



**Sun Valley General Improvement District  
Board Meeting Minutes of  
February 25, 2016**

**Board Members Present:**

Sandra Ainsworth	Chair
Susan Severt	Vice Chair
Margaret Reinhardt	Secretary
Garth Elliott	Treasurer

**Board Members Not Present:**

Joseph Barstow	Trustee
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**Staff Present:**

Darrin Price	SVGID, General Manager
Jon Combs	SVGID, Public Works Director
Jennifer Merritt	SVGID, Administrative Assistant
Carol Bratcher	SVGID, Accountant
Maddy Shipman	SVGID, Legal Counsel

**Other Members Present:**

Tom Noblett	Audience
Glenda Walls	Audience
Bonnie Daly	Cal Ripken
Jimmy Obregon	Cal Ripken
Michael Rider	Cal Ripken
Theron Lee	Reno Indoor Paintball

**The meeting of the Sun Valley General Improvement District was called to order by Chairperson Ainsworth at 6:00 pm in the Sun Valley District Administrative Building, 5000 Sun Valley Blvd., Sun Valley, NV.**

**Item# 1. Roll call and determination of a quorum.**

Board members present; Chairperson Ainsworth, Vice Chair Severt, Secretary Reinhardt, and Treasurer Elliott. A quorum was present.

**Item# 2. Pledge of Allegiance.**

Led by Treasurer Elliott.

**Item# 3. Public comments for items not on the agenda.**

Tom Noblett commented he is working with Washoe County to allow him to hold bingo games during the Sun Valley Senior Program at least once or twice a month. He held a game and there were at least 24 participants who played; he could have had more, but with it being in the smaller room space is limited. Washoe County staff is considering putting the bingo board on a cart so it can be moved into the grand room to accommodate larger group of participants. He also said prizes are needed and would appreciate any donations.

Michael Rider commented Cal Ripken Baseball League recently attended a Baseball Regional meeting. Representatives that attended the meeting were from Nevada, California, Utah, Arizona, Hawaii, and Guam. He was happy to report that the Gepford Park is being considered for hosting regional tournaments.

**Item# 4. Motion to approve the agenda.**

*Secretary Reinhardt made a motion to approve the agenda. Treasurer Elliott seconded the motion. The motion carried unanimously.*

**Item# 5. Certify posting of the agenda.**

Jennifer Merritt certified posting of the agenda.

**Item# 6. Trustee/Manager's announcements, request for information, and statements relating to items not on the agenda.**

Treasurer Elliott reported Bob Price one of the co-sponsors of the Open Meeting Law is in the hospital. Mr. Price came from Las Vegas and he is very well known in Las Vegas, he has a park named after him. He encouraged individuals to reach out to him and his wife Nancy on Facebook to wish him well and thank him for everything that he has done for the State of Nevada.

**Item# 7. Discussion and motion to approve accounts payable and customer refunds for February 25, 2016.**

Treasurer Elliott gave a brief report of the accounts payable for February 25, 2016.

*Treasurer Elliott made a motion to approve the accounts payable for February 25, 2016 in the total amount of \$168,820.17. Secretary Reinhardt seconded the motion. After discussion the motion carried unanimously.*

Treasurer Elliott gave a brief report of the customer refunds for February 25, 2016.

*Treasurer Elliott made a motion to approve the customer refunds for February 25, 2016 in the total amount of \$518.23. Vice Chair Severt seconded the motion. The motion carried unanimously.*

There were no public comments.

**Item# 8. Discussion and motion to approve board minutes of February 11, 2016.**

*Vice Chair Severt made a motion to approve the board minutes of February 11, 2016 as submitted. Secretary Reinhardt seconded the motion. The motion carried by the following; Ayes: Secretary Reinhardt, Vice Chair Severt, and Chairperson Ainsworth. Treasurer Elliott abstained from the vote because he was absent from the February 11, 2016 meeting.*

There were no public comments.

**Item# 9. Discussion and possible action regarding potential use of funds received by the City of Reno for Sewer Facility Fees and Usage.**

Treasurer Elliott stated he requested discussion regarding the use of the funds received by the City of Reno for Sewer Facility Fees and Usage. He stated his contention is that the City of Reno improvements were bought and paid for by District customers. He believes that the District is now in a situation of making money from the City of Reno for their use of the District's sewer system. He would like to consider paying back the District customers. He stated the District's infrastructure is worth more now and would like to reduce sewer rates now that there are more people using the sewer system.

Secretary Reinhardt suggested for consideration providing another service to the District customers and use a portion of the funds received from the City of Reno to install a video program. The video program will offer live streaming of the District's meetings and can be viewed on the District's website. She stated the District is the only governmental agency our size that that does not provide this service to its customers.

Mr. Price responded staff can get pricing for a video program. He also appreciates Treasurer Elliott's comments but he wanted to provide clarification. The City of Reno is only using a portion of the District's sewer interceptor, the entire sewer collection system within Sun Valley is not being utilized by the City of Reno. The City of Reno had to make an emergency connection over a weekend when they tied into Washoe County's sewer collection system, which dumps into the District's interceptor. The District has an agreement with Washoe County for the use of our interceptor and now with the City of Reno. He also stated the value of the District's sewer system depreciates every year. Even though the system gained additional users, the cost to replace the system is greater than the cost when it was originally installed. The District can control some of the cost to replace its sewer collection system, but the District does not have control of the costs at the Sewer Treatment Plant. The District has an agreement with the City of Sparks for the District's capacity at the Treatment Plant and also has a seat on the Joint Coordinating Committee for the Truckee Meadows Water Reclamation Facility.

Chairperson Ainsworth inquired if the District pays for the sewer that flows through the District's inceptor regardless who contributes to the flow.

Mr. Price responded the District pays for the initial sewer flows in the inceptor and then gets reimbursed by Washoe County and now the City of Reno for their portion of flow. The District has two meters that measure flow entering the inceptor.

Chairperson Ainsworth stated a portion of the money received from the City of Reno was reimbursing the District for what was already paid out. Also in those years when the District paid for the City of Reno's sewer, the District has not taken on the full depreciation for those properties because the District hasn't always made money. She also stated a good portion of the funds received by the City of Reno need to be applied towards capital improvement, so when it is time to replace a portion of the interceptor or any other part of the collection system, there are funds to do so.

Mr. Price reported the District received \$147,208.61 for past usage and \$250,486.36 in connection fees from the City of Reno. The City of Reno going forward will pay the District for its portion of usage per the agreement. All usage funds go towards the use of the sewer inceptor and regular repairs and maintenance of the sewer collection system.

Chairperson Ainsworth stated she believes that Treasurer Elliott would like for the customers to get a benefit from the City of Reno's payment. She believes the customer will get a benefit from the money because the money that was collected can be used to help with purchases and regular operation and maintenance and maybe the District won't have to raise sewer rates.

Ms. Shipman stated the District currently has some stranded capacity in the interceptor and it is now being utilized by the City of Reno. This is a good thing because before it was just wasted space. She also stated the funds that the District received from the City of Reno is for sewer only; those funds cannot be used for other uses per the District's policy.

Mr. Price stated for information the last sewer rate increase was in 2009.

Vice Chair Severt inquired if the District can rebate portions of the funds from the City of Reno back to District customers. She stated though the amount received from the City of Reno appears to be significant, what would be the cost associated with actually rebating back to the customers.

Ms. Bratcher responded the only portion of the funds that would be able to be considered for a possible rebate is the portion the District received for the City of Reno's usage, \$147,208.61. She stated if the District paid an equal rebate to the District's approximately 6,000 parcels, the rebate would be \$24.00 per parcel before applying any staff cost associated with the rebate. In order to offer the rebate it would be a tedious job on the Utility Billing Representative, because each rebate would require a manual adjustment for every customer.

Chairperson Ainsworth inquired how would staff determine who gets the rebate. There could be customers that were here during that time the City of Reno connected but have moved since then.

Ms. Bratcher responded there would be no way to track every customer who had service during that time to offer a rebate. Any rebate would only be able to be offered to existing active customers today.

Mr. Price stated he appreciated Treasurer Elliott's request for the discussion, if the District could rebate the customers feasibly, then staff would do so. He stated the funds the District received from the City of Reno were their buy in into our system and past usage. They will continue to pay for their use of the system and they are paying for their own capacity at the treatment plant.

After further discussion the Board decided not to do anything extra at this time with the funds received from the City of Reno.

Audience member Mr. Rider stated he would like to see the District use the City of Reno funds towards capital improvement projects and not raise sewer rates in the future rather than getting a onetime rebate.

**Item# 10. Discussion and possible action to execute a Lease Agreement with Reno Indoor Paintball to construct and operate a Paintball Field to be located at the Sun Valley Community Park located in the (Pit Area).**

Mr. Price reported Reno Indoor Paintball received all the approvals necessary from Washoe County to start construction of their proposed paintball field to be located within the "pit" area of the Sun Valley Community Park. He gave a brief history of the various discussions regarding the proposed paintball field. On June 22, 2012 the District Board gave preliminary approval to the concept and to proceed with planning, engineering, and permitting. As part of the preliminary approval a live demonstration was performed by Reno Indoor Paintball with approximately 15 paintball players to observe and determine potential impacts including sound levels to surrounding residents and businesses.

Mr. Price provided a copy of the Lease Agreement for review and reported the agreement has been reviewed and approved by legal counsel. Fees associated with the organization is covered under Section Six, Rental; "Lessee agrees to pay Lessor the established annual user fee of ten (\$10.00) dollars per league participant and five (\$5.00) dollars per casual participant." He also provided a copy of the Reno Indoor Paintball conceptual photos, corporate qualifications, management plan, environmental impacts, and Washoe County Board of Adjustment Action Order.

Theron Lee representative for Reno Indoor Paintball reported if approved they would like to start construction of the paintball field as early as mid-April, weather permitting, and operate in summer months while it is dry.

Chairperson Ainsworth inquired what kind of construction is being proposed.

Mr. Lee responded construction includes installing temporary poles to hold up the netting that will enclose the paintball field. They also plan on setting a storage container to store all their equipment.

Mr. Price also reported per the agreement the Lessee shall take steps to assure that all Lessee activities at the property are supervised by a representative. He stated the director of Reno Indoor Paintball assured the District that he or another representative would be present at the paintball field to make sure that activities are done properly, safely, and friendly with the other users of the park.

Mr. Lee responded most of the obstacles that will be used at the paintball field are inflatable. At the end of each day the obstacles would be deflated and put away.

Mr. Price reported per the agreement either party can cancel the agreement with notice should the program not work out for either party or if the District receives a lot of complaints. There is a cure period of 30 days to allow for any adverse conditions to be resolved. He stated he thinks this program will be an asset for the park and he hopes that it is very successful.

*Secretary Reinhardt made a motion to approve the Reno Indoor Paintball Lease Agreement. Chairperson Ainsworth seconded the motion.*

During discussion Treasurer Elliott stated he wished the BMX Track Operator was present at the meeting because he is a user of the park adjacent to the paintball field. He inquired if Mr. Lee saw any issues with the height of the netting or any concerns of anything getting over the net towards Sun Valley Boulevard. He also inquired if Washoe County could have been

more forthright with getting approval to construct the paintball field. He also requested for regular updates regarding park use and/or needs.

Mr. Lee responded he does not foresee any issues with anything getting on Sun Valley Boulevard. The pit is 25' below the street level and another 50' between the bottom of the pit and the road. He also stated working with Washoe County was challenging and very time consuming.

Vice Chair Severt stated she spoke with the BMX Track operator regarding the paintball field. The operator expressed he wants to be a good neighbor and the only concern he had was traffic/parking when there are multiple events scheduled. She also spoke with several of the kids that use the park and their excited to see another amenity at the park.

Mr. Lee responded he would be happy to share the paintball schedule with the BMX Track Operator so they can work together.

Audience member Mr. Rider stated Cal Ripken Baseball League is a user of the Sun Valley Community Park and the League is in support of the paintball field and will work with them as needed.

*After discussion the motion carried unanimously.*

**Item# 11. Request from Sun Valley Cal Ripken Baseball League for possible reimbursement for the purchase of a scoreboard for the Sun Valley Community Park.**

Mr. Price reported the Sun Valley Cal Ripken Baseball League has had a contract to use the baseball field at the Sun Valley Community Park since 2014. This baseball field is the largest baseball field and it currently does not have a scoreboard, in comparison to the Gepford Park it has three scoreboards. The League has expressed their desire for a scoreboard and they were presented with the opportunity to purchase a used scoreboard from South Lake Tahoe. The League purchased the scoreboard for \$2,000.00. The original intent was for the League to purchase the scoreboard with the District's permission. The League is now requesting if the District will consider purchasing the used scoreboard and make it a permanent addition at the Sun Valley Community Park. Mr. Price researched the cost for a new scoreboard same size and manufacture and the quote was \$6,322.99. He reported staff feels the scoreboard would be a great addition for the park.

A brief presentation was given how the scoreboard works and it was noted that everything works properly and that several light bulbs would have to be replaced.

Michael Rider with Sun Valley Cal Ripken reported the Sun Valley Cal Ripken is losing out on the opportunity to host tournaments at the Sun Valley Community Park because of there not being a scoreboard. When he heard South Lake Tahoe was going to sell their used scoreboard to purchase a new one, he immediately contacted them because he knew the scoreboard was in good condition. Sun Valley Cal Ripken is requesting for the District to purchase the used scoreboard at their cost that the League purchased it for of \$2,000.00 (receipt was provided).

Treasurer Elliott stated he is concerned with vandalism and inquired how the District can mitigate any vandalism of the scoreboard.

Mr. Rider responded Gepford Park scoreboards receive minimal to no vandalism and they are mounted lower to the ground because they are on smaller fields. He believes this particular scoreboard will need to be mounted higher off the ground based on the size of the scoreboard, size of the field, and also to help mitigate any vandalism. The scoreboard is proposed to be mounted in the right field or right-center field. He does not anticipate a lot of vandalism because of the Sun Valley Community Park location and the park being patrolled by Washoe County Sheriff's on a regular basis.

Bonnie Daily, President of the Sun Valley Cal Ripken Baseball League stated when they original took over the Babe Ruth division there was only one team, last year they had three teams and she anticipates additional teams this year and in the future. Ms. Daily thanked the District for their continued support and partnership.

Treasurer Elliott thanked Sun Valley Cal Ripken Baseball League for being a good park user and he appreciates all that the League has done to improve the parks.

Vice Chair Severt stated the Sun Valley Babe Ruth baseball field is a great amenity and the only thing that it is lacking is a scoreboard and maybe some more bleachers.

Secretary Reinhardt agrees the scoreboard would make a great addition to the park. She stated the District's Recreation Budget runs in the red and inquired how the scoreboard will improve the District's Recreation Budget.

Mr. Rider responded by adding a scoreboard at the park it will increase league participation and tournaments will also be able to be held at the park, all of which are additional user fees for the District. He stated not only will it increase participation, but it also gives the District more visibility. The Sun Valley Community Park is growing and if all the users grow together, by improving the parks, maybe in the future Recreation can start paying for itself.

Addition discussion ensued regarding the District's Recreation Budget.

*Vice Chair Severt made a motion to approve Sun Valley Cal Ripken's request for the District to purchase a used scoreboard for the Sun Valley Babe Ruth Field. Treasurer Elliott seconded the motion. The motion carried unanimously.*

There were no public comments.

**Item# 12. Sun Valley General Improvement District Tariff Rule 20 Review Committee update.**

Mr. Price reported the Sun Valley General Improvement District Tariff Rule 20 Review Committee held its first meeting February 16, 2016. He stated Washoe County representative, Don Jeppson was absent from the meeting, but he promised to be at the next meeting that is schedule March 08, 2016. Mr. Jeppson might bring additional Washoe County representatives to give a presentation on how the County handles requests for additional dwellings. Mr. Price stated the committee was briefed on what their purpose is as a committee and learned about the District's Tariff Rule 20 and some of its impacts.

Secretary Reinhardt stated the review committee was formed to study the proposed changes to Tariff Rule 20 and none of the committee members were given a copy of the proposed changes. She felt the committee didn't know why they were there because they didn't get to review the proposed changes.

Mr. Price responded he would provide the review committee with any data upon request of the committee including a copy of the proposed changes that the Board reviewed in December.

Ms. Reinhardt stated she requested for the committee to be formed to study the proposed changes to Tariff Rule 20 and would like for the committee to be supplied with a copy.

Chairperson Ainsworth gave a brief report of the review committee and at the moment the committee is in need of a lot of information to review and consider.

Ms. Shipman stated the first meeting was intended to be the initial meeting to get an understanding for the need of a review committee. She stated the Board did not approve any of the proposed changes to Tariff Rule 20 in December and to proceed with a review committee as requested. The committee is starting from ground zero with the current Tariff Rule 20 and will determine what and/or if any changes are needed.

Ms. Reinhardt stated her intention for the committee was to review only the proposed changes of Tariff Rule 20.

There were no public comments.

**Item# 13. Review and action to approve spring pipeline newsletter articles.**

Mr. Price stated during the last marketing meeting staff came up with the following article suggestions for consideration for the upcoming spring newsletter; the main newsletter feature would be on the District's Parks and Recreation including event schedules and programs, highlight of the District's website, another trustee profile, and an article on the District's water quality report.

Chairperson Ainsworth requested an article regarding the passing of Senator Debbie Smith.

Treasurer Elliott requested to postpone trustee profiles for trustees that are going to be District candidates for the upcoming election. He thinks that it gives a sense of the District promoting and/or endorsing a particular candidate(s). He suggested profiling other trustees that are not going to be District candidates in the upcoming election or postpone trustee profiling until after the elections.

Mr. Price stated Mr. Elliott's concern would require formal discussion and he will make sure it is added to the next agenda.

Vice Chair Severt stated the District already profiled Secretary Reinhardt, Treasurer Elliott, and herself that leaving only two more trustee profiles. She stated omitting a profile would look like promoting and/or endorsing too.

Secretary Reinhardt agreed with Treasurer Elliott's comments, it can be construed as endorsing a trustee.

*After further discussion Vice Chair Severt made a motion to approve the article suggestions provided, adding an article on Debbie Smith and bring back discussion regarding trustee profiles. Chairperson Ainsworth seconded the motion. The motion carried unanimously.*

There were no public comments.

**Item# 14. Discussion to consider partnering with Keep Truckee Meadows Beautiful for a future Sun Valley site for Christmas Tree recycling.**

Mr. Price stated there was some discussion at a prior meeting regarding the District partnering with Keep Truckee Meadows Beautiful with their Christmas Tree Recycling Program and offering a Sun Valley site or continue partnering with Keep Truckee Meadows Beautiful with their other established sites. He stated staff is seeking Board direction.

Vice Chair Severt stated she would like for the District to continue supporting Keep Truckee Meadows Beautiful Christmas Tree Recycling Program by promoting the already established sites. Her concern is the logistics of having a Sun Valley site. The District would not be just a drop off location, the District would be responsible for hauling the trees off and monitoring additional drop offs after the program is over. There is a potential for a lot of trees to be recycled not only from Sun Valley but surrounding areas too. The District could use its website and future Facebook page to help promote established recycling sites and/or even help arrange for the Eagle Scouts to pick up Christmas Trees as a community service project.

Treasurer Elliott stated he has caught non-Sun Valley residents dumping their Christmas Trees in the Sun Valley open space. He agrees something needs to be addressed with dumping of Christmas Trees.

Secretary Reinhardt agrees with Vice Chair Severt's comments.

Audience member Mr. Rider stated he participated with the last Sun Valley Christmas Tree Recycling when Sun Valley was smaller. He stated recycling trees is a lot of work and can become very costly and additional problems could arise.

*After further discussion Vice Chair Severt made a motion to support Keep Truckee Meadows Beautiful current Christmas Tree Recycling locations. Secretary Reinhardt seconded the motion. The motion carried unanimously.*

**Item# 15. Discussion and action to renew Sun Valley General Improvement District's Life, Accidental Death and Dismemberment, and Long Term Disability Insurance Policy.**

Mr. Price reported the District's Life, Accidental Death and Dismemberment, and Long Term Disability Insurance is up for renewal. Standard Insurance Company is proposing to extend the District's current rate until February 1<sup>st</sup>, 2018, the annual rate is \$6,360.12. He stated Standard Insurance Company is also asking to amend the District's renewal date from February to July 1<sup>st</sup> to coincide with lines of coverage.

*Treasurer Elliott made a motion to renew the Sun Valley General Improvement District's Life, Accidental Death and Dismemberment, and Long Term Disability Insurance Policy. Chairperson Ainsworth seconded the motion. The motion carried unanimously.*

There were no public comments.

**Item# 16. Legal report by Maddy Shipman.**

Ms. Shipman stated she briefed the Board at the last meeting regarding Incline Village General Improvement District Open Meeting Law violation. She reported Incline Village General Improvement District convened today to hold a meeting to elect officers again.

**Item# 17. Field report by Jon Combs.**

Mr. Combs reported on the following items;

- He attended the Pyramid HWY/McCarran Blvd project meeting. The District is contracting out the raising of the manholes to Granite Construction; this is a cost savings to the District.
- Washoe County Senior Services is considering purchasing a television for the Neighborhood Center. The television would be used to show movies during the Senior Program and considering using the television to display bingo games in place of the existing bingo board.
- Field staff has removed trees/shrubs along the fence line at the BMX track. The District will spray for weeds after they rebuild the BMX track.

**Item# 18. Manager's report by Darrin Price.**

Mr. Price reported on the following items;

- The Staff Working Group had additional discussion regarding Truckee Meadows Water Authority Strategic Planning Workshop. There is a misunderstanding from some of the representatives on the Western Regional Water Commission. Some of the representatives thought that the Western Regional Water Commission was formed to facilitate the merger between Truckee Meadows Water Authority and Washoe County. The Commission's responsibility includes a lot more and those will be presented to the Commission at their next meeting.
- Community Services Agency has confirmed their intent to use the Mary Hansen Center for a Pre-K Program.
- He commented on the passing of Senator Debbie Smith.

**Item# 19. Public Comments.**

Ms. Walls thanked the Board for their recent decisions regarding the improvements at the Sun Valley Community Park. She also thanked Secretary Reinhardt for all her input with the District's website and helping make it user friendly.

Mr. Rider thanked the District for their continued support for Sun Valley Cal Ripken Baseball League. He also thanked the District for the support of the youth in the valley and believes the park improvements will have a positive effect.

**Item# 20. Board Comments.**

Treasurer Elliott commented he has always been discouraged how people speak of Sun Valley. He believes by improving recreation and offering enhanced athletic facilities will improve the Sun Valley image.

Vice Chair Severt stated she had the opportunity to look at the plans for the new BMX track and she believes patrons will be pleasantly surprised. The track was designed using input from several of the riders. There will also be a dedicated strider track for very young riders. The track operator is moving buildings and bleachers around to help provide different views of the track. She also reported she has received a lot of calls regarding the caucus and inquiries why the State didn't help out more. She has been informing everyone that caucuses are a private affair ran by volunteers by each political party and primary's are ran by the State.

Chairperson Ainsworth commented there was an exceptional turnout at the caucus held at the Sun Valley Neighborhood Center. They really could have used more volunteers.

**Item# 21. Future Agenda Items.**

Darrin Price reported the following items will be on the next agenda;

- Keep Truckee Meadows Beautiful request for partnership for Great Community Cleanup
- Review of draft articles for pipeline
- Approval of City of Sparks Interlocal Agreement regarding commercial sewer inspections
- The Sun Valley General Improvement District Tariff Rule 20 Review Committee update
- Possible appointment of auditor
- Discussion regarding trustee features in pipeline during election years
- Discussion regarding Field Technician promotion and possible raise
- Request to purchase a dump trailer

Treasurer Elliott requested discussion regarding the following items;

- Baby/Toddler swim program
- Developing a pool marketing plan
- Parking improvements at the Sun Valley Community Park
- Update from Washoe County Sheriff's Office regarding graffiti abatement

**Item# 22. Adjournment.**

*Secretary Reinhardt made a motion to adjourn at 7:53 pm. Vice Chair Severt seconded the motion. The motion carried unanimously.*

Approved by the SVGID Board of Trustees on March 10, 2016.

Minutes Prepared by:  
Jennifer Merritt, Administrative Assistant