



Sun Valley G.I.D. Board Meeting Minutes of August 09, 2012

Board Members Present:

Margaret Reinhardt	Chairperson
Linda Woodland	Vice-Chair
Sandra Ainsworth	Secretary
Garth Elliott	Treasurer
Robert Fink	Trustee

Board Members Not Present:

Staff Present:

Darrin Price	SVGID, General Manager
Mike Ariztia	SVGID, Public Works Director
Maddy Shipman	SVGID, Legal
Jennifer Merritt	SVGID, Staff

Others Present:

Patricia Lancaster	Audience
Susan Severt	Audience
Linda Elliott	Audience
Tom Noblett	Audience
Kathy Fuller	Audience
Mr. & Mrs. Forbush	Audience
Lorri Cusick	Audience
Vicky Maltman	Audience
Warren Brighton	Audience
Joseph Barstow	H.O.P.E. Church, Pastor

The meeting of the Sun Valley GID was called to order by Chairperson Margaret Reinhardt at 6:00 p.m. in the Sun Valley District Administrative Building, 5000 Sun Valley Blvd, Sun Valley, NV.

Item#1. Roll call and determination of a quorum.

Board members present; Robert Fink, Linda Woodland, Margaret Reinhardt, Sandra Ainsworth, Garth Elliott. A quorum was present.

Item#2. Pledge of Allegiance.

Item#3. Motion to approve agenda

Linda Woodland made a motion to approve the agenda. Robert Fink seconded the motion. The motion carried unanimously.

Item#4. Certify posting of agenda.

Jennifer Merritt certified posting of agenda.

Item#5. Public comments for items not on the agenda.

Vicky Maltman suggested the District coordinate with Hobey's Casino for a designated spot to post the District Board of Trustee Meeting Agendas.

Warren Brighton reported Washoe County is holding a Community Involvement Working Group meeting Wednesday, August 15, 2012 from 6:00 pm until 7:30 pm at the Washoe County Administration Complex that is located at 1001 E. 9th Street, Building A205 – Caucus Room.

Kathy Fuller requested an agenda item for the next meeting to discuss the consideration of extending the hours for Senior Services, additional sitting areas outside at the park, and a Senior Center sign for the Neighborhood Center building.

Susan Severt reported the Candidates Night is scheduled for 5 pm September 29, 2012 at the Sun Valley Landowner's Building.

Norma Forbush commented she has a lot of concerns regarding the potential outdoor paintball request. She thinks that it will promote more violence and increase garbage around the park. She is also concerned that there will not be enough parking since parking is already a problem on weekends. She expressed her dislike of the adult baseball league because they don't pick up after themselves and would rather see youth baseball at the Community Park.

Lorri Cusick commented she has a lot of concerns regarding the potential outdoor paintball request. She owns property near the Community Park and she thinks there will be an increase in garbage and noise around park. She has concerns regarding the monitoring and enforcement of the park.

George Forbush commented he is concerned about the number of portable bathrooms at the Community Park with the current amount of activities at the park. He also commented that the volleyball net is missing and there is not enough parking at the park. With the potential outdoor paintball course, parking will be even a bigger issue. He thinks the potential outdoor paintball course is going to create more problems.

Item#6. Trustee/Manager's announcements, request for information, and statements relating to items not on the agenda.

Darrin Price commented the District gave a conceptual approval for the study of the outdoor Paintball Park. At this time it is for consideration only and there will be more reviews and meetings regarding the Paintball Park. Mike Ariztia attended the Washoe County Board of Adjustments meeting when they discussed the Special Use Permit request for the potential Paintball Park and he will provide more information under his Field Report.

After some discussion Linda Woodland made a motion to move Item 16 Field Reports up before Item 7. Robert Fink seconded the motion. The motion carried unanimously.

Item#16. Field report by Mike Ariztia.

Mike Ariztia reported on the following:

- The District completed three adult swim pilot days for the month of July. The first day there was one person, the second day there was two, and the third day there was six that attended the adult swim.
- August 4, 2012 was a free swim day at the Sun Valley Pool and there were a total of 315 that attended.

- The District has been working with NDOT regarding the Sun Valley Boulevard project and it is scheduled to start August 13, 2012. NDOT is hoping to work 24/7 on the project so they can get it done as soon as possible.
- He attended the Washoe County Board of Adjustment meeting regarding the discussion of the potential Paintball Park located at the Sun Valley Community Park. There were a lot of questions from the Board and community members spoke up about their concerns. The concern of parking was brought up and one of the requirements of the Special Use Permit, before implementation of the park, Reno Indoor Paintball has to perform a parking lot study. This study will evaluate the parking for the current programs and provide an estimate amount of parking that will be needed if the Paintball Park was approved. If the park does not have efficient parking based on the parking study, then it will be up to the District to determine whether there is enough space to put in additional parking and/or consideration of the project going away. Another condition was regarding portable restrooms, if the park was approved then the business owner, Reno Indoor Paintball, would be responsible for providing a sufficient amount of restrooms to accommodate his program. Currently there are three portable restrooms at the Community Park; two of them belong to the District and the other one was brought in temporarily by the baseball leagues to accommodate their baseball program. Vegetation and trash was a concern, currently District staff and the landscaper pick up any trash around the park and remove garbage from the receptacles as needed. The Special Use Permit passed unanimously by the Washoe County Board of Adjustments with approximately two to three pages of conditions that must be met before the park can be implemented.

Continuation of Item 6

Garth Elliott commented he is concerned on the lack of activity at the Community Garden. He would like for consideration other organizations using the garden next year. He commented he attended one of the adult swim days. Next year he would like to see more promotion of the pool and see each District customer receive a free swim day per month. He also commented Truckee Meadows Water Authority approved a 2% increase in pay for employees after three years of not having any increases.

Item#7. Discussion and motion as to payables and customer refunds for August 09, 2012.

Treasurer Garth Elliott gave a brief report of the accounts payable and customer refunds for August 09, 2012.

Garth Elliott made a motion to approve the accounts payable for August 09, 2012 in the total amount of \$353,818.98. Sandra Ainsworth seconded the motion. After some discussion the motion carried unanimously.

Garth Elliott made a motion to approve the customer refunds for August 09, 2012 in the amount of \$1,115.46. Sandra Ainsworth seconded the motion. The motion carried unanimously.

Item#8. Discussion and motion to approve minutes of July 12, 2012.

Linda Woodland made a motion to approve minutes of July 12, 2012. Sandra Ainsworth seconded the motion. The motion carried unanimously.

Item#9. Discussion and motion to approve minutes of July 26, 2012.

Linda Woodland made a motion to approve minutes of July 26, 2012. Garth Elliott seconded the motion.

During discussion Margaret Reinhardt commented she spoke with Darrin and Jennifer regarding the discussion of creating a committee to review possible modifications to the General Manager's evaluation form that was not included in the minutes. Margaret commented this will be on the next agenda for formal discussion.

Darrin Price commented the meetings are recorded and the recordings are saved forever, for the written portion the minutes are generalized. What staff has done in the past is included a certain discussion when requested by the Board and/or a trustee.

Maddy Shipman commented when approving the minutes the Board can make minor corrections and make a motion to approve as amended. However, when a trustee is talking about a whole discussion or a subject matter being left out, there is no way somebody is going to be able to tell Jennifer what they would like in the minutes. Those conversations would not go back into the original minutes, that discussion would go into the current meeting minutes.

Garth Elliott commented he would like to see more detail version of the minutes.

Maddy Shipman commented the law does not require verbatim minutes, it only requires a summary of what occurred at the meeting. The agenda is supposed to be the item that notices the people of the meeting and if they see an item of interest, then they should attend the meeting or provide a letter to the General Manager regarding the item.

The motion carried by the following;

Yea: Robert Fink, Linda Woodland, Margaret Reinhardt, Garth Elliott

Abstained: Sandra Ainsworth

Item#10. Discussion and possible motion regarding request from Tom Noblett for consideration of the District to partner with Mr. Noblett for the use of the District's Tax Exempt Identification Number for collection of donations and prizes for senior bingo.

Tom Noblett requested the District consider allowing him to use the District's Tax Exempt Identification Number so he can collect donations to be given away as bingo prizes. Currently he purchases most of the gift cards that are used for bingo prizes. Tom introduced members of the Sun Valley Bingo Board for senior citizens, Sharon (secretary) Kathy (treasurer) and Bill (bouncer). Tom commented he does not classify bingo as gambling. When he calls bingo on Tuesday's and Thursday's the average attendance is 30 to 35. He hopes that when he is able to use a tax id number that he will be able to approach the casinos for meal gift certificates and increase the attendance. Tom commented he spoke with a CPA and they said it is simple to share a tax Id number. The District would only need to submit a card to the IRS listing the Sun Valley Board as a Separate Entitlement. He assured that the tax id number would not be mistreated and he would be the only allowed use it.

Darrin Price commented staff will have to investigate Mr. Noblett's request regarding the Separate Entitlement. The District is currently a 501-C1-15 that is specifically for government organizations only whereas 501-C3 are for other non-profit organizations. Darrin commented when applying for several grants, they require a 501-C3 and would not honor the 501-C1-15 tax id.

Maddy Shipman inquired if the Sun Valley Bingo Board is a non-profit organization and inquired why he is not able to obtain his own tax Id.

Tom commented the Sun Valley Bingo Board is a non-profit organization and the State is not a problem regarding a tax Id it is the Federal Government.

Margaret Reinhardt suggested Mr. Noblett request to use the Sun Valley Landowner's Associations tax Id number.

Tom commented he has requested to use the Sun Valley Landowner's Association tax Id and they said no. He has also asked Mr. Tarbutton with Washoe County Senior Services and was denied. He requested the District to assist him and the senior citizens.

After some discussion Linda Woodland made a motion to delay Item 10 until the August 23, 2012 Board Meeting to allow staff time to investigate Mr. Noblett's request. Robert Fink seconded the motion. The motion carried unanimously.

Item#11. Discussion and possible motion to approve office staff attending a one day conference, Conflict Management Skills for Women.

Robert Fink made a motion to approve office staff attending a one day conference. Sandra Ainsworth seconded the motion. The motion carried unanimously.

Item#12. Discussion and possible motion per District personnel policy 5.11, Board evaluation of the General Manager.

Darrin Price commented he provided a report that listed some of his accomplishments for the fiscal year of 2011/2012 and his goals for the fiscal year 2012/2013 at the last meeting. He commented what he is most proud of over the past year is the functionality of the District. The District's water system is maintained, operational, and it is delivering safe drinking water to the Sun Valley community. The wastewater system is operational, functional, and is maintained and carries away all of the waste out of the Valley. He has received many great comments of how much better the Sun Valley parks are now from when the County ran them. He has received several requests from various members of the board and from the community and staff has taken corrective action on those requests. The District had its best pool season this July compared to past seasons. Darrin commented some of the goals that have been achieved over the last year are; employees have worked safe, they do a great job, and they have shown professionalism to everyone either on the phone, in the office, or in the field. He thinks this is a true reflection on Management and on the Board.

Robert Fink commented he forgot his evaluation form.

After some discussion Linda Woodland made a motion to delay Item 12 until August 23, 2012. Sandra Ainsworth seconded the motion. The motion carried by the following;

*Yea: Linda Woodland, Margaret Reinhardt, Sandra Ainsworth, Garth Elliott
Abstain: Robert Fink*

Audience member Susan Severt commented she thinks it is difficult making the General Manager wait every time when it comes to his evaluation. She also wanted to remind everyone for the past three years Darrin has reached out to the community probably more than anyone, and he has reached out more than the Board combined. She has heard the General Manager get beat up over petty stuff and never given any respect or gratitude for the things that he has accomplished as requested by the Board or by the community. She thinks that the positive comments should be noted on the General Manager's evaluation. She also thinks since the Board are the faces of the valley, they should start attending more events.

Margaret Reinhardt inquired if the comments on the General Manager's evaluations are open to the public.

Darrin commented the discussion is made in public so if any of the trustees talk about specific things that you have put on the review, those are made public. The actual reviews are not made public and are put in the General Manager's employee file and any of the Board members has the right to look at that file. Per Nevada Law the General Manager's evaluation is required to be an open item on the agenda and that is how the public is made aware of some of the comments.

Item#13. Discussion and possible motion to consider alternative incentives per District personnel policy 5.11, regarding employee evaluations.

Margaret Reinhardt commented alternative incentives would be in lieu of raises. She inquired if Darrin had any suggestions.

Darrin Price followed up with a comment made by Garth Elliott regarding Truckee Meadows Water Authority. Garth is correct TMWA employees received a 2% raise this year and the Board of County Commissioners are considering the elimination of wage and benefit concessions effective July 2, 2012. Just for an example, if a County employee was making \$20 per hour and through concessions and over the last three to four years they are now making \$15 per hour, they will be brought back up to making \$20 per hour. They may not be receiving a merit increase, but they are receiving an increase in their wages and/or salary, back to levels where they were. So it is technically an increase in what they make.

Darrin commented during the monthly employee meeting he advised the employees that the Board gave direction to delay any action regarding a potential raise until February 2013. Some of the employees asked if that meant that there would be no raises at all. He explained to the employees that it is not that there wouldn't be a potential raise, the Board made a motion and it passed to delay any decision until February 2013. Darrin reported after further discussion with the employees they graciously said; "We really appreciate the opportunity to maybe get some alternative incentive, however if it should affect any decision the Board will make in February then they choose not to have an incentive", Darrin wanted to make sure the Board understood that. In prior years in lieu of a raise the Board has offered personal days or vacation days. The recommendation from staff is, "we would like to see the Board, until February 2013 when the subject will come up again, maybe some vacation days". Management is recommending five vacation days as the base line and if the Board approves it, with option for the employee to use the vacation days or cash them in. That is an option or the Board can just do days or something like that. Darrin commented he just wanted to convey to the Board what came from the majority of the employees, if the Board is going to wait until February to have the discussion again, then they are willing to wait.

Linda Woodland commented she is more than appreciative of the employees' attitude. They work hard and they have been doing double and triple work for the last three to four years without a raise. They put up with a lot especially the girls up at the front desk, and sometimes the guys too. She doesn't understand why, if a raise that was built into the budget that everybody voted for, or even if you didn't vote for it, it passed, then why the Board doesn't approve a raise.

Sandra Ainsworth commented she knows that the discussion was voted on when she wasn't present, but she understood that if somebody who voted yes for something could request to put the topic back on the agenda and have another vote.

Maddy Shipman gave a brief report regarding reconsideration of motions. The Board can create their own rules, although her understanding is that the District Board tries to fall back on Robert's Rule. The motion for reconsideration normally should be made either at the same meeting or the subsequent meeting, which would be this meeting. A person, who voted on the affirmative side,

could move to reconsider, it would go on the next agenda to reconsider. For a motion to be reconsidered, obviously there needs to be a second and a majority vote. The item that is before you tonight does not include raises, it is limited to alternative incentives. If the Board would like to discuss raises again, you can actually do it by either a motion to reconsider or the Board can ask for it to be on the next agenda during future agenda items.

Robert Fink commented as the maker of that motion, the motion was that we put off any raises until February so that the new Board can do it. Everybody jumped on the wagon it was 4-0 vote. In regards to the wages, there was no motion for reconsidering at that time, none. That was a 2-2 vote.

Maddy commented the 2-2 vote was two separate items relating to two separate employee job descriptions. On that issue, the legislative history would indicate that when a Board has a missing Board member, in this case it was Sandra, and it is 2-2 vote, the motion is not passed. Normally it would get placed on the next agenda when there is a full Board to be able to vote. That being said, that is not what happened and it was a 2-2, even though there is no legal requirement for it to get placed on the next agenda, it is the practice of most Boards that end up with those tie votes. The law was changed in 2005 to require a majority of the full board to act on any item to make it go forward.

Robert commented generally you would ask to have it put back on the agenda if it was a tie vote.

Maddy commented that is not the item that we are discussing tonight. Those two items were not put back on the agenda. What the Board is talking about tonight was the other item on the last meeting agenda for general raises and or alternative incentives for all the employees, excluding management, and that was not a tie vote.

Linda inquired if she wanted to make a motion for reconsideration would she do it now or at the end of the meeting.

Maddy commented you would request it under future agenda items and you would ask for a motion to reconsider. What will happen is, it would get on for reconsideration at the next meeting and it probably still would not actually be heard until the subsequent meeting. However, the District has put a double item on the agenda, if approved then the next item would be the formal discussion for reconsideration, if there was a motion to reconsider.

Margaret reminded everyone that they are still on agenda item 13 right now.

Robert inquired what days the employees get off for both Christmas and New Years. He suggested extra days off for those two holidays.

Darrin commented that several years ago there was a different sitting Board and the employees used to get a half day before Thanksgiving and New Year's Eve. The Board voted to no longer offer half days so the District could remain open until 5 pm for those two holidays. He shared that information because when Mike reads the policy the Board will see how it relates to during the week.

Chairperson requested a 10 minute break.

Mike reported the policy specifically states that if December 24th Christmas Eve falls on a weekday the District will close at 1 pm, employees will work from 8 am until 1 pm and be paid as if they worked 8 hours. There is no entitlement if the holiday falls on a weekend. As for weekend holidays, if a holiday falls on a Sunday the Monday following shall be observed as the legal holiday and if a holiday falls on a Saturday the Friday preceding shall be observed as the legal holiday to be taken with pay.

Darrin commented there is a recommendation if the Board chooses to do something like they have done in the past to extend some additional days off for the employees that five days be the base line and also the recommendation to potentially give the employees the option to bank those days and use them at a later time or cash them out.

Margaret inquired is this what you would like in lieu of a raise or in addition to. I thought this was going to be in lieu of a raise, but doesn't look like it.

Mike commented the employees concerns was if they were to get something right now as an alternative, would that impact and/or potentially impact your decision as a Board in February to not approve raises because you did an alternative at this time.

After some discussion Linda Woodland made a motion to move Item 20 Future Agenda Items up before Item 14. Sandra Ainsworth seconded the motion. The motion carried by the following;

*Yea: Robert Fink, Linda Woodland, Sandra Ainsworth
Nay: Margaret Reinhardt, Garth Elliott*

Item#20. Future Agenda Items.

Darrin Price reported the following items will be on the next agenda;

- The District's Recreation Policy and fees regarding waiving or discounting of rental fees.
- Potential formation of a Committee to redo the evaluation form of the General Manager, specifically to forms and fine tuning it, perhaps the rating scale and/or the questions.
- Presentation by County Manager Katy Simon regarding County business.
- Possible presentation by Truckee Meadows Regional Planning Agency.
- Request to attend a computer seminar.
- Request to update computer software.
- Continuation of Tom Noblett's request.

Garth Elliott requested a report or discussion by the General Manager regarding the overtime and how it is approved and calculated and also the call back time, the structure and how it is paid.

Linda Woodland requested a motion to reconsider the employee raises agenda item.

Robert Fink inquired if Linda was including the two individuals for reconsideration.

Maddy commented that was a question raised, the item for raises or alternative incentives and also the two other employees positions.

Linda commented they can be included with this reconsideration.

Maddy commented for clarification, the item on the last agenda, not this agenda, read jointly raises or alternative incentives is what would be brought back if there were three votes or more to

reconsider. Plus the two that were tie votes, because Linda wants that included as part of the motion. So we have to be bring back three different items for reconsideration.

Linda commented all three can be brought back, but I want to make sure that all employees are considered on one thing. She didn't want to consider two employees outside of the others.

After some discussion it was suggested that Linda was not asking for the two employees to be brought back. She wanted to discuss them collectively, but not individually.

Continuation of Item 13.

Linda Woodland made a motion to table Item 13 until August 23, 2012. Garth Elliott seconded the motion. The motion carried unanimously.

Item#14. Financial report by Bill Short.

None

Item#15. Legal report by Maddy Shipman.

None

Item#17. Managers report by Darrin Price.

Darrin Price reported on the following;

- Gave a brief report regarding the Altered Andersite Buckwheat benefits per the request of Mr. Fink. The Altered Andersite Buckwheat provides an excellent nectar source for a variety of pollinators, including butterflies, bees, wasps, beetles, ants and other insects. Buckwheat seed are also nutritious food for birds and ground dwelling insects such as ants.
- Regional Transportation Commission declined the District's request for an update on the Pyramid Hwy / US 395 Connector project because there is no new information to report at this time.
- Washoe County Commission will be accepting the District's match of \$5,000 as a donation for the sidewalk project near Lois Allen Elementary School. These funds will be paid from the District's Garbage Fund once the project is completed.
- The Boys and Girls Club of Truckee Meadows requested the use of the Sun Valley Neighborhood Center and a portion of the soccer field on August 24, 2012 to handout backpacks to needy children. Because of the timing of the request and the timing of the Board meetings, Darrin made a decision to approve the request since it was a benefit to the youth of the Sun Valley community.
- The Teen Pool Party is scheduled for August 24, 2012 from 5 pm until 8 pm.
- The District works with various groups that utilize the parks on weekends. District staff inspects the parks daily and on the weekend. Staff has recently met with a private security firm to help enforce the park rules. The District is being proactive and is also meeting with the Washoe County Undersheriff regarding enforcement of the park rules.

Item#18. Public Comments.

Linda Elliott commented one of her prior employer's had a company picnic at Wild Island and the park was only open for the employees. She suggested the District have a swim day dedicated to District employees only at the Sun Valley Pool after the pool season.

Vicky Maltman commented she attended a meeting that was held at the Neighborhood Center. After the meeting while walking outside to the parking lot she noticed adults drinking alcohol in the park and water bottles scattered all over the soccer field during the soccer practice.

Joseph Barstow commented someone stole copper wiring from the church.

Item#19. Board Comments.

Garth Elliott commented when he was researching Truckee Meadows Water Authority he found a interesting paragraph that stated; "Overtime, salaried employees make up much of TMWA's employees base, including management, administrative, and technical staff. These employees do not receive overtime pay even during emergencies".

Item#21. Adjournment.

Linda Woodland made a motion to adjourn at 8:27 pm. Margaret Reinhardt seconded the motion. The motion carried unanimously.