



Sun Valley G.I.D. Board Meeting Minutes of August 11, 2011

Board Members Present:

Margaret Reinhardt	Chairperson
Sandra Ainsworth	Secretary
Garth Elliott	Treasurer
Robert Fink	Trustee

Board Members Not Present:

Linda Woodland	Vice-Chair
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Staff Present:

Darrin Price	SVGID, General Manager
Mike Ariztia	SVGID, Public Works Director
Stewart White	SVGID, Legal

Others Present:

Marge Cutler	Audience
Vicky Maltman	Audience
Susan Severt	Audience
Warren Brighton	Chair, Sun Valley CAB
Jennie Rucker	Washoe County Health Department
Debbie Medina	Highland Ranch Homeowners Association

The meeting of the Sun Valley GID was called to order by Chairperson Margaret Reinhardt at 6:00 p.m. in the Sun Valley District Administrative Building, 5000 Sun Valley Blvd, Sun Valley, NV.

Item#1. Roll call and determination of a quorum.

Board members present; Robert Fink, Margaret Reinhardt, Sandra Ainsworth, Garth Elliott. A quorum was present.

Item#2. Pledge of Allegiance.

Item#3. Motion to approve agenda

Sandra Ainsworth made a motion to approve the agenda. Robert Fink seconded the motion. The motion carried unanimously.

Item#4. Certify posting of agenda.

Darrin Price certified posting of agenda.

Item#5. Public comments for items not on the agenda.

Warren Brighton Chair for the Sun Valley CAB commented several Sun Valley residents would like to put together a petition regarding Regional Transportation Commission proposed Pyramid HWY/US 395 Connection project. Warren inquired if the petition can be placed at the District's office for people to sign. Warren also commented on a website that allows individuals the opportunity to provide political comments.

Item#6. Discussion and motion to approve payables and customer refunds for August 11, 2011.

Treasurer Garth Elliott gave a brief report of the accounts payable and customer refunds for August 11, 2011.

Garth Elliott made a motion to approve the accounts payable for August 11, 2011 in the total amount of \$169,865.49 and customer refunds for August 11, 2011 in the amount of \$376.16. Sandra Ainsworth seconded the motion. After some discussion the motion carried unanimously.

Item#7. Discussion and motion to approve minutes from July 28, 2011.

Robert Fink made a motion to approve the minutes of July 28, 2011 with Garth's amendment; Item 11 page 6 "Garth Elliott commented he thought the District has a policy regarding the waving of fees only for those who make a significant impact and/or contribution to the Sun Valley community". Sandra Ainsworth seconded the motion. The motion carried unanimously.

Item#8. Presentation and updates from Jeanie Rucker with Washoe County District Health Department Environmental Health Services; regarding proposed amendments to the recycling ordinance and programs.

Jeanie Rucker Supervisor for the Department of Environmental Health of Washoe County District Health and Program Manager for the Solid Waste Management Program. Jeanie commented most of the various franchise agreements are related to garbage with some recycling. All of the franchise agreements have the same franchisee who is Waste Management. There have been proposals by Waste Management to construct a materials recovery facility that would allow them to keep recyclable materials with value from being put into the land fill and redirect them for either energy or to be reprocessed into something else such as raw materials. Waste Management's current proposal for a recycling facility would cost approximately \$30,000,000 which result in a direct rate increase to all the users to pay for the facility. There are two other companies who are also proposing to construct similar recycling facility without using public funds and funding it privately. Waste Management is trying to get a regional franchise agreement from the City of Reno, City of Sparks, and Washoe County (which includes Sun Valley) for recyclables. With the current economy Jeanie doesn't see a regional franchise for recyclables being approved by all of the entities that would be involved.

Jeanie reported that Washoe County District Health is the solid waste management authority and writes the regulations that everyone has to adhere to. District Health does not enforce the franchise agreement and they don't dictate the terms of the agreement. They only dictate how solid waste is supposed to be handled in the most safe and environmentally protective way. Over the last two years Washoe County District Health has been attempting to update the definition of garbage which relates to the issue of a materials recovery facility. A year ago Washoe County District Health adopted regulations regarding materials recovery facilities and they were well received and mandated an increase of recycling for the region. Part of those regulations is what is now being considered as recyclable. Recyclables are anything that can be reused including food waste that is currently considered garbage. Jeanie reported on August 25, 2011 Washoe County District Health will consider adopting the States definition of garbage. The states definition of garbage is, "Putrescible animal and vegetable wastes resulting from handling, storage, sale, preparation, cooking and service of food".

Robert Fink inquired what kind of authority Washoe County Commissioners have over Washoe County District Health.

Jeanie reported the commissioners do not have authority over District Health's regulations. They do have authority on what the District's Health tax transfer is to fund District Health.

Robert commented that Washoe County District Health needs to educate all of the franchise entities what is considered a recyclable material and the importance of recycling.

Margaret Reinhardt inquired how the District can assist Washoe County District Health.

Jeanie reported the District has always been proactive with Washoe County Commissioners regarding garbage and franchise agreements. The District can educate the commissioners what the Sun Valley community would like for garbage and recycling services. Jeanie encouraged to have citizens speak up if they have any questions regarding what can be recycled and where it can be recycled.

Darrin Price reported he is in favor of single stream recycling, but he doesn't want to see an additional fee charged to the residents for a recycling container. He inquired if single stream was implemented for the region and Waste Management was the franchisee, would it be illegal for an individual to haul their own collection of cans and turn them in. Would an individual still have rights to their own recycling?

Jeanie reported if Waste Management was to become the franchisee for recycling, she thinks an individual can still apply for a special permit to perform their own recycling just like they would for garbage. She thinks that Waste Management is mainly interested in commercial recyclables and not as much in residential recyclables.

Garth Elliott agreed with both Robert and Darrin's comments. He also would like to see the District help support Washoe County District Health educate others why Waste Management should not be allowed to control the entire waste stream.

After further discussion Darrin thanked Jeanie Rucker for giving a presentation to the District regarding the proposed definition of garbage and possible changes to recycling.

Robert Fink made a motion to give Jeanie Rucker a vote of thanks for the information that was presented to the District, and the District is interested in the concept that was provided by Jeanie Rucker. Sandra Ainsworth seconded the motion. The motion carried unanimously.

Item#9. Request from District customer Debbie Medina to Discuss water rates.

Debbie Medina with the Highland Ranch Homeowners Association has been asked on behalf of the Highland Ranch community to inquire about the District's water rates.

Darrin Price asked Debbie if she works for Highland Ranch HOA, if she lives in Highland Ranch, and if Highland Ranch homeowners are asking her about the District's water rates.

Debbie reported she does work for the Highland Ranch HOA and she also lives in the Highland Ranch community. Homeowners that visit the Highland Ranch HOA to pay their dues inquire about the water rates.

Darrin commented for many years the District was always referred to as Sun Valley Water even after it became a General Improvement District and a lot of District customers would inquire why their water bills were so high. What a lot of customer don't realize is, their monthly bill from the District consists of water, sewer, and recreation charges, not just water as commonly mistaken. Darrin asked Debbie if the homeowners understand that when they pay their bill that they are not just paying for water, they are paying for water, sewer, and recreation.

Debbie commented she doesn't think that the homeowners understand they are being billed for more than just water.

Darrin provided a water rate comparison worksheet that shows the various water rates from some of the other water utilities within Washoe County and surrounding counties. Darrin also reported on some of the rate increases that have been approved or being proposed by the various water utilities. Darrin explained how the District buys its water wholesale from Truckee Meadows Water Authority and if TMWA passes a rate increase, that increase becomes a pass through in most cases for District customers. Both TMWA and Washoe County Department of Water Resources may have slightly lower rates than the District, but their customer base is larger than the District's.

Debbie thanked Darrin for explaining the District's rates and she has a better understanding how to explain the District's rates now to those who ask.

Garth Elliott commented the District doesn't bite and he had wished more residents would have shown up for the last Tariff Hearing. Anyone is welcome to attend District board meetings and express their concerns about any of the services the District provides.

Item#10. Discussion and possible motion to approve a security agreement with ESI for security services.

Mike Ariztia reported the District has an adopted policy regarding facility rentals at any of the recreational facilities. One of the requirements that must be met by a potential renter is providing security service pending the size of event, how late the event goes, and if alcohol is at the event. Currently District staff informs the renters of the security service requirement and makes it the renters responsibility to research and hire the security service. Mike reported he would like to stream line the process and offer a security service to the renters.

Mike has met with ESI Security Service regarding a potential security agreement. The District and/or the renters are under no obligation to use ESI for security services, but the agreement locks in a set rate for security service. ESI would be given a set of rules and guidelines what is to be expected and not expected for the District facilities. One of the ESI staff members will be responsible for opening and closing events and making sure the facility is clean and all tables and chairs are set back up to the original set up. All arrangements and fees are still the sole responsibility of the renter.

Mike reported that Stewart White reviewed ESI's original service agreement and made a considerable amount of changes to it. Those amendments have been reviewed by ESI's legal department and they approved all of the amendments.

Stewart White reported on some of the amendments that he made. The amendments were more detail orientated such as all security guards must be unarmed and in uniform. Uniform markings, patches and colors shall be distinctive from uniforms worn by local law enforcement. All guards must be mentally alert and capable of exercising good judgments and implementing instructions.

Robert Fink commented he has concerns with only offering one security service.

Stewart commented the purpose of having one agreement with one security service is to have that security firm familiar with the District's needs and requests. They will also be more familiar with the District's facilities and know where to look for hiding spots to avoid potential problems. Using ESI Security Service is just a recommendation by the District and not a requirement.

Robert commented he is against the District only suggesting one security service to potential renters. He thinks the District could be liable for any loss or damage by being exclusive to one

agency. He would like to see the District promote multiple security service agencies and make them all obligated to the terms of the provided agreement.

Stewart reported the District is only responsible for anything that is related to the lack of attention by the District such as a broken sprinkler and someone gets injured by it. If a security guard assaults somebody then it is the responsibility of the security service.

Garth Elliott commented he understands Robert's concerns, but he doesn't have a problem with sole sourcing for things such as this. He also thinks that \$16 per hour is an extremely good deal for the District. He agrees with one company that is familiar with the facilities and its surroundings and knows what the District's requirements are. Garth commented he would suggest the security service being allowed to at least be able to carry pepper spray as some kind of defense if needed.

Mike reported the main reason why he is requesting to have an agreement with ESI Security Services is for the convenience of the renters. He doesn't want the renters to have to search through a phone book and try to research a security service for their event. Mike already researched the company and they are also used by Washoe County for their events.

Garth Elliott made a motion to approve the Service Agreement with ESI Security Services as provided by staff and legal, with the provision that if a renter wants to go with a separate security service they may but the same agreement must be honored by that agency. Sandra Ainsworth seconded the motion. Motion carried by the following;

Yea: Garth Elliott, Sandra Ainsworth, Margaret Reinhardt

Nay: Robert Fink

Item#11. Discussion and motion to approve attending the annual Nevada Association of Counties conference.

Darrin Price requested approval to send District representatives to the upcoming Nevada Association of Counties annual conference. The conference is scheduled September 21st and 22nd in Fallon, Nevada. The cost to send a representative is \$330 per person. Darrin requested to send two staff members, himself and Mike Ariztia, and any board member that would like to attend. Mike is also seeking approval to attend the POWER module that is being offered on September 20th that is an additional \$195 for the training.

Robert Fink commented he can support approving two staff members attending the conference and paid by the District. He thinks any board member should be responsible for paying for themselves if they would like to attend the conference.

Robert Fink made a motion to approve Darrin Price and Mike Ariztia to attend the NACO conference and approval for Mike to attend the POWER module. The motion died for a lack of a second.

Margaret Reinhardt commented the District has always paid for trustees to attend conferences to continue their education too.

Garth Elliott had some concerns regarding the budget. He commented he could support one staff member attending the conference to help keep cost down. He also commented he didn't see anything of interest on the conference agenda other than the Open Meeting Law.

Sandra Ainsworth commented she doesn't think one person from the District is enough representation. She attended the conference last year and she commented there is a lot of information to take from the conference that is very beneficial.

Sandra Ainsworth made a motion to approve Darrin Price, Mike Ariztia, and any board member, at least two, to attend the NACO conference. Garth Elliott seconded the motion.

*After some discussion the motion carried by the following;
Yea: Garth Elliott, Sandra Ainsworth, Margaret Reinhardt
Nay: Robert Fink*

Darrin requested for another motion to reschedule the District's September 22nd board meeting. He suggested either move the start time from 6 pm to 7:30 pm to allow staff and board members travel time from the conference back to Reno or move the meeting to the following Thursday September 29th.

Garth Elliott made a motion to reschedule the District's board meeting scheduled for September 22nd to September 29th. Sandra Ainsworth seconded the motion. The motion carried unanimously.

Item#12. Discussion and possible direction regarding possible closure of the Sun Valley Post Office.

Darrin Price provided information regarding the possible closure of the Sun Valley Post Office. Darrin reported he spoke with the City of Sparks Postmaster and he said the Sun Valley Post Office is not closing, but it is on the list for potential closing.

Audience member Susan Severt commented she spoke with another Postmaster in Southern Nevada and they claim that the Sun Valley Post Office will close. Susan also commented on the services that the Sun Valley Post Office is capable of doing and concerns of what will happen to the property if it does close.

Darrin commented if the Sun Valley Post Office closes, the property will revert back to Washoe County. Darrin commented he will continue to provide updates regarding the possible closure.

Item#13. Discussion and motion to consider request from Reverend Joseph Barstow with the Sun Valley Food Pantry for the use of the Sun Valley Neighborhood Center to hold a Health Fair and request for the waiver of rental fees.

Margaret Reinhardt read into the record a message received by the H.O.P.E. Church of the Nazarene. "The Food Pantry of Sun Valley would like to thank you for your consideration and allowing us to use the neighborhood facilities for our Community Health Fair. Unfortunately at this time we are unable to meet the quota that Renown Health Care set for us in order to offer their services at our Health Fair. At this time we no longer require the use of the neighborhood facilities. Again we would like to thank you for being so generous and look forward to working with you in the future for the betterment of our community." Signed by Pastor Joseph Barstow.

Item#14. Financial report by Bill Short.

None

Item#15. Legal report by Stewart White.

None

Item#16. Field report by Mike Ariztia.

Mike Ariztia reported on the following;

- He attended the Washoe County Board of Adjustment meeting. At the meeting they approved the request of Nevada Transmission for business on Sun Valley Boulevard. Another item discussed at the meeting was the consideration of a Special Use Permit for Valley Vista Mobile Home Park. This item was postponed until their next meeting since it came to a tie vote. There are concerns regarding the traffic and drainage of the proposed project.

Item#17. Managers report by Darrin Price.

Darrin Price reported on the following;

- Customer Service Statistics report for the month of July 2011.
- Provided a copy of the Order to Comply/Notice of Violation to the Tower Co. regarding the repairs that are still needed for the Clock Tower.
- There was a total of 2,139 that attended the Sun Valley Pool for the month of July. That number includes one free swim day.
- The Teen Pool Party is scheduled for August 26th.
- There will be one last free swim day and it is scheduled for August 27th.
- The pool will close August 28th for the season.
- Provided an article from Reno Gazette Journal that honored the District for the recent free swim day.

A. Update regarding activity of on-going commissions and committees.

Darrin commented there is nothing new to report on commissions and committees.

Item#18. Discussion and motion regarding annual review of General Manager Darrin Price.

Darrin Price briefly went over his performance and accomplishments report for the fiscal year 2010-2011. Over the last year the majority focus was on continuing his leadership role in the community by researching laws, preparing reports, meeting with elected officials, attending public meetings, and testifying on all matters for Sun Valley. Darrin also was pleased to announce that he has kept the expenses and spending down. He negotiated contractual changes for the District's insurance company regarding the employee benefits, the City of Sparks regarding sewer rates and charges, shared expenses with Washoe County relating to the inceptor, and with the State of Nevada on water conservation and regulation changes. Darrin mentioned some of his public service accomplishments for the past year. He gave several presentations to the Sun Valley CAB on water and sewer updates and other community issues. The District was a strong partner with Washoe County Senior Services with the planning of the first Veterans Day Appreciation event. He wrote several articles for the both the Sun Valley Voice and the District's Pipeline newsletter, and represents the District in the media regarding District related issues. He also help participate and promote other events such as the Keep Truckee Meadows Beautiful Annual Clean Up, 2010 Census, 2010 Elections, Sun Valley Fun Sunday, and Safe Kids Health and Safety Fair. Darrin also commented that he represented the District on various local and regional boards and committees. His goals for the 2011-2012 fiscal year include developing recreation and swimming programs, complete the standard operating procedures for all office tasks, implement the replacement of the District's computer system and hardware upgrade, research and implementation of "Green" projects for the District, and continuation of applying for grants to assist the District and community on projects and programs.

Garth Elliott would like to add to the General Manager's goals for this fiscal year. Garth would like to see the District implement a volunteer program, he would like to see the District at some point in time being in the recycling and garbage business if it is feasible. He would like to brand Sun Valley and offer merchandise at the Sun Valley Pool and Parks, and continue to promote the Sun Valley community.

Margaret Reinhardt reported after adding up all of the Board members evaluation scores, Darrin's score is 4.15.

Darrin thanked the board for allowing him to serve the Sun Valley community and to serve the District. He takes his job very seriously and he is happy with staffs' performance. He will work hard to complete his goals for this fiscal year.

Item#19. Discussion and possible motion regarding compensation for General Manager and Public Works Director.

Robert Fink requested the item to be placed on the agenda and decided he didn't want to discuss it any further.

Garth Elliott thanked Darrin for providing a comparison report.

Item#20. Public Comments.

None

Item#21. Board Comments.

Margaret Reinhardt reported the District received a thank you card from prior board member Mike Tourin.

Garth Elliott commented on the following;

- Truckee Meadows Fire Department is dissolving over the next year in efforts to help cut expenses.
- He would like to see a way to get input from the District employees regarding the General Manager's performance. This would help Garth with his evaluation process.
- Briefly commented on redistricting and how Commissioner Jung will potentially take over majority of the Sun Valley area.

Robert Fink commented he is against splitting up the Sun Valley area between two commissioners.

Item#22. Closed personnel session to discuss the character and competency of;

A. Justin Kistner regarding his six month probation performance.

B. Public Works Director Mike Ariztia's annual evaluation by General Manager.

Sandra Ainsworth made a motion to close the open meeting in order to have a closed personnel session to discuss the character and competency for both Justin Kistner regarding his six month probation performance and Mike Ariztia's annual evaluation. Garth Elliott seconded the motion. The motion carried unanimously.

Item#23. Reconvene to regular meeting.

Item#24. Discussion and motion regarding;

A. Justin Kistner's six month probation performance and possible salary increase.

Robert Fink made a motion to accept Mike Ariztia's recommendations and increase Justin Kistner's salary to \$17.50 per hour and hire him as a full time employee. Garth Elliott seconded the motion. The motion carried unanimously.

B. Mike Ariztia's annual evaluation by General Manager.

Robert Fink made a motion to accept Mike Ariztia's annual evaluation performed by the District Manager. Sandra Ainsworth seconded the motion. The motion carried unanimously.

Item#25. Future Agenda Items.

- Garth Elliott requested an update on the District's volunteer program.

Item#26. Adjournment.

Robert Fink made a motion to adjourn at 9:00 pm. Sandra Ainsworth seconded the motion. The motion carried unanimously.