



Sun Valley General Improvement District Board Meeting Minutes of June 12, 2025

Board Members Present:

Susan Severt	Chairperson
Michael Rider	Vice Chair
Carmen Ortiz	Secretary
Mark Neumann	Treasurer
Mark Dunn	Trustee

Board Members Not Present:

Staff Present:

Chris Melton	SVGID, General Manager
Brad Baeckel	SVGID, Public Works Director
Erin Dowling	SVGID, Customer Service Supervisor
Jennifer Merritt	SVGID, Administrative Assistant
Maddy Shipman	SVGID, Legal Counsel

Other Members Present:

Tim Holland	LP Insurance
Jared Rossi	LP Insurance
Stephen Romero	POOL/PACT
Kelly Glenn	Roo Co.
Nick O'Connor	Shaw Engineering
Steve Brigman	Shaw Engineering
Cindy Leslie	Public Audience
Steve Malone	Public Audience
Mike Revty	Public Audience
Glenda Walls	Public Audience

The meeting of the Sun Valley General Improvement District was called to order by Chairperson Severt at 5:30 pm in the Sun Valley District Administrative Building, 5000 Sun Valley Blvd., Sun Valley, NV.

Item# 1. Roll call and determination of a quorum.

Board members present; Chairperson Severt, Vice Chair Rider, Secretary Ortiz, Treasurer Neumann, and Trustee Dunn. A quorum was present.

Item# 2. Pledge of Allegiance.

Led by Secretary Ortiz

Item# 3. Public comments for items not on the agenda.

Audience member Mr. Malone commented he is a long time Sun Valley resident and is strongly against the District charging customers a \$3.50 recreation fee. He believes the District should make Washoe County pay for the parks via the property tax. He expressed his dissatisfaction of the District's Board of Trustees.

Item# 4. Motion to approve the agenda.

Treasurer Neumann made a motion to approve the agenda. Vice Chair Rider seconded the motion. The motion carried unanimously.

There were no public comments.

Item# 5. Certify posting of the agenda.

Ms. Merritt certified posting of the agenda.

Item# 6. Trustee/Manager's announcements, request for information, and statements relating to items not on the agenda.

Mr. Melton announced the District office will be closed Monday, June 16, 2025 from 12 pm until 1 pm for an employee meeting. District office will be closed Thursday, June 19, 2025 in observance of Juneteenth Day. A Free Swim Day at the Sun Valley Pool is schedule for Saturday, June 21, 2025 sponsored by the Fink Family. Free Senior Swim will be held at the Sun Valley Pool on Tuesday's and Thursday's from 11 am until 12 pm. District office will be closed Thursday, July 3, 2025 in observance of Independence Day. A Free Swim Day at the Sun Valley Pool is schedule for Saturday, July 5, 2025 sponsored by Commissioner Garcia. Lastly, Sun Valley Citizen Advisory Board Meeting is scheduled for Saturday, July 15, 2025 10 am at Hobey's.

Vice Chair Rider announced the Sun Valley Citizen Advisory Board rescheduled the July meeting to Saturday, July 12, 2025 because of the holiday weekend.

Item# 7. Discussion and action to approve account payables for June 12, 2025.

Treasurer Neumann gave a brief report of the account payables, customer refunds and payroll for June 12, 2025.

Treasurer Neumann made a motion to approve the account payables for June 12, 2025 in the total amount of \$405,406.71. Vice Chair Rider seconded the motion. After discussion the motion carried unanimously.

There were no public comments.

Item# 8. Discussion and action to approve board meeting minutes of May 22, 2025.

Secretary Ortiz made a motion to approve the Sun Valley General Improvement District Board Meeting Minutes of May 22, 2025 as submitted. Treasurer Neumann seconded the motion. The motion carried unanimously.

There were no public comments.

Item# 9. Discussion and action to approve final draft of the District 2025 summer newsletter.

Ms. Glenn with Roo Co. provided a final copy of the District 2025 summer newsletter for review and approval. The newsletter gives an overview of the District's Billing Cycle Consolidation, Garbage Assistance Program, Did You Know; services provided by the District, promotion of the end of pool season pool party, promotion of the Sun Valley Community Service Award, promotion of the 2025 Photo Contest, District Water Quality Report, promotion of the Sun Valley Car Show, announcement of recent Water Rate Increase, thank you to all the Dive Into Summer Sponsors and Donors, lastly Important Dates.

Chairperson Severt commented she really likes the Did You Know article; she thinks it will provide clarity to customers that their monthly bill is more than just water.

Treasurer Neumann commented the Sun Valley Citizen Advisory Board meetings will be changing days in the near future and requested removal of the actual dates and information where to find Sun Valley Citizen Advisory Board agenda's.

Audience member Ms. Leslie commented the Water Rate Increase article is old news; the District should have notified customers when it took place. She also commented customers don't read the newsletter.

Chairperson Severt responded the District's newsletter is published quarterly; due to the timing this is the first opportunity to notify customers of the rate increase in the newsletter. The rate increase was promoted in May and June in the District's front lobby, District's website and Facebook page.

Vice Chair Rider made a motion to approve the District 2025 summer newsletter as presented including the recommended changes to Important Dates. Treasurer Neumann seconded the motion. The motion carried unanimously.

Item# 10. Presentation by Nevada Public Agency Insurance and LP Insurance with the acceptance of liability insurance renewal proposal for District facilities.

Mr. Rossi with LP Insurance briefly presented the deductibles and summary of coverages for District facilities for 2025/2026. The District's policy has a \$500 deductible for each and every loss that is reported. He reported the property limit is a blanket limit with a maximum limit of \$300M per loss, per schedule of locations. The District's Property Coverage includes \$5M per loss for accounts receivable, 10% up to \$25K per loss for arson reward, \$100K for mold/asbestos removal, \$150M aggregate for earthquake and flood, \$100M per loss for equipment breakdown (he reviewed each of the subcategories for equipment breakdown), and \$5M per loss for unintentional errors and omissions. He reported the District's Liability Coverage limit is \$10M; he reviewed each of the Sublimits. He reported the cyber liability aggregate is \$1M per event up to \$15M aggregate for all POOL members combined. The District's Environmental Liability Coverage, is \$2M for each incident with a \$10M aggregate Coverage A – third party claims for bodily injury, property damage or remediation expense, Coverage B – first party remediation expense, Coverage C – emergency response expense and Coverage D – \$2M business interruption (365-day limit with a 3-day deductible). The District's total program cost including all services for 2025/2026 is \$92,376.30. He reported the District's renewal premiums are based on District exposures; the District's payroll increased 8.65% and a total insured value increase of 3.18%.

Mr. Romero with Nevada Public Agency Insurance Pool (NPAIP) gave a brief overview of the NPAIP program structure. He gave a brief presentation regarding member benefits and resources that are available to the District. He reported POOL/PACT Risk Management offers a wide range of trainings and programs either in person or online to help reduce liability exposures to help mitigate/eliminate risk to employees and liability exposure. It also provides Loss Control grants to its members. He briefly reported on POOL/PACT Human Resources that the District is currently taking advantage of. These services include a variety of trainings in person or online. POOL/PACT will assist with making sure the District's Personnel Manual is in compliance based on newly adopted and/or updated laws. Lastly, Mr. Romero noticed the District has recently taken advantage of POOL/PACT's KnowB4 Phishing Training; this is training to help employees prevent cyber-attacks that are commonly started with opening unwanted emails.

After further discussion Vice Chair Rider made a motion to renew Nevada Public Agency membership and LP Insurance renewal proposal in the amount of \$92,376.30 for the District's liability insurance for 2025/2026. Treasurer Neumann seconded the motion. The motion carried unanimously.

There were no public comments.

Item# 11. Presentation by LP Insurance regarding renewal option(s) for District Health Insurance with action to approve renewal.

Mr. Holland with LP Insurance gave a brief overview of the District's Health, Dental, and Vision Insurance renewal options. Mr. Holland reported the District current medical coverage is directly with Hometown Health due to the retiree coverage. Since the District retiree is no longer on the plan, and the District is not obligated to offer medical insurance to retirees, this provided more competitive insurance proposals. Mr. Holland presented the proposal options for consideration; the District current plan directly with Hometown Health has slightly higher co-pays. This year's renewal premium is \$291,849 an 8.2% increase. Another option for consideration is joining the Carson City Chamber (\$650 annual membership), members receive a discounted rate on group health insurance. The same medical insurance plan through Hometown Health with an annual premium of \$212,760 a 21.1% decrease of District's existing plan. The last option for consideration is Anthem with an annual premium of \$252,451 a 6.4% decrease of District's existing medical insurance plan. Mr. Holland provided two proposals for Dental coverage for consideration; this year's Kansas City renewal premium is \$17,407, the other option is MetLife with a premium of \$17,631 a 1.3% increase of the District's existing plan. Vision coverage for consideration; this year's Kansas City renewal premium is \$2,319, zero increase, the other option is MetLife with a premium of \$2,319. He reported the District also offers Group Life and Accidental Death and Dismemberment, as well as, Long Term Disability. He provided three proposals for Life and Accidental Death and Dismemberment coverage for consideration; this year's The Standard renewal premium is \$2,995 with a zero increase. Kansas City Life offers a similar plan with an annual premium of \$1,997 a 33.3% decrease of District's existing plan. MetLife offers a plan with more benefits with an annual premium of \$1,989 a 33.6% decrease of District's existing plan.

Additional discussion ensued regarding all the plans and coverage comparisons. Mr. Melton reported staff recommends approval of District's health insurance plan with Hometown Health under the Carson City Chamber Group Plan. He reported staff has had complications

with dental and vision claims under the current policy with Kansas City Life; staff would

recommend MetLife proposal for Dental, Vision, and Life and Accidental Death and Dismemberment.

Ms. Dowling reported renewal is effective July 1, 2025; open enrollment period is the month of June for employees.

Secretary Ortiz made a motion to approve District's current medical Hometown Health plan utilizing the Carson City Chamber Plan in the total amount of \$275,004, MetLife Dental plan in the total amount of \$17,631, MetLife Vision plan in the total amount of \$2,319, and MetLife Life and Accidental Death and Dismemberment plan in the total amount of \$1,989. Vice Chair Rider seconded the motion. The motion carried unanimously.

There were no public comments.

Item# 12. Discussion and action to approve amendments to Sun Valley General Improvement District Personnel Policy 6 - Benefits.

Ms. Dowling reported with the approval of the District's Health Insurance, the plan is no longer considerate an age banded rate structure, it is now employee, employee and spouse, or employee and family flat rate structure. The proposed amendments to District's Personnel Policy 6.6 Health Insurance Coverage is a direct reflection of the new Health Insurance Policy. For employees hired after September 23, 2014, the District will continue to cover 100% of the employee plus one (1) dependent spouse/or child; if there are more dependents on the plan, the difference will be split 50/50 between the employee and the District. The other amendment is 6.7 Life Insurance, staff is recommending removal of 6.7.3 Coverage that provide specific coverage amounts, this changes providing on who the carrier is. Since the District covers it 100%, there is not a need to include what the detail coverage is.

Vice Chair Rider made a motion to approve the amendments to District's Personnel Policy 6 – Benefits as presented by staff. Trustee Dunn seconded the motion. The motion carried unanimously.

There were no public comments.

Item# 13. Discussion and action to approve renewal of Nancyann Leeder Backup Legal Service Agreement.

Mr. Melton reported Nancyann Leeder is the District's legal backup as needed. He provided a copy of her Legal Service Agreement for review and consideration. He reported Ms. Leeder has a minimal \$25 per hour increase to her rate; her new service rate is \$175.00 per hour, plus any additional cost if any. The Legal Agreement commences on July 1, 2025 and is valid through June 30, 2026.

Vice Chair Rider made a motion to approve Nancyann Leeder's Legal Service Agreement for backup legal services as presented by staff. Chairperson Severt seconded the motion. The motion carried unanimously.

There were no public comments.

Item# 14. Discussion and possible action to authorize the General Manager to execute agreement with 5 Ridges Development containing an exception to District Tariff Rule 16 by allowing for a 25% initial deposit (instead of 50%), plus contingency, for 5 Ridges' share of the total cost of the New Main Pump Station (if construction bid approved).

Mr. Melton reported he is requesting authorization to execute an agreement with 5 Ridges Development containing an exception to District's Tariff Rule 16. This would allow the developer to provide an initial 25% deposit, instead of 50%, plus a 15% contingency. This agreement is related to the construction of a New Main Pump Station that will be cost shared between 5 Ridges Development and the District; developer is responsible for 60% of the project and the District is responsible for 40% of the project.

Treasurer Neumann made a motion to authorize District General Manager to execute an agreement with 5 Ridges as presented by staff. Vice Chair Rider seconded the motion. The motion carried unanimously.

There were no public comments.

Item# 15. Discussion and possible action to award Peek Brothers Construction bid proposal of \$4,845,991 for the District's PWP# WA-2025-289; construction of a 1,056 SF water pumping facility with four vertical turbine pumps, mechanical piping, valves and fittings; the installation of a 24" supply water pipeline and 18" and 16" discharge transmission mains including offsite existing water main connections and valve insertions.

Mr. Melton reported the District received a total of three bids for the construction of a new Main Pump Station. Peek Brothers Construction was the lowest qualified bidder in the total amount of \$4,845,991. District's engineer, Shaw Engineering has reviewed Peek Brothers Construction bid in its entirety and it meets all of the requirements. Staff's recommendation is to award the new Main Pump Station Project to Peek Brothers Construction.

Audience member Mr. Revty inquired if this project will be cost shared.

Mr. Melton responded this project will be cost shared between the District and the developer, 5 Ridges Development. The District will be responsible for 40% and 5 Ridges Development responsible for 60% of the project.

Vice Chair Rider made a motion to award Peek Brothers Construction bid proposal in the amount of \$4,845,991 for the District's PWP# WA-2025-289 construction of a new Main Pump Station as presented by staff. Secretary Ortiz seconded the motion. The motion carried unanimously.

Item# 16. Discussion and possible action to approve Shaw Engineering proposal in the total amount of \$468,380 for Construction Administration to oversee the construction of District's PWP# WA-2025-289 new Main Pump Station.

Mr. Melton reported staff is recommending approval of Shaw Engineering's Service Proposal in the amount of \$468,380 to provide professional engineering services for the District regarding 5 Ridges Development Project 4. Project 4 has been identified as construction of the District's new Main Booster Pump Station. Shaw Engineering Service

proposal is for engineering services and construction administration to include, engineer oversight and inspection services throughout the project construction, regulatory

coordination, participate in construction meetings, review and provide assistance of construction drawings, full time inspection services and inspect contractor's work. This proposal for engineering services will be cost shared a 60% - 40% split, 5 Ridges Development 60% and the District 40%.

Treasurer Neumann inquired if Shaw Engineering will also be monitoring labor to ensure that they are working safely, similar to OSHA oversight.

Mr. O'Connor with Shaw Engineering responded Peek Brothers Construction will have a foreman on the project that will be monitoring all of the safety requirements for the project. As Mr. Melton reported, Shaw Engineering will be onsite to make sure the project is being constructed according to the plans that were approved by Washoe County and the State.

Trustee Dunn inquired what will happen if safety protocols are not being followed.

Mr. O'Connor responded if safety protocols are not being followed, Shaw Engineering will have a meeting with Peek Brothers Construction to make sure all safety protocols are being met on the project.

After further discussion, Treasurer Neumann made a motion to approve Shaw Engineering proposal for Construction Administration for the oversight of the construction of the new Main Pump Station in the total amount of \$468,380. Vice Chair Rider seconded the motion. The motion carried unanimously.

There were no public comments.

Item# 17. Billing Cycle Consolidation and Modification update by Customer Service Supervisor; with possible direction to staff.

Ms. Dowling reported the District's customer accounts are divided into four (4) billing cycles, each with its own monthly schedule for meter reading, bill preparation and mailing, due dates, late notices, and non-payment disconnects. The District's service territory has expanded greatly over the last several years. With the growth and expansion, it has made it evident that the current billing cycles need consolidation and modification so that each cycle is in close proximity based on service address. This would allow more efficient operations in the field. Staff has been working on analysis of this consolidation over the last several months and is pleased to advise the Board that we are ready to make this change occur within the next couple of months. During analysis it was determined that the Sparks service territory (aka "5 Ridges") area should be in its own billing cycle (the new Cycle #3) due to its different billing codes. The remaining addresses will be consolidated into the other three (3) cycles. Ms. Dowling provided a map of the proposed new Cycle #1, #2 and #4 addresses. She reported customers that will be affected by a change in their billing cycle will be notified via a letter indicating their new read and billing date range. Staff anticipates sending these letters out within the next month and implement the new billing cycles early Fall 2025. The office will continue to provide assistance to those customers who may request special arrangements throughout this process.

Ms. Dowling reported staff will try to perform the consolidation all in-house in efforts to save on outsourcing expenses. However, there may be a need to request assistance for the District's billing vendor Springbrook if it is too much for staff; at such time staff would bring back agenda for further discussion.

Secretary Ortiz thanked Ms. Dowling for her presentation and requested implementing the

new billing cycles in Fall when customers are not using as much water for irrigation. Some customers might have difficulties paying a bill that might be 45 days of usage when they are use to paying a monthly bill with only 30 days of usage.

Ms. Dowling responded staff will work with any customer who may need a payment arrangement to make the ease into their new due date.

Chairperson Severt requested staff to promote the new billing cycles as much as possible. This will help inform customers of the upcoming change and hopefully answer a lot of questions before they elevate to the District to answer.

Audience member Ms. Leslie commented the new billing cycle consolidation will have the most impact on seniors who are on a fixed income. She requested for the District to work with the seniors regarding any payment arrangements.

Treasurer Neumann left the meeting temporally at 6:45 pm

Vice Chair Rider made a motion to continue progress of the District's new billing cycle consolidation as presented by staff with the least amount of impact to customers. Secretary Ortiz seconded the motion. The motion carried unanimously.

Chairperson Severt called for a five-minute break at 6:47 pm; upon convening to public meeting all board members present.

Item# 18. Discussion and possible action per District Personnel Policy 9.3.1; Board determined percentage for annual employee wage increase.

Mr. Melton reported the District's Personnel Manual Section 9 "Performance Management" subsection 9.3.1 "Frequency of Performance Appraisals" states "During June of each year, the Board will determine the percentage calculations on which raises are to be based. Evaluation scores as set by the manager/supervisor will determine the individual employee's raise." Per the policy the board votes on the percentage to be used for At Expectation performance. For the 2025/2026 budget, the board approved a 6% increase to the compensation line items within the budget. All employees of the District are compensated from the water and sewer operations funds. The approved water operations total operating expenses are \$4,280,737 and the sewer operations total operating expenses are \$3,535,964 respectively; the combined total expenses is \$7,816,701. The approved budget amount from both these funds for both office and field employee compensation is \$2,010,266 or 25.72% of the total operating expenses for both these funds. He stated staff is dedicated, competent and represent the District professionally. Staff has worked diligently and effectively being good stewards of the District's funds in efforts to keep expenses down during a time of inflation. He reported management is recommending a 4% compensation increase to employee's that scored At Expectations on their annual evaluation. He provided for information the cost breakdown for 3.5%, 4%, and a 4.5% increase and how it would impact the District's budget.

Treasurer Neumann inquired if the recommended increase is only for last year's performance or does it include future tasks that have been earmarked for this new fiscal year.

Mr. Melton responded the increase is mainly for last fiscal year employee performance; there is money built in for any other promotions if needed.

Secretary Ortiz appreciates the recognition of the cost-of-living increase for food and travel as it relates to District's travel per diem.

Chairperson Severt commented she believes the District has a great group of employees who take pride in their jobs. After attending the District's Dive Into Summer Event, it is apparent how hard the District employees work, each one that worked the event was busy from the beginning of the event to the very end.

Vice Chair Rider commented he would like to continue retaining the District's current staff; which means the District has to pay well in order to remain competitive in the market.

Additional discussion ensued regarding the 2024/2025 accomplishments and additional implementations of efficiencies by management, accounting, office and field staff.

Vice Chair Rider made a motion to approve a 4% compensation increase for employee's that scored At Expectations. Trustee Dunn seconded the motion. The motion carried unanimously.

There were no public comments.

Item# 19. Discussion and action to permanently implement District's business hours as Monday through Thursday from 7:00 am until 5:30 pm.

Mr. Melton reported November 2024, the Board of Trustees moved to temporarily change the District business hours beginning January 6, 2025 to a 4/10 schedule, Monday through Thursday from 7:00 am to 5:30 pm for a 6-month trial period. He believes the 4/10 work schedule allowed for employees to flourish and has proven to be beneficial to the District, as well as, for employees' personal lives. Customer feedback was solicited via messages on the billing statements, inserts in the billing statements, on the website, on the Facebook page, and in the lobby using Customer Comment Forms. Of the written responses, two customers indicated positive feedback on the hours and two indicated negative feedback on the hours and rates. The verbal feedback received was primarily indifferent, with several positive comments and only a small number of negative comments. Overall, the customers have accepted the business hours. Since the implementation of the new hours, customer traffic in the lobby and over the phone has increased greatly between 7:00 am and 8:00 am and 5:00 pm to 5:30 pm

Mr. Baeckel reported the field staff really like the new schedule, especially receiving an extra personal day. With the new schedule they are able to complete projects in one (1) day instead of having to break them up into two (2) days. He had reservations at first because of the potential additional overtime for any work performed past business hours and/or on Friday's, but it has proven to be beneficial and more efficient.

Ms. Dowling reported the office staff all like the new hours, it has proven to be extremely efficient. Staff is able to help customers before and after customer work hours. The longer business hours has helped with non-payment disconnect days; more customers are able to have their water restored on the same day. She too was concerned how staff was going to be able to complete the billing process in three (3) days, but with the extended hours it has streamlined the process. The new hours has helped with coverage of the front counter

during lunch breaks. She commented her staff love the new hours, it has help employees balance their work-life and family-life.

Vice Chair Rider commented he too had reservations of the request to change the District business hours and that is why he recommended to try the new hours temporarily. He can see the morale up with all the employees, in return, it is a win-win for the District and employees.

Chairperson Severt commented she was not in favor of changing the District business hours and it has taken a lot of convincing to prove to her a 4/10 work schedule can be productive and provide additional efficiencies. She has performed her own research on the productivity of a 4/10 work schedule and was surprised to see how many east coast governments have moved to a 4/10 work schedule. She has also received several customer comments thanking the District for being open earlier and later in the day so customers can pay their bill in person or be able to speak with a customer service representative.

Mr. Melton reported Accounting has determined there is a minimal savings of \$6,000 annually with the 4/10 schedule.

Treasurer Neumann made a motion to approve permanently implementation of the District's business hours as Monday through Thursday from 7 am to 5:30 pm. Vice Chair Rider seconded the motion. The motion carried unanimously.

There were no public comments.

Item# 20. 2025 Legislative update provided by Holland & Hart and review of Bills; with possible direction to staff.

Mr. Melton reported the 2025 Legislative Session there was a total of 1,254 Bill Draft Requests with a total of 1,210 Bills that were drafted and introduced this session. To date the Governor signed 517 Bills and vetoed 76; the final day to have a Bill signed is Friday, June 13, 2025. This session the District had one (1) Bill request AB 301 that was sponsored by Assemblymember Heather Goulding. He was proud to announce the AB 301 was passed and signed by the Governor. AB 301 authorizes an increase in annual compensation for certain general improvement districts that provide water, trash, and sewer services under NRS Chapter 318. The authorized change would raise a statutory cap from \$9,000, enacted in 2005, to up to \$14,500, if the general improvement district Board authorizes such change. Adjustments may not take effect until January 1st following the next biennial election. He reported during the last Conference Committee meeting held on June 2, 2025 the Committee adopted additional amendments to AB 301 related to specific general improvement district reporting, and affordable housing tax credit provisions, both these amendments have no impact of the Sun Valley General Improvement District. Mr. Melton gave a brief overview of Holland and Hart's final Legislative Session report and commented there were no bills that will adversely affect the District from the 2025 Legislative Session. Mr. Melton thanked everyone that was involved in this session, especially District's Lobbyist

Matthew Morris with Holland and Hart. He also thanked Chairperson Severt for attending the first Committee meeting to provide testimony and to all the customers that provided public comments in support of AB 301.

Item# 21. Legal report by Maddy Shipman.

None

Item# 22. Field report by Brad Baeckel.

Mr. Baeckel reported on the following:

- He reported staff is aware of the irrigation issues in several areas within the parks.
- Highland Ranch Park is scheduled to be closed Monday, June 16, 2025 due to construction work on the Highland Ranch Parkway Transmission Main tie-in.
- Staff monitored the recent Spanish Springs fire as it was within the area of the District's Klondike Tank. The District lost power overnight at the Klondike Tank (site for all infrastructure communication). The District's water system had to be run manually. Upon restoration of power, a critical component failed at the Klondike Tank and the District had to replace a backup part that the District had on hand in case of an emergency. He reported, unfortunately the night of June 11, 2025 Boundary Tank over flowed due to an issue with the part that was installed at the Klondike Tank. The field crew responded quickly to isolate the event; damage was minimal and the crew cleaned up everything the next business day. The District is working with an electrician to put in a transfer switch for backup generator power.
- The Ladera Ranch Emergency Intertie will be a public works project and bid notification has been placed. A pre bid meeting is scheduled for Wednesday, June 25, 2025 with bid opening scheduled for Tuesday, July 1, 2025 and District Board approval of award on Thursday, July 10, 2025.
- 5 Ridges Project 1 punch list items have been completed and is ready for final walk through with the exception of SCADA improvements that are still pending.
- 5 Ridges Project 3 Highland Ranch Parkway Water Transmission Main is completed up to Highland Ranch Park, tie-in is scheduled for Monday, June 16, 2025. M4 Engineering will be working on Midnight Dr. next week with one-way traffic. Paving is scheduled for night work at Midnight Dr. at the end of June into July; this will involve a closure on Midnight Dr.

Item# 23. Office report by Erin Dowling.

Ms. Dowling reported on the following:

- She provided a recap of the District's E-Waste Recycling event; the District issued a total of 140 vouchers.
- The Sun Valley Pool opened for the 2025 Pool Season today; it was very well attended.
- The District is pleased to report the Sun Valley Pool will be offering one session of swim lessons this year on Wednesday's and Friday's with limited levels being offered (level's Tiny Tots, Level 1, Level 2, and Level 3) with the goal of offering all levels next year.
- POOL/PACT offers Absorb Trainings, its free and available to all Trustees; she can arrange training access for anyone that is interested.
- The District held its annual Dive Into Summer event Friday, June 6, 2025. It was a successful event and the District received a lot of positive feedback. With all the donations and expenses the District actually profited \$120.42; the District received \$3,000 in sponsorships and \$333 from raffle ticket sales that covered all of the event expenses.

Item# 24. Manager report by Chris Melton.

Mr. Melton reported on the following:

- He reminded the Board they are scheduled for a group photo Tuesday, June 17, 2025 at 11 am in the Board Room.
- Truckee Meadows Fire Protection District selected Richard Edwards as its new Fire Chief.
- Washoe County Manager announced his retirement; he will be retiring at the end of June 2025.
- He thanked the Board for their continued support of the District and its employees.
- Lastly, he wished Treasurer Neumann a Happy Birthday on behalf of the District.

Item# 25. Public Comments.

Mr. Revty requested additional closure signs on 7th Ave. to help direct traffic prior to approaching Midnight Dr. and having to turn around.

Ms. Leslie commented she is working with Washoe County in hopes to offer another Senior Craft Fair Saturday, November 15, 2025 and requested the District to include the event in the fall newsletter. The Sun Valley Senior Program is hosting an Ice Cream Social Friday, June 13, 2025 at the Sun Valley Neighborhood Center. The Sun Valley Senior Program offers a Pot Luck on the last Friday of each month, all seniors are welcome. Lastly, she was disappointed that no local business were a part of the raffle prizes for the District's Dive Into Summer Event.

Item# 26. Board Comments.

Secretary Ortiz commented she was pleased with the Dive Into Summer Event. Patrons still tried to go swimming at the Sun Valley Pool even though it was announced the Pool would not be open. It was unfortunate when the wind picked up and shade tents blew over, just goes to show why the District stopped holding Movie In the Park night. Secretary Ortiz also requested a tour of the Ridge At Sun Valley Apartments.

Vice Chair Rider commented he too attended the Dive Into Summer Event, not all of his family was in attendance but several of his grandchildren were there and they loved the helicopter display. He also thanked the Board and staff for all their hard work and dedication to the District.

Item# 27. Future Agenda Items.

Mr. Melton reported the following items will be on the next agenda;

- Discussion Regarding Board Of Trustee Training Opportunities
- Request To Send Board Of Trustees To The 2025 Nevada Association Of Counties Conference (NACO)
- Review And Possible Approval Of Employee Security Gate
- Review Of The 2025 Fall Newsletter Articles
- Award Bid For Ladera Ranch Emergency Intertie Public Works Project
- General Manager Annual Evaluation

Chairperson Severt requested a future agenda item reviewing the District Emergency Plan and employee/trustee roles.

Item# 28. Adjournment.

Treasurer Neumann made a motion to adjourn at 7:39 pm. Secretary Ortiz seconded the motion. The motion carried unanimously.

Approved by the SVGID Board of Trustees on July 10, 2025

Minutes Prepared by: Jennifer Merritt, Executive Administrative Assistant