



Sun Valley G.I.D. Board Meeting Minutes of December 12, 2013

Board Members Present:

Sandra Ainsworth	Chairperson
Garth Elliott	Vice-Chair
Margaret Reinhardt	Secretary
Joseph Barstow	Treasurer
Susan Severt	Trustee

Board Members Not Present:

Staff Present:

Darrin Price	SVGID, General Manager
Mike Ariztia	SVGID, Mike Ariztia
Nancyann Leeder	SVGID, Legal
Jennifer Merritt	SVGID, Staff

Others Present:

Vicky Maltman	Audience
Glenda Walls	Audience
Kelli Blincoe	Washoe County School District
Christina Leach	Wood Rogers
Andy Durling	Wood Rogers

The meeting of the Sun Valley GID was called to order by Chair Sandra Ainsworth at 6:00 p.m. in the Sun Valley District Administrative Building, 5000 Sun Valley Blvd, Sun Valley, NV.

Item#1. Roll call and determination of a quorum.

Board members present; Joseph Barstow, Garth Elliott, Sandra Ainsworth, Margaret Reinhardt, Susan Severt. A quorum was present.

Item#2. Pledge of Allegiance.

Led by Mike Ariztia

Item#3. Motion to approve agenda.

Margaret Reinhardt made a motion to approve the agenda. Garth Elliott seconded the motion. The motion carried unanimously.

Item#4. Certify posting of agenda.

Jennifer Merritt certified posting of agenda.

Item#5. Public comments for items not on the agenda.

None

Item#6. Trustee/Manager's announcements, request for information, and statements relating to items not on the agenda.

Garth Elliott stated he had a horrible experience applying for health insurance online. He does think the State is not equipped for processing high volume of applicants.

Darrin Price reported a past board member family member passed away. A service is scheduled for December 14th, 2013 at 2 pm.

Item#7. Discussion and motion as to payables for November 28, 2013.

Treasurer Joseph Barstow gave a brief report of the accounts payable and customer refunds for November 28, 2013.

Joseph Barstow made a motion to approve the accounts payable for November 28, 2013 in the total amount of \$157,639.45 with discussion. Susan Severt seconded the motion. After discussion the motion carried unanimously.

Item#8. Discussion and motion as to payables and customer refunds for December 12, 2013.

Treasurer Joseph Barstow gave a brief report of the accounts payable and customer refunds for December 12, 2013.

Joseph Barstow made a motion to approve the accounts payable for December 12, 2013 in the total amount of \$400,492.91 with discussion. Susan Severt seconded the motion. After discussion the motion carried unanimously.

Joseph Barstow made a motion to approve the customer refunds for December 12, 2013 in the amount of \$1,683.12. Garth Elliott seconded the motion. The motion carried unanimously.

Item#9. Discussion and motion to approve minutes of November 14, 2013.

Margaret Reinhardt made a motion to approve the minutes of November 14, 2013. Susan Severt seconded the motion. The motion carried unanimously.

Item#10. Presentation by Washoe County School District Transitional Services regarding job training program partnership with Sun Valley G.I.D.

Kelli Blincoe, Community Liaison with Washoe County School District gave a brief presentation regarding Transitional Services for high school students with disabilities. The Washoe County School District's Transition Services provides vocational training opportunities for students with disabilities to enable them to transition from school to work. Currently there are 77 businesses and 250 students participating in the program. Ms. Blincoe stated she has worked with the Sun Valley community for many years including assisting with the startup of the Sun Valley Teen Center. She has always been overwhelmed by Sun Valley's generosity. Some of the other Sun Valley businesses that have participated in the Transition Services program are Hobeys Casino and CVS. This year by students' request, Washoe County School District's Transition Services partnered with Sun Valley General Improvement District for the opportunity for juniors and seniors from Hug High School to explore recreation skills. The students utilize the transit system from school to the Sun Valley Community Park where they provide 1 to 2 hours of their time learning the basics of park maintenance. The students have been picking up trash around the park and removing graffiti. The goal is to work their way up so they can work with the seniors located at the neighborhood center. She thanked Darrin Price, Mike Ariztia, and Jon Combs for their support with the program.

Garth Elliott inquired what kind of disabilities the students have. He also inquired if the program offers course credits or working credits for the students.

Ms. Blincoe responded the disabilities vary from hearing, sight, health impaired, intellectual, and etc. The program that Washoe County School District works with is Comprehensive Learning Strategies "CLS"; students that are significantly impacted with a disability, but they have mid to high functioning skills. The program does not offer course credits, it provides them job experience. Washoe County School Administration assists the students with resumes preparation and assists them with preparing for interviews. The School District still provides working credits for students who obtain jobs on their own.

Susan Severt stated she has worked with Ms. Blincoe on past projects. She commented that if Ms. Blincoe is supporting this program than so should Sun Valley General Improvement District. The program will help make better tax payers and better people to take over as District board members one day.

Darrin Price stated the District was excited for the opportunity. He feels it is a win-win for both agencies.

Joseph Barstow stated it is nice to see the students' faces that he encounters participate in a great program.

There were no public comments.

The Board thanked Ms. Blincoe for her presentation.

Item#11. Presentation by Wood Rodgers, Inc. regarding RTC Sun Valley Blvd. Corridor Study and possible nomination for a District representative(s) for a steering committee for the proposed project.

Christina Leach, AICP for Regional Transportation Commission gave a brief presentation on the Sun Valley Boulevard Corridor Study. The study will consist of looking at boulevard improvements from Scottsdale Road to Highland Ranch Parkway. The study will identify needs and alternative transportation improvements for the north/south arterial. Improvements include safety improvements, pedestrian and bicycle improvements, transit service's needs, and integration of Washoe County efforts to promote sustainable development. The purpose of the study of the Sun Valley Boulevard Corridor is to conduct a multimodal (pedestrian, bicycle, transit and automobile) analysis to identify transportation improvements on the boulevard, identify recommendations for increasing mobility options, improve ADA access, develop complete street improvements that are coordinated with adjacent land uses and redevelopment opportunities, and incorporate findings in the RTC's long range plan. RTC will evaluate existing completed work; conditions analysis, develop project GIS, previous planning documents, walking audits, crash history analysis, research drainage and hydrology issues, existing Level of Services analysis, and research potential sites for redevelopment/economic development opportunities. Ms. Leach stated she anticipates the Sun Valley Boulevard Corridor study will be over a course of one year with a series of committee meetings and public workshops. The Stakeholder Steering Committee will be made up of 6 to 8 engaged citizens/business owners' stakeholders. The committee will meet 4 to 5 times between January and September of 2014. The committee will help set goals for the vision of the Sun Valley Boulevard; provide feedback on opportunities, constraints, and improvement proposals. In addition, participate and spread the word and gather input during public workshops. Ms. Leach requested the District to have representation on the stakeholder committee.

Garth Elliott stated he participated in a prior Sun Valley Boulevard studies and would be interested again as a member of the stakeholder committee. He also stated it would be nice to have 40% of the RTC transits back for the Sun Valley community. He would not be in favor of eight lanes as discussed during a prior study. He also has concerns regarding citizens being harassed by the Sherriff's department for walking on the side of the road instead of walking on sidewalks full of snow.

Margaret Reinhardt requested to be on the committee. Margaret suggested Sun Valley citizen Leo Horishny to be a member to represent the bicyclists. Margaret also suggested Darrin Price to be a member of the committee.

Audience member Vicky Maltman requested to be a member of the committee.

Darrin Price responded he would be happy to participate with the committee schedule permitting. He promised to attend the first meeting and other meetings on an as needed basis.

Susan Severt stated she has participated with prior studies and recommended Wood Rogers to look at past Citizen Advisory Board minutes regarding the Sun Valley Boulevard. She stated she would defer being on the committee this time, but she would be available as a resource of information and provide any materials from prior studies to Darrin.

Sandra Ainsworth inquired if it would be ok to have three board members on the committee as long as an agenda was posted. She stated she notices the Washoe County Commission has a quorum on various boards.

Nancyann Leeder responded she recommends only two board members on the Stakeholder Committee. She also stated a quorum of Washoe County Commissioners sit on various boards because those boards require them by law.

After further discussion Margaret Reinhardt made a motion to approve Garth Elliott, Vicky Maltman, and herself as members of the Sun Valley Corridor Stakeholder Steering Committee; and directed staff to invite additional citizens and business owners to be a part of the committee with a cap of 8 committee members and for Darrin Price to attend the first meeting. Sandra Ainsworth seconded the motion. The motion carried unanimously.

The Board thanked Ms. Leach and Mr. Durling for their presentation.

Item#12. Discussion and motion to approve renewal of Workers Comp Insurance with Employers Insurance Company of Nevada.

Darrin Price requested approval to renew the District's Workers Comp Insurance with Employers Insurance Company of Nevada. The District's insurance representative Alpine Insurance notified the District's total premiums remain stable for the renewal. The District's loss control for work-related injuries is excellent. The stable rates reflect the fact that the District is proactive in implementing a culture of 'safety' in the workplace. The total estimated Premium renewal is \$16,801, this rate is based on number of employees and estimated payroll. Darrin personally thanked Carol Bratcher for a working relationship with Alpine Insurance as well as Erin Dowling and Mike Ariztia for implementing safety practices.

There were no public comments.

Margaret Reinhardt made a motion to approve the renewal for the District's Workers Comp Insurance. Susan Severt seconded the motion. The motion carried unanimously.

Item#13. Discussion and possible motion to approve Radon Proclamation proclaiming January as National Radon Action Month.

Darrin Price reported for the past several years Sun Valley G.I.D. has participated with the University of Nevada Cooperative Extension, the Nevada State Health Division and the United States Environmental Protection Agency to support efforts to encourage Americans to test their homes for radon, mitigate elevated levels of radon, and have new homes built with radon-reducing materials and features. Once again staff recommends approving the Radon Proclamation, proclaiming January as National Radon Action Month. Darrin also provided a flyer with scheduled presentations regarding Radon.

There were no public comments.

After some discussion Susan Severt made a motion to approve the Radon Proclamation proclaiming January 2014 Nation Radon Action Month. Margaret Reinhardt seconded the motion. The motion carried unanimously.

Item#14. Discussion and motion to approve 2014 Sun Valley G.I.D. Board meeting dates and times.

Jennifer Merritt presented a board meeting schedule for 2014. She reported the Board meets the second and fourth Thursday of each month at 6:00 pm. She pointed out the month of May has three meetings to accommodate the District's Budget Hearing and both November and December only has one meeting to accommodate the holidays.

There were no public comments.

The Board voted unanimously to accept the 2014 Board meeting schedule.

Item#15. Update regarding demonstration of service line boring equipment.

Mike Ariztia stated at the prior board meeting he was going to demo a service line boring equipment and if the equipment met expectations he was approved to purchase the boring equipment. The demo was scheduled on December 2nd and 3rd. The first demo the vendor bored a new line under the roadway at a predetermined location where the District ran a new service line. The second demo the vendor extracted a galvanized line and replaced it with a new poly line with the poly equipment. Mike stated he was very pleased with the equipment and how it performed even during the freezing weather conditions. He strongly feels the equipment will save the District money and time in the future. He stated Mr. Elliott attended one of the demos and watched a good portion of the demo.

Garth Elliott stated he was very skeptical the equipment would perform as well as it did. The equipment exceeded his expectations. The vendor was able to install a new ¾" poly line in 45 minutes. He was impressed with how the equipment performed.

Joseph Barstow stated he wished he was able to attend the demonstration. He also stated he appreciated Mike's report regarding the demonstration the following day.

Audience member Vicky Maltman inquired if the equipment will hold up long term considering how inexpensive the equipment is.

Mike responded the equipment is well constructed and with proper care and maintenance of the equipment he anticipates the equipment will hold up for a long time.

Item#16. Financial report by William Short.

None

Item#17. Legal report by Nancyann Leeder.

Nancyann Leeder stated for those who are attending the memorial service, remember the possibility of a quorum. She advised them to limit themselves to two board members at a time when participating in conversations.

Item#18. Field report by Mike Ariztia.

Mike Ariztia reported on the following items;

- He stated Carol Bratcher will be calling several of the board members to come in to sign checks possibly on December 30th.
- Due to the cold weather and snow the Service Technicians have been very busy responding to calls regarding frozen pipes. Majority of the frozen pipes have been on the customer's property side. There have been approximately 2 to 3 frozen meters.
- Service Technicians have been responsive with snow removal at the parks and other District facilities.
- The field crew participated in another demonstration for sewer video equipment. The video equipment was approved in the District's capital improvement projects; he anticipates bringing something for the Board to review in the near future.

Item#19. Manager's report by Darrin Price.

Darrin Price reported on the following items;

- Nevada Department of Transportation is still working on the study report for the intersection of Gepford Parkway and Sun Valley Boulevard.
- Sandra Ainsworth was elected as Secretary for the Western Regional Water Commission.
- The District hired a new employee for the front office. He invited the board members to stop by and meet her.
- He attended the Truckee Meadows Water Authority meeting; the board discussed and approved to proceed with their water rate increase. He reminded the Board that TMWA originally adopted a three phase rate increase and phase two was delayed this year because TMWA is doing well financially. TMWA is trying to get a better bond rating, so they are proceeding with phase two rate increase and it will be implemented in the beginning of 2014. (Darrin provided a copy of the TMWA staff report regarding the rate increase)
- He provided an article from the Reno Gazette Journal regarding a recent Washoe County Commission meeting discussing the purchase of a large amount of water rights.
- During the Community Development Block Grant Committee meeting the committee ranked the sidewalk project second and ranked another Sun Valley project first. The other Sun Valley project known as 'Sun Valley Kids' was submitted by Community Services Agency and it works directly with kids and teens.
- He gave a brief update on the Gepford Park Community Development Block Grant project. Staff tried to apply for a demo permit from Washoe County, and they advised the District that the building had to be inspected for asbestos. During the inspection it was determined that there is asbestos in several locations and it will cost approximately \$8,000 to have it removed. Darrin spoke with Washoe County Park Planner Jennifer Budge and she informed Darrin that the District could use some money that has been set aside in the

CTAX Fund to help offset some of the expenses. The CTAX Funds can only be used towards new development in parks.

Item#20. Public Comments.

Vicky Maltman commented on a recent pedestrian accident on 6th Avenue and Sun Valley Boulevard. She stated she has been monitoring the traffic throughout Sun Valley, she thinks there is a need to educate drivers of the traffic rules. She hopes that the Sun Valley Corridor Stakeholder Committee can address a way to slow down the traffic on Sun Valley Boulevard and other Sun Valley roads. She also stated that she is preparing food baskets for Veterans and their families; if anyone knows of a Veteran's family that could use a food basket to contact her.

Joseph Barstow gave a brief update of the Food Pantry of Sun Valley. The Pantry received a generous delivery of chicken, turkey, and lamb. He also commented the Wish Tree of Sun Valley is doing very well. Presents will be distributed on December 23rd 5 pm at the H.O.P.E. Church of Nazarene.

Item#21. Board Comments.

Susan Severt reported the Sun Valley Post Office will not be closing. She personally thanked Senator Reid, Senator Heller, and Congressman Amodei for their efforts to help keep the post office from closing. She also stated the Blue Ribbon Committee will be meeting on December 18th 1:30 pm at Washoe County to discuss mutual aid between the fire departments.

Margaret Reinhardt stated she agrees with Ms. Maltman's comments regarding much needed traffic control. Many years ago when there was some upgrade work on 7th Avenue, NDOT promised that they would paint the speed limit onto the road for eternity. The road has been resurfaced and they never painted the speed limit on the road again as promised.

Garth Elliott commented on the following; he agrees traffic controls are needed. He recently visited the Sun Valley Post Office and the staff are very happy that their office was not closed. He thinks there is a need for the fire departments to discuss the opportunity for fire consolidation and agree on something locally and not have legislation get involved. He has been monitoring the intersection of Gepford Parkway and Sun Valley Boulevard regarding the flea markets. He has been working with Mr. Bracy, and Mr. Bracy is trying to stop these kinds of activities from occurring. Mr. Elliott also stated that one of his relatives was stopped by the Washoe County Sherriff's because she was walking on the wrong side of the road. She chose not to walk on the sidewalk because it was covered in snow. The Sherriff ran a background on the relative just because they made a routine stop; he thinks it was a bit abusive.

Audience member Vicky Maltman commented during the possibility of the Sun Valley Post Office closing a lot of people canceled their P.O. Box rentals; she encouraged people to consider renting a P.O. Box again at the Sun Valley Post Office. She also commented that the Vista Post Office and the Sun Valley Post Office has the highest box rental rates compared to other Post Offices around the area.

Sandra Ainsworth commented she is glad to see the Post Office was saved. She also commented that the Sun Valley Post Office offers less services compared to 1978. In 1978 it was a full service post office and not just a drop off location.

Item#22. Future Agenda Items.

Darrin Price reported the following items will be on the next agenda;

- Election of officers
- Approval of Sun Valley G.I.D. Boundary Map for Voter of Registrars.

- TMWA Rate increase impact
- Citizen Advisory Board update by Washoe County
- Contract renewals for Lobbyist and Public Relations.
- Update from Commissioner Jung regarding possible formation of a taskforce committee.

Garth Elliott requested discussion regarding Robert's Rules of Order.

Susan Severt requested an article for the pipeline regarding service lines during cold weather.

Item#23. Adjournment.

Margaret Reinhardt made a motion to adjourn at 8:03 pm. Sandra Ainsworth seconded the motion. The motion carried unanimously.