



**Sun Valley General Improvement District
Board Meeting Minutes of
September 27, 2018**

Board Members Present:

Sandra Ainsworth	Chair
Susan Severt	Vice Chair
Joseph Barstow	Secretary
Carmen Ortiz	Treasurer
Garth Elliott	Trustee

Board Members Not Present:

Staff Present:

Jon Combs	SVGID, General Manager
Jennifer Merritt	SVGID, Administrative Assistant
Maddy Shipman	SVGID, Legal Counsel

Other Members Present:

Suzanne Dutra	Audience
Linda Elliott	Audience
Michael Rider	Audience

The meeting of the Sun Valley General Improvement District was called to order by Chairperson Ainsworth at 6:00 pm in the Sun Valley District Administrative Building, 5000 Sun Valley Blvd., Sun Valley, NV.

Item# 1. Roll call and determination of a quorum.

Board members present; Chairperson Ainsworth, Vice Chair Severt, Secretary Barstow, Treasurer Ortiz and Trustee Elliott. A quorum was present.

Item# 2. Pledge of Allegiance.

Led by Treasurer Ortiz

Item# 3. Public comments for items not on the agenda.

None

Item# 4. Motion to approve the agenda.

Vice Chair Severt made a motion to approve the agenda. Trustee Elliott seconded the motion. The motion carried unanimously.

Item# 5. Certify posting of the agenda.

Ms. Merritt certified posting of the agenda.

Item# 6. Trustee/Manager's announcements, request for information, and statements relating to items not on the agenda.

Mr. Combs reported Washoe County Planning and Development will be holding their first reading regarding the amendment to the Sun Valley Area Plan. The meeting is scheduled for October 9, 2018 at 10 am in the Washoe County Commission Chambers. He also reported Truckee Meadows Water Authority will be holding a workshop October 17, 2018 to discuss Truckee Meadows Water Authority's financials and future rates. The Truckee Meadows Water Authority Standing Advisory Committee's recommendation is not to implement a rate increase.

Item# 7. Discussion and action to approve accounts payable and customer refunds for September 27, 2018.

Treasurer Ortiz gave a brief report of the accounts payable for September 27, 2018.

Treasurer Ortiz made a motion to approve the accounts payable for September 27, 2018 in the total amount of \$471,678.96. Trustee Elliott seconded the motion. The motion carried unanimously.

Treasurer Ortiz gave a brief report of the customer refunds for September 27, 2018.

Treasurer Ortiz made a motion to approve customer refunds for September 27, 2018 in the total amount of \$872.58. Secretary Barstow seconded the motion. The motion carried unanimously.

There were no public comments.

Item# 8. Discussion and motion to approve Board Meeting Minutes of September 13, 2018.

Trustee Elliott made motion to approve the Board Meeting Minutes of September 13, 2018 as submitted. Treasurer Ortiz Severt seconded the motion. The motion carried unanimously.

There were no public comments.

Item# 9. Discussion and possible action regarding authorizing Trustee Ortiz one additional day of per diem and lodging for the upcoming NACO Conference.

Mr. Combs reported the Board of Trustees recently approved for several Trustees and staff to attend the upcoming Nevada Association of Counties Annual Conference scheduled for November 13th thru November 16th. There is a special request by Trustee Ortiz to travel on Monday, November 12th to the conference location. The total additional cost for lodging and meal per diem is \$123.57.

Treasurer Ortiz recused herself from the board discussion and voting. Ms. Ortiz respectfully requested one additional night due to travel. She stated her class begins at 8am and she would like to make sure she is on time and avoid getting stuck in morning traffic.

*Trustee Elliott made a motion to approve Treasurer Ortiz one additional day of travel for the upcoming t Nevada Association of Counties Annual Conference. Secretary Barstow seconded the motion. The motion carried by the following:
Yeas: Chairperson Ainsworth, Vice Chair Severt, Secretary Barstow and Trustee Elliott
Abstain: Treasure Ortiz*

There were no public comments.

Item# 10. Legal report by Maddy Shipman.

Ms. Shipman gave a brief report on Mr. Combs deposition regarding a property located in Sun Valley. Mr. Combs represented the District and was very professional. This claim will most likely go to trial.

Item# 11. Office report by Erin Dowling.

None

Item# 12. Manager's report by Jon Combs.

Mr. Combs reported on the following items;

- Field staff recently finished painting the District's Annex.
- He and Mr. Melton performed a preliminary walk through for the Sewer Upgrade Project performed by Sierra Nevada Construction. There are minimal items that need to be corrected prior to the final walk through. Sierra Nevada Construction hung door tags on every property located throughout the project site, to make sure there are no complications with their sewer connections prior to final walk through.
- Washoe County Health Department approved the District's Juniper Terrance Pump Station Project; staff is prepping for this project.

Item# 13. Public Comments.

Mr. Elliott shared a public comment on behalf of Sun Valley Citizen Advisory Board Member, Carol Burns; Nevada Department of Transportation has committed to cleaning up Sun Valley Boulevard.

Item# 14. Board Comments.

Treasurer Ortiz thanked the Board for allowing her to attend the POOL/PACT Board Retreat, it was very informative.

Vice Chair Severt thanked the Board for allowing her to attend the POOL/PACT Board Retreat. Guest speaker Dr. Burrus provided insight and guidance as a world-renown global futurist and strategic advisor. He also spoke on artificial intelligence and its future impacts on businesses. She will be happy to share his book if anyone is interested.

Chairperson Ainsworth commented she recently toured Sparks High School. She was amazed with the current technology that has recently been implemented at the school from a private donor. Sparks High School will be the highest High Tech School in Nevada once all the equipment is implemented.

Item# 15. Future Agenda Items.

Mr. Combs reported the following items will be on the next agenda;

- Possible discussion regarding Sensus upgrade
- Possible discussion regarding billing statement revision
- Continuation of possible selling of promotional merchandise

- Review of Lobbyist proposal
- Review and approval of Winter newsletter articles
- Judging of Photo Contest submittals
- Review and approval of Community Service Award nominations
- Presentation of the District's 2017/2018 audit

Trustee Elliott would like an update of the Sun Valley Car Show and how it can be improved for next year.

Item# 16. Adjournment.

Secretary Barstow made a motion to adjourn at 6:26 pm. Treasurer Ortiz seconded the motion. The motion carried unanimously.

Approved by the SVGID Board of Trustees on October 11, 2018.

Minutes Prepared by:
Jennifer Merritt, Administrative Assistant