lifeguards scheduled.

Treasurer Neumann made a motion to approve staff recommendation to reclassify Private Pool Party Reservations to Non-Profit Group Swim Reservations; to include 50 admissions with Non-Profit Group Swim Reservation and each additional admission discounted to \$3.00 per admission. Trustee Dunn seconded the motion. The motion carried unanimously.

There were no public comments.

Item# 14. Discussion and possible action to approve request to purchase new Field Supervisor Truck for a not to exceed amount of \$70,000.00, for field department.

Mr. Baeckel reported the current Field Supervisor vehicle, a 2013 Toyota Tundra, has surpassed 110,000 miles and has been assessed for replacement to mitigate potential costly repairs. Notably, the vehicle's transmission has already been replaced and is no longer covered under warranty. Given these factors, proactive replacement is recommended to ensure continued reliability and cost efficiency. The Tundra will be sent to auction once a replacement is received. Mr. Baeckel provided three (3) proposals for review and consideration. Staff recommends the purchase of a GMC 1500 Sierra from Corwin GMC; unfortunately, the window to purchase the truck that was quoted has closed. With approval of the Board, he will have Corwin GMC quote the truck once again when they can place orders for trucks again.

Mr. Baeckel reported staff is requesting approval by the Board of Trustees to order a new truck with a not to exceed amount of \$70,000.00. The not to exceed amount will allow for minor changes to the order, as well as the purchase of additional equipment and accessories needed such as flashing lights, radio, and storage. This purchase would be expensed on delivery next fiscal year and is reflected in the proposed 2025/2026 Acquisition Budget.

Treasurer Neumann inquired if staff has consider getting quotes from other states; a lot of people are purchasing vehicles in Idaho because of the lower prices.

Mr. Baeckel reported the District receives State pricing from the dealerships and is tax exempt when purchasing in the State of Nevada.

Trustee Dunn inquired if replacing the vehicle is a necessity at this time; 110,000 miles seems a little low to be replacing with a new vehicle. He also inquired what does the District do with old equipment.

Mr. Baeckel responded the Field Supervisor truck has been heavily used and as reported this vehicle has already had the transmission replaced. This particular vehicle needs to be reliable at all times to be able to respond for any emergencies. The District would like to be proactive before the truck needs any additional extensive repairs. The District takes pride in maintaining its equipment and keeping them as long as possible. The truck will go to auction to help offset the cost of the new truck.

Mr. Melton responded 110,000 miles does sound low when you compare milage to other daily vehicles; the vehicles has more vehicle hours vs. the milage. The truck is operational for majority of the day; it is more wear and tear on a vehicle driving short distances and stopping frequently vs. driving to and from work or longer distances.

Secretary Ortiz inquired if the quote from the dealerships include the additional equipment that is needed.

Mr. Baeckel responded the quotes are for just the truck. The truck will need to be equipped with a tool box, radio, and flashing lights.

Audience member Mr. Revty commented the truck prices that staff has presented are very reasonable. The pricing the District has been quoted is considerably less than what a truck would cost the average consumer.

After further discussion Vice Chair Rider made a motion to approve purchase of a new truck for the Field Supervisor with a not to exceed amount of \$70,000.00 and to report on the final purchase price with accessory expenses at a future meeting. Trustee Dunn seconded the motion. The motion carried unanimously.

Item# 15. Discussion and possible action to approve request to purchase new Service Truck for a not to exceed amount of \$80,000.00, for field department.

Mr. Baeckel reported the field crew is currently in need of a new service truck. The oldest truck in the fleet is a 2003 Chevrolet with over 130,000 miles. As the truck continues to age, maintenance and repairs are becoming more costly. This particular truck has fully depreciated and will be sent to auction. Mr. Baeckel provided three (3) proposals for review and consideration. Staff recommends the purchase of the Corwin GMC 2500HD Sierra (fleet) from Corwin GMC.

Mr. Baeckel reported staff is requesting approval by the Board of Trustees to order a new truck with a not to exceed amount of \$80,000.00. The not to exceed amount will allow for minor changes to the order, as well as the purchase of additional equipment and accessories needed such as flashing lights and radio. This purchase would be expensed on delivery next fiscal year and is reflected in the proposed 2025/2026 Acquisition Budget.

Additional discussion ensued regarding the difference between all the vehicles for consideration.

Vice Chair Rider made a motion to approve purchase of a new field service truck with a not to exceed amount of \$80,000.00 and to report on the final purchase price with accessory expenses at a future meeting. Chairperson Severt seconded the motion. The motion carried unanimously.

There were no public comments.

Item# 16. Discussion and possible action to approve request to purchase new Backhoe for a not to exceed amount of \$200,000.00, for field department.

Mr. Baeckel reported the District is in need of a more reliable backhoe to support ongoing field operations. The current unit, a 2005 Case 580 Super M, has been heavily utilized for water and wastewater repairs. Due to its age and extensive use, it is recommended that the unit be replaced to mitigate potential costly repairs and maintain emergency response readiness.

Mr. Baeckel provided two (2) proposals for review and consideration. He reported both backhoes are comparable to the District's existing backhoe and would respectfully requests the Board's authorization to proceed with the purchase of a new backhoe from John Deere, with a not-to-exceed amount of \$200,000.00. This amount provides flexibility for minor order adjustments and the acquisition of necessary attachments or accessories. The existing backhoe is fully depreciated and, upon receipt of a replacement, will be either auctioned or traded in to offset the cost of the backhoe. The purchase will be expensed upon delivery in the upcoming fiscal year and is included in the proposed FY 2025/2026 Acquisition Budget.

Trustee Dunn commented he agrees with Mr. Baeckel's recommendation of the purchase of a John Deere. John Deere are quality equipment and will last for a long time.

After further discussion Vice Chair Rider made a motion to approve purchase of a new Backhoe with a not to exceed amount of \$200,000.00 and to report on the final purchase price with accessory expenses at a future meeting. Trustee Dunn seconded the motion. The motion carried unanimously.

There were no public comments.

Item# 17. Review and discussion of Sun Valley General Improvement District Personnel Policy 7 – Travel Expenses; with possible direction to staff.

Mr. Melton commented the District's Personnel Policy was requested to be reviewed by the Board for discussion and possible direction. He reported staff had met with POOL PACT and reviewed several of the District's Personnel Policies to ensure staff is following policy. It was brought to staff's attention that District's Travel Policy hasn't been followed correctly regarding travel/mileage reimbursement. The current policy states that the District can provide an employee and/or board member a form of transportation that is economical for the District; use of a company vehicle, air fare, or mileage reimbursement rate set by the state. The policy states that if the District requests the employee and/or board member to use their own vehicle, for the District's convenience, the employee and/or board members will be reimbursed for mileage at the rate set by the state. Should the employee and/or board member elect to use their own vehicle for their own convenience, the District is only responsible to reimburse at one-half of the standard mileage reimbursement rate set by the state per NRS 281.160. Mr. Melton reported staff has not been consistent in regards to travel expenses, specifically mileage reimbursements. Secretary Ortiz had requested discussion regarding travel/mileage reimbursement; he is open to any amendments the Board would like to make.

Secretary Ortiz inquired if any other employee and/or board member were denied mileage reimbursement or was she the first person to be impacted by the policy.

Mr. Melton responded management enforced the policy in November 2024 when the District's Aquatic Supervisor requested to take their own vehicle to California for lifeguard certification training course.

Secretary Ortiz commented the District's Aquatic Supervisor is new and would have not known the District's "practice" over the years. Secretary Ortiz stated it is extremely concerning that the District's Travel Policy, that has been consistently followed for the past nine (9) years of her board tenure, has appeared to be altered without prior board consultation or approval. This change impacted her travel arrangement that she had already committed to. She was unaware of any changes to the policy and it raises concerns whether this decision was made with full consideration of its broader implications, or if it has been applied inconsistently. She stated the policy itself is not her main issue, she requests a commitment that decisions in the future regarding policy practice adjustments will not be made unilaterally going forward. Matters that impact the District employees and/or board members should be brought to the Board for discussion and approval prior to implementation. She is disappointed in the lack of transparency in how this matter was handled. Had she not inquired about the travel per-diem and travel mileage reimbursement breakdown, it appears that there would have not been no intention to bring the policy to the Board for discussion and it undermines trust. She stated she is the District's representative

for the POOL PACT Board, the POOL PACT Board says there is policy and there is practice makes policy; in this case the practice has always been full mileage reimbursement.

Chairperson Severt commented when this issue was brought to her attention, she was not aware of any policy changes and she also requested the policy be brought to the Board for discussion. She wants to make sure that District policies are followed correctly and she is open to any amendments to a policy if the Board sees there is a need.

Mr. Melton responded in December 2024 the Board approved to send Secretary Ortiz to the 2025 Nevada Recreation and Parks Society Conference that was held in Las Vegas. When staff presented the request to attend the conference the Board was made aware of all the expenses and it was approved with air travel at \$370.00. After the Board approved Secretary Ortiz to attend the conference, she had requested to take her own vehicle, the District still provided her the \$370.00 that was approved for air travel. The District also provided her two additional lodging days to make her travel more comfortable. He stated nothing was done intentionally or maliciously by staff.

Mr. Melton reported he takes full responsibility for this matter if there was any inconsistency of the policy not being followed by prior management and himself. He wanted to make sure the District was following policy and made the correction as soon as POOL PACT brought this particular policy to his attention. If the Board would like to see an amendment made to the policy; he requested what amendments would the Board like to see brought forward.

After additional discussion regarding travel expenses, Secretary Ortiz agreed to meet with management regarding potential amendments to District's Travel Policy, and the Board directed staff to bring back potential amendments to the Board for further discussion.

Item# 18. Presentation by Public Works Director of the District's 2025 Water Quality Report.

Mr. Baeckel provided a copy of the District's 2025 Water Quality Report. He was pleased to report the District's Water Quality Report meets all the State and Federal requirements and is in compliance with Northern Nevada Public Health and Nevada Division of Environmental Protection. The Water Quality Report is available on-line, both English and Spanish, and is available in person upon request.

Mr. Baeckel reported staff performs 20 BAC-T (bacteriological) samples a month, these sample sites are throughout the valley, so it represents the water system as a whole. District staff performs quarterly TTHMS and HAA5 (trihalomethanes and haloacetic acids) samples. This monitors disinfection byproducts, these sample sites are throughout the valley, so it represents the water system as a whole. The District is required every three years to sample for lead and copper; the last sampling was performed in 2024. He was proud to report there were no violations for 2024 and the District was able to remain compliance and continue to provide safe drinking water. He commended staff's performance to remain in compliance with Northern Nevada Public Health and Nevada Division of Environmental Protection.

Item# 19. 2025 Legislative update with possible direction to staff.

Mr. Melton provided a 2025 Legislative Session BDR tracking report for session activities through May 14, 2025 prepared by District's Lobbyist, Holland and Hart LLP. Bills highlighted in orange are bills that the District will continue to monitor and bills in green are bills the District is supportive of; including AB 301. AB 301 passed the Senate 17-4; AB 301 will be scheduled to be presented to the Assembly again for procedural review and hopefully be submitted to the Governor for signature. He commented he thinks this is not only a win for the District but for general improvement districts as a whole. Mr. Melton reported he will

keep the board informed as the session continues and address any bills, as needed, between District Board meetings.

There were no public comments.

Item# 20. Legal report by Maddy Shipman.
None

Item# 21. Field report by Brad Baeckel.

Mr. Baeckel reported on the following:

- District field staff has been preparing the pool for the season, both pools have been cleaned. The big pool pumps were rebuilt with new impellers and motors; this has improved the flows. Northern Nevada Public Health is scheduled to inspect the pool next week.
- Sun Mesa PH 3 water project has been completed and their final water and sewer facilities fees have been paid.
- Highland Village 2 water project has been approved. Campbell Construction is currently working on grading and storm improvements. A preconstruction meeting is required prior to starting installation of water and sewer infrastructure.
- Ladera Ranch PH 2 & 3 a preconstruction meeting was held this week and construction should be commencing soon. Ladera Ranch emergency intertie water project has been approved. Once the District receives payment from the developer the District will proceed with advertising for bids for the emergency intertie.
- 5 Ridges Project 1 water main improvements; a final walk through was completed today with a few items to be completed.
- 5 Ridges Project 3 Highland Ranch Pkwy installation of a new transmission main, construction is still in progress. Contractor is planning on filling and testing a portion of the installed line next week. They are continuing with construction from Midnight Dr. north in the Highland Ranch Home Owners Association easement next week; work will be performed during the day.
- Chocolate Apartments has scheduled CME to perform soil samples next week.
- Sun Valley Blvd. Corridor Improvement plans are 30% completed with several conflicts for all utilities. CME is scheduled to start drilling for soil samples along Sun Valley Blvd. and Clear Acre Ln.; work will be performed at night.

Item# 22. Manager report by Chris Melton.

Mr. Melton reported on the following:

- The State Board of Financing is currently reviewing applications for the State of Nevada Capital Improvements Grant. Applications are scheduled to be presented to the Board of Financing Water Project Meeting August 20, 2025.
- The State of Nevada Department of Taxation has found the District's 2025/2026 Tentative Budget in compliance with the law and appropriate regulations.
- The Dive Into Summer Event is scheduled for Friday, June 6th at the Sun Valley Community Park and is hosted this year by the District and Washoe County Sheriff Office. There will be free hot dogs, chips, cookies, and a drinks. There are currently 25 community vendors that have agreed to participate to promote various programs/resources.
- The District is currently working on refreshing the District's website. Kelly with Roo Co. will be reaching out to each of the trustees to perform a small interview to help create a bio to be added to the website.
- The District has scheduled a photographer to take a group trustee picture on Tuesday, June 17, 2025 at 11 am.
- The District is still hiring lifeguards for this year's pool season, currently there have been six (6) lifeguards hired.

Item# 23. Public Comments.

Ms. Sober commented on May 31, 2025 at the Sun Valley Scolari's residents can dispose of tires (limited to 15 per household) and electronics. She complimented the community for allowing her to post the event flyer throughout Sun Valley.

Mr. Rider a member of the Sun Valley Citizen Advisory Board (SVCAB) commented due to recent Washoe County budget cuts, SVCAB meetings will no longer be held on Saturday's. The SVCAB will continue to meet once a month during the week; day, time, and location to be determined. SVCAB will only have one commissioner assigned, most likely Commissioner Garcia since majority of Sun Valley is within her district and she will perform all the SVCAB member appointments.

Mr. Neumann commented Commissioner Garcia may be the Washoe County representative for the SVCAB; she will speak on behalf of Commissioner Herman at meetings if needed.

Item# 24. Board Comments.

Vice Chair Rider thanked staff for all the hard work on the District's budget and appreciates all the efficiencies that have been made. He also complemented staff for another year with no water violations.

Treasurer Neumann complemented the District's transparency of the District's financials.

Chairperson Severt commented Hug High School held a Community Field Day at the Sun Valley Community Park. The event was a huge success and hopes they can be recognized with the Sun Valley Citizen Award. She is looking forward to the District's Dive Into Summer Event. She also commented she is eager to see what the State of Nevada Legislation passes regarding illegal dumping; hopes to reduce illegal dumping while being able to address the issue in a timely manner.

Item# 25. Future Agenda Items.

Mr. Melton reported the following items will be on the next agenda;

- Approval of the District's summer newsletter
- Possible consideration to make a one-time exception to the District's Tariff Rule 16
- Possible Request to Award Bid for 5 Ridges Project 4, pump station
- Renewal of District's Health Insurance
- Approval of District's Personnel Policy 6 regarding employee health insurance coverage
- Renewal of District's Liability Insurance
- Request to send up to five (5) board members to the Nevada Association of Counties Conference (July meeting)
- Update by Customer Service Supervisor regarding billing cycle modifications
- Consideration to permanently implement the District's modified business hours Monday through Thursday
- Board to determine compensation increase percentage for employee evaluations
- District's Personnel Policy 7 regarding Travel Reimbursement (July meeting)
- 2025 Legislative Final update

Chairperson Severt requested she would like to have a future discussion regarding Board of Trustee training options.

Item# 26. Adjournment.

Secretary Ortiz made a motion to adjourn at 7:18 pm. Vice Chair Rider seconded the motion. The motion carried unanimously.

Approved by the SVGID Board of Trustees on June 12, 2025

Minutes Prepared by: Jennifer Merritt, Executive Administrative Assistant