



Sun Valley General Improvement District Board Meeting Minutes of September 10, 2026

Board Members Present:

Susan Severt	Chairperson
Michael Rider	Vice Chair
Carmen Ortiz	Secretary
Mark Neumann	Treasurer
Mark Dunn	Trustee

Board Members Not Present:

Staff Present:

Chris Melton	SVGID, General Manager
Brad Baeckel	SVGID, Public Works Director
Erin Dowling	SVGID, Customer Service Supervisor
Elizabeth Thrall	SVGID, Senior Accountant
Fred Hurtzig	SVGID, Field Supervisor
Jennifer Merritt	SVGID, Executive Administrative Assistant
Maddy Shipman	SVGID, Legal Counsel

Other Members Present:

Cindy Leslie	Public Audience
Mike Revty	Public Audience
Glenda Walls	Public Audience
Kelly Glenn	Roo Co.
Heidi Soper	Sun Valley/D3 Advisory Board
Jimmy Obregon	Sun Valley Cal Ripken
Mark Rankin	Sun Valley Cal Ripken
Estevan Rodarte	Sun Valley Cal Ripken
Casey Mentzer	Truckee Meadows Water Reclamation Facility

The meeting of the Sun Valley General Improvement District was called to order by Chair Severt at 5:30 pm in the Sun Valley District Administrative Building, 5000 Sun Valley Blvd., Sun Valley, NV.

Item# 1. Roll call and determination of a quorum.

Board members present; Chairperson Severt, Vice Chair Rider, Secretary Ortiz, Treasurer Neumann, and Trustee Dunn. A quorum was present.

Item# 2. Pledge of Allegiance.

Led by Chairperson Severt followed by a moment of silence in honor victims of September 11th.

Item# 3. Public comments for items both on and off the agenda will be heard under this item and will be limited to three (3) minutes per person. The Board will hear public comments during individual action items with public comment limited to three (3) minutes per person. Comments are to be made to the Board as a whole.

Mr. Revty commented he recently visited the Gepford Park and saw the recent improvements made to the pedestrian paths. He complimented District staff and looks forward to seeing the additional improvements once it is all finished.

Mr. Obregon commented he is the new President for the Sun Valley Cal Ripken / Babe Ruth Baseball League. Mr. Rodarte introduced himself and commented he is the new Vice President. Mr. Rankin introduced himself and commented he is the new Field Maintenance. Mr. Rankin complimented the District on the Gepford Park improvements.

Item# 4. Motion to approve the agenda.

Treasurer Neumann made a motion to approve the agenda. Vice Chair Rider seconded the motion. The motion carried unanimously.

There were no public comments.

Item# 5. Certify posting of the agenda.

Ms. Merritt certified posting of the agenda.

Item# 6. Trustee/Manager's announcements, request for information, and statements relating to items not on the agenda.

Mr. Melton made the following announcements:

- Assemblymember Goulding Townhall Meeting at the Sun Valley Neighborhood Center is scheduled Tuesday, September 15, 2026 beginning at 6 PM.
- New Revival Church Resource & Health Fair at the Sun Valley Community Park is scheduled Saturday, September 19, 2026 from 9 AM to 12 PM.
- Impala Car Club hosting the Sun Valley Car Show at the Sun Valley Community Park is scheduled Saturday, September 26, 2026 from 9 AM to 3 PM.
- Sun Valley District 3 Advisory Board Meeting at Hobey's Casino is scheduled Monday, October 5, 2026 beginning at 6 PM.
- District office will be closed Monday, September 14, 2026 from 12 PM to 1 PM for an employee training.

Item# 7. Discussion and action to approve account payables for August 27, 2026.

Treasurer Neumann gave a brief report of the account payables, customer refunds and payroll for August 27, 2026.

Treasurer Neumann made a motion to approve the account payables for August 27, 2026 in the total amount of \$1,505,509.89. Chairperson Severt seconded the motion. After discussion the motion carried unanimously.

There were no public comments.

Item# 8. Discussion and action to approve account payables for September 10, 2026.

Treasurer Neumann gave a brief report of the account payables, customer refunds and payroll for September 10, 2026.

Treasurer Neumann made a motion to approve the account payables for September 10, 2026 in the total amount of \$757,715.12. Vice Chair Rider seconded the motion. After discussion the motion carried unanimously.

There were no public comments.

Item# 9. Discussion and action to approve board meeting minutes of August 13, 2026.

Secretary Ortiz made a motion to approve the Sun Valley General Improvement District Board Meeting Minutes August 13, 2026 as submitted. Trustee Dunn seconded the motion. The motion carried unanimously.

There were no public comments.

Item# 10. Review and action to approve 2026 final fall newsletter.

Ms. Glenn, representing Roo Co., presented the final draft of the District's 2026 Fall Newsletter for review and approval.

Treasurer Neumann reported that he had received a comment from a customer regarding the timing of newsletter delivery and stated that the customer believed they were missing community events as a result. Treasurer Neumann stated he just opened his District billing statement this week that contained the summer newsletter and he had missed one month of community event information.

Ms. Dowling and Chairperson Severt commented that the delay appeared to be related to postal delivery rather than the District's mailing process. Ms. Dowling reported that the 2026 Summer Newsletter was mailed with the District's July billing cycles and stated that she was uncertain why delivery would have taken approximately two months. Ms. Dowling also reminded the Board and members of the public that the District's website provides the most current information regarding community events and meeting schedules. She reported that the 2026 Fall Newsletter is scheduled to be distributed with the District's October billing cycles.

Public member Ms. Leslie reiterated her previous request that times be included with events listed under the "Important Dates" section. Ms. Leslie noted that the District's Veterans Day event was being promoted with detailed event information, while the upcoming Sun Valley Craft Fair was listed under "Important Dates" without a location or time.

Ms. Merritt stated that she had no objection including event times and agreed that the information would be valuable to customers. Ms. Merritt explained that when District staff are provided with advance information regarding a public event being held at a District facility, staff makes an effort to promote the event in advance through a separate newsletter article. Ms. Merritt further explained that, depending on the amount of content included in each newsletter, there may not be sufficient space to include times for every event listed under "Important Dates."

Ms. Glenn stated that she could add a standing notice directing customers to the District's website for the most current and updated community event calendar.

Chairperson Severt suggested adding a list of District-observed holidays to the bottom of the newsletter in an effort to provide additional space for community event information under the "Important Dates" section.

Secretary Ortiz concurred with Chairperson Severt's suggestion regarding directing customers to the District's website for updated event information. However, she noted that many senior residents in Sun Valley may not have access to a computer and expressed support for continuing to include event times in the printed newsletter.

Following further discussion, Secretary Ortiz made a motion to approve the final draft of the District's 2026 Fall Newsletter, incorporating the suggestions provided. Treasurer Neumann seconded the motion. The motion carried unanimously.

Item# 11. Presentation by Truckee Meadows Water Reclamation Facility.

Mr. Mentzer, representing the Truckee Meadows Water Reclamation Facility (TMWRF), provided a brief update regarding ongoing Capital Improvement Projects (CIP) and TMWRF's operating budget. He reported that the approved Fiscal Year 2027 Capital Improvement Project Budget totals \$73,050,000, which represents one of the largest CIP budgets TMWRF has approved in many years. He noted that a typical annual CIP budget ranges from approximately \$15 million to \$20 million.

Mr. Mentzer reviewed the primary projects included in the Fiscal Year 2027 CIP, including: Gas Conditioning System Improvements, Clarifier Basin Rehabilitation, New Dewatering Facility, Thickened Primary Sludge Pumping Improvements, Backup Power, MCC 25, 25, 27 Replacement, Bleach Facility Improvements, Headworks Wetwell Improvements, AC Paving and Surface Drainage Improvements, and Grit Facility Improvements.

Mr. Mentzer highlighted the Gas Conditioning System Improvements as a priority project. The project addresses a lack of redundancy for key system components. He explained that TMWRF processes wastewater and removes pollutants, which are further processed to produce biogas. TMWRF utilizes the biogas to help generate electricity, reducing energy and operational costs. The biogas is also TMWRF's primary source of heat for its buildings, as the facility does not have access to natural gas. The goal of the project is to make necessary improvements to the Gas Conditioning System to provide redundancy and allow TMWRF to continue operations while portions of the system are offline for maintenance or repair. The project will also address significant corrosion within the processing system and include other necessary improvements. The estimated project cost is \$4 million.

Mr. Mentzer reported that the Headworks Wetwell Improvements project addresses issues identified during a physical inspection conducted last year. The Headworks is the initial point where wastewater enters the TMWRF facility. During the inspection, significant corrosion was identified on the gates that control wastewater entering the plant. The corrosion has degraded the functionality of the gates. TMWRF is currently conducting an assessment and design for the project. The estimated project cost is \$1.3 million.

Mr. Mentzer reported that the Bleach Facility Improvements project was recently identified following mechanical failures involving TMWRF's bleach storage system. TMWRF has four bleach storage tanks that are approximately 20 years old. In 2025, two of the four tanks failed, reducing the facility's available bleach storage capacity by 50 percent. He noted that the reduction in storage capacity could become a critical issue during winter months when bleach deliveries may be delayed due to weather conditions. Maintaining adequate storage and redundancy is important to TMWRF's daily operations. The estimated project cost is \$1 million, with an anticipated \$800,000 grant from the U.S. Environmental Protection Agency (EPA) to offset a portion of the construction cost.

Mr. Mentzer reported that the New Dewatering Facility is currently the largest CIP project for TMWRF. The existing Dewatering Facility was constructed in the early 1980s to meet treatment demands at that time, with additional capacity intended to accommodate future growth. Due to the age of the facility and approximately 40 years of growth, the existing Dewatering Facility is no longer able to adequately meet current treatment demands. The existing facility has two machines that operate full-time each day, which provides limited redundancy. The dewatering process is one of the final steps in removing pollutants from wastewater and produces a biosolid material that is transported to the landfill. He explained that, during the evaluation of available options, TMWRF determined that the existing building does not meet current seismic codes. As a result, rehabilitating the existing facility would be extremely costly. TMWRF approved moving forward with construction of a new Dewatering Facility designed to meet current treatment demands and applicable building codes. The new facility will include one primary machine capable of handling the daily workload and a secondary machine for redundancy. The facility will also incorporate newer technology intended to process wastewater more efficiently and will include additional capacity to accommodate future growth. The project is approximately 90 percent designed. However, amendments to municipal codes during the past two years have delayed the design process and increased construction costs. He reported that TMWRF has begun procuring long-lead-time equipment in an effort to control costs and reduce potential impacts to the construction schedule. The current estimated project cost is \$62 million, which does not include construction management costs or the required fire sprinkler system.

Mr. Mentzer reported that the District participates in cost sharing for both TMWRF's capital improvement projects and its operation and maintenance expenses. He provided an overview of TMWRF's unaudited Fiscal Year 2026 budget-to-actual expenditures. TMWRF approved a \$34.6 million operating budget and expended approximately \$32 million, representing approximately 92 percent of the approved budget. He noted significant increases in biosolids disposal costs. TMWRF budgeted approximately \$1.6 million for biosolids disposal but ultimately spent approximately \$2.6 million. He attributed the increase to conflicts with Waste Management. TMWRF's agreement with Waste Management is scheduled to expire this year. Mr. Mentzer reported that TMWRF is currently negotiating with Waste Management to renew the hauling and disposal agreement for biosolids. TMWRF is seeking to establish cost controls, potentially including increases tied to the Consumer Price Index (CPI) with a defined cap, to assist with future budgeting. He also reported that chemical costs continue to increase. As an example, the cost of bleach increased from approximately \$2.80 per gallon in 2025 to \$4.31 per gallon currently. Prior to the COVID-19

pandemic, bleach cost was approximately \$0.96 per gallon. TMWRF recently conducted a competitive bid for a new bleach supplier through an independent contractor. The goal is to secure a 10-year agreement at a lower cost and establish future price increases tied to the CPI, subject to a defined cap.

Mr. Mentzer provided an overview of TMWRF approved Fiscal year 2027 Budget totaling \$39.6M. The budget reflects an 8.22 percent increase for an added Operations Technology position, 11.14 percent increase to PERS and other benefits, 10.11 percent increase for biosolids hauling, and a 17 percent increase for purchase of bleach. This is an overall 10.23 percent increase budget to budget for Fiscal Years 2026/2027.

Treasurer Neumann commented various District members were able to take a tour of TMWRF, he inquired if the tour would be available to any new District members. He also commented during the last tour he noticed TMWRF burns the methane fuel; he inquired if there has been any changes to Legislature that would allow TMWRF to utilize more of the methane for a natural gas resource without being recognized as an independent power company.

Mr. Mentzer responded that he would be happy to provide another tour of TMWRF for any District members who are interested. He also reported that TMWRF is currently in the preliminary design phase of a Backup Power Project, which could potentially utilize the methane currently produced at the facility.

Trustee Dunn inquired how TMWRF manages the additional wastewater volume associated with new development and whether continued growth would eventually require construction of an additional treatment plant.

Mr. Mentzer responded that TMWRF is currently permitted to treat 44 million gallons per day (MGD) and is presently treating approximately 30 MGD. He explained that improvements are necessary to fully utilize the permitted 44 MGD capacity. TMWRF is capable of handling the current daily wastewater flow. However, limitations are associated with permit compliance, including water rights and the amount of treated water that can be returned to the Truckee River. At this time, there are no discussions regarding the need for an additional wastewater treatment plant or substation.

Chairperson Severt inquired whether most of the biosolids produced by TMWRF are disposed of at the landfill because there are currently limited alternative uses for the material. She also commented that she did not recall seeing many facilities in the United States that manufacture bleach and inquired whether Mr. Mentzer was aware of any bleach manufacturing facilities.

Mr. Mentzer responded that TMWRF has limited options for beneficially using the biosolids and, therefore, the majority of the material is disposed of at Waste Management's landfill. Regarding bleach manufacturing, He stated that there are facilities within the United States that manufacture bleach. He explained that the West Coast is an advantageous location for bleach manufacturing because of the region's significant availability of natural salt resources.

Public Member Mr. Revty thanked Mr. Mentzer for his presentation regarding the new Dewatering Facility. He inquired whether TMWRF had considered input from the stationary

engineers who will be responsible for maintaining the equipment at the new facility.

Mr. Mentzer responded that TMWRF has involved its staff throughout the design process for the new Dewatering Facility, with particular attention given to input from the stationary engineers. He explained that staff members were provided an opportunity to view the proposed facility virtually using virtual reality headsets. This allowed staff to evaluate the placement of fixtures and equipment and determine whether maintenance personnel would have adequate access to equipment for maintenance or removal without interference from surrounding equipment.

Mr. Melton thanked Mr. Mentzer for his presentation. He complimented Mr. Mentzer on his leadership and creative approaches to managing an aging facility while continuing to consider the interests of all stakeholders and the associated costs.

Item# 12. Presentation by Senior Accountant regarding Truckee Meadows Water Reclamation Facility joint costs related to Operations and Maintenance and Capital Improvements.

Ms. Thrall provided an overview of the District's joint costs associated with the Truckee Meadows Water Reclamation Facility (TMWRF), including Operations and Maintenance (O&M) and Capital Improvement Projects (CIP). The District is responsible for its proportionate share of TMWRF joint costs. The District makes monthly estimated payments, receives quarterly true-ups, and reconciles the difference between estimated and actual costs. The District pays a monthly Joint Plant Operation estimate for TMWRF. This estimate is established during the annual budget process. For the current fiscal year, the District's monthly estimated payment is \$108,000. At the end of each quarter, the City of Sparks provides the District with a TMWRF true-up reflecting actual operating and capital costs incurred during the quarter. The District's share of operating costs is determined by the District's percentage of wastewater flow received at TMWRF during the quarter, referred to as the operating flow split. This percentage is used to calculate the District's share of TMWRF operating expenses. Capital costs are calculated based on the District's 14.4 percent Capacity Lease Ownership at TMWRF. The District's 14.4 percent ownership is applied to the City of Sparks' share of applicable capital costs. The District's estimated payments made during the quarter are reconciled against the actual costs incurred. The resulting difference determines whether the District owes an additional amount or receives a credit toward a subsequent estimated monthly payment. She explained that operating expenses are budgeted and paid from the District's O&M account, while capital expenses are budgeted and paid from the District's CIP account and subsequently capitalized.

Trustee Dunn inquired how the City of Sparks and TMWRF monitor the District's wastewater flow.

Ms. Thrall responded that the District has two sewer vaults equipped with flow meters. The meters are read monthly, and the District provides the meter readings to the City of Sparks/TMWRF for billing purposes.

Treasurer Neumann inquired how the District's 14.4 percent capacity ownership at TMWRF was established.

Mr. Melton explained that the District and the City of Sparks entered into a Sewer Capacity Lease Agreement in the early 1980s, when the District began installation of its wastewater collection system. At that time, the entities agreed that the District would have a 14.4

percent capacity share at TMWRF based on the data received by the District for full build-out.

Ms. Thrall clarified that the agreement establishes the volume of wastewater the District is authorized to deliver to TMWRF and that the District's capacity ownership is 14.4 percent.

Treasurer Neumann inquired whether, if the District continues to grow and adds additional sewer connections to the existing wastewater collection system, the City of Sparks would be limited to invoicing the District for no more than 14.4 percent under the agreement.

Mr. Melton confirmed that the District remains responsible for 14.4 percent of the applicable capacity-related costs pursuant to the agreement.

Ms. Thrall continued her presentation and reported that, the City of Sparks also provides the District with a quarterly invoice for the District's share of the City of Reno-managed projects, which also include operating and capital costs. The City of Reno manages a majority of the capital investments at the treatment plant, and the District budgets for its share based on the projects planned for each fiscal year. The District's share of capital costs associated with the City of Reno-managed projects is based on the District's 14.4 percent Capacity Lease Ownership of the City of Sparks' capital share. Operating costs are allocated based on the applicable operating flow split percentage. After receiving the quarterly invoices, the District invoices Washoe County and the City of Reno for their respective shares of the District's joint plant operation costs. She explained Washoe County has multiple customers that utilize the District's sewer interceptor, including: Lois Allen Elementary School, 615 residential units located in Juniper Heights at the top of 1st Ave., the commercial strip mall located across the street from the District, the commercial units south of Rampion which include the Car Wash, Domino's, U-Haul and the Rainbow Market, Sierra Point Apartments, and the Falcon Ridge Town Homes. Washoe County's share of operating costs is determined based on the percentage of wastewater flow generated by its customers relative to the District's total flow. For the most recent quarter, Washoe County's share of operating costs was for the City of Sparks invoice was 14.83 percent. Washoe County's share of the District's capital costs is 15.01 percent. Accordingly, Washoe County utilizes 15.01 percent of the District's Capacity Lease and is invoiced for 15.01 percent of the applicable capital costs identified in the City of Sparks' quarterly true-up. Additionally, Washoe County is invoiced for the City of Reno invoice based on its 15.01 percent usage for both operating and capital costs.

Ms. Thrall further reported that the Boulder Creek Apartments, located within the City of Reno, utilize the District's sewer interceptor. The City of Reno is invoiced for its share of the City of Sparks quarterly true up for operating costs only based on its wastewater flow percentage.

Mr. Melton reported that the District has multiple sewer-related agreements, including an agreement with the City of Sparks establishing the District's TMWRF capacity and agreements with Washoe County and the City of Reno addressing their use of the District's sewer interceptor to convey wastewater to TMWRF. He explained that the District invoices Washoe County and the City of Reno for their respective percentages of sewer interceptor usage, allowing the District to be reimbursed for their use of the District's infrastructure.

Public Member Mr. Mentzer complimented Ms. Thrall on her presentation and emphasized that TMWRF operating costs are allocated based on flow splits. Mr. Mentzer explained that

TMWRF receives significant amounts of water that is not intended to enter the sewer collection system, commonly referred to as inflow and infiltration (I&I). He explained that infiltration can occur as a result of aging infrastructure, cracked sewer pipes, and mature landscaping, which can allow groundwater to enter the sewer collection system. This additional flow increases the volume treated at TMWRF and results in additional costs being allocated to the District and/or other participating agencies. He suggested that one method of addressing infiltration is slip lining the sewer interceptor, which creates a seal within the pipe and helps prevent outside groundwater from entering the sewer system. He stated that reducing infiltration can provide a long-term return on the District's investment by reducing unnecessary flows and associated treatment costs.

The Board thanked Ms. Thrall for her presentation and explanation of the District's sewer-related expenses and cost allocation processes.

Item# 13. District Safety Committee Update by Field Supervisor.

Mr. Hurtzig provided the Safety Committee Update and reported that, since the previous report, the District has continued to prioritize employee safety, training, and regulatory compliance. He reported that tailgate safety meetings are conducted twice a month and provide ongoing opportunities to reinforce safe work practices, identify potential hazards, and address safety concerns associated with specific tasks and work activities. Staff continue to demonstrate professional growth and a strong commitment to maintaining a safe and secure workplace. Safety Committee meetings are conducted every two months. Safety programs and procedures are routinely reviewed and maintained, and required documentation is kept current and readily accessible to staff in accordance with applicable OSHA requirements. Employees performing confined-space work continue to follow applicable OSHA regulations and established District safety procedures. He further reported that the District is taking a proactive approach to emerging safety requirements. In anticipation of OSHA standards addressing wildfire smoke exposure, the District has implemented a written Wildfire Smoke Safety Program and provided training to field staff. This proactive effort demonstrates the District's continued commitment to employee safety, regulatory compliance, and continuous improvement of its safety program.

Mr. Hurtzig reported that the following safety topics have been addressed through tailgate meetings and office safety training: Importance of Water, Hazards and Controls, Basic Electrical Safety, Shoveling Snow, Hard Hats, Facing Grief and Loss, Winter Preparation, Abusive Conduct, General Safe Practices, Making Healthy Choices, Filtering Facepieces, Heat Illness Prevention, Falls and Falling Objects, Excavation Safety, Safe Workers, Fire Extinguishers, Carbon Monoxide, and NFPA Diamond Labeling System.

Mr. Hurtzig reported that the following safety programs and procedures remain in place: Online safety training programs provided through LP Insurance. Bi-Weekly Tailgate Safety meetings to provide continuing safety education and address job-specific hazards. And, Respirator Fit Testing for employees required to use respiratory protection.

Mr. Hurtzig reported that the District has completed several improvements to office and shop safety and security, including: Security-sensitive areas were upgraded with enhanced key systems to strengthen access control. The Employee Parking gate was installed and equipped with a keypad access system. The employee entrance door was retrofitted with a keypad to improve security and control access. Aging and damaged safety cones were replaced. In-person training and employee safety, crew members completed respirator fit testing through LP Insurance to ensure proper use of respiratory protection equipment. Crew members were also referred to Concentra for Hepatitis vaccinations due to occupational exposure associated with sewer work.

Mr. Hurtzig reported that the following items are anticipated during the upcoming reporting period: Building inspections in coordination with Truckee Meadows Fire. Continued implementation and maintenance of the OSHA Wildfire Safety Program. Continued review and updating of safety programs, procedures, and training materials as necessary. Mr. Hurtzig concluded his report by stating that the District continues to maintain an active and comprehensive safety program focused on employee education, hazard identification, injury and illness prevention, regulatory compliance, and continuous improvement. Through regular safety meetings, training, equipment improvements, and proactive implementation of emerging safety requirements, the District remains committed to providing a safe and healthy workplace for all employees.

Trustee Dunn inquired as to who provides the District's confined-space training. Trustee Dunn stated that confined-space safety is particularly important on a construction site and commended the District for being proactive in providing training to ensure the safety of District employees.

Mr. Hurtzig responded that LP Insurance provides the District's confined-space training. He stated that he follows up with confined-space discussions during regular tailgate safety meetings and conducts onsite inspections to ensure employees are following established protocols.

Public Member Mr. Revty inquired whether the District provides both types of respirators, including masks and self-contained respirators.

Mr. Hurtzig responded that the District provides both self-contained respirators and N95 masks.

The Board thanked Mr. Hurtzig for his Safety Committee Update.

Item# 14. Review and discussion of District's Advertising Policy; with possible direction to staff.

Mr. Melton reported that staff had been requested to bring the District's Advertising Policy forward for review and discussion. A copy of the policy was provided to the Board for review.

Treasurer Neumann stated that he had requested a review of the District's Advertising Policy and apologized that he had not yet had an opportunity to review the policy in its entirety. He briefly reviewed examples of materials prohibited under the policy, including City or Washoe County regional programs and services that extend beyond Sun Valley or District-related activities, yard sales, fundraisers, businesses, house rentals, lost pets, and campaign or political advertising. He asked whether, for example, the Better Business Bureau would be prohibited from advertising a seminar entitled "How to Protect Yourself from Fraud" if the seminar was not associated with a program leased or sponsored by the District.

Chairperson Severt confirmed that such an advertisement would be prohibited. She explained that the District approved only the following categories to be acceptable advertising: District programs and services related to District business, community events specific to Sun Valley citizens, Sun Valley Citizen Advisory Board meeting notices, developer public meetings notices specific to Sun Valley, park, pool, and Neighborhood Center programs sponsored by the District, active lessees, or otherwise permitted by the District. She stated that if the District did not establish clear guidelines, individuals or organizations could post advertisements that some members of the community might find offensive, potentially creating concerns regarding First Amendment rights. She explained that the District allows Sun Valley Neighborhood Center lessees to advertise their own programs and programs offered in partnership with other organizations, provided the advertising is associated with the District or the lessee. She further stated that without established guidelines, political groups, anti-semitic groups, anti-religious groups, or other organizations could potentially advertise their campaigns or causes. If the District opens its facilities and bulletin boards to outside advertising, she stated, the District would need to apply the policy consistently and could not discriminate among organizations. Lastly, she reported that she had contacted various agencies and found that they had Advertising Policies and/or Anti-Solicitation Policies similar to the District's policy.

Treasurer Neumann stated that a community member had asked why certain materials could not be advertised at the Sun Valley Neighborhood Center. He explained that there are various programs, resources, and events available to seniors that the community would benefit from knowing about, but that Ms. Merritt removes materials from the bulletin board when they do not meet the District's advertising requirements. He asked how certain materials could be approved for posting.

Chairperson Severt responded that an individual or organization could request approval from the District, staff would refer to the District's Advertising Policy for approval or denial. If the material was affiliated with the Washoe County Senior Program, approval could be requested through Washoe County.

Treasurer Neumann inquired how the District would know whether material had been authorized by Washoe County, noting that Washoe County does not stamp materials for approval. He asked whether Washoe County would place its logo on the material or provide the advertisement on Washoe County letterhead.

Both Mr. Melton and Chairperson Severt agreed that if material had been approved by Washoe County and contained the Washoe County logo or letterhead, the District would accept the material as authorized advertising.

Vice Chair Rider commented that if a business provides a program, resource, or service that would benefit the Sun Valley community, the business should consider partnering with the District, the Washoe County Senior Program, or another Sun Valley Neighborhood Center lessee. He stated that he supports the District's Advertising Policy because it provides protection for the District.

Treasurer Neumann again inquired whether a free program or service benefiting Sun Valley seniors or children, but not affiliated with the District or a District lessee, would require the organization to obtain permission from the District before advertising.

Mr. Melton responded that an individual or agency wishing to provide a free program or service would need to obtain permission to advertise. He stated that, as an example, if an agency offered a free program or service for seniors, he believed Washoe County likely already partners with, or would be willing to partner with, that organization and could assist with advertising the program or service.

Treasurer Neumann commented that he is a member of the Washoe County Senior Advisory Board and that Washoe County does not always partner with other agencies. He stated that approximately nine out of ten programs available to seniors are not partnered with Washoe County. He explained that Washoe County may allow an organization to visit during senior program hours to promote its services but does not allow the organization to continuously advertise its materials. He stated that Ms. Leslie with the Sun Valley Senior Program attempts to promote various programs, resources, and events for seniors, but that Ms. Merritt removes materials from the bulletin board when they do not contain the appropriate authorization.

Ms. Shipman commented that she had been involved in developing the District's Advertising Policy and that the policy was established to protect the District and reduce the amount of advertising due to limited bulletin board space. However, she stated that she would like to further review acceptable and prohibited advertising policies and determine whether amendments could be recommended while continuing to protect the District. She recommended that the policy not be amended that evening.

Secretary Ortiz commented that she would like to see the District's Advertising Policy broadened. She noted that Sun Valley no longer has a grocery store and stated that the District should be able to promote food banks. She expressed that she did not believe food bank information should necessarily have to be affiliated with the District or a District lessee.

Public member Ms. Leslie commented that she had prepared a list of various food banks and placed it on the bulletin board at the Sun Valley Neighborhood Center, and that the information had not been removed. She stated that the only other materials she posts on the bulletin boards are materials she receives from Washoe County, including information such as Legal Aid for Tenants for seniors and other community members. She also stated that she had attended a Washoe County Senior Advisory Board meeting and had been provided with a Senior Advisory Board member name tag.

Public member Ms. Walls commented that the Northern Nevada Food Bank provides a monthly distribution calendar containing dates, times, and locations for public food distributions. She suggested that if the calendar did not meet the District's criteria for posting at the Sun Valley Neighborhood Center, the District could consider posting information regarding outside events, programs, resources, and services on the public bulletin board at Hobey's Casino.

Treasurer Neumann commented that Ms. Leslie receives information from Washoe County that she believes would benefit seniors and posts the information at the Sun Valley Neighborhood Center where the Senior Program is held. He stated that the information is posted because it is beneficial to seniors. However, when Ms. Merritt visits the Sun Valley Neighborhood Center and observes a flyer without the Washoe County logo or letterhead, she removes the flyer from the bulletin board within a day or two.

Chairperson Severt responded that she believed the Washoe County Senior Program and the Senior Advisory Board should collaborate to establish their own policy regarding materials that may be distributed at the various senior program sites.

Ms. Merritt clarified that she does not update the Sun Valley Neighborhood Center bulletin boards daily or weekly. She stated that she updates the bulletin boards when she has District business at the Center and posts upcoming events that have been permitted by the District. She explained that, during those visits, she removes flyers that are outdated, items offered for sale, or materials that are not affiliated with the District or any of its lessees. She stated that she also reviews the content of materials to determine whether they may fit within one of the lessees' programs. She further explained that the fact that material is provided to an individual, who subsequently shares it on the bulletin board, does not mean the material has been authorized for posting. Ms. Merritt suggested that materials requested for posting be provided directly by a Washoe County representative to the District. She stated that District staff would be happy to post materials knowing they had been reviewed and approved by Washoe County. She reported that Washoe County schedules various agencies to provide presentations to seniors at the Senior Program sites. She stated that those agencies are welcome to share their information during the scheduled presentations. Ms. Merritt recommended that the Board consider the legal recommendation and allow District legal counsel and staff additional time to review the Advertising Policy to determine whether it could be amended to provide appropriate protection for the District while still allowing information beneficial to the community to be shared.

Ms. Dowling commented that the District's Advertising Policy applies not only to the Sun Valley Neighborhood Center but to all District facilities. She reported receiving requests from various agencies seeking to promote programs that could benefit members of the Sun Valley community, including coat drives, food drives, pet assistance, and other community programs. She also reported that the District would like to be able to post information that could benefit the community; however, allowing one event or program to be posted could create an expectation that other similar materials must also be allowed. She stated that this could place the District in a difficult position. Ms. Dowling reminded the Board that the District is not a public information office and must remain within its own scope and authority.

Vice Chair Rider commented that he agreed that information could be shared with seniors during regularly scheduled senior programs. He stated that if information beneficial to seniors is requested to be posted on the Sun Valley Neighborhood Center bulletin board, the information should be provided by Washoe County to Ms. Merritt for posting. He stated that the same process should apply to other Sun Valley Neighborhood Center lessees. He did not object to sharing information that had been approved or that met the District's Advertising Policy criteria. However, he opposed sharing information that could potentially violate the District's Advertising Policy and expose the District to unwanted litigation. However, he strongly recommended that if the Board has an interest in changing the policy, District legal counsel should be involved in the process.

Mr. Melton responded that he wanted it to be understood that Ms. Merritt is performing her duties by following the Advertising Policy adopted by the Board.

After further discussion Secretary Ortiz made a motion to table the discussion regarding the District's Advertising Policy to allow for District legal counsel and staff to investigate other solicitation and advertising policies and bring back at a future meeting. Vice Chair Rider seconded the motion. The motion carried unanimously.

Item# 15. Discussion and action to approve Shaw Engineering proposal in the total amount of \$67,350 for Construction Administration support for the District regarding 5 Ridges Development T-Main 4B & 5 water infrastructure improvements.

Mr. Baeckel provided a copy of the Shaw Engineering Design Proposal in the total amount of \$67,350. The proposal is for construction support services associated with the 5 Ridges Development water infrastructure improvements. He reported that the identified improvements include the installation of a new transmission main (T-Main), identified as 4B & 5, extending from Cezanne Court to the 5 Ridges Development. The new T-Main is required to serve the higher-pressure zone of the development. He further reported that the engineering design proposal and associated improvements are 100 percent developer-funded.

Vice Chair Rider made a motion to approve Shaw Engineering Design Service Proposal in the total amount of \$67,350 for Construction Administration support for the District regarding the 5 Ridges Development T-Main 4B & 5 water project. Vice Chair Rider seconded the motion. The motion carried unanimously.

There were no public comments.

Item# 16. Legal report by Maddy Shipman.
None

Item# 17. Field Report by Brad Baeckel.

Mr. Baeckel reported on the following:

- He reported on the recent Hawk Fire; the District was affected by the fire. Due to the fire, the District lost power at multiple sites. The District responded after losing power and communication, once he arrived onsite the facilities power was restored. He proceeded with activating the District's emergency response plan and conserving water due to the uncertainty of the fire, staff immediately pumping from the District's Main Pump Station and extended the pump times to keep tanks full. Isolated several valves to prevent from tanks overflowing. Moved the District's backup generator to the JT site for precautionary measures should there be loss of power again. Isolated non-essential irrigation services, while keeping all domestic services on. During this event he identified other redundancies that he would like to implement for loss of power to multiple District facilities. He thanked Mr. Melton, Mr. Hurtzig and staff for responding to emergency and help implement the District's emergency response plan.
- Pedestrian paths at the Gepford Park were repaved. Staff had to remove a tree because the roots were lifting the concrete at the pavilion. Staff added additional benches and will be installing a barbeque and planting additional trees. The District

also received asphalt grindings from Spanish Springs Construction that were placed in the dirt parking lot at Gepford Park.

- The District currently has a vacancy in the field department and the District is advertising for a new service technician.
- The District received a sewer order complaint near the recent sewer project on Baring Boulevard. He visited the site to verify the complaint; it is not clear where the odor is coming from directly because the site is located within the City of Sparks. The District is going to have the awarded contractor for the sewer project install deodorizers and new covers that currently don't have vent holes.
- Peek Brothers is paving the parking lot at the new pump station this week. They will also be completing the installing and electrical for the permanent JT backup generator.
- The Baring Boulevard and Prosser Way sewer projects are complete pending additional work as mentioned, and final walk through.
- 5 Ridges Village 1B, 46 duplexes, water infrastructure installation in progress.
- 5 Ridges Village 5, 78 condos, water project has been approved for construction.
- Highland Village 1 Phase 2, 66 single family homes, water project has been approved.

Item# 18. Office Report by Erin Dowling.

Ms. Dowling reported on the following:

- She has been working on the renewals of the District's Park and Recreation, and Garbage Assistance Program. Letters have been sent to all District customers on the programs requiring them to provide income information to see if they still qualify for the programs. The renewal deadline is September 30, 2026.
- The new meter replacement project is ongoing and going well.
- The District has an all staff training with POOL/PACT regarding Anti-Harassment/Bullying on September 10, 2026; this will be broken into two sessions so there is no service interruptions.
- The District had its initial meeting with Caselle Software, currently in the process of completing their intake questionnaire to assemble the implementation timeline.

Item# 19. Manager Report by Chris Melton.

Mr. Melton reported on the following:

- Washoe County Sheriff Office Memorandum of Understanding for the use of the Sun Valley Neighborhood Center as a substation has been finalized and waiting on Sheriff's signature.
- There will be a follow up Regional Parks & Recreation Service District Survey coming out in the next few weeks. The survey will only target those individuals who participated in the first survey.
- He provided a copy of the District's property tax breakdown as requested. Staff is working on some of the Prosser properties that are vacant for a possible tax reduction.
- Sign Crafters are currently grouting and priming the Sun Valley sign with final paint scheduled for next week.
- The District placed a notice in Reno Gazette Journal requesting for proposals for the District's HVAC system.

Item# 20. Public Comments.

Public member Mr. Hurtzig complimented Mr. Baeckel for his work on creating a non-essential irrigation service list. He was able to quickly and effectively go to sites on the list and shut off water to help conserve water during the emergency response due to the Hawk Fire.

Item# 21. Board Comments.

Secretary Ortiz thanked District staff for their quick response in putting the District's emergency response plan into action during the Hawk Fire. She was amazed how many people were impacted by the fire. She also gave deepest sympathy for anyone that has to commute on Highland Ranch Parkway. Residents were originally told the road improvements would be completed fall of 2026, but it is now delayed to spring of 2027. Lastly, she reported she will not be attending the District's October meeting, she will be out of town.

Vice Chair Rider commended staff for their quick response regarding the Hawk Fire. He was just calling Mr. Melton to inform him of the situation, but Mr. Melton was already assisting staff with putting in all the backup and safety measures.

Chairperson Severt commented she and Mr. Melton attended the Advance Water Purification groundbreaking. The Advance Water Purification facility has been in the works for over 20 years and there is a lot of new technology being implemented. The facility will also be used as an education center. The best part was a purified water snow cone at the event.

Item# 22. Future Agenda Items.

Mr. Melton reported the following items will be on the October 08, 2026 agenda;

- Approval of new Heating/HVAC replacement and maintenance agreement at the District building
- Approval of new Playground Equipment for the Sun Valley Community Park
- Photo Contest Judging
- Review of Community Service Award Nominations
- Approval of Roo Co. Service Agreement renewal
- Possible review of Cell Tower Agreement

Item# 23. Adjournment.

Secretary Ortiz made a motion to adjourn at 7:41 pm. Vice Chair Rider seconded the motion. The motion carried unanimously.

Approved by the SVGID Board of Trustees on October 08, 2026

Minutes Prepared by: Jennifer Merritt, Executive Administrative Assistant