



Sun Valley G.I.D. Board Meeting Minutes of January 13, 2011

Board Members Present:

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| Margaret Reinhardt | Chairperson |
| Linda Woodland | Vice-Chair |
| Sandra Ainsworth | Secretary |
| Garth Elliott | Treasurer |
| Robert Fink | Trustee |

Board Members Not Present:

Staff Present:

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| Darrin Price | SVGID, General Manager |
| Mike Ariztia | SVGID, Public Works Director |
| Carol Bratcher | SVGID, Accountant |
| Jennifer Merritt | SVGID, Staff |
| Stewart White | SVGID, Legal |
| Bill Short | SVGID, CPA |

Others Present:

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| Jim Ainsworth | Audience |
| Linda Elliott | Audience |
| John Jackson, Sr. | Audience |
| Tom Noblett | Audience |
| Glenda Walls | Audience |
| Joseph Barstow | Reverend, H.O.P.E. Church |
| Barry Bouchard | Northvalley's.org |
| Jessica Carner | Sparks Tribune |
| Nancy Eklof | Nancy Eklof Public Relations, Etc. |
| Wayne Carlson | Pool/PACT Human Resource Services |
| Stacy Norbeck | Pool/PACT Human Resource Services |
| Warren Brighton | Chairman, Sun Valley CAB |

The meeting of the Sun Valley GID was called to order by Secretary Margaret Reinhardt at 6:02 p.m. in the Sun Valley District Administrative Building, 5000 Sun Valley Blvd, Sun Valley, NV.

Darrin Price reported due to the recent elections the District lost its Chairperson and Vice-Chair. Therefore Darrin requested that the board follows its rules as such, with the following disclaimer; the manuals and documents that the Board of Trustees have are dynamic documents. Staff does its best to keep them up to date with updates and changes, and staff realizes that there maybe some things missing. Sometime in the past the District board has always followed Robert's Rules of Order, a prior board voted to follow these rules, and it may not be reflected in the manuals or other documents. Also if you have a practice that you continually do, after awhile even if it hasn't been written as a recorded document, becomes a standard practice of the

board. In Robert's Rules of Orders Article 7, Officers and the Minutes, "The Clerk or Secretary, who is currently Margaret Reinhardt, desk shall be near that of the Chairman and in the absents of the Chairman, if there is no Vice-President or Vice-Chair present, when the hour for opening the session arises, it is the Secretary's duty to call the meeting to order and to preside until the election of a Chairman is done immediately".

Item#1. Election of Officers.

Margaret Reinhardt requested nominations to elect officers.

Linda Woodland nominated Margaret Reinhardt for Chairperson and Garth Elliott nominated Robert Fink for Chairperson.

A vote was taken for the nomination of Margaret Reinhardt as the District's Chairperson;

Yea: Sandra Ainsworth, Linda Woodland, Margaret Reinhardt

A vote was taken for the nomination of Robert Fink as the District's Chairperson;

Yea: Garth Elliott, Robert Fink

With majority of the vote's Margaret Reinhardt was elected as the District's Chairperson.

Garth Elliott nominated Robert Fink for Vice-chair and Margaret Reinhardt nominated Linda Woodland for Vice-Chair.

A vote was taken for the nomination of Robert Fink as the District's Vice-Chair;

Yea: Garth Elliott, Robert Fink

A vote was taken for the nomination of Linda Woodland as the District's Vice-Chair;

Yea: Sandra Ainsworth, Linda Woodland, Margaret Reinhardt

With majority of the vote's Linda Woodland was elected as the District's Vice-Chair.

Margaret Reinhardt nominated Sandra Ainsworth for Secretary.

The vote was unanimous for Sandra Ainsworth as the District's Secretary.

Robert Fink nominated Garth Elliott for Treasurer and Margaret Reinhardt nominated Robert Fink for Treasurer.

The vote was unanimous for Garth Elliott as the District's Treasurer.

The vote was unanimous for Robert Fink as the District's Trustee.

Item#2. Motion to approve the agenda.

Linda Woodland made a motion to approve the agenda. Robert Fink seconded the motion. The motion carried unanimously.

Item#3. Certify posting of agenda.

Jennifer Merritt certified posting of agenda.

Item#4. Public comments for items not on the agenda.

Reverend Joseph Barstow of the H.O.P.E. Church of Nazarene reported the Sun Valley Wish Tree was very successful and he thanked all of those who participated.

Joseph also reported there are some changes to the Food Bank due to the lack of funds. The Food Bank will be distributing food every other Monday instead of every Monday.

Chairman Warren Brighton of the Sun Valley Citizens Advisory Board gave a brief report of the recent CAB meeting. One item of discussion was the repairs of the clock tower. Warren commented that Washoe County is currently the permit holder for the clock tower and does not want to claim responsibility to enforce the building permit nor the agreement that was made with the Tower Company for clock tower. Washoe County thinks it should be the responsibility of the Sun Valley citizens or a Sun Valley citizen to enforce the permit and agreement with the Tower Company.

Garth Elliott reported he and his partner, Gary Schmidt, will continue to take properties before the Washoe County Board of Equalization for property tax adjustments.

6:20 pm Darrin Price requested to take a 5 minute break so that the District's Accountant could obtain signatures of the new District officers.

Item#5. Motion to approve District's 2011 Board Meeting Schedule.

Darrin Price provided a copy of the District's proposed 2011 meeting schedule. He reminded the board and audience members the Board meets every 2nd and 4th Thursday of each month except for November and December when the Board only meets on the 2nd Thursday due to holiday schedules.

Garth Elliott commented he is uncomfortable having two months with only one meeting.

Linda Woodland made a motion to approve the 2011 Board Meeting Schedule as submitted. Robert Fink seconded the motion. The motion carried unanimously.

Item#6. Discussion and motion to approve payables from December 23, 2010 and customer refunds for December 23, 2010.

Treasurer Garth Elliott gave a brief report of the accounts payable for December 23, 2010.

Garth Elliott made a motion to approve the accounts payable for December 23, 2010 in the total amount of \$668,694.05 dollars. Linda Woodland seconded the motion. The motion carried unanimously.

Garth Elliott made a motion to approve the customer refunds for December 23, 2010 in the total amount of \$844.66 dollars. Linda Woodland seconded the motion. The motion carried unanimously.

Item#7. Discussion and motion to approve payables and customer refunds from January 13, 2011.

Treasurer Garth Elliott gave a brief report of the accounts payable for January 13, 2011.

Garth Elliott made a motion to approve the accounts payable for January 13, 2011 in the total amount of \$134,996.51 dollars. Linda Woodland seconded the motion. The motion carried unanimously.

Garth Elliott made a motion to approve the customer refunds for January 13, 2011 in the total amount of \$1,345.64 dollars. Linda Woodland seconded the motion. The motion carried unanimously.

Item#8. Discussion and motion to approve minutes from December 9, 2010.

Linda Woodland made a motion to approve the minutes from December 09, 2010 as submitted. Robert Fink seconded the motion. The motion carried unanimously.

Item#9. Presentation by Pool Pact Human Resource Services regarding Governance, Ethics, and Open Meeting Law.

Darrin Price commented since it is the beginning of a new year and the District has two newly elected trustees, he thought it would be appropriate for the Board to receive some training from the Pool Pact. The Pool Pact is the District's insurance carrier.

Pool/Pact Human Resource Services Executive Director Wayne Carlson gave a presentation on Governance (presentation attached).

Due to the length of the presentation, Darrin Price requested to invite Mr. Carlson back to finish his presentation on Ethics and the Open Meeting Law at a future meeting.

Garth Elliott made a motion to approve Darrin's request to invite Mr. Carlson back to finish his presentation. Linda Woodland seconded the motion. The motion carried unanimously.

Item#10. Discussion and motion to approve Mr. Larry Ward's request for reduced rental fee at the Sun Valley Neighborhood Center for weekly square/line/country dance lessons.

Darrin Price reported the District was contacted by Larry Ward with the Reno Town Twirlers regarding the use of the Sun Valley Neighborhood Center. They would like to rent the Neighborhood Center on Thursday nights from 6:30 pm until 8:30 pm to teach square dancing and for open dancing. Darrin commented during a conversation with Larry, he explained that his group cannot afford the current rental rate of \$50.00 dollars an hour with a two hour minimum for the Neighborhood Center. He is requesting for consideration to reduce the rental fee from \$100.00 to \$75.00 dollars for the two hour minimum. Darrin originally denied the request since the District does not offer any discounts on the rental fee and that the District approved the rental fees simply to recover cost incurred by the District with all rentals.

Darrin commented the District is still establishing policies and procedures for the park portion of our recreational duties. Darrin requested permission to allow staff to investigate other policies and/or rental agreements for group organizations who would like to rent the Neighborhood Center on a regular basis.

After some discussion Robert Fink made a motion to accept Larry Ward's offer of \$75.00 each Thursday for two months, and directed staff to research a group user's policy. Linda Woodland seconded the motion. The motion carried unanimously.

Item#11. Discussion and motion to approve Nancy Eklof Public Relations Service Agreement.

Darrin Price reported Nancy Eklof is the District's public relations and she has performed a lot of work for the District over the past years. Per her Service Agreement

she will provide services including the Pipeline newsletter, media management, marketing materials, video/photography, community and public relations. There is no rate increase and the term of the agreement is for one year commencing January of 2011. Darrin commented, public relations is a lot of work and the District currently does not have the staff available to take on such a big responsibility. She has great networking connections with all the media outlets and has always done a great job with bringing awareness regarding the District and the Sun Valley community.

Mike Ariztia commented Nancy is a great resource for the District. She is always available when needed. Nancy did a great job with the District's boil order last year getting all of the appropriate announcements out to the media as well as press releases.

Robert Fink made a motion to approve Nancy Eklof Publication Relations, Etc. Service Agreement. Linda Woodland seconded the motion.

During discussion, Garth Elliott is not opposed to approving the service agreement, but he would like to look at other alternatives in regards to her service rates for next year.

The motion carried unanimously.

A. Motion to approve PipeLine newsletter.

Darrin Price provided a draft copy of the District's PipeLine for review and approval. Darrin made note of some minor corrections and will forward them to Nancy so she can edit the newsletter.

Linda Woodland made a motion to approve the PipeLine with staff's corrections. Robert Fink seconded the motion. The motion carried unanimously.

Item#12. Discussion and motion to approve Sun Valley General Improvement District's Radon Proclamation.

Darrin Price reported for the past two years the District has participated with the University of Nevada Cooperative Extension, the Nevada State Health Division and the United States Environmental Protection Agency to support efforts to encourage Americans to test their homes for radon, mitigate elevated levels of radon, and have new homes built with radon-reducing materials and features. Once again staff recommends approving the Radon Proclamation, proclaiming January as National Radon Action Month.

Linda Woodland made a motion to approve the Radon Proclamation. Sandra Ainsworth seconded the motion. The motion carried unanimously.

Item#13. Discussion and motion to appoint a District representative to the Western Regional Water Commission for a two year term.

Darrin Price reported Patricia Lancaster was the District's representative on the Western Regional Water Commission. Due to her term limits, the District needs to appoint a new representative to this commission and the representative must be a member of the Board of Trustees. Representatives serve a two-year term. This representative will finish out the current term that ends on March 31, 2011. The Board can choose at that time whether to continue with the selected representative or chose a new one.

Robert Fink made a motion to appoint Margaret Reinhardt as the District's representative to the Western Regional Water Commission for the existing term only at this time. Linda Woodland seconded the motion. The motion carried unanimously.

Item#14. Discussion and motion to approve installation of additional security equipment at the Sun Valley Neighborhood Center.

Mike Ariztia reported the Sun Valley Neighborhood Center has been graffiti and vandalized on several occasions last year. There also have been safety concerns from the near by residents and the renters of the Neighborhood Center. Staff has met and discussed these concerns and would like to recommend installing a video surveillance system to help deter anyone from doing anything they should not be doing. Should graffiti or vandalism continue, the surveillance system will potentially help the District identify the individuals. The system will also give some security reassurance to the residents and renters of the Neighborhood Center. Staff received two quotes, one from Diversified Systems International and the other from Burgarello Alarm Inc. The District's existing security system for all District facilities is through Burgarello Alarm Inc. Mike commented adding a video surveillance system at the Neighborhood Center was not budgeted for this year. Diversified's quote was lower than Burgarello's however, Diversified's quote is for the purchase of the equipment and Burgarello's is for a lease option. Staff recommends approving Burgarello's quote to save on the upfront cost and to continue the District's working partnership with Burgarello.

Garth Elliott commented he spoke with a Washoe County Park Ranger, and they don't feel as though a video surveillance system will deter anyone from doing something. They had thought the District should add more lighting around the Neighborhood Center since it is so dark around the building. They also suggested adding a mural wall for individuals to paint on instead of the building. Garth would like to look at some of these suggestions prior to approving a video surveillance system.

Robert Fink inquired if there would be a benefit to the District's insurance premiums by installing the surveillance system.

Mike Ariztia commented he doesn't think it will reduce the premium rates, but he would follow up with the District's insurance representative.

After some discussion Darrin Price requested to continue this item until a future meeting to allow staff to perform further investigation as suggested by some of the members.

Linda Woodland made a motion to continue this item to allow staff to perform further investigation. Sandra Ainsworth seconded the motion. The motion carried unanimously.

Item#15. Discussion and possible direction to staff regarding potential changes to representation on the governing boards of the Regional Planning Governing Board ("RPGB"), the Regional Transportation Commission ("RTC"), and the Western Regional Water Commission ("WRWC").

Darrin Price reminded the board and audience members the potential changes to the representation of governing boards, is for the purpose to combine some of the regional planning and/or governing boards under the Regional Planning Governing Board. The intent is to take all the individual planning boards such as RPGB, RTC, and WRWC and combine them all under the same board. The District's concern is possibly losing representation. He also reminded everyone these boards were formed by the Legislature and the Legislature would have to pass any changes to these boards. As of now, there are no bill draft requests issued regarding this matter. Darrin commented he will continue to follow this item and report back to the board as needed.

Item#16. Update on the Pyramid/US 395 Connection.

Darrin Price reported Regional Transportation Commission will be holding a community workshop on January 19, 2011 at the Sun Valley Neighborhood Center from 5:30 pm until 8:30 pm, to discuss the proposed Pyramid/US 395 Connection project.

Item#17. Update and discussion regarding activity of on-going commissions and committees.

Darrin Price reported the Northern Nevada Water Planning Commission December meeting was canceled. Western Regional Water Commission had a short meeting in December. Their next meeting is scheduled for January 14, 2011. Washoe County Commission will be appointing Senator Raggio's replacement on January 18, 2011.

Item#18. Financial report by Bill Short.

Bill Short reported the Department of Taxation has completed its review of the District's audit report and no violations of statutes and/or regulations were noted.

Item#19. Legal report by Stewart White.

Stewart White reported he is still working on the Gepford Park Deed. The title company is having difficulties finding a proper Deed to Washoe County or some other kind of dedication of a subdivision that included the park to Washoe County. Stewart also reported that Skip Roggenbuhl has moved out of Nevada and his attorney is getting ready to drop him as a client because of non-payment. Stewart will look in to putting a lien against Skip's home if it is not too late and will continue to work with Skip's attorney. Skip's attorney said Skip might have some Galena Water Rights that he can deed to the District and then the District could do what they want with them, possible trade or sale.

Robert Fink commented he is not opposed to accepting Galena Water Rights as long as the value of them is equal to what Skip owes the District.

Darrin Price commented he would investigate what the current value is for Galena Water Rights and Truckee River Water Rights.

Item#20. Field report by Mike Ariztia.

Mike Ariztia reported at the next board meeting there will be a preliminary hearing for an annexation request for three parcels located on Biller Lane and Quartz Lane. Mike also gave a brief update on development;

- Florsheim Homes, who owns Sun Mesa Phases 1 and 2, has started building an office and some model homes.

- Sun Mesa Phases 3 and 4 is now one parcel and it has recently been purchased by a developer located out of California.
- District staff had a pre-construction meeting with the proposed contractor regarding the Tongan Church connection. Still waiting to hear from a representative from the church before proceeding with the construction.

Item#21. Managers report by Darrin Price

Darrin Price reported on the following;

- Provided Linda Woodland with a tentative meeting schedule for the Debt Management Commission.
- Washoe County School District will be holding a meeting at the Sun Valley Neighborhood Center on January 15, 2011 from 10 am until noon to discuss possible new schools for the Sun Valley area.
- Provided December's Customer Service Statistics Report.
- Provided Senate and Assembly contact information, a 2011 Senate and Assembly Standing Committees meeting schedule, and a current Bill Draft Request list for the 2011 session.

Item#22. Public Comments.

Tom Noblett commented he is seeking donations for bingo prizes for the Sun Valley Senior Center. He reported on the ditches in Sun Valley and commented that NDOT and Washoe County Roads Department are doing a good job at keeping them clean. He also reported a long time Sun Valley resident of 35 years past away.

Glenda Walls congratulated all the new trustees and reported she is happy with the election of officers.

Item#23. Board Comments.

Robert Fink commented on Washoe County's District Attorney.

Item#24. Future agenda items.

Consideration of policy and procedures for group users at the Sun Valley Neighborhood Center.

Item#25. Adjournment.

Linda Woodland made a motion to adjourn at 9:18 pm. Sandra Ainsworth seconded the motion. The motion carried unanimously.