



**Sun Valley General Improvement District
Board Meeting Minutes of
October 28, 2021**

Board Members Present:

Sandra Ainsworth	Chair
Susan Severt	Vice Chair
Carmen Ortiz	Treasurer
Michael Rider	Trustee

Board Members Not Present:

Joseph Barstow	Secretary
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Staff Present:

Jon Combs	SVGID, General Manager
Chris Melton	SVGID, Public Works Director
Jennifer Merritt	SVGID, Administrative Assistant
Maddy Shipman	SVGID, Legal Counsel

Other Members Present:

Mark Neumann	Public
Glenda Walls	Public
Sean Wensley	Public
Kaylin Aytes	Public
Sherald Dyer	Public
Jazmin Rios	Public
Jason Merlis	Public
Nancy Leuenhagen	Washoe County
Eric Brown	Washoe County Manager

The meeting of the Sun Valley General Improvement District was called to order by Chair Ainsworth at 6:00 pm in the Sun Valley District Administrative Building, 5000 Sun Valley Blvd., Sun Valley, NV.

Item# 1. Roll call and determination of a quorum.

Board members present; Chair Ainsworth, Vice Chair Severt, Treasurer Ortiz and Trustee Rider. A quorum was present.

Item# 2. Pledge of Allegiance.

Led by Vice Chair Severt

Item# 3. Public comments for items not on the agenda.

Mr. Neumann commented his concerns of all new development on Highland Ranch Parkway. He commented Sun Valley only has one fire station and it serves the Sun Valley community as well as City of Sparks at times via a mutual aid agreement between Washoe County and City of Sparks. He does not think that the one fire station will have enough resources to serve the new development and inquired if there is future plans for a new fire station to accommodate the new growth. Mr. Neumann also expressed his concerns of overcrowding of Virginia Palmer Elementary and Desert Skies Middle Schools with the new Highland Village Development.

Item# 4. Motion to approve the agenda.

Trustee Rider made a motion to approve the agenda. Vice Chair Severt seconded the motion. The motion carried unanimously.

There were no public comments.

Item# 5. Certify posting of the agenda.

Ms. Merritt certified posting of the agenda.

Item# 6. Trustee/Manager's announcements, request for information, and statements relating to items not on the agenda.

Mr. Combs announced the District office will be closed Friday, October 29th in observance of Nevada Day. The Veterans Appreciation Breakfast sponsored by the District and Washoe County Human Services is scheduled for Saturday, November 6th beginning at 9am at the Sun Valley Neighborhood Center. Mr. Combs also reminded the District November Board of Trustees meeting was rescheduled to Wednesday, November 10th as the District will be closed Thursday, November 11th in observance of Veterans Day.

Treasurer Ortiz commented she attended a public meeting regarding the proposed Highland Village Phase II development. The proposed development is scheduled to be reviewed by Washoe County Planning Commission November 2, 2021; public is welcome to attend to provide input.

Item# 7. Discussion and action to approve account payables for October 28, 2021.

Treasurer Ortiz gave a brief report of the account payables, customer refunds and payroll for October 28, 2021.

Treasurer Ortiz made a motion to approve the account payables for October 28, 2021 in the total amount of \$315,243.76. Trustee Rider seconded the motion. After discussion the motion carried unanimously.

There were no public comments.

Item# 8. Discussion and action to approve board meeting minutes of October 14, 2021.

Treasurer Ortiz made a motion to approve the Sun Valley General Improvement District Board Meeting Minutes of October 14, 2021 as submitted. Vice Chair Severt seconded the motion. The motion carried unanimously.

There were no public comments.

Item# 9. Presentation to the 2021 Sun Valley Photo Contest Winners.

The Board of Trustees presented prizes to the 2021 Sun Valley Photo Contest Winners. The 2021 Photo Contest Winners are: First Place Winner, Kaylin Aytes for her picture of a neighborhood owl. Second Place Winners, Sherald Dyer for her picture of Sun Valley Regional Park sunset. Third Place Winner, Jazmin Rios for her picture of a beautiful blossom. The Board congratulated to all the winners and thanked all of the photo contest participants.

There were no public comments.

Item# 10. Presentation to the 2021 Sun Valley Community Service Award Recipients.

The Board of Trustees presented awards to the 2021 Sun Valley Community Service recipients. Sun Valley resident Jason Merlis was recognized for taking pride in his community and picking up trash from the hills and streets in Sun Valley on his own. Washoe County Manager, Eric Brown was recognized for his due diligence and understanding regarding the needs of Sun Valley. The District recognized Mr. Brown for his efforts getting financial aid approved in the Washoe County budget specifically for the District's recreation. With those funds, the District will be able to provide much needed improvements at the various Sun Valley Parks without having to increase the District's Recreation Fee to pay for improvements. Commissioner Kitty Jung was recognized for her generous donation of her Commissioner Discretionary funds to be used towards improvements at the Sun Valley Neighborhood Center. When Commissioner Jung heard that the doors at the Sun Valley Neighborhood Center were the original doors and not user friendly, especially for the Senior Program; Commissioner Jung wanted to make sure all the doors at the Sun Valley Neighborhood Center were ADA compliant. Commissioner Jung is always putting the needs of her constituents first and helping wherever possible.

There were no public comments.

At 6:18 pm the public meeting was closed for a public hearing

Item# 11. Consideration and possible action to adopt resolution to formally recognize Assessor Parcel Number 508-020-01, also known as 2346 Donatello Dr. as part of the recorded District Tax Boundary Map B263 and Service Boundary Map B264; said parcel was included in the original annexation petition file by 5 Ridges Development Co., and approved by the District Board of Trustees on January 23, 2020; District in error failed to include said parcel for receiving full services of the District.

Chairperson Ainsworth read into the record the order of procedures for the District's public hearing. Vice Chair Severt provided proof of publication for the public hearing.

Audience member Mr. Neumann inquired what kind development is planned for APN 508-020-01 and if this parcel is going to be annexed into the City of Sparks.

Ms. Shipman responded APN 508-020-01 is part of the overall 5 Ridges Development and it wasn't included in the original January 23, 2020 Annexation Resolution that would have included the parcel in the District's Boundary. Tonight's resolution is a corrective action to

formally include subject parcel into the District's Boundary.

Audience member Mr. Wensley expressed his concerns regarding the heavy traffic on Highland Ranch Parkway; it is so backed up that police or fire cannot even respond to an emergency in a timely manner.

Chairperson Ainsworth closed the Public Hearing at 6:26 pm

Trustee Rider made a motion to adopt the corrected Resolution to Annex Property known as APN 508-020-01 into the District's Tax and Service Boundary. Treasurer Ortiz seconded the motion. The motion carried unanimously.

At 6:28 pm the public meeting was closed for a public hearing

- Item# 12. Consideration and possible action to adopt resolution to formally recognize Assessor Parcel Number 506-010-12, also known as 330 Gerdes Ave. as part of the recorded District Tax Boundary Map B263 and Service Boundary Map B264; said parcel has been receiving water service from the District since October 1, 1986, while no records of annexation of said parcel have been found in the District files, it is apparent that the property was impliedly annexed and receiving service since 1986.**

Chairperson Ainsworth read into the record the order of procedures for the District's public hearing. Vice Chair Severt provided proof of publication for the public hearing.

Audience member Mr. Neumann inquired where Gerdes Ave. is located in Sun Valley.

Trustee Rider responded Gerdes Ave. is located off Quartz Ln.

Chairperson Ainsworth closed the Public Hearing at 6:31 pm

Treasurer Ortiz made a motion to adopt Resolution to Annex Property known as APN 506-010-12 into the District's Tax and Service Boundary. Vice Chair Severt seconded the motion. The motion carried unanimously.

- Item# 13. Legal report by Maddy Shipman.**

None

- Item# 14. Field report by Chris Melton.**

Mr. Melton reported on the following items:

- He gave a brief report regarding Summit Church Free Medical Clinic. They served a total of 61 patrons; 35 patrons received a flu shot and 26 patrons received other medical conditional assistance.

Item# 15. Manager report by Jon Combs.

Mr. Combs reported on the following:

- The District's temporary accounting consultant has completed and provided the list of requested audit materials to the auditor. She is currently reconciling bank statements for July, August and September.
- He recently conducted an interview with a candidate that went through the vetting process for the permanent accountant position. The interview went well and he is hoping to bring the candidate back for a second interview and possible offer of employment. The temporary accounting consultant has offered to assist with training the employee on the District's operating system.

Item# 16. Public Comments.

Audience member Mr. Wensley commented he lives in the north part of Sun Valley Ramshorn Rd. He expressed his concerns regarding the increase in population; the increase in population has increased traffic on all the roads making it difficult to get in and out of Sun Valley. He expressed his concerns regarding surrounding neighbors' pets. They bark late at night and early in the morning; he doesn't know what they are barking at but he knows the owners are doing nothing to stop the barking and it is becoming a nuisance to the neighborhood. Lastly, Mr. Wensley expressed his concerns regarding the target shooting that takes place off Chimney Dr.; the area is a dry open space and it is a fire hazard for the public to discharge a fire arm in an uncontrolled environment.

Audience member Mr. Neumann commented he spoke with NDOT representative Mr. Woosher regarding approved road improvements for Highland Ranch Parkway that was scheduled for 2020; they have been postponed to 2050 due to lack of funding. The Western Arterial project was also postponed for another 10 to 15 years. He commented the Sun Valley community needs to come together to help get these projects pushed through or the roadways are only going to get worse.

Item# 17. Board Comments.

Treasurer Ortiz commented Washoe County is still seeking public input regarding how to use the \$92M they received from Federal Government.

Trustee Rider commented this particular group of Board of Trustees are very much involved in the Sun Valley community. Several of the Trustees are members of the Sun Valley Citizen Advisory Board. The District receives a lot of inquiries and comments for items that are outside of the District's jurisdiction. The Trustees and staff always provide a contact of the proper authority and/or relay the message to the proper authority.

Chairperson Ainsworth commented the best point of contact to address concerns within Sun Valley is by contacting your local Washoe County Commissioner. Commissioner Herman and Commissioner Jung both represent Sun Valley and they can get items heard at the county level.

Item# 18. Future Agenda Items.

Mr. Combs reported the following items will be on the next agenda;

- Request from Washoe County Registrar of Voters for use of the Sun Valley Neighborhood Center for the 2022 elections.
- Veterans Event recap

Treasurer Ortiz requested Mr. Melton to include in his field report a update on Highland Village Phase I and II.

Item# 19. Adjournment.

Treasurer Ortiz made a motion to adjourn at 6:48 pm. Trustee Rider seconded the motion. The motion carried unanimously.

Approved by the SVGID Board of Trustees on November 10, 2021
Minutes Prepared by: Jennifer Merritt, Administrative Assistant