



Sun Valley General Improvement District Board Meeting Minutes of January 14, 2016

Board Members Present:

Sandra Ainsworth	Chair
Susan Severt	Vice Chair
Margaret Reinhardt	Secretary
Garth Elliott	Treasurer
Joseph Barstow	Trustee

Board Members Not Present:

Staff Present:

Darrin Price	SVGID, General Manager
Chris Melton	SVGID, Field Supervisor
Erin Dowling	SVGID, Customer Service Supervisor
Jennifer Merritt	SVGID, Administrative Assistant
Maddy Shipman	SVGID, Legal Counsel

Other Members Present:

John Crabtree	Audience
Teresa L'Angelle Daly	Audience
Dawn McCarthy	Audience
Carmen Ortiz	Audience
Michael Rider	Audience
Glenda Walls	Audience
Dwayne Daly	Audience
Mary Leaming	Audience
William Johnson	Audience
Carrie Birdsong	Audience
Chris Mortenson	Audience
Sharon Blackwell	Audience
Steve Park	Audience
Perry Anderson	Audience
Sonny Knowles	Audience
Jim Severt	Audience
Susan Desiro	Audience
Nancy Eklof	Nancy Eklof Public Relations
John Dunlap	D4 Advanced Media

The meeting of the Sun Valley General Improvement District was called to order by Chairperson Ainsworth at 6:00 pm in the Sun Valley District Administrative Building, 5000 Sun Valley Blvd., Sun Valley, NV.

Item# 1. Roll call and determination of a quorum.

Board members present; Chairperson Ainsworth, Vice Chair Severt, Secretary Reinhardt, Treasurer Elliott, and Trustee Barstow. A quorum was present.

Item# 2. Pledge of Allegiance.

Led by Vice Chair Severt.

Item# 3. Public comments for items not on the agenda.

Audience member Ms. McCarthy stated she thought the District Board would be discussing the Short Ave. property tonight as requested. She inquired when that requested item would be brought back. She also stated that someone filed a complaint regarding the two dwellings on the Short Ave. property; she updated the Board that Washoe County recognizes the two dwellings as two legal dwellings.

Audience member Ms. Ortiz announced she is the Chairperson of the Sun Valley Citizen Advisory Board and wanted to invite everyone to the next Sun Valley Citizen Advisory Board meeting February 1, 2016 6pm at the Sun Valley Neighborhood Center.

Item# 4. Motion to approve the agenda.

Treasurer Elliott made a motion to move agenda item 17 after agenda item 10 and postpone agenda items 28 & 29 to the following meeting. Secretary Reinhardt seconded the motion. The motion carried unanimously.

Treasurer Elliott made a motion to approve the agenda as amended. Secretary Reinhardt seconded the motion. The motion carried unanimously.

Item# 5. Certify posting of the agenda.

Jennifer Merritt certified posting of the agenda.

Item# 6. Election of officers.

Trustee Reinhardt made a motion to nominate Sandra Ainsworth as Chairperson. Trustee Severt seconded the motion. The motion carried unanimously.

Trustee Reinhardt made a motion to nominate Susan Severt as Vice Chair. Trustee Ainsworth seconded the motion. The motion carried unanimously.

Trustee Severt made a motion to nominate Margaret Reinhardt as Secretary. Trustee Elliott seconded the motion. The motion carried unanimously.

Trustee Barstow made a motion to nominate Garth Elliott as Treasurer. Trustee Reinhardt seconded the motion. The motion carried unanimously.

Item# 7. Trustee/Manager's announcements, request for information, and statements relating to items not on the agenda.

Treasurer Elliott thanked the audience members for attending tonight's meeting. He would like to see this size of audience at every meeting. He reported the Public Utilities Commission recently held a public hearing regarding an increase to solar rates and some of

its ramifications. He also reported the Washoe County Commissioners recently approved Commissioner Jung as Chairperson, he hopes she can do as good as the previous Chairperson, Commissioner Berkbigler.

Item# 8. Discussion and motion to approve accounts payable and customer refunds for December 24, 2015.

Treasurer Elliott gave a brief report of the accounts payable for December 24, 2015.

Treasurer Elliott made a motion to approve the accounts payable for December 24, 2015 in the total amount of \$637,562.94. Vice Chair Severt seconded the motion. After discussion the motion carried unanimously.

Treasurer Elliott gave a brief report of the customer refunds for December 24, 2015.

Treasurer Elliott made a motion to approve the customer refunds for December 24, 2015 in the total amount of \$364.31. Trustee Barstow seconded the motion. The motion carried unanimously.

There were no public comments.

Item# 9. Discussion and motion to approve accounts payable and customer refunds for January 14, 2016.

Treasurer Elliott gave a brief report of the account payable for January 14, 2016.

Treasurer Elliott made a motion to approve accounts payable for January 14, 2016 in the total amount of \$413,703.03. Vice Chair Severt seconded the motion. After discussion the motion carried unanimously.

Treasurer Elliott gave a brief report of the customer refunds for January 14, 2016.

Treasurer Elliott made a motion to approve the customer refunds for January 14, 2016 in the total amount of \$1,665.17. Trustee Barstow seconded the motion. The motion carried unanimously.

There were no public comments.

Item# 10. Discussion and motion to approve Tariff Hearing minutes of December 10, 2015.

Secretary Reinhardt reported page 7 second paragraph replace the word "habitual" with "habitable" She also reported page 10 sixth paragraph replace the word "behavior" with "roughing up".

Vice Chair Severt made a motion to approve the Tariff Hearing minutes of December 10, 2015 with changes noted. Treasurer Elliott seconded the motion. The motion carried by the following;

*Ayes: Treasurer Elliott, Secretary Reinhardt, Vice Chair Severt, Chairperson Ainsworth
Abstain: Trustee Barstow (absent from meeting)*

There were no public comments.

Item# 17. Review and discussion regarding BMX Track Operator Request for Proposal submittals with possible action approving a BMX Track Operator.

Darrin Price reported at the August 27, 2015 board meeting the Board directed staff to prepare proposal documents and solicit qualified track operators in preparation for the expiration of the District's existing BMX Lease Agreement. He stated with the assistance of USA BMX in November of 2015, 300 post cards to registered BMX riders were mailed out. Of those 300 notifications, the District received two proposals (proposals included in the packet). Prior to a formal agreement between a track operator and the District, they must show proof that they are a USA BMX approved track operator and must provide the District documentation showing that they are either a non-profit organization or a licensed business within the State of Nevada. He reported staff has received notice from USA BMX that both candidates have passed their background screenings and are considered qualified candidates as a track operator.

Teresa L'Angelle Daly reported she got involved with BMX five years ago when she met her husband. She stated her family has a local bike shop and also has a BMX team with approximately 20 riders. Ms. Daly read into the record her proposal that was submitted for consideration. She reported that she has a current business license and if approved she has the support from Mr. Proctor and he would transfer the Bighorn BMX Non-Profit into her name.

Secretary Reinhardt thanked Ms. Daly for her proposal and sharing membership rates. She inquired if the membership rates are standard rates.

Ms. Daly responded the membership rates are standard USA BMX rates.

Treasurer Elliott stated he tried calling the list of track operators in Ms. Daly's proposal and the ones he spoke with were all very complimentary of both candidates, which will make the decision process difficult. They would not commit to either one over the other; both candidates would make a great track operator. He also stated the track operator by virtue of the sport gets their family involved. He inquired what role would Ms. Daly's family have to help administer the track. He also inquired with Ms. Daly if she had any problems with giving progress/update reports to the District.

Ms. Daly responded her family would have a big role. Her husband is very big in the BMX community and her father in-law helped open the first BMX track in Hidden Valley and he is open to sharing all of his knowledge. She stated both she and Mr. Crabtree are representing the BMX community and the kids. No matter who is awarded the track, all the families need to come together and help out. She stated everyone in this room has either ridden with her, for her family's team, or against their riders at some point. She is a BMX rider herself and she would be happy to ride with anyone or help anyone get on the track. She also commented she would be happy to provide updates to the District as needed.

Trustee Barstow stated Ms. Daly's proposal addresses improvements at the track and inquired if that is something that would need to be approved by the District. He also inquired if Ms. Daly will have a program in place to assist families that want to get involved who can't afford the memberships.

Mr. Price stated per the District's Lease Agreement, any improvements to the track property would need to be reviewed and approved by the District. Mr. Price stated per the District's

Lease Agreement, there is a requirement of the track operator to give a minimum of five membership scholarships.

Ms. Daly stated she does not mean to offend anyone in the audience, but she included in her proposal rebuilding the track because the track has become unsafe and uncomfortable for a lot of riders. In her opinion the track needs to be updated to USA BMX standards and she would also like to build a strider track. She would like to improve the weed control and drainage to allow for more race time, weather permitting. She reported Mr. Proctor offered membership scholarships for her family and she is very grateful for that. She stated if there are riders who can't afford the memberships fees, she and her husband will make sure they would be taken care of. They currently donate bikes to those in need and will assist in any way possible.

Vice Chair Severt had several inquiries; she wanted to know if Ms. Daly has helped organize any of the other bigger races at any of the tracks. She inquired if she was going to secure a non-profit for the track. She also inquired if she has reviewed the current Lease Agreement and if she could meet all of the requirements.

Ms. Daly responded she has helped with some of the bigger races locally and in Roseville, Ca. She has assisted with arranging safety and skill clinics at the Fernley track and has always been one to put her bike down and help out when ever needed. She stated Mr. Proctor has agreed to transfer the Bighorn BMX non-profit to her if approved. The non-profit is in good standing and she would make sure to update all of the officers. She also stated she has received a sample Lease Agreement and she can meet all of the requirements.

The Board thanked Ms. Daly for her proposal.

John Crabtree stated his goal as the Track Operator is to better the BMX community, the track, as well as better the park system; this would be a partnership with the District. He reported on the fees; USA BMX has a membership fee of \$65.00 per rider, with discounted memberships for additional family members. The membership allows the riders to race anywhere in the country; it is not per race fee. Standard race entry fee is \$10.00 for weekends, \$5.00 for weekday races, and \$3.00 up to \$5.00 for practice. Funds raised from a race day are applied towards USA BMX race fees for insurance, and trophies leaving a minimal amount to be applied towards a profit. He would like to apply any profit towards membership scholarships and improvements at the track. He reported on some of the improvements he would like to do at the track including weed abatement, sagebrush removal, and relocating existing structures to open the area up and make it more inviting. He would like to make some improvements to the track to make it safer to ride and consider a full rebuild at a later time. He is proposing one practice and race day on a weekday and one race on the weekend. He will coordinate the weekend race schedule with the other tracks so there wouldn't be any race schedule conflicts.

Treasurer Elliott stated Mr. Crabtree has attended several District meeting expressing his concerns about the BMX track and how it was being operated. In the beginning Treasurer Elliott was not impressed with Mr. Crabtree's demeanor. He stated he believes that Mr. Crabtree's demeanor was because of his passion for the sport and upset with the track operations. He inquired with Mr. Crabtree what kind of reassurance he can provide that he has changed. He also inquired with Mr. Crabtree if he had any problems with giving progress/update reports to the District.

Mr. Crabtree responded his passion for the BMX sport has not changed, but he has changed his demeanor. He realized his past demeanor was not the right way to handle the situation, but he learned from his experience and is ready to move forward. He also stated he would be happy to provide updates to the District as needed.

Trustee Barstow commented he understands the BMX race season is from January through December weather permitting. He inquired if there is anything else that can be provided to keep the BMX community involved during the down time.

Mr. Crabtree stated the race season for the Sun Valley BMX track is only limited to the tracks surface. With the proper drainage at the track (a track built with proper grade) it will allow for more race time after some rain and/or snow. He also stated several of his riders condition year round; they practice inside their homes or find a covered area to ride bikes.

Vice Chair Severt stated she just learned that Jim Severt her brother is the Treasurer of Battle Born BMX and she feels that it will be a conflict of interest and will be abstaining from the vote.

The Board thanked Mr. Crabtree for his proposal.

During public comment, Mike Rider commented he has known Mr. Crabtree for a long time and would recommend Mr. Crabtree as the new BMX Track Operator. He also stated Cal Ripken will support whoever is approved as the new BMX Track Operator.

Carmen Ortiz commented she was under the impression that local youth could ride the track for free. When she took her son to ride, the gates were closed. She also stated under a Google search it states the Sun Valley BMX track is open to the public.

Dwayne Daly commented his father started the Hidden Valley track in the 80's and also assisted the Lassonde's who opened the track in Sun Valley. Over time he has seen and heard a lot of transition go on with the Sun Valley track and within the BMX sport. He stated it takes more than one person to operate a track; it takes communication, the community, and some assistance from the District. The sport has affected him personally; he used to race when he was younger and when he got out of the sport he got into some trouble. He would like to offer BMX to others as a distraction to help keep them out of trouble and give the youth something to do and stay active.

Mary Leaming with Carson City BMX commented she endorses both candidates as the new BMX Track Operator. She knows both of the candidates very well and she will be happy to support either one.

Glenda Walls commented she will help support either candidate. Whoever is approved her and her family will volunteer and help at the track.

William Johnson commented he used to race with Mr. Daly and has known him for years. He knows how dedicated the Dalys are and would recommend Ms. Daly as the new BMX Track Operator. He stated it ultimately doesn't matter who operates the track because it is about the kids and giving them a place go.

Cary Birdsong commented she in support of Mr. Crabtree as the new BMX Track Operator. Mr. Crabtree is dedicated to the kids and getting them involved with the community.

Chris Mortenson commented both candidates would be great as the new BMX Track Operator. He has worked with both the Daly family at Crabtree family at the Fernley BMX Track. The District is very fortunate to have two qualified candidates.

Sharon Blackwell commented her son used to race at Bighorn BMX Track, but with school and his work schedule he doesn't get to race as much. Her family is still a big part of the BMX family because how it helped her son and Mr. Proctor was a big part of helping her son. She stated she met Mr. and Ms. Daly at the Bighorn BMX Track and personally has gotten to know them and see their dedication with the sport and with the kids. She stated either candidate will do a good job, but she is in support of Ms. Daly as the new BMX Track Operator.

Steve Park commented the Board has a difficult decision to make. It is projected that 80,000 people will be moving to Reno, NV within the next few years. That means there will be a lot of kids who might want to race and they will need a local track. He stated parents want someone that is going to be good with kids but also someone that is able to give back to the community. Mr. Crabtree not only gives his time towards the BMX sport but he has volunteered his time with Kiwanis and the Keep Truckee Meadows Beautiful.

Perry Anderson commented both candidates would be great as the new BMX Track Operator. Both Daly and Crabtree have done a lot for the BMX community. Mr. Crabtree does a lot outside of the BMX community setting a good example for today's youth. He is in favor of Mr. Crabtree, but will help out whoever is approved as the new BMX Track Operator.

Sonny Knowles commented he remembers when he started racing BMX Mr. Crabtree was a staple in the BMX sport along with the rest of his family. Mr. Crabtree was a person who he could go to to learn more about the sport and they were always willing to help. He stated when the Daly family started participating in the sport he was immediately impressed with their actions on and off the track. As a track operator and a facilitator of the BMX sport, the District needs someone that the kids can go to, can look up to, and learn things from.

Jim Severt commented he believes both candidates are qualified; he thinks the District will get something more than expected from either candidate. He believes he can speak on behalf of the entire BMX community, that they all will support whoever is approved as the new BMX Track Operator and help make the track a world class establishment. The track should be a place that people want to take their children to and a safe track for everyone to ride on.

Trustee Barstow thanked everyone for their comments and after hearing everything said he suggested the two candidates be co-owners of the track. Both candidates want the same thing and both candidates have the support from the BMX community; he suggested everyone work together as a team.

Treasurer Elliott inquired if staff has had a chance to review both proposals and make sure that both candidates meet the qualifications. He stated he agrees with Trustee Barstow's comments and would like to see both the candidates work together.

Mr. Price responded that based on the information provided both proposals both candidates qualify. He stated he was glad to see the commitment from the BMX community for both candidates.

After some discussion Secretary Reinhardt made a motion to approve Teresa L'Angelle Daly as the new BMX Track Operator. Motion died for a lack of a second.

Treasurer Elliott made a motion to approve John Crabtree as the new BMX Track Operator. Chairperson Ainsworth seconded the motion. After some discussion the motion carried by the following;

Ayes: Treasurer Elliott, Trustee Barstow, Chairperson Ainsworth

Noes: Secretary Reinhardt

Abstain: Vice Chair Severt

Chairperson Ainsworth called for a 5 minute break at 7:35pm

Item# 11. Discussion and motion to approve the Sun Valley General Improvement District Board of Trustee 2016 meeting schedule.

Vice Chair Severt made a motion to approve the 2016 Sun Valley General Improvement District meeting schedule. Trustee Barstow seconded the motion. The motion carried unanimously.

There were no public comments.

Item# 12. Adoption of Resolution Amending Sun Valley General Improvement District Tariff, said amendments to be effective February 16, 2016.

Ms. Shipman reported the statute states the Board must adopt a Resolution to the items that were approved during the December 10, 2015 Tariff Hearing. She stated there is one correction to the Resolution; under Rule 23 it states the Credit/Debit Card Service Fee is a "monthly fee" and it should read as a "per transaction fee".

Audience member Dawn McCarthy she inquired if the Resolution included Rule 20. If not, then she has no questions.

Vice Chair Severt made a motion to adopt Resolution No. 1601; Resolution to adopt amendments to the Sun Valley General Improvement District Tariff with the correction as noted. Secretary Reinhardt seconded the motion. After some discussion the motion carried unanimously.

Item# 13. Public Relations recap for 2015 by Nancy Eklof.

Nancy Eklof provided a recap of the District's public relations for the calendar year of 2015. She stated the year kicked off with the dedication of the new Community Building at Gepford Park. Following the dedication was another successful Easter Egg Hunt with the Boys and Girls Club, opening of the swimming pool, movie nights, and Veterans Celebration. She stated she thought the District received a lot of positive media coverage this year for all of the events.

Vice Chair Severt complimented Ms. Eklof and also stated the District received a lot of good radio coverage this year too.

Treasurer Elliott stated it is tough to get good press for Sun Valley and complimented Ms. Eklof for her work and hopes to see more positive press in the future.

There were no public comments.

Item# 14. Discussion and action to approve final winter Pipeline newsletter.

Nancy Eklof provided a final draft of the 2016 winter Pipeline for review and approval. She stated that she will include the election of officers and additional text to complete the article. She also stated some of the article will be realigned for easier reading.

After some discussion Vice Chair Severt made a motion to approve the 2016 winter Pipeline as submitted with the corrections as noted. Treasurer Elliott seconded the motion. The motion carried unanimously.

There were no public comments.

Item# 15. Consideration of public relations opportunities/articles for 2016 calendar year with possible direction to staff.

Mr. Price reported this item was request by Treasurer Elliott. After reviewing the minutes, Treasurer Elliott wanted to strategize the District's public relations opportunities and/or articles for the 2016 calendar year.

Treasurer Elliott stated with the last Pipeline a lot of the articles were addressed. He believes there is an opportunity to promote the BMX track with the next Pipeline. He also stated Sun Valley receives a lot of negative press. He would also like to promote more positive activities/news for Sun Valley.

Secretary Reinhardt stated she believes Treasurer Elliott also would like to see some of the public relation promotions shared among all the trustees. Each trustee should have an opportunity to promote an upcoming event.

Ms. Eklof reported during the last marketing meeting with District staff it was determined that the next press release will be all about promoting the parks and pool.

Vice Chair Severt suggested expanding the press releases to help promote Sun Valley in a positive manner. The only way to share the positive news about Sun Valley is by doing it ourselves. She also believes the District's calendar needs to be updated regularly to help get the word out in advance.

There were no public comments.

Item# 16. Presentation by John Dunlap with D4 Advanced Media regarding social media opportunities for the District.

Secretary Reinhardt requested a flow chart of the District's website pages. She stated she believes some of the content is missing from the current website that was on the prior website before the migration. She also suggested reorganizing some of the tabs to make the website more user friendly; she has had some difficulties finding certain pages.

Ms. Merritt responded that Mr. Dunlap is here to give a presentation regarding social media and that she would speak with Secretary Reinhardt regarding some of her suggestions. Ms. Merritt stated she can make some of the edits herself.

John Dunlap with D4 Advanced Media gave a brief presentation regarding social media opportunities for the District. He thinks it is a great communication opportunity considering people spend a lot of time on social media sites to stay updated. The District could utilize social media to help promote board meetings, events, announcements, alerts, recreation opportunities and more. Other governmental agencies are already utilizing social media to promote their meetings, programs, and events. He provided a proposal to incorporate Social Media Integration and Training; create and stylize individual pages for Facebook, Twitter, and Instagram, setup blog posts to autopush news/announcements from the District's website to some social media sites, and train District staff how to use the social media outlets. His proposal consists of estimated 7 to 10 hours for design at \$150.00 per hour.

Treasurer Elliott commented he agrees with Secretary Reinhardt's concerns regarding the District's current website. He too has had problems navigating the District's website.

Secretary Reinhardt inquired about box streaming live board meetings. She inquired if it is costly.

Mr. Dunlap responded it is capable, but it would require third party software. He stated he is not sure how much it would cost because it will include integration programming to the website, software and equipment.

Trustee Barstow inquired if Mr. Dunlap would do all the initial setup and then the sites be maintained by the District. He also inquired if the need should arise in the future for assistance to update any of the social media sites if that would be an additional cost to the District.

Mr. Dunlap responded he would set up and configure the sites with proper information; then the District would be responsible for maintaining the social media sites. Once the setup is complete it is rare that he would have to perform any additional work for his clients. Should the District choose to have his firm maintain and update the social media sites there would be an additional cost.

Vice Chair Severt inquired if Mr. Dunlap is proposing to autopush information from the District's website to the social media sites.

Mr. Dunlap responded anything from the District's news or announcements pages would be autopushed to the social media sites, this would assist with staff time maintaining everything.

Treasurer Elliott has some concerns on obtaining users/followers because the only way to get followers is if someone signs up for notifications or if the District pays for an ad on Facebook which is very costly. He believes the District needs some kind of presence on social media but has some concerns regarding the estimated hours proposed to develop the social sites; he believes they can be done in a less amount of time. He also believes the District does not have a need to be on all social media sites and would agree with being on Facebook at this time.

Mr. Dunlap responded he would like to setup an actual organization Facebook page for the District. Facebook has promoting capabilities for a fee and he is not recommending using any paid advertising through Facebook. His proposal time estimates is 3 to 3 ½ hours for each social media page (Facebook, Twitter, and Instagram) and making them integrate with the District's website.

Vice Chair Severt stated she would like to see the District utilize social media because it is a way to report something immediately to our customers. She follows other governmental agencies and when there is an emergency it is posted to Twitter instantly notifying every one of the situation. A lot of social media users then share the information with their friends and then they share. Ultimately social media is a platform to share important information and by friends sharing, that is how you build your users/followers network.

Additional discussion ensued regarding the use of social media and how it can help promote Sun Valley and notify users of any important information and/or emergencies.

Mr. Price made a recommendation to start with Facebook only as the District's first step into social media and this would also reduce the cost some too.

Trustee Barstow commented if it is going to cost the District more by setting up other social media sites later, then he would like to set them up all at once to help with the expense.

Mr. Dunlap does not see any big cost savings by doing them all at one time. Each site will take approximately 3 to 3 ½ hours to build and he invoices per hour.

After further discussion Treasurer Elliott made a motion to approve D4 Advance Media to build a Facebook page for the District with a not to exceed 4 hours of labor and consider Twitter and Instagram at a later time. Trustee Barstow seconded the motion. The motion carried by the following;

Ayes: Treasurer Elliott, Trustee Barstow, Vice Chair Severt, Chairperson Ainsworth

Noes: Secretary Reinhardt

Secretary Reinhardt wanted to clarify why she voted no. She believes the District's website can be used to distribute information if set up properly.

Staff was directed to put on the next agenda discussion regarding the layout of the District's website.

Item# 18. Appointment of an alternate for Fred Schmidt for the Truckee Meadows Water Authority Standing Advisory Committee.

Mr. Price reported Fred Schmidt is the District's representative on the Truckee Meadows Water Authority Standing Advisory Committee. Mr. Price is requesting approval to remain Mr. Schmidt's alternate for the committee through December 2017.

After some discussion Vice Chair Severt made a motion to approve Mr. Price as Mr. Schmidt's alternate on the Truckee Meadows Water Authority Standing Advisory Committee. Treasurer Elliott seconded the motion. The motion carried unanimously.

There were no public comments.

Item# 19. Consideration to form a research committee to review the Sun Valley General Improvement District's Rule 20 regarding metering of existing services with multiple units.

Mr. Price reported during the December 10, 2015 meeting there was discussion on forming a review committee to research the District's Tariff Rule 20 and its applicability. Secretary Reinhardt requested the subcommittee be made up of the following individuals and members from the following organizations; Dawn McCarthy, a member from Truckee Meadows Water Authority, a member from Washoe County Development, a private real estate attorney, Darrin Price, Chairperson Ainsworth, two property owners that could be affected by Rule 20, and anybody else who would like to be on the committee.

Secretary Reinhardt recommended the real estate attorney that Mr. Fink used to use for his business or real estate attorney Richard Hill. She stated there could potentially be some associated cost to have a private real estate attorney. She can also provide the name of who she spoke with at Truckee Meadows Water Authority for consideration.

Some discussion ensued on the cost of a private real estate attorney and possible pro bono for a public service.

Treasurer Elliott commented he agrees with the recommendation of having the committee. He recommended Mr. Whitney to be a representative for Washoe County based on his long time history and knowledge with the County. He doesn't know if a real estate attorney would be a big benefit for the District if a member from Truckee Meadows Water Authority and Washoe County are on the committee. He has concerns with trying to figure out which two property owners would be good for the committee; this could be problematic.

Ms. Shipman reported the District's Rule 20 is a policy direction; a regulation of the Board that establishes or sets forward a policy. The committee will be reviewing the rule itself and not individual cases. She understands Secretary Reinhardt's concern on what is considered "grandfathered" and offered to be on the committee as a staff member but not as a real estate attorney.

Secretary Reinhardt responded she prefers having an independent attorney.

Both Trustee Barstow and Treasurer Elliott were against hiring an independent real estate attorney.

Mr. Price recommended the Board to remove him from the committee. He will be available as a staff member and provide the committee with information as directed by the Board. He also suggested for consideration two other members that were heavily involved with the District's Rules and they are the former General Manager Diana Langs and former attorney Stewart White.

Secretary Reinhardt disagreed with Mr. Price's suggestions for Ms. Langs and Mr. White.

Various statements were made by members regarding what the committee would be focusing on and Chairperson Ainsworth request the Board and staff to stay on the agenda and that was to consider forming a committee and who the committee members would be.

Secretary Reinhardt made a motion to approve a review committee for District's Rule 20. Chairperson Ainsworth seconded the motion.

During discussion Treasurer Elliott stated he agrees the committee needs to be formed to review Rule 20 so that there is clarification regarding multiple services.

Vice Chair Severt inquired if Secretary Reinhardt is going to be a member on the committee.

Secretary Reinhardt responded she would like to be on the committee.

Audience member Mr. Rider commented he used to own property in Sun Valley that had multiple services and volunteered to be on the committee.

Ms. Shipman commented as of 1988 no new construction could occur, at least under State Law, without one meter per one residential unit. The committee would be reviewing properties prior to 1988 with multiple services be served by one meter.

Audience member Dawn McCarthy commented she does not own any property that has multiple services. She is in favor of the review committee because she has a real estate business in Sun Valley that does oversee properties with multiple services and would like clarification on the District's Rule 20. She does not know if an independent real estate attorney is necessary because members who are willing to volunteer on the committee could get just as much information if needed should a situation arise. She agrees with Ms. Shipman's comment that the review committee would be looking at older properties with multiple services that were considered grandfathered prior to 1988. She believes what triggered the conversation regarding the District's Rule 20 was a property she manages and the Washoe County Building Department has already determined both units on the one parcel are legal. She does not believe the District has jurisdiction to determine if multiple services should be installed on a single parcel, this should be determined by Washoe County.

Secretary Reinhardt stated she reported at the last meeting Washoe County allows for additional detached accessory dwellings on single parcels with a Special Use Permit. The detached accessory dwelling is limited to size; it can't be more than 40% or 50% of the original dwelling on a single parcel.

Audience member Susan Deriso commented the District should take advantage of Ms. Shipman's offer to be a staff member on the committee at no additional charge. She proposed the Board to include in the motion that any recommendations by the review committee be reviewed by an outside attorney/consultant prior to presenting to the District Board. She believes the review committee is a good idea and it will be helpful for all committee members in the future.

After some discussion the motion carried by the following;

Ayes: Secretary Reinhardt, Treasurer Elliott, Trustee Barstow, Chairperson Ainsworth

Noes: Vice Chair Severt

Vice Chair Severt wanted to clarify why she voted no. She is very concerned that this topic is going to get personal. She wants it to be clear that Rule 20 is a District rule approved by the Board of Trustees and it is not a Mr. Price rule.

Chairperson Ainsworth asked the Board who they would like to be represented on the committee.

Trustee Barstow stated he does not think the District has to hire an independent attorney. If the committee needs to ask a question concerning the law, the District already has an attorney that the committee could consult with.

Treasurer Elliott agrees with Trustee Barstow's statement, he does not agree with the expense of an additional attorney. He also agreed with audience member Ms. Deriso that if the committee needs interpretation of the law, that Ms. Shipman can be consulted on an as needed basis.

Ms. Shipman commented regarding questions from the committee they are most likely not going to be big legal issues. She would like to be a part of the committee more as a legal representative to make sure that the Open Meeting Law is being met.

Mr. Price reported again the list members suggested by Secretary Reinhardt are; a member from Truckee Meadows Water Authority, a member from Washoe County Development. He will contact the directors of both agencies and invite them to serve on the committee or if they would assign a staff member to participate. Mr. Price will bring back the list of names who have agreed to be a part of the committee. He also reported Chairperson Ainsworth and Dawn McCarthy were on the list. There is also a request for a real estate attorney and two property owners with multiple units that could be affected by Rule 20. Mr. Price inquired if the property owner members are for any District multiple service or strictly residential property owners.

Secretary Reinhardt responded she believes it should be for residential property owners only that have a multiple service. She does not recommend tenants representing the property; it should be the property owner.

Ms. Merritt suggested including tenants because they are considered a District rate payer and they may be affected by Rule 20. She recommended excluding any tenants that have recently contacted the District.

Mr. Price reported he has the list of District customers who currently own property within the District that either has a guest building or an additional dwelling. He disclosed that both Secretary Reinhardt and Trustee Barstow are on the list. Secretary Reinhardt has a guest house on her property and the Church of Nazarene that Trustee Barstow maintains.

Chairperson Ainsworth requested someone to make a motion on who will be on the committee. Staff was directed to invite two property owners that have property with multiple services to be a part of the committee and report back who accepted the invitation.

Trustee Barstow made a motion to have the review committee consist of Dawn McCarthy, Chairperson Ainsworth, a member from Truckee Meadows Water Authority, a member from Washoe County Development, two property owners that could be affected by Rule 20 that are willing to volunteer on the committee, and eliminating the real estate attorney and Mr. Price. Treasurer Elliott seconded the motion. The motion carried unanimously.

Secretary Reinhardt requested to be considered as one of the property owners to be a part of the committee.

Mr. Price reported he will send out the invites to the property owners next week and hopefully bring back a list of volunteers for consideration at the next meeting.

Item# 20. Discussion and update regarding City of Reno payment of Facilities Fees and the use of the Sun Valley General Improvement District Sewer Interceptor, with possible direction to staff.

Treasurer Elliott stated he requested discussion regarding the check the District received from the City of Reno for the use of the Sun Valley interceptor. He inquired if it is foreseen in the future that the District will receive additional monies for additional connections.

Mr. Price responded the City of Reno decided, per the agreement, to pay for the additional units that are considered undeveloped. Should a zoning change occur in the future and allow for additional units, then the City of Reno would have to renegotiate the agreement with the District.

Treasurer Elliott confirmed that the money received was for past use and some for future use of the Sun Valley interceptor. His concern is that the City of Reno is using the Sun Valley infrastructure that was bought and paid for originally by District rate payers. He believes the District is making money from this agreement and inquired where the money will go.

Chairperson Ainsworth responded the monies received by the City of Reno will go to the District's Sewer Fund.

Mr. Price responded the sewer facilities fees will go to the District's Acquisition Fund. The Acquisition Fund is used for new purchases such as the new sewer truck that will be used to benefit District customers. The user fees based on their use of the sewer interceptor from this day forward will go to the District's Sewer Fund to help pay the operation and maintenance of the sewer interceptor. He stated negotiations took a long time and it was requested that the agreement had some protection in it for the District customers. He read a portion of the agreement; "Whereas Sun Valley GID is willing to authorize the use of its interceptor for Reno sewer customers as long as Sun Valley GID customers don't bare any cost associated with the provisions of said service." The District made sure those insurances was included for the Board and the customers.

Treasurer Elliott stated again his concern is that the District customers paid for the interceptor to begin with and any future connection fees are used to purchase new equipment for the District. He would like to see the District offer a rebate back to the customers.

Secretary Reinhardt would like to see a portion of the funds go back to the customers in some form. She suggested using some of the funds to pay for streaming video on the District's website. This can be considered a service to the entire community and not just one customer.

Chairperson Ainsworth stated she sees it as a business expense. The District has been paying for the City of Reno's use and now the District is being reimbursed for those expenses. She inquired how is it considered reimbursing the District if a portion of the funds go to the Acquisition Fund that are used for new purchases.

Mr. Price responded with a real example; the District's prior sewer truck was aging and requiring a lot of repairs and maintenance and becoming very costly. With the funds received from the City of Reno, the portion of funds from the Acquisition account will help pay for the new replacement sewer truck. The new sewer truck will benefit all of the District's customers. The City of Reno paid their share of the inceptor when they paid the facility fee, similar to any other developer within the District. He stated it is difficult to determine who would get a portion of a buyback program. There are some customers who have lived in Sun Valley for a lot of years and others just moving in. It would be difficult to say how much each person would get. He stated he can research and see if there are any other options for the use of the money received from the City of Reno and report back to the Board.

Chairperson Ainsworth stated looking at this from a business perspective, it makes sense to apply the monies to the appropriate accounts in hopes to keep the rates down and not have to raise them in the future. If the District turns around and gives the money away, it is not going to keep the District solvent. With the monies already being in the Acquisition Fund and used for the replacement of necessary equipment, it is less likely the District will have to raise rates.

Secretary Reinhardt inquired if the funds can be used to help pay down some of the District's debt.

Mr. Price responded all facility fees collected from both water and sewer help pay down the District's debt. When a customer pays a facility fee, that fee is their buy-in into the District's existing infrastructure.

Trustee Barstow inquired if the Board needs to make a motion or give staff direction. He doesn't feel that any motion or direction is needed because Mr. Price reported how the monies are applied and how they benefit the District and customers.

Treasurer Elliott stated he only wanted to have formal discussion among the Board to see how they would like to use the monies received from the City of Reno. He still believes a portion of the monies should go back to the customers since they are the original people who helped pay for the interceptor.

After further discussion Mr. Price will research what other options the District has for the use of the monies received by the City of Reno.

There were no public comments.

Item# 21. Discussion and motion to approve Washoe County Registrar of Voters using the District's Board Room and the Neighborhood Center as voting locations for the primary election June 14, 2016 and the general election November 08, 2016 at no charge.

Mr. Price reported the District has received a request from the Washoe County Registrar of Voters for the use of the Sun Valley Neighborhood Center and the District Board room for the upcoming election. They are requesting the use both facilities for the Primary Elections June 14, 2016 and the General Election November 08, 2016. They are also requesting use of the facilities at no charge. Mr. Price reported the District has partnered with the County in the past for use of the facilities during the elections with the waiver of rental fees. He reported the District's Rule 28 allows for the Board to allow for the waiver of fees for government agencies.

Chairperson Ainsworth inquired if the new NRS requires the waiver of rental fees for all government agencies.

Ms. Shipman responded she has not had a chance to review the new NRS completely, but wouldn't be surprised if there is something in it about providing shared use of facilities between governmental agencies.

Mr. Price stated staff's recommendation is to approve the request. The use of the facilities will serve a large portion of Sun Valley and it would be another way to promote the District's facilities.

Treasurer Elliott stated Washoe County hasn't been a big friend of Sun Valley over certain issues such as the fire hydrants. He believes in the old saying "I'll scratch your back if you scratch mine". He thinks that Washoe County has been making things difficult for Sun Valley and somebody should remind them that the District continues to be good neighbors.

Secretary Reinhardt stated we have been doing this for years and believes the District should continue allowing the use of the facilities. She is in favor of giving the people a place to vote and it shouldn't be up for debate.

Vice Chair Severt stated she is not going to tell her community they now have to vote in Reno or Sparks because Washoe County is not being nice to Sun Valley. If Washoe County doesn't have anywhere in Sun Valley to vote, the County will move the precincts. She stated she wants the community to get out and vote and believes the District should continue being good neighbors and allow the use of the District facilities at no charge.

After some discussion Secretary Reinhardt made a motion to approve Washoe County Registrar of Voters request for the use of the Sun Valley Neighborhood Center and the District Board room for the upcoming election and waiving all rental fees. Vice Chair Severt seconded the motion. The motion carried unanimously.

There were no public comments.

Item# 22. Legal report by Maddy Shipman.

Ms. Shipman reported the District received no claims for the 2015 calendar year; there is one pool claim still pending from 2014 calendar year.

Item# 23. Field report by Chris Melton.

Mr. Melton reported on the following items;

- He reported NDOT has scheduled a project for pedestrian crossing and ADA safety improvements on Sun Valley Boulevard. There are three intersections identified with this project and they are Skaggs, Gepford Parkway, and 6th Ave. This project will impact 8 water valves and 6 manholes the District maintains. He requested a hardship and he was proud to announce NDOT approved the District's hardship request and the District will not be responsible for any expense to raise the valves or manholes, this is a cost savings of \$13,000.00.

Item# 24. Office report by Erin Dowling.

None

Item# 25. Manager's report by Darrin Price.

Darrin Price reported on the following items;

- He reported Washoe County Board of Commissioners and the Governor's Economic Development Office approved the District's 2016 Community Development Block Grant Application for pool repairs and adding a water play feature. The application will go before the State for review and consideration either March 22nd, 23rd, or 24th. He will report back if the District gets an opportunity to give a presentation to the State.

Item# 26. Public Comments.

Michael Rider commented Cal Ripken Baseball League has started inspecting the baseball fields. He also reported Cal Ripken Baseball League has already started accepting registration for the spring baseball season.

Ms. Walls commented on the funds received from the City of Reno for their use of the District's sewer interceptor. She believes the funds received have been already given back to the District customers by the District providing equipment to properly maintain the water and sewer system. She stated by keeping on top of maintenance of the systems it also keeps the rates down.

Item# 27. Board Comments.

Vice Chair Severt was glad to hear that NDOT is looking at Skaggs and Gepford as part of their pedestrian ADA improvement project. She believes these improvements will help make it a safer community.

Chairperson Ainsworth commented on the crosswalk located at 4th Ave and Sun Valley Boulevard. She witnessed two blind people walking across the boulevard when they shouldn't have on to oncoming traffic. She believes that the people heard the noise on the crosswalk to cross one direction, but in return they thought it was safe to cross the other direction. This could be a big concern for blind pedestrian.

Item# 28. Motion to convene to a closed personnel session (NRS241.030) to consider the character and competency of Jennifer Merritt in her current position of Administrative Assistant.

Postponed

Item# 29. Reconvene to public meeting to consider possible change in compensation for the position of Administrative Assistant.

Postponed

Item# 30. Future Agenda Items.

Darrin Price reported the following items will be on the next agenda;

- Request from Kathy Fuller for use the Sun Valley Neighborhood Center for bingo
- Request from Washoe County for use of the Sun Valley Neighborhood Center for Citizen Advisory Board meetings
- Renewal of Nancy Eklof Public Relations service agreement
- Consideration to approve FlashVote survey services
- Possible presentation by Keep Truckee Meadows Beautiful
- Request to attend CA-NV-AWWA Spring Conference and Nevada Rural Water Association Annual Conference.
- Continuation of 335 Short Ave.

- Closed session for Ms. Merritt
- Possible discussion regarding layout of the District's website
- Continuation to approve committee members for the review committee regarding District's Rule 20
- Discussion regarding use of the funds received from the City of Reno

Mr. Rider requested to be on the first meeting in February to discuss park use and safety improvements.

Secretary Reinhardt requested review of the District's Personnel Policy regarding authorization of raises. She also requested discussion to consider expanding/adding another policy how District staff handles complaints against District customers. She would like to see something similar to how District staff handles complaints against Board of Trustees.

Item# 31. Adjournment.

Secretary Reinhardt made a motion to adjourn at 9:44 pm. Treasurer Elliott seconded the motion. The motion carried unanimously.

Approved by the SVGID Board of Trustees on January 28, 2016.

Minutes Prepared by:
Jennifer Merritt, Administrative Assistant