



Sun Valley General Improvement District Board Meeting Minutes of January 08, 2015

Board Members Present:

Sandra Ainsworth	Chair
Garth Elliott	Vice Chair
Margaret Reinhardt	Secretary
Joseph Barstow	Treasurer
Susan Severt	Trustee

Board Members Not Present:

Staff Present:

Darrin Price	SVGID, General Manager
Mike Ariztia	SVGID, Public Works Director
Erin Dowling	SVGID, Customer Service Supervisor
Jennifer Merritt	SVGID, Administrative Assistant
Maddy Shipman	SVGID, Legal Counsel
Bill Short	SVGID, CPA

Audience Members Present:

Ramona Bouchard	Audience
Linda Elliott	Audience
Michael Rider	Audience
Jimmy Obregon	Audience

The meeting of the Sun Valley General Improvement District was called to order by Chairperson Ainsworth at 6:00 pm in the Sun Valley District Administrative Building, 5000 Sun Valley Blvd., Sun Valley, NV.

Item# 1. Roll call and determination of a quorum.

Board members present; Chairperson Ainsworth, Vice Chair Elliott, Secretary Reinhardt, Treasurer Barstow, and Trustee Severt. A quorum was present.

Item# 2. Pledge of Allegiance.

Led by Secretary Reinhardt.

Item# 3. Motion to approve the agenda.

Secretary Reinhardt made a motion to approve the agenda. Vice Chair Elliott seconded the motion. The motion carried unanimously.

Item# 4. Certify posting of the agenda.

Jennifer Merritt certified posting of the agenda.

Item# 5. Election of officers.

Trustee Reinhardt made a motion to nominate Sandra Ainsworth as Chairperson. Trustee Severt seconded the motion. The motion carried unanimously.

Trustee Barstow made a motion to nominate Susan Severt as Vice Chair. Trustee Reinhardt seconded the motion. The motion carried unanimously.

Trustee Barstow made a motion to nominate Margaret Reinhardt as Secretary. Trustee Severt seconded the motion. The motion carried unanimously.

Trustee Barstow made a motion to nominate Garth Elliott as Treasurer. Mr. Elliott declined the nomination.

Trustee Reinhardt made a motion to nominate Joseph Barstow as Treasurer. Trustee Severt seconded the motion. The motion carried unanimously.

Item# 6. Public Comments for items not on the agenda.

There were no public comments.

Item# 7. Trustee/Manager's announcements, request for information, and statements relating to items not on the agenda.

Mr. Price announced the Washoe County Board of Commissioners Strategic Meeting is January 9, 2015 8 am in the Old Town Mall. He also announced on January 12, 2015 is the concurrent meeting with Washoe County, City of Reno, City of Sparks, and the School District to discuss upcoming legislative issues.

Trustee Elliott commented he hopes the District Board of Trustees can work together and come up with a consensus on various issues. He also commented on the Washoe County Commission meeting held on January 5, 2015 regarding the Oaths of the recent elected officials and the election of officers of the Washoe County Commissioners. He reported the Washoe County Commission next meeting is January 13, 2015.

Item# 8. Discussion and motion to approve accounts payable and customer refunds for December 29, 2014.

Treasurer Barstow gave a brief report of the accounts payable for December 29, 2014.

Treasurer Barstow made a motion to approve the accounts payable for December 29, 2014 in the total amount of \$628,064.74. Vice Chair Severt seconded the motion. After discussion the motion carried unanimously.

Treasurer Barstow gave a brief report of the customer refunds for December 29, 2014.

Treasurer Barstow made a motion to approve the customer refunds for December 29, 2014 in the total amount of \$948.39. Vice Chair Severt seconded the motion. The motion carried unanimously.

There were no public comments.

Item# 9. Discussion and motion to approve accounts payable and customer refunds for January 09, 2015.

Treasurer Barstow gave a brief report of the account payable for January 08, 2015.

Treasurer Barstow made a motion to approve accounts payable for January 08, 2015 in the total amount of \$326,244.27. Secretary Reinhardt seconded the motion. After discussion the motion carried unanimously.

Treasurer Barstow stated there was no customer refunds for January 08, 2015.

There were no public comments.

Item# 10. Discussion and motion to approve Tariff Hearing minutes of December 09, 2014.

Vice Chair Severt made a motion to approve the Tariff Hearing minutes of December 09, 2014 as submitted. Secretary Reinhardt seconded the minutes. The motion carried unanimously.

There were no public comments.

Item# 11. Discussion and motion to approve Board minutes of December 11, 2014.

*Vice Chair Severt made a motion to approve the Board minutes of December 11, 2014 as submitted. Trustee Elliott seconded the motion. The motion carried by the following:
Ayes – Treasure Barstow, Trustee Elliott, Secretary Reinhardt, Vice Chair Severt
Abstain – Chairperson Ainsworth (absent from meeting)*

There were no public comments.

Item# 12. Discussion and motion to approve the Sun Valley General Improvement District Board of Trustee 2015 meeting schedule.

Secretary Reinhardt made a motion to approve the 2015 Sun Valley General Improvement District meeting schedule. Trustee Elliott seconded the motion. The motion carried unanimously.

There were no public comments.

Item# 13. Discussion and possible motion to waive ten (10) hours of In-Kind Community Service for 2014 for the use of the Sun Valley Neighborhood Center by the Sun Valley Boy Scouts Troop 585.

Treasurer Barstow stated he was very pleased with the recent update by Boy Scouts Troop 585 regarding their community service projects for the calendar year of 2014. Mr. Barstow stated during the update it was noted that the Troop has ten (10) hours of in-kind community service to fulfill for their use of the Sun Valley Neighborhood Center. The Troop didn't start using the center until late in the year and he thinks the Board should find the list of projects presented to the Board sufficient for the 2014 calendar and allow the Troop to start the 2015 calendar with a clean slate.

Treasure Barstow made a motion to waive the balance of ten (10) hours of community service for Boy Scouts Troop 585 for the use of the Sun Valley Neighborhood Center. Vice Chair Severt seconded the motion.

During discussion Secretary Reinhardt inquired with Mr. Ariztia if he felt that the Troop has done a good job with their community service projects.

Mr. Ariztia responded he feels that the Troop has done a good job with their various community service projects. He stated the Troop has completed multiple projects last year and they have already approached the District for projects for 2015.

Trustee Elliott stated the Troop's presentation was very professional and the Troop should serve as a model for opportunities in the future with other groups.

After discussion the motion carried unanimously.

There were no public comments.

Item# 14. Discussion and possible motion regarding consumption data supplied on the District's monthly bills.

Secretary Reinhardt stated she would like to consider revising the consumption data that is supplied on the District's monthly billing statement. She stated she would like to provide additional consumption data so that customers can track their usage and determine if they have a leak. Ms. Reinhardt provided a copy of a NV Energy statement for informational purposes. She suggested the District consider using NV Energy's format regarding consumption data history.

Ms. Dowling stated she can inquire with BDS, the District's billing vendor, about revising the consumption portion on the statement. She provided a copy of the District's current and prior statements for comparison. The current statement provides the current month consumption data for both water and sewer; however it does not provide consumption data for prior month's usage other than a visual graph. Staff is considering implementing grid lines on the graph to make it easier for the customer to see how much consumption was used in prior month's and prior year. She stated the previous statement historic consumption was not accurate. The consumption data was solely based on the meter and not on individual customer usage. The new statement consumption data is solely based on individual customer usage.

Secretary Reinhardt inquired how much it will cost to implement gridlines on the current graph and any other possible changes.

Ms. Dowling responded she does not believe it will be overly expensive because the request is not considered a major change to the layout.

Trustee Elliott stated he agrees with Ms. Reinhardt's concerns regarding the consumption data. He also stated he likes NV Energy's format including their graph. He likes seeing a thirteen (13) month usage as well as seeing current month, past month, and last year's usage.

After further discussion staff was directed to get a cost from BDS to implement changes as discussed.

There were no public comments.

Item# 15. 2015 Legislative update by General Manager, Darrin Price with possible direction to staff.

Mr. Price provided a proposed 2015 Legislative Session Calendar, information regarding the number of legislative measures that may be requested for drafting by entity, and a tentative list of BDR's that the District will be tracking. He stated he recently attended the lobbyist training with Fred Schmidt. Mr. Schmidt will be available for the District if needed during the session as well as Ms. Shipman.

There were no public comments.

Item# 16. Financial report by Bill Short.

None

Item# 17. Legal report by Maddy Shipman.

None

Item# 18. Field report by Mike Ariztia.

Mike Ariztia reported on the following items;

- The field crew continues to work at Gepford Park on the new concession building, currently working on preparation for sidewalks around the building.
- He stated the District has received several inquiries for potential development. Majority of the inquiries are regarding properties that facilities fees have already been paid.

Item# 19. Manager's report by Darrin Price.

Darrin Price reported on the following items;

- Staff purchased a podium for the Board Room to be used for public comments. This will eliminate the crowding at the table between audience members and presenters.
- Mike Ariztia is now representing the District on the TMWRF Joint Coordinating Committee. As directed by the Board, Mr. Ariztia requested an update for the District regarding plant projects and associated expenses.
- He spoke with Wayne Carlson with the Pool/Pact regarding training for the Board on Ethics, Governance, and Open Meeting Law. The training session is estimated to be two (2) hours long.
- Northern Nevada Planning Commission is preparing to review the Regional Plan as required to be reviewed every five (5) years. Both He and Mr. Ariztia will be involved in the Regional Plan review/updates regarding items related to the District and conservation.

Item# 20. Public Comments.

Michael Rider thanked the Board and staff for the new concession building at Gepford Park and all of the hard work that has been put towards the building.

Pastor Joseph Barstow gave a brief report on the Sun Valley Wish Tree. The Wish Tree was a success, 267 gifts were distributed on December 20, 2014. He thanked Hobey's Casino for their participation with the Wish Tree and also thanked everyone else who contributed. Mr. Barstow also reported on the Food Pantry. During the last distribution the Food Pantry passed food out to 175 families. He thanked various donors; Scolari's, CVS Pharmacy, Grocery Outlet, Big Lots, Northern Nevada Food Bank.

Item# 21. Board Comments.

Vice Chair Severt reported there is a group in the valley that is teaching people how to discover their family roots. The program is free to the public, they meet on Wednesday nights at 7pm. She stated if anyone is interested in the program to contact her and she will provide the group contact information. Ms. Severt also reported she filed a formal complaint regarding the Clock Tower and the vendor now has thirty (30) days to ratify the issue with the clock before they are assessed penalties.

Trustee Elliott encourages everyone to provide a review on Yelp for Sun Valley businesses; this will help support the local businesses.

Item# 22. Future Agenda Items.

Darrin Price reported the following items will be on the next agenda;

- Renewal of Nancy Eklof Public Relations Agreement
- Review of the proposed revised BMX Agreement
- Consideration of scheduling a special meeting for Ethics, Governance, Open Meeting Law training by Pool/Pact
- Update from the Boys and Girls Club regarding the Sun Valley Teen Center
- Continuation of the District's billing statement to consider revising consumption data information
- First meeting in February a presentation from Michael Drinkwater regarding Treatment Plant Capital Improvements and associated expenses.

Item# 23. Adjournment.

Secretary Reinhardt made a motion to adjourn at 6:55 pm. Chairperson Ainsworth seconded the motion. The motion carried unanimously.

Approved by the SVGID Board of Trustees on January 22, 2015.

Minutes Prepared by:
Jennifer Merritt, Administrative Assistant