



**Sun Valley General Improvement District
Board Meeting Minutes of
May 26, 2022**

Board Members Present:

Sandra Ainsworth	Chair
Susan Severt	Vice Chair
Michael Rider	Trustee

Board Members Not Present:

Joseph Barstow	Secretary
Carmen Ortiz	Treasurer

Staff Present:

Chris Melton	SVGID, General Manager
Brad Baeckel	SVGID, Public Works Director
Erin Dowling	SVGID, Customer Service Supervisor
Brandon Lacow	SVGID, Aquatic Supervisor
Jennifer Merritt	SVGID, Administrative Assistant
Maddy Shipman	SVGID, Legal Counsel

Other Members Present:

Glenda Walls	Audience
Adam Mayberry	School Board Trustee (District F)
Kitty Jung	Washoe County Commissioner (District 3)

The meeting of the Sun Valley General Improvement District was called to order by Chair Ainsworth at 6:00 pm in the Sun Valley District Administrative Building, 5000 Sun Valley Blvd., Sun Valley, NV.

Item# 1. Roll call and determination of a quorum.

Board members present; Chair Ainsworth, Vice Chair Severt, and Trustee Rider. A quorum was present.

Item# 2. Pledge of Allegiance.

Led by Vice Chair Severt

Item# 3. Public comments for items not on the agenda.

Mr. Mayberry, Trustee Washoe County School District (District F) announced his candidacy for election. He was appointed to Washoe County School District Board November 2021 to fill a vacancy. District F At-Large position represents the eastern side of Washoe County School District which is comprised of Gerlach, Wadsworth, Sun Valley, Spanish Springs,

City of Sparks, to Damonte Ranch. He is a father of two freshman girls that attend Spanish Springs High School, so he knows some of the challenges Washoe County School District is facing. Mr. Mayberry reported improving academics for the youth is very important to him. In efforts to improve Washoe County School District, he wants to work with the school teachers to provide needed resources to help with retention, provide technology for schools and students, provide access to tutors, counselors and social workers to help assist students and families with much needed resources. Washoe County School District is doing well with the approved WC-1 Tax that is designated to help with upgrades and renovations to various schools throughout. Lastly, he is excited for the opening of the new Hug High School; it will reunite the youth of Sun Valley and the Sun Valley Community. For more information regarding Washoe County School District F At-Large candidate, please visit adammayberry.com.

Commissioner Jung provided a brief update regarding the use of her District funding. Washoe County Commissioners use to get \$20,000 of District Funds to use at the Commissioners discretion within their District's; recently that has increased to \$60,000 per Commissioner. After consultation with the Sun Valley Citizen Advisory Board, she would like to use a portion of her funding towards speed monitoring on Sun Valley Blvd., cleanup of Sun Valley Blvd. from Quartz Ln. to 1st Ave. She is also hoping to be able provide funding towards various capital improvements within Sun Valley Community Park. Commissioner Jung reported she is endorsing Adam Mayberry for Washoe County School District – District F. Mr. Mayberry is the Communication Manager for Truckee Meadows Fire Protection District. She has known him personally and professionally for many years. Mr. Mayberry has integrity and is able to handle very sensitive topics with discretion, dignity and respect for everyone. He is a good moderate voice for the Washoe County School District Board.

Item# 4. Motion to approve the agenda.

Trustee Rider made a motion to approve the agenda Vice Chair Severt seconded the motion. The motion carried unanimously.

Item# 5. Certify posting of the agenda.

Ms. Merritt certified posting of the agenda.

Item# 6. Trustee/Manager's announcements, request for information, and statements relating to items not on the agenda.

Mr. Melton announced Washoe County Regional Animal Low-Cost Pet Vaccine event scheduled for May 28th has been cancelled due to the lack of veterinarians. The Sun Valley Neighborhood Center will be an Early Voting site May 28th thru June 10th; followed by a voting site on June 14th for the primary elections. The flag has been ordered to half-staff to honor the victims of the Uvalde, TX tragedy. Lastly, Sun Valley Citizen Advisory Board meeting is June 4th, 10 am at Hobey's Banquet Room.

Trustee Rider reported as a representative of the Sun Valley Advisory Board, a lot of ideas were discussed at the last Sun Valley Advisory Board meeting for consideration that could be paid by Commissioner Jung's District Funds. He is always trying to recruit Sun Valley residents to participate and/or apply to become a member for the Sun Valley Advisory Board. He will be happy to continue to serve Sun Valley as a Sun Valley Advisory Board member or give up his seat for new member(s).

Item# 7. Discussion and action to approve account payables for May 26, 2022.

Trustee Rider gave a brief report of the account payables, customer refunds and payroll for May 26, 2022.

Trustee Rider made a motion to approve the account payables May 26, 2022 in the total amount of \$199,489.62. Vice Chair Severt seconded the motion. The motion carried unanimously.

There were no public comments.

Item# 8. Discussion and action to approve board meeting minutes of May 12, 2022.

Vice Chair Severt made a motion to approve the Sun Valley General Improvement District Board Meeting Minutes of May 12, 2022 as submitted. Trustee Rider seconded the motion. The motion carried unanimously.

There were no public comments.

Item# 9. Pool recruiting update by Aquatic Supervisor with discussion regarding extending Robert & Norma Fink Pool Complex open swim hours and pool season, with possible direction to staff.

Brandon Lacow, Robert & Norma Fink Pool Complex Aquatic Supervisor, gave a brief lifeguard recruiting report. Currently, he has two return lifeguards, one return lead lifeguard, two potential new lifeguards, and two cashiers. It is the District's intentions to offer the standard seasonal operational hours, Tuesday through Sunday from 12 pm to 5 pm. He reported with the shortage of lifeguards, there is the potential of having to limit the pool capacity. He reported all of the public pools are experiencing the same struggle with recruiting. He reassured the Board the District's lifeguard wages are comparable with other public agencies.

Mr. Lacow commented the District offered a pilot program in the past with extending pool hours and offering dedicated lap and senior swim. These were not successful, they only had one customer participate and most of the time, they spent their time in the pool deck instead of in the water. He would be happy to consider offering this once again if there is a request to do so, it will be dependent on staffing. As for extending the pool season; majority of the lifeguards are high school students. Once school goes back into session, the pool loses all of its staffing, there is no way at this time to extend the pool season, especially with our current lifeguard shortage. He would be happy to conduct a survey at the pool regarding extended hours to see if there would be enough participation.

Vice Chair Severt stated, she requested this agenda item because she had been getting a lot of inquiries and comments regarding the pool closing at 5 pm. She was hoping to offer extended hours on some Friday's to give those the opportunity to enjoy the pool after work. She has expressed to those the past results and the District would be happy to consider extended hours again, but the customers need to show up or it is not feasible to extended pool hours. She is concerned with the shortage of lifeguards, if extending hours is even possible at this time. She suggested reducing general swim hours on certain days of the week to accommodate having a family swim hour.

The Board thanked Mr. Lacow for his report.

There were no public comments.

Item# 10. Service Technician recruiting update by Public Works Director, with possible direction to staff.

Mr. Baeckel gave a brief Service Technician recruiting report. The District currently has three Service Technicians, which include two new hires. In order to be fully staffed the District needs to recruit three addition Service Technicians. Staff has been dedicated to the recruiting and hiring process since January 2022 and has announced the job opening on various platforms that include: District website, Facebook page, District lobby, Reno Gazette Journal, Indeed, Zip Recruiter, Nevada Rural Water Association, Water District Jobs. This week staff posted on Craigslist, CA-NV AWWA and Regional Help Wanted. Mr. Baeckel stated the District has been fortunate with the new hires having some experience and qualifications, but there is still a great amount of training needed before the senior field staff will have some relief. He reported the he and the Field Supervisor took on-call to give the current Service Technicians some relief.

Discussion ensued regarding the current employment recruiting struggles throughout Washoe County.

The Board thanked Mr. Baeckel for his report.

There were no public comments.

Chair Ainsworth called the Public Hearing to order at 6:35 p.m.

Item# 11. Discussion and action to adopt Sun Valley General Improvement District Final Budget for Fiscal Year 2022/2023.

Chair Ainsworth read into the record the Order of Procedures for the District's Public Hearing.

Vice Chair provided proof of publication for the public hearing.

Mr. Melton reported there is one amendment that was made to the District Capital Improvement Projects related to the pool. He increased the project for boiler solar panels at the pool to \$40,000. He also reported this item is also being considered as a cost share with Commissioner Jung with her District Funds. He reported there are no other changes to report.

Vice Chair Severt made a motion to approve to the District's final budget for fiscal year 2022/2023 as presented by Mr. Melton. Trustee Rider seconded the motion. The motion carried unanimously.

Item# 12. Legal report by Maddy Shipman.

None

Item# 13. Field report by Brad Baeckel.

Mr. Baeckel reported on the following:

- The office remodel is completed and he is pleased with the contractor's work.
- Painting of the Sun Valley Neighborhood Center is completed, he is pleased with the contractor's work.
- The District issued a total of 293 vouchers for the E-Waste Recycling. A total of 152 televisions, and total of 10 CRT monitors were collected. A total of 13,462 pounds of various electronics were recycled. The total cost of the event was \$5,520.00.

Item# 14. Office report by Erin Dowling.

Ms. Dowling reported on the following:

- There has not been an decrease in credit card payments after the fee increase; there has been minimal complaints.
- District office will be closed Monday, May 30, 2022 in observance of Memorial Day.

Item# 15. Manager report by Chris Melton.

Mr. Melton reported on the following:

- He is in discussion with Truckee Meadows Water Authority with potentially expanding the District's Wholesale Tier 1 consumption. Once this has been determined, if possible, staff will start working on a study for the creation of a District Tier 2 for consumption rate.
- Washoe County did not approve the \$90,000 in their final budget; Washoe County sub-grant to the District for the use in the Sun Valley Parks. The request for the sub-grant was initially supported by County Management and Commissioners. The Assistant County Manager is providing the District with an alternative funding source the District can apply for, up to \$150,000.

Item# 16. Public Comments.

None

Item# 17. Board Comments.

Trustee Rider apologized for missing the last board meeting; he had some personal obligations that he had to attend to. He commented staff has his support to do whatever they have to do to help recruiting lifeguards and service technicians. Lastly, he wished everyone a safe and happy Memorial weekend.

Vice Chair Severt commented Early Voting starts on Saturday, May 28, 2022, she encourages everyone to get out in vote. She does not believe there is a voting fraud problem, there is a voting problem because people don't like to vote. As an example, 23% of voting population in Georgia decided the primary candidates. She commented she participated with a Desert Skies Middle School video in front of the District office. The video will be shared during the 8th grade ceremonies; this year Desert Skies Middle School will have its first-class graduation (recognizing 6th grade students graduating from 8th grade). Desert Skies Middle School has launched a Scorpion Speaker Series; they have had multiple speakers talking about various topics. She would like to have a District representative next fall talk about the District operations. Lastly, she invited everyone to attend Patricia Severt's Celebration of Life Saturday, May 28, 2022 and thanked everyone for their support.

Chairperson Ainsworth thanked Vice Chair Severt for participating and representing the District in the Desert Skies Middle School history video.

Item# 18. Future Agenda Items.

Mr. Melton reported the following items will be on the next agenda;

- Presentation by Truckee Meadows Water Reclamation Facility
- Review and possible action of benefit comparison
- Review and possible action of salary comparison

Vice Chair Severt requested another update regarding pool recruiting and possible operation concessions needed.

Item# 19. Adjournment.

Trustee Rider made a motion to adjourn at 6:53 pm. Chair Ainsworth seconded the motion. The motion carried unanimously.

Approved by the SVGID Board of Trustees on June 9, 2022
Minutes Prepared by: Jennifer Merritt, Administrative Assistant