

JOB DESCRIPTIONS

POOL

Lifeguard (Seasonal)

Department: Recreation Operations
FLSA Status: Non-Exempt
Classification: Safety Sensitive
Accountable To: Aquatic Supervisor/Public Works Director
Evaluated By: Aquatic Supervisor/Public Works Director
Created: May 2010
Last Revised: April 1, 2022

DEFINITION: Under the general direction of the Public Works Director and the daily direction of the Aquatics Supervisor, enforces water safety regulations and oversees swimmers at swimming facility, promoting patron health, enjoyment and safety.

DISTINGUISHING CHARACTERISTICS: This is the entry level position in the Lifeguard series. The Lifeguard is distinguished from the Lead Lifeguard by the amount of experience, knowledge, skills and abilities, and training required in relation to the Lead Lifeguard class.

ESSENTIAL FUNCTIONS: *(Performance of these functions is the reason the job exists. Assigned job tasks/duties are not limited to essential functions).*

1. Enforces rules and regulations pertaining to pool operation and safety and supervises pool areas when in use.
2. Administers first aid and/or CPR as needed; performs water rescue functions.
3. Functions as a crew member within an emergency action plan for the handling of accidents in pool areas.
4. Maintains standards of facility sanitation, assisting with cleaning and general maintenance of the facility.
5. Attends meetings and training sessions as required.
6. Responds to public inquiries in a courteous manner; provides information within the area of assignment; resolves complaints in an efficient and timely manner.
7. Maintains proper physical fitness, mental alertness, and readiness to handle emergencies.
8. May conduct swim lessons or other instructional programs or events.
9. May act in the capacity of Lead Lifeguard, when delegated during the Lead Lifeguard's absence.

QUALIFICATIONS FOR EMPLOYMENT:

Knowledge, Skills and Abilities:

Knowledge of:

- Life saving and water techniques;
- First aid and CPR procedures;
- Rules and regulations pertaining to the swimming pool facility;
- Pool equipment operation and health standards;

- Swimming and water safety instruction techniques; and
- Occupational hazards and standard safety practices.

Skill to:

- Swim with proficiency and endurance;
- Perform first aid and CPR; and
- Perform lifeguarding observation and water rescue techniques.

Ability to:

- Recognize emergency and dangerous situations and react quickly and calmly;
- Understand and follow oral and written instructions;
- Respond to requests and inquiries from the general public and employees;
- Enforce established policies, rules, and regulations;
- Communicate clearly and concisely, both orally and in writing; and
- Establish and maintain effective working relationships with those contacted in the course of work.

Required Certifications and Licenses:

Current certifications in Lifeguard Training, First Aid Basics, and American Red Cross Community CPR. Current water safety instructors (WSI) card preferred.

Experience and Training: *(Any combination of training, education, and experience that would provide the required knowledge and abilities. A typical way to gain the required knowledge and ability is):*

Formal or informal education or training which ensures the ability to read, interpret, and write at a level necessary for successful job performance.

Physical and Mental Requirements: *(The physical and mental requirements described here are representative of those that must be met by an employee to successfully perform the essential functions of the job).*

Strength and stamina to constantly position self in stationary position for long periods of time. Dexterity and ability to move on slippery and uneven surfaces. Strength and ability to maintain sustained physical exertion. Ability to observe and detect swimmers in distress and efficiently perform rescue techniques. Ability to tolerate exposure to constant noise, solvents, and chemicals. Strength, dexterity, and ability to transport up to 50 pounds frequently; over 50 pounds with proper equipment or assistance. Ability to appropriately handle stress and interact with others, including supervisors, coworkers, clients, and customers. Regular and consistent punctuality and attendance. The ability to interact professionally, communicate effectively, and exchange information accurately with all internal and external customers.

In compliance with applicable disability laws, reasonable accommodations may be provided for qualified individuals with a disability who require and request such accommodations. Incumbents and applicants are encouraged to discuss potential accommodations with the employer.

Working Conditions:

Outside environment includes exposure from cool temperatures to extreme heat, wind, wet and/or humid conditions. Occasional exposure to hazardous conditions/situations including toxic fumes or caustic chemicals. Frequent contact with members of the public by responding to requests for service and assistance; occasionally dealing with difficult or emotional situations; frequent interruptions and works closely with others. The noise level is usually moderately to extremely loud.

I acknowledge that I have read the above job description and have received a copy for my records.

Signature: _____ Date: _____