



## Sun Valley G.I.D. Board Meeting Minutes of February 24, 2011

### **Board Members Present:**

Margaret Reinhardt	Chairperson
Linda Woodland	Vice-Chair
Sandra Ainsworth	Secretary
Garth Elliott	Treasurer
Robert Fink	Trustee

### **Board Members Not Present:**

### **Staff Present:**

Darrin Price	SVGID, General Manager
Mike Ariztia	SVGID, Public Works Director
Jennifer Merritt	SVGID, Staff
Stewart White	SVGID, Legal

### **Others Present:**

Wayne Carlson	POOL/PACT
Stacy Norbeck	POOL/PACT
Grady Tarbutton	Washoe County Senior Services

**The meeting of the Sun Valley GID was called to order by Chairperson Margaret Reinhardt at 5:03 p.m. in the Sun Valley District Administrative Building, 5000 Sun Valley Blvd, Sun Valley, NV.**

#### **Item#1. Roll call and determination of a quorum.**

Roll call was taken by Chairperson Margaret Reinhardt and it was determined a quorum was present.

#### **Item#2. Pledge of Allegiance.**

#### **Item#3. Motion to approve agenda.**

*Linda Woodland made a motion to approve the agenda. Sandra Ainsworth seconded the motion. The motion carried unanimously.*

#### **Item#4. Certify posting of agenda.**

Jennifer Merritt certified posting of agenda.

#### **Item#5. Presentation by Pool Pact regarding Ethics, and Open Meeting Law.**

Pool/Pact Human Resource Services Executive Director Wayne Carlson gave a presentation on the Open Meeting Law and Ethics. (presentation attached).

**Chairperson Margaret Reinhart requested a 10 minute break at 7 pm**

#### **Item# 6. Public comments for items not on the agenda.**

None

**Item#7. Discussion and motion to approve payables and customer refunds from February 24, 2011.**

Treasurer Garth Elliott gave a brief report of the accounts payable for February 24, 2011.

*Garth Elliott made a motion to approve the accounts payable for February 24, 2011 in the total amount of \$3,208,546.22 dollars and customer refunds for February 24, 2011 in the total amount of \$529.94 dollars. Linda Woodland seconded the motion. The motion carried unanimously.*

**Item#8. Discussion and motion to approve minutes from February 10, 2011.**

*Linda Woodland made a motion to approve the minutes from February 10, 2011 as submitted. Robert Fink seconded the motion. The motion carried unanimously.*

**Item#9. Discussion and possible motion regarding programs and/or events for consideration for Washoe County Senior Services Generations United Grant.**

Darrin Price provided a comprehensive list that was compiled from the Veteran's Day event and from the last board meeting. The list contains ideas of how Washoe County Senior Services can proceed forward of an intergenerational program utilizing grant funds from Generations United. The list includes; Seniors chaperoning youth events, a Community Garden, Seniors and youth participating in various clean ups, Assembly of holiday food baskets, Seniors assisting students with various subjects, Youths assisting seniors with senior programs, Creation of a Christmas tree farm, Flower Garden, Seniors assisting with the existing Head-Start program, Teaching/Learning about native species, and continuation with a Veteran's Day event. Darrin commented staff likes the idea for the Christmas tree farm. Once an intergenerational program has been established, the District could consider matching some funds to help support the intergenerational program.

Linda Woodland recommended continuing the Veteran's Day event since it was a success.

Margaret Reinhardt commented she likes the assembly of holiday food baskets since it has the opportunity of being a year round program.

Garth Elliott commented he was surprised to not see more interest in a community garden. He thinks the community garden could have been a great educational tool for all those who participated. Garth commented he would like to see a program that will not stop with those individuals who participate. What ever program that is selected should be consider educational and try and get as many people to participate.

Grady Tarbutton with Washoe County Senior Services commented the purpose of the intergenerational program is to get various people of all ages to engage with each other and to continue working together.

Darrin inquired if Washoe County Senior Services anticipated receiving additional funds from Generations United to support an intergenerational program.

Grady Tarbutton does not anticipate any more funds to be submitted to the program unless he applies for an additional grant.

Robert Fink inquired with Grady if he has asked the seniors what kind of program they would like to be involved in.

Grady Tarbutton commented he would like to continue the partnership with the District for an intergenerational program. Being that it is a partnership, Grady wanted to make sure the District participated with the selection of the intergenerational program. Grady Tarbutton commented at this time he has not asked the seniors what they are interested in as far as an intergenerational program.

Robert Fink commented the Veteran's Day event should be an event by itself and not through an intergenerational program. Robert recommended Grady talking with the seniors first, to see what they would be interested in doing for an intergenerational program and report back to the District.

Sandra Ainsworth commented she thinks the kids could play a big part with the holiday food baskets. The kids could bring nonperishable food items to the Sun Valley Pool and in return receive a free swim day and the seniors could assemble the baskets. The funds from the grant could be utilized to purchase the baskets or even turkeys.

Darrin Price inquired if the District could assist with funds towards a program.

Stewart White commented the District could provide funds to help a program, because to program itself would help promote the Sun Valley Neighborhood Center.

Grady Tarbutton commented he will speak with the seniors to see how they would like to utilize the remainder of the Generation United grant funds. Grady commented at this time he is only requesting the District to continue its partnership with an intergenerational program.

*After some discussion Linda Woodland made a motion to match the current balance of the Generations United funds for a community intergenerational program held at the Sun Valley Neighborhood Center, subject to what the seniors want to do. Robert Fink seconded the motion.*

During discussion Garth Elliott commented he could not support it right now. He would like to see the benefit to the community as a whole.

Linda Woodland commented an intergenerational program would involve the whole community, it is up to the individuals to participate in the program.

*Both Linda Woodland and Robert Fink withdrew their motions.*

*After further discussion Linda Woodland amended her motion to direct Grady Tarbutton to speak with the seniors at the Sun Valley Senior Center and see what program the seniors would like to participate in and report back to the District; at that time the District may or may not approve matching funds. Sandy Ainsworth seconded the motion. The motion carried unanimously.*

**Item#10. Discussion and motion to participate with Washoe County Senior Services on developing a comprehensive coordinated service delivery system for seniors and people with disabilities.**

Darrin Price reported Washoe County Senior Services is requesting the District to become a community partner with Washoe County Senior Services and the Aging and Disability Resource Center. As a partner the District would assess and identify seniors and individuals with disabilities, wants and needs and provide them with information and assistance. There is currently no resources or monetary commitment at this time.

Grady Tarbutton with Washoe County Senior Services is not requesting any funds, but for the District's help to identify individuals that need assistance and refer them to Washoe County Senior Services.

*Robert Fink made a motion to approve the Aging and Disability Resource Center's Community Partner Agreement and for the District to partner with Washoe County Senior Services to help identify those in need. Linda Woodland seconded the motion. The motion carried unanimously.*

**Item#11. Discussion and motion to approve amendments to District's Personnel Manual, Section 9; Trustees and Board Meetings.**

Darrin Price commented several board members requested discussion regarding Roberts Rules of Order. As mentioned at a prior meeting, the District's Board of Trustees has followed Roberts Rules of Order for many years. In the early 1990's it was even voted on to follow the Roberts Rules of Order. Since then, the District considers it standard practice. Staff is recommending amending the District's Personnel Manual, Section 9; Trustees and Board Meetings to include; "The Trustees shall follow and adhere to "Roberts Rules of Order" unless doing so is in conflict with the Nevada Open Meeting Law or NRS 318 which shall take precedence."

Garth Elliott commented Roberts Rules of Order is not required and he does not think the Citizen Advisory Boards follow Roberts Rules of Order and if adopted, it will be difficult to maintain.

*Robert Fink made a motion to approve the amendments as presented. Linda Woodland seconded the motion. After discussion the motion carried by the following;*

*Yea: Robert Fink, Linda Woodland, Sandra Ainsworth, Margaret Reinhardt  
Nay: Garth Elliott*

**Item#12. Motion to appoint District representative and alternate for the Nevada Public Agency Insurance POOL/PACT Board.**

Darrin Price reported Margaret Reinhardt is the District's current representative for the POOL/PACT Board and the District no longer has an alternate due to the recent elections. At this time the Board of Trustees need to vote to retain Margaret Reinhardt if she wishes to continue being the representative and vote on a new alternate.

*Linda Woodland made a motion to re-appoint Margaret Reinhardt as the District's representative and Robert Fink as the alternate representative to the POOL/PACT Board. Sandra Ainsworth seconded the motion. The motion carried unanimously.*

After the vote Margaret Reinhardt commented she no longer wants to be the District's representative

*After some discussion both Linda Woodland and Sandra Ainsworth rescinded their original motion and made a new motion. Linda Woodland made a motion to appoint Robert Fink as the District's representative to the POOL/PACT Board. Sandra Ainsworth seconded the motion. The motion carried unanimously.*

*Linda Woodland made a motion to appoint Garth Elliott as the District's alternate representative to the POOL/PACT Board. Sandra Ainsworth seconded the motion. The motion carried unanimously.*

**Item#13. Discussion and motion to approve the District membership with the National Recreation and Park Association and the Nevada Recreation and Park Society.**

Mike Ariztia reported the District has successfully performed the necessary functions required to operate and maintain the park facilities and recreational programs for as little over a year. To continue the success of these performances Mike recommend the District joining a professional organization in efforts to staying up to date on new technologies, issues facing the industry, best management practices, grants and funding opportunities, new legislation and training opportunities. Mike referred to organizations for consideration and they were the National Recreation and Park Association ("NRPA") and the Nevada Recreation and Park Society ("NRPS"). He thinks it would be beneficial to receive information and the capability to network with other professionals in the Park and Recreation field, who have experience operating facilities and have already established good working programs. Both professional organizations have different levels of memberships. Mike recommended the Professional Membership with NRPA at the rate of \$145.00 dollars, but he is open to an Agency or a Group Package to allow additional employees and/or board members the opportunity to be involved with the networking and training.

Garth Elliott recommended the District approve one professional membership at this time.

Darrin Price agreed with Garth and in efforts to keep costs down he suggested the NRPS Professional Membership of \$30.00 dollars per person and consider becoming members of the NRPA next year.

Robert Fink inquired how many NRPS memberships would the District need.

Mike Ariztia recommends three memberships.

*Robert Fink made a motion to approve three Professional Memberships with NRPS. Linda Woodland seconded the motion. The motion carried unanimously.*

Robert Fink inquired if the District is interested in a membership with the NRPA.

Mike Ariztia suggested forgoing the Agency and/or Group Package in efforts to save money and recommended going with at least one Professional Membership for one year.

*Robert Fink made a motion to approve one Professional Member with NRPA at \$145.00 dollars. Linda Woodland seconded the motion. The motion carried by the following;*

Yea: Robert Fink, Linda Woodland, Sandra Ainsworth, Margaret Reinhardt  
Opposed: Garth Elliott

**Item#14. Discussion and motion to approve District staff attending the Nevada Rural Water Association Annual Conference.**

Mike Ariztia requested permission to send five field employees to the upcoming Nevada Rural Water Conference. The conference will be held at the Grand Sierra Resort in Reno, Nevada from March 8<sup>th</sup> through March 10<sup>th</sup>. The conference allows staff to obtain their needed CEU's for recertification, networking with other utilities, various technical sessions related to water and wastewater. The selected field employees are those who will not be attending the CA-NV-AWWA Conference. Staff is recommending a two day registration to all field employees so that management can rotate their shifts in efforts to provide the District with adequate coverage.

*Linda Woodland made a motion to approve two day registration for five field employees to attend the Nevada Rural Water Conference. Sandra Ainsworth seconded the motion. The motion carried unanimously.*

**Item#15. Discussion and possible direction to staff regarding potential changes to representation on the governing boards of the Regional Planning Governing Board ("RPGB"), the Regional Transportation Commission ("RTC"), and the Western Regional Water Commission ("WRWC).**

None

**Item#16. Update on the Pyramid/US 395 Connection.**

None

**Item#17. Update and discussion regarding the 76<sup>th</sup> (2011) Legislative Session.**

Darrin Price provided a Legislative Session update from Fred Hillerby. Darrin also commented the Committee on Natural Resources will be holding a meeting on March 2, 2011 to discuss the overview of the Truckee Meadows Water Authority, the Washoe County Department of Water Resources, and the Western Regional Water Commission.

**Item#18. Financial report by Bill Short.**

None

**Item#19. Legal report by Stewart White.**

None

**Item#20. Field report by Mike Ariztia.**

Mike Ariztia commented on the recent sex assault that happened at the Sun Valley Community Park. He feels that it is time to reconsider the approval for a security system at the Sun Valley Neighborhood Center. Mike also reported the Biller Lane project, installation of a new PRV and mainline, is complete. The only thing remaining for the Tongan Church project is the dedication of water rights, installation and inspections of the water service line on property. Once those items have been completed, they will be the District's newest customer.

**Item#21. Manager report by Darrin Price.**

Darrin Price reported on the following;

- The February 18, 2011 Joint Legislative Subcommittees for Truckee Meadows Water Authority and the Western Regional Water Commission, was canceled and rescheduled for February 25, 2011. The subcommittees will discuss the proposed BDR's regarding water issues.
- Darrin's Leadership summary report is ready for review and those who participated in the group evaluation process should automatically be receiving a summary report.
- Darrin recently met with the planning committee who is organizing a Sun Valley Health and Safety Fair. The committee will be at a future meeting to request the District to participate with the fair.
- Darrin and Margaret recently met with Chairperson and acting General Manager for South Truckee Meadows General Improvement District regarding exchange of water rights and potential partnership with a water conservation program.

**Item#22. Public Comments.**

None

**Item#23. Board Comments.**

Robert Fink inquired if Field Staff has removed the stump at the Community Park as discussed at the prior meeting.

Garth Elliott commented he would like to evaluate the District's water and sewer rates. He would also like to investigate and pursue a possible gardening and composting program for the community. He also commented his request for a reduction in property taxes for the Sun Valley area was denied by the Washoe County Equalization Board.

**Item#24. Future agenda items.**

Garth Elliott would like the District to consider obtaining Library Powers.

**Item#25. Adjournment.**

*Linda Woodland made a motion to adjourn at 8:30 pm. Robert Fink seconded the motion. The motion carried unanimously.*