



Sun Valley G.I.D. Board Meeting Minutes of January 14, 2010

Board Members Present:

Patricia Lancaster	Chairperson
John Jackson, Sr.	Vice-Chairperson
Margaret Reinhardt	Secretary
Linda Woodland	Treasurer
Robert Fink	Trustee

Board Members Not Present:

Staff Present:

Darrin Price	SVGID, General Manager
Mike Ariztia	SVGID, Public Works Director
Bill Short	SVGID, CPA
Stewart White	SVGID, Legal

Others Present:

Susan Severt	Audience
Jerry Payne	Audience
Garth Elliot	Audience

The meeting of the Sun Valley GID was called to order by Chairperson Patricia Lancaster at 6:00 p.m. in the Sun Valley District Administrative Building, 5000 Sun Valley Blvd, Sun Valley, NV.

Item#1. Approval of the agenda.

Linda Woodland made a motion to approve the agenda. John Jackson, Sr. seconded the motion. The motion carried unanimously.

Item#2. Certified posting of agenda. Mike Ariztia certified the posting of the agenda.

Item#3. Public comments for items not on the agenda.

Garth Elliot commented on the planning and development of the expressway from Pyramid Highway connecting with Highway 395. Garth also commented on Washoe County Commissioners and County Managers.

Susan Severt gave an update on the clock tower.

Item#4. Election of Officers.

Margaret Reinhardt made a motion to keep the Sun Valley GID officers as is; Patricia Lancaster Chairperson, John Jackson, Sr. Vice-Chairperson, Margaret Reinhart Secretary, Linda Woodland Treasurer, and Robert Fink Trustee. Robert Fink seconded the motion. The motion carried unanimously.

Item#5. Discussion and motion to approve 2010 Sun Valley GID Board Meeting Schedule.

Darrin Price provided a proposed schedule for the Sun Valley GID board meetings. Darrin commented all regular meetings are scheduled for the second and fourth Thursday of each month with the exception of November. November's meeting lands on Veterans Day and staff recommends November 9, 2010 for the November's meeting. Darrin also commented there is an additional meeting in May for the District's budget meeting.

John Jackson, Sr. made a motion to approve the 2010 proposed Sun Valley GID meeting schedule. Linda Woodland seconded the motion. The motion carried unanimously.

Item#6. Discussion and motion of Customer Refunds fro December 22, 2009, accounts payable for December 24, 2009 and January 14, 2010.

Treasurer Linda Woodland gave a brief report of the accounts payable for December 24, 2009.

Linda Woodland made a motion to approve accounts payable for December 24, 2009 in the total amount of \$546,895.36 dollars. John Jackson, Sr. seconded the motion. The motion carried unanimously.

Linda Woodland made a motion to approve the customer refunds for December 22, 2009 in the total amount of \$1,708.48. John Jackson, Sr. seconded the motion. The motion carried unanimously.

Linda Woodland gave a brief report of the accounts payable for January 14, 2010.

Linda Woodland made a motion to approve the accounts payable for January 14, 2010 in the total amount of \$137,789.60. John Jackson, Sr. seconded the motion. The motion carried unanimously.

Linda Woodland made a motion to approve the customer refunds for January 14, 2010 in the total amount of \$2,064.08. John Jackson, Sr. seconded the motion. The motion carried unanimously.

CONTINUATION of PUBLIC HEARING Time Certain 6:15 pm

Item#8. Discussion and motion regarding continuation of Public Hearing (from November 19, 2009) on Rule No. 21 to consider possible revisions to current water facility (hook-up) fees.

Chairperson Patricia Lancaster read into the record the Order of Procedure for the District's Continuation of Public Hearing.

Stewart White reported the intention of continuing discussions regarding revisions to the District's current water and sewer facility fees (items 8 and 9), is to see if the District could assist small operators and developers with development in Sun Valley. Stewart provided a proposed payment plan for any improvement to real property which divides into four parcels or less (not for subdivisions) with the written request by the customer; One-third of both water and sewer facility fees paid at the time of the District's approval of the parcel map; One-third of both water and sewer facility fees

paid at the time of commencement of construction of improvements upon the parcel (including grading and utility trenching); Final payment of both water and sewer facility fees paid prior to or at the time of the customer's request for water and sewer service to the parcel. Stewart suggested no customer may have in excess of one parcel map with payments being made under the proposed payment schedule pending completion of the payments to the District at any one time. Stewart commented if the proposed payment schedule is approved the District would also need to modify the refund policy to include; All requests for refund of a facility fee must be submitted in writing no later than six months from the date of payment and/or within six months from the date of first payment of facility fee.

Audience member Jerry Payne inquired about a developer whose plans are to subdivide multiple acres in various locations into single parcels.

Stewart commented the District could restrict the payment plan to two parcel maps at a time until payments are paid in full.

Robert Fink commented his primary purpose of revising the facilities fees was to see if the District could help out the mom and pop's who want to parcel their property. Robert commented he would like more time to consider Stewart's proposal before he makes a decision. Robert reported there are a lot of undeveloped properties still in Sun Valley and feels that some developers would take advantage of the District if the proposed payment plan was approved. Robert's other concern is the potential transfer of ownership of a parcel(s) prior to facilities payment being paid in full.

Stewart commented he could add additional language to the proposed payment schedule that would require the small operator or developer, to make sure all payments are paid in full prior to the transfer of property ownership. If failed to do so the District has the right to lien the subject property.

Stewart White was given direction to revise the payment schedule for both water and sewer facilities fees, and bring back to the next meeting for further consideration.

Robert Fink made a motion to continue the Public Hearing for 6:15pm on January 28, 2010. John Jackson, Sr. seconded the motion. The motion carried unanimously.

Item#9. Discussion and motion regarding continuation of Public Hearing (from November 19, 2009) on Rule No. 22 to consider possible revisions to current sewer facility (hook-up) fees.

See Item 8.

Item#7. Discussion and motion to approve minutes of December 10, 2009 special meeting, December 10, 2009 regular meeting, and December 16, 2009 special meeting.

Discussion regarding corrections for December 10, 2009 special meeting; Chairperson Patricia Lancaster called the meeting to order; Item#1 add verbatim and Stewart's comments to minutes. No motion was made.

Linda Woodland made a motion to approve the minutes from December 10, 2009 regular meeting as submitted. John Jackson, Sr. seconded the motion. The motion carried unanimously.

Linda Woodland made a motion to approve the minutes from December 16, 2009 special meeting with the following correction; Chairperson Patricia Lancaster called the meeting to order. John Jackson, Sr. seconded the motion. The motion carried unanimously.

Item#10. Discussion and possible motion regarding draft agreement regarding Sun Valley pool and parks.

Stewart White reported he sent a draft Intergovernmental Agreement to Washoe County's District Attorney for review regarding transfer of ownership of certain county parks.

Darrin Price commented he sent a copy of Stewart's draft agreement to Doug Doolittle with Washoe County for review too. Darrin will provide a copy of the draft agreement at the next meeting.

John Jackson, Sr. inquired if any repair work has been started on the pool.

Darrin commented not yet, but he would give an update during the manager's report.

Linda Woodland inquired when the District will start charging the approved recreation fee.

Darrin commented the recommendation was to hold off on charging the recreation fee until everything has been approved by the Board of County Commission. Darrin commented he is concerned the District will not have enough money to operate and maintain the pool and parks for this year because of the lengthy process of getting everything approved by Washoe County. He has started to search for possible grants to apply for.

Item#11. Discussion and possible motion regarding use of Sun Valley GID Garbage Franchise Fees to help subsidize recreation fees.

Darrin Price reported the District could use a portion of the Garbage Franchise Fees to help offset the park portion of the recreation fee.

Stewart White commented the use of the Garbage Franchise Fees can be used towards the parks for beautification.

John Jackson, Sr. commented he thought Robert Finks request for the use of the Garbage Franchise Fees was to help people with hardship.

Margaret Reinhardt agreed with John Jackson, Sr. and thought the request was to help seniors and other people with low income hardships.

Darrin Price commented if the District uses funds from the Garbage Franchise Fees to help pay for beautification in the parks such as replacement of trees and shrubs, that would make other funds available from the recreation fees that are collected, to possibly assist a hardship program.

Robert Fink commented that is correct.

John Jackson, Sr. commented that is not how he understood it when he seconded Robert's motion.

Patricia Lancaster asked Bill Short if it was ok to use funds from Garbage Franchise Fees to up fund the recreation account.

Bill Short reported the District can separate the recreation fee into two separate categories one for the pool and the other for parks, similar to the garbage and rentals account. Bill commented the District would need to budget more for the pool so it has enough funds to cover the operation and maintenance expenses and transfer funds from the garbage fund to subsidize the park account if needed.

Robert Fink reported his original motion was to take over the Sun Valley pool with the condition Washoe County must have all repairs completed, as specified on the grant application, prior to the 2010 swim season. The motion included taking over the Sun Valley parks with the use of Garbage Franchise Fees to help defer some of the cost towards the parks. Robert commented the Garbage Franchise Fees are to be used towards beautification, keeping the grass maintained and keeping the parks clean and maintained is beautify the area. If there was money left over it could be used towards a hardship program.

Darrin commented the District legally can not use funds from the Garbage Franchise Fees to help fund a recreation hardship program.

Robert commented the District can if the tariff allowed it and suggested an amendment to do so.

John Jackson, Sr. commented when he seconded Robert's motion on November 19, 2009, he thought he was approving amending the Garbage Franchise Fee account so the District could fund a hardship program.

Stewart White proposed staff to listen to the November 19, 2009 tape and review the original motion.

Staff was directed to review the November 19, 2009 tape and provide a print out of the discussion regarding the use of the District's Garbage Franchise Fees and put the Sun Valley pool and parks back on the agenda for the next meeting.

Item#19. Legal report by Stewart White.

Robert Fink inquired if the District has satisfied its obligations regarding a former District employee.

Stewart commented not as of yet, and he will follow up with Rebecca Bruch to get a status update.

Item#15. Discussion and possible motion regarding the American Red Cross using the District's board room for training.

Darrin Price reported the American Red Cross has requested to use the District's board room to provide fire safety and prevention information to Sun Valley residents. The training will be held on January 16, 2010.

Caroline Panches with American Red Cross, reported the American Red Cross and HOPE worldwide have collaborated together to distribute fire safety tips to areas that are prone to home fires or areas once a fire starts a home is devastated and Sun Valley fits this criteria. Volunteers will be going door to door in Sun Valley and provide them with safety information. Caroline reported the American Red Cross responds to every single family, mobile home family, and apartment fire. In the last six months American Red Cross has assisted 211 people within Northern Nevada. Caroline requested to use the District's board room for fire safety training on January 16, 2010 from 8 am until 2 pm.

Robert Fink made a motion to approve the American Red Cross request to use the District's board room January 16, 2010 for training purposes. John Jackson, Sr. seconded the motion. The motion carried unanimously.

Item#12. Discussion and motion to approve Sun Valley General Improvement District's Radon Proclamation.

Darrin Price reported the University of Nevada Cooperative Extension requested the District to help support once again for testing of the Radon in Sun Valley. Approving the Radon Proclamation will show our support for the program.

John Jackson, Sr. made a motion to approve the Sun Valley GID's Radon Proclamation. Margaret Reinhardt seconded the motion. The motion carried unanimously.

Darrin reported the District will hand out provided Radon information. The information will include why you should test for Radon and provide them with contact information where they can get a Radon kit or ask additional questions.

Item#13. Discussion and possible direction regarding Washoe County Planning Commissions compost program.

Darrin Price reported this item was requested be placed on the agenda by Patricia Lancaster. Darrin apologized for Mr. Edwards not being able to attend. Mr. Edwards has a small composting operation in Golden Valley. Darrin commented after speaking with Mr. Edwards there could be partnership opportunities with the Washoe County Planning Commission and the District.

Patricia Lancaster inquired if the District will be holding an appliance recycling day this year.

Mike Ariztia commented a recycling day has been budgeted for and the District will be holding an appliance recycling program this spring.

Item#14. Discussion and possible motion regarding Washoe County Office of the Registrar of Voters using the District's board room for the 2010 primary and general elections as a polling location.

Darrin Price reported the District has received another request from the Washoe County Office of the Registrar of Voters to use the District's board room as a polling location. The primary elections will be held on June 8, 2010 and the general elections will be held on November 2, 2010.

Robert Fink inquired why the Sun Valley Landowners Building is not being used for a polling location.

Linda Woodland commented the Landowners Building is not wired properly for their computers.

Robert also inquired about using the Sun Valley Neighborhood Center as a location.

Darrin commented that is something that would need to be looked into.

Susan Severt commented it based on precincts to determine the polling locations.

John Jackson, Sr. made a motion to approve Washoe County Office of the Registrar of Voters request to use the District's board room for the 2010 Primary and General Elections. Margaret Reinhardt seconded the motion.

Chairperson Patricia Lancaster requested a 5 minute break.

The motion carried unanimously.

Item#16. Discussion and possible motion regarding the District's Chain of Command.

Robert Fink made a motion to defer item 16 until the February 11, 2010 meeting. John Jackson, Sr. seconded the motion.

Patricia Lancaster requested a workshop prior to February's meeting to designate any areas of concern about training and the operations of the front office. Patricia would like to review current job descriptions for the General Manager, Public Works Director, and the Office Manager and also review of the District's organization chart.

Darrin Price requested a date for a workshop.

Patricia Lancaster suggested January 26, 2010 at 6pm.

The motion carried unanimously.

John Jackson, Sr. made a motion to set up a Chain of Command workshop on January 26, 2010 at 6pm. Robert Fink seconded the motion. The motion carried unanimously.

Item#17. Update and discussion regarding activity of on-going commissions and committees.

Darrin Price reported he attended the joint meeting between South Truckee Meadows GID and the Board of County Commission. Darrin reported it appears South Truckee Meadows GID looks safe as far as not being consolidated with Washoe County Department of Water Resources. South Truckee Meadows GID will hold a couple of workshop to educate the public how South Truckee Meadows GID operates. Darrin reported he will attend Washoe County Parks Commission on February 2, 2010 at 2:30 to regarding the transfer of Sun Valley parks and pool facilities. Darrin reported he attended the Northern Nevada Water Planning Commission and they recently approved \$49,000 to ECO-Logic for a preliminary

study on the regionalization of wastewater services. The purpose of the study is to see if there are potential opportunities of savings regarding wastewater services. Darrin reported Western Regional Water Commission is continuing to agree with the Interlocal Agreement between Truckee Meadows Water Authority and Washoe County Department of Water Resources regarding consolidation of water services until the economy gets better. Darrin congratulated Patricia Lancaster for being reappointed as Secretary on the Western Regional Water Commission. Darrin reported the Legislative Oversight Committee met and they are pleased with the coordinated monitoring of the Truckee River. The Legislative Oversight Committee reviewed a full report regarding the consolidation and they believe they are meeting the intent of the law. Darrin reported he attended the Sun Valley Citizens Advisory Cab meeting on January 9, 2010 to give an update on the Sun Valley recreational facilities. The Sun Valley CAB unanimously voted on Sun Valley GID taking over the Sun Valley pool and parks. The Sun Valley CAB would like to see the recreational facilities be transferred to Sun Valley GID and they also requested for additional revenue to be provided to Sun Valley GID by Washoe County. Darrin commented the County Manager reported to the Sun Valley GID board during the November 19, 2009 meeting, there are no additional funds to be shared at this time due to Washoe County budget.

Item#18. Financial report by Bill Short.

None

Item#20. Field report by Mike Ariztia.

Mike Ariztia reported field staff has started installing the new FlexNet meters for cycle one. Mike reported all field staff members recently became OSHA certified. Mike reported a contractor removed the flooring in the vacant home at 5095 Prosser Way to get it ready for demolition. Mike reported the new LDS Church on 4th Ave. will be starting construction soon. Mike reported the Tongan Church on west 7th Ave. will be coming to the District's next board meeting requesting annexation. Mike reported Atlas Construction was awarded the 5th Ave. sidewalk project. Mike reported he has been working with Jennifer Budge with Washoe County regarding park training and certifications. Mike reported the Census Bureau has conducted two testing sessions at the District. They are pleased with the attendance and they have scheduled two more in February.

Item#21. Managers report by Darrin Price.

Darrin Price reported he met with Senator Bobzien who is a member of the Legislative Oversight Committee that oversees the Western Regional Water Commission, to give him information on Sun Valley GID. Darrin commented he plans on meeting with all the other members of the Legislative Oversight Committee to provide them with the same information. Darrin reported he met with Stan with Heritage Bank. Stan reported Heritage Bank is doing very well and will give a report to the board after stock holders meeting in May. Darrin reported he and Patricia Lancaster have started their weekly meetings. Darrin reported he met with Ben with Washoe County regarding Washoe County's outstanding balance for their portion of the slipline of the sewer interceptor. Darrin reported the repairs to the Sun Valley pool are going out to bid in February for completion before the swim season. Darrin reported majority of the candidates being tested by the Census Bureau are from Sun Valley. Census Bureau is hiring them part-time for \$15 dollars an hour. Darrin also provided past articles from the Reno Gazette Journal.

Item#22. Public Comments.

Garth Elliot commented Martin Marietta is going to start blasting for materials since they can no longer get materials using their other equipment. Garth also suggested a formation of a program to help residents with installation of fencing along Sun Valley Blvd. from Leon Drive to Middle Fork Drive.

Susan Severt commented she is concerned about the proposed Pyramid Highway connection into Highway 395 and its impacts on Sun Valley. Susan also commented she is concerned about the potential closure of the Golden Valley Library.

Item#23. Board Comments.

Linda Woodland reported the Sun Valley Landowner's are having a meeting January 20, 2010.

Item#24. Adjournment.

Linda made a motion to adjourn. John Jackson, Sr. seconded the meeting. The motion carried unanimously.