



Sun Valley G.I.D. Board Meeting Minutes of December 09, 2010

Board Members Present:

Patricia Lancaster	Chairperson
John Jackson, Sr.	Vice-Chair
Margaret Reinhardt	Secretary
Linda Woodland	Treasurer
Robert Fink	Trustee

Board Members Not Present:

Staff Present:

Darrin Price	SVGID, General Manager
Mike Ariztia	SVGID, Public Works Director
Jennifer Merritt	SVGID, Staff
Stewart White	SVGID, Legal

Others Present:

Sandy Ainsworth	Audience
Jim Ainsworth	Audience
Warren Brighton	Audience
Garth Elliott	Audience
Linda Elliott	Audience
Jerry Hamilton	Audience
Susan Severt	Audience
Mr. & Mrs. Severt	Audience
Jim Severt	Audience
Glenda Walls	Audience

The meeting of the Sun Valley GID was called to order by Chairperson Patricia Lancaster at 6:00 p.m. in the Sun Valley District Administrative Building, 5000 Sun Valley Blvd, Sun Valley, NV.

Item#1. Approval of Agenda.

John Jackson, Sr. made a motion to approve the agenda. Robert Fink seconded the motion. The motion carried unanimously.

Item#2. Certify posting of agenda.

Jennifer Merritt certified posting of agenda.

Item#3. Public comments for items not on the agenda.

Garth Elliott commented on an article that was published in the Sparks Tribune regarding Property Taxes. Garth reported Washoe County Commissioners will be discussing the transfer of Highland Ranch Park to the District and increase of permit fees. He also commented on Gerlach GID.

Item#4. Discussion and motion to approve payables from November 25, 2010 and customer refunds for November 25, 2010.

Treasurer Linda Woodland gave a brief report of the accounts payable for November 25, 2010.

Linda Woodland made a motion to approve the accounts payable for November 25, 2010 in the total amount of \$214,507.54 dollars. Robert Fink seconded the motion. The motion carried unanimously.

Linda Woodland made a motion to approve the customer refunds for November 25, 2010 in the total amount of \$409.17 dollars. John Jackson, Sr. seconded the motion. The motion carried unanimously.

Item#5. Discussion and motion to approve payables and customer refunds for December 09, 2010.

Treasurer Linda Woodland gave a brief report of the accounts payable for December 09, 2010.

Linda Woodland made a motion to approve the accounts payable for December 09, 2010 in the total amount of \$58,347.55 dollars. John Jackson, Sr. seconded the motion. The motion carried unanimously.

Linda Woodland made a motion to approve the customer refunds for December 09, 2010 in the total amount of \$669.10 dollars. John Jackson, Sr. seconded the motion. The motion carried unanimously.

Item#6. Discussion and motion to approve minutes from November 09, 2010.

Robert Fink made a motion to approve the minutes from November 09, 2010 as submitted. Margaret Reinhardt seconded the motion. The motion carried by the following;

*Aye: Margaret Reinhardt, Patricia Lancaster, Robert Fink, Linda Woodland
Abstained: John Jackson, Sr., absent from meeting*

Item#7. Recognition of Jerry Hamilton for his dedication towards the District's recycling program.

Darrin Price reported Jerry Hamilton has created an internal recycling program for the District. Over the past year Jerry has maintained the recycling program and continues to educate others of the importance of recycling. Darrin would like to recognize Jerry for his efforts and presented him with a certificate of appreciation. Darrin also recommends rewarding Jerry with one paid personal day.

Patricia Lancaster recommends giving Jerry two days.

Robert Fink made a motion to approve two personal days with pay for Jerry Hamilton. Linda Woodland seconded the motion. The motion carried unanimously.

Item#8. Recognition of Susan Severt for her dedication towards the Valley Voice.

Darrin Price presented a plaque to Susan Severt for her hard work on the Valley Voice. Darrin thanked Susan on behalf of the District staff and trustees.

Susan Severt thanked the District for the recognition and support over the years. Susan reported she will no longer publish the Valley Voice on a monthly basis, but will continue to offer the Valley Voice via her website at www.svvoice.com.

Item#9. Discussion and motion to approve Madelyn Shipman Legal Service Agreement.

Darrin Price reported Madelyn Shipman provides back-up legal services to the District. Madelyn has other clients and does not mind assisting the District on a part time basis. Her compensation remains the same as last years at \$125.00 per hour plus costs, if any.

Robert Fink inquired if Mrs. Shipman is an employee of Washoe County.

Darrin commented she is retired from Washoe County and does not perform any work for the County.

Margaret Reinhardt commented she likes the agreement that Mrs. Shipman provides to the District and inquired if Stewart White ever provides an agreement for his services.

Stewart White commented many years ago he provided an agreement for perpetuity with no expiration.

Margaret Reinhardt requested for Stewart White to provide the District with an annual Legal Service Agreement.

Robert Fink made a motion to approve Madelyn Shipman's Agreement for Legal Services. Linda Woodland seconded the motion. The motion carried unanimously.

Item#10. Discussion and motion to approve purchase of a snow plow attachment for truck.

Mike Ariztia requested permission to purchase a snow plow attachment for one of the District's service trucks. The District currently has one backhoe that is used for snow removal for all of the District facilities. A snow plow is necessary now that the District is responsible for snow removal at all the parks as well as the road up to Boundary Tank. This will allow staff to clear snow at multiple locations in a safe and timely manner. Staff has provided three quotes for consideration, staff would like to request for approval of Worthen Equipment quote in the total amount of \$6,475.20 dollars.

John Jackson, Sr. inquired if there would be additional costs for installation of the snow plow attachment.

Mike reported the quote provided includes installation of the attachment.

Audience member Garth Elliott commented he sees the necessity of the snow plow, but noticed it is not in the District's approved budget.

Mike reported he spoke with the District's accountant and there is money available for the purchase without significantly impacting the budget.

Margaret Reinhardt made a motion to approve staffs request to purchase a snow plow from Worthen Equipment. Linda Woodland seconded the motion. The motion carried unanimously.

Item#11. Discussion and motion to nominate a District representative for Debt Management Commission.

Darrin Price reported the District needs to nominate a representative for the Washoe County Debt Management Commission. All of the General Improvement Districts rotate a seat on the Commission. This seat is normally rotated between the Sun Valley GID and Incline Village GID. Due to vacancies on the board it looks like both General Improvement District's will have a seat on the Commission. We must submit our nominations to the Washoe County Clerk no later than December 22, 2010. The representative would serve for two years and it can be either a Board Member or the General Manager. Darrin recommended nominating Linda Woodland as the District's representative, since she already represents the District on the board.

Robert Fink inquired if Linda is willing to accept the nomination.

Linda Woodland commented she does not mind being the District's representative.

Robert Fink made a motion to nominate Linda Woodland as the representative for the Washoe County Debt Management Commission. John Jackson, Sr. seconded the motion. The motion carried unanimously.

Item#12. Discussion and possible direction to staff regarding potential changes to representation on the governing boards of the Regional Planning Governing Board ("RPGB"), the Regional Transportation Commission ("RTC"), and the Western Regional Water Commission ("WRWC").

Darrin Price reported many elected officials that sit on various boards that pertain to planning, would like to combine those various boards into one board. The boards that are being considered at this time to be combined are the Regional Planning Governing Board (RPGB), Regional Transportation Commission (RTC), and the Western Regional Water Commission (WRWC). Darrin provided staff reports from the Truckee Meadows Water Authority (TMWA) meeting and the Washoe County Commission meeting for informational purposes. The original discussion regarding forming the new board was because of scheduling conflicts for various elected officials. At one of the meetings Darrin suggested instead of forming a new board, they consider doing all their business at one meeting, the boards can adjourn from one meeting and convene to the next meeting very similar to Washoe County Commission meetings.

Darrin reported that John Roads, legal counsel for the WRWC, advised the WRWC board that any changes to the numbering of seats on any of the commissions would take an amendment to the existing law, since all boards that are being considered, were formed by legislation. Darrin's main concern is he wants to keep a seat on what ever commission(s) that would impact the District.

Audience member Susan Severt commented if the board is formed, she would suggest having the legislature make the seats elected instead of appointed.

Audience member Garth Elliott agrees with Darrin making sure the District has a seat on the new board. It could be an advantage to the District by having representation on the Regional Transportation Commission.

Robert Fink commented he agrees with combining the various boards as long as it benefits the people of Washoe County, Reno, and Sparks. He also commented the members of the proposed board should be elected to the board and not appointed.

Darrin commented he will provide updates as needed as well as provide any new information as it becomes available.

Item#13. Discussion and motion to approve sending staff to the Nevada Water Resource Association Water Rights and Advanced Water Right Class.

Darrin Price requested permission to send two staff members to an upcoming water rights class. The Nevada Water Resources Association is hosting two classes, a basic water rights class and an advance water rights class, during their annual conference. The class will be held at the Peppermill Resort on February 1, 2011. Early bird registration is \$200.00 per person and staff is also requesting lunch per diem in the amount of \$12.00 per person.

Patricia Lancaster inquired who the two staff members are.

Darrin commented Jennifer Merritt and Mike Ariztia since they both work with development and maintain the District's water rights.

Robert Fink commented he is interested in attending both the basic and advanced water right classes.

Linda Woodland made a motion to approve sending Robert Fink, Mike Ariztia, and Jennifer Merritt to the upcoming water right classes as requested. Robert Fink seconded the motion. The motion carried unanimously.

Item#14. Update on the Pyramid/ US 395 Connection

Darrin Price commented he would like to invite RTC to the District's January 27th meeting to give a presentation regarding the Pyramid/US 395 Connection project prior to the proposed workshop. Currently RTC is meeting with lower income and/or minorities prior to the workshop.

Item#15. Update and discussion regarding activity of on-going commissions and committees.

Darrin Price commented the Northern Nevada Water Planning Commission and the Western Regional Water Commission will be having a Joint meeting December 10, 2010 at the Washoe County Chambers. Both commissions will be discussing updates to the Water Master Plan.

Item#16. Financial report by Bill Short.

None

Item#17. Legal report by Stewart White.

Stewart White reported he is working on the Deeds for the Sun Mesa Park, Gepford Park, and Highland Ranch Park. The Sun Mesa Park Deed is pretty straight forward.

The District had to order a title report for Gepford Park so that the legal description is correct in the Deed. Also the District is working on obtaining a patent from BLM for the highland Ranch Park, since the park is located on BLM property, this can take a few months. The District will assume the responsibility of the operations and maintenance of Highland Ranch Park through an Interlocal Agreement and record the Deed once the patent is issued to the District.

Stewart reported he spoke with Skip Roggenbuhl's attorney regarding the replacement of the bad water rights. Skip's attorney is having difficulties getting a hold of Skip now. If Skip does not cooperate, Stewart will file suit or a lien on his property.

Item#18. Field report by Mike Ariztia.

Mike Ariztia reported on the following:

- The appliance recycling day is scheduled for April 16th and April 23rd.
- Recently had a meeting with the contractor that will be performing the work on Biller Lane for the Tongan Church project. Construction is tentatively scheduled to start the first of the year.
- The individuals who did the graffiti at the Sun Valley Community Park were caught. Mike is working with the Department of Juveniles Services to get restitution for materials and man-hours.

Item#19. Managers report by Darrin Price.

Darrin Price reported on the following:

- The Washoe County Commission approved two Community Block Grants one for additional sidewalks in Sun Valley and the other is for the Heppner Subdivision located in Lemmon Valley.
- Keep Truckee Meadows Beautiful provided a pocket guide regarding recycling items.
- City of Sparks increased their sewer rates to cover the costs related to sewer and storm drain systems.
- Thanks to Commissioner Bonnie Weber and Commissioner Kitty Jung, the Sun Valley Wish Tree deadline date has been extended another week. Also Channel 8 will be conducting an interview with Joseph Barstow to help bring awareness of the program.
- Pool Pact will be at the District's January 13th board meeting to conduct a workshop regarding Ethics, Open Meeting Law, and Governance.
- Muriel Gaynor provided a monthly customer service report for information purposes.
- Darrin thanked both Patricia Lancaster and John Jackson, Sr. for their service as trustees to the District.

Patricia Lancaster inquired if the District has a site for Sun Valley residents to recycle Christmas trees. She also suggested shredding the trees and using the materials within the valley.

Mike Ariztia commented he will look into the cost to rent a tree shredder and/or see if any organization would like to donate a shredder for a day or two.

Item#20. Public Comments.

Glenda Walls volunteered to help notify non-District customers located in Sun Valley regarding the upcoming RTC Workshop.

Item#21. Board Comments.

Margaret Reinhardt would like staff to investigate if Castaway can service the Sun Valley Parks for garbage.

Linda Woodland thanked Patricia Lancaster and John Jackson, Sr. for their guidance while serving on the board. Linda also commented the Optimist Club will be hosting a Christmas Party at the Sun Valley Elementary School for Pre-K through third grade students.

John Jackson, Sr. thanked staff and audience members. John commented he has enjoyed working for the District and hopes to return.

Patricia Lancaster thanked staff and audience members. She commented she will continue to come to the board meetings as an audience member.

Item#22. Future Agenda Items.

- Nancy Eklof Public Relations Renewal Agreement.
- Information regarding the annual expenses for the District's representation in Carson City.
- Stewart White Legal Service Agreement.

Item#23. Adjournment.

Robert Fink made a motion to adjourn at 8:00 pm. Margaret Reinhardt seconded the motion. The motion carried unanimously.