



Sun Valley G.I.D. Board Meeting Minutes of January 28, 2010

Board Members Present:

Patricia Lancaster	Chairperson
John Jackson, Sr.	Vice-Chairperson
Margaret Reinhardt	Secretary
Linda Woodland	Treasurer
Robert Fink	Trustee

Board Members Not Present:

Staff Present:

Darrin Price	SVGID, General Manager
Mike Ariztia	SVGID, Public Works Director
Jennifer Merritt	SVGID, Staff
Stewart White	SVGID, Legal
Bill Short	SVGID, CPA

Others Present:

Barry Bouchard	NorthValley's.org
Jerry Payne	Audience
Warren Brighten	Audience
Glenda Walls	Audience
John Nuessle	Audience
Mia Dickerson	Keep Truckee Meadows Beautiful

The meeting of the Sun Valley GID was called to order by Chairperson Patricia Lancaster at 6:00 p.m. in the Sun Valley District Administrative Building, 5000 Sun Valley Blvd, Sun Valley, NV.

Item#1. Approval of Agenda.

Linda Woodland made a motion to approve the agenda. John Jackson, Sr. seconded the motion. The motion carried unanimously.

Item#2. Certify posting of agenda.

Jennifer Merritt certified posting of agenda.

Item#3. Public comments for items not on the agenda.

None

Item#4. Discussion and motion of accounts payable for January 28, 2010.

Treasurer Linda Woodland gave a brief report of the accounts payable for January 28, 2010.

Linda Woodland made a motion to approve the accounts payable for January 28, 2010 in the total amount of \$135,557.03 dollars. Robert Fink seconded the motion. The motion carried unanimously.

Linda Woodland made a motion to approve the customer refunds for January 28, 2010 in the total amount of \$704.72 dollars. John Jackson, Sr. seconded the motion. The motion carried unanimously.

Item#5. Discussion and motion to approve minutes of December 10, 2009 special meeting and January 14, 2010 regular meeting.

Linda Woodland made a motion to approve the minutes from December 10, 2009 special meeting as corrected. John Jackson, Sr. seconded the motion. The motion carried unanimously.

Margaret Reinhardt made a motion to approve the minutes from January 14, 2010 regular meeting as submitted. John Jackson, Sr. seconded the motion. The motion carried unanimously.

Item#10. Discussion and motion regarding District's participation with the 2010 Keep Truckee Meadows Beautiful Clean Up.

Mia Dickerson with Keep Truckee Meadows Beautiful reported the 2010 Annual Clean Up has been scheduled for May 8, 2010. The clean up is comprised of collaborative efforts from Washoe County, City of Reno, City of Sparks, US Forest Service, BLM, Waste Management, Keep Truckee Meadows Beautiful, and others. Last year's event with 153 volunteers removed over 100 tons of trash, 453 cubic yards of that was removed from the Sun Valley area. Mia requested the District's consideration to contribute \$5,000 once again towards the 2010 Annual Clean Up.

Patricia Lancaster inquired if the \$5,000 contribution included equipment and labor.

Darrin Price reported the \$5,000 is a cash contribution only using funds from the garbage fund. Approval of use of District equipment and manpower would be in addition to the cash contribution.

John Jackson, Sr. inquired how much it costs the District to contribute equipment and manpower for the clean up event.

Darrin commented it cost the District approximately \$1,500 to \$2,000 for the use of the equipment and manpower.

Margaret Reinhardt made a motion to contribute \$5,000 to Keep Truckee Meadows Beautiful to be used towards the May 8, 2010 Annual Clean Up and use of District's equipment and staff with a not to exceed amount of \$7,000. Linda Woodland seconded the motion.

Darrin inquired if other organizations are contributing the same as in the past or if they have reduced their contributions.

Mia commented some of the other organizations have reduced their contributions making it a little more difficult on the operations, but she fully expects the event to continue to be a success.

*After some discussion the motion carried by the following:
Yea: Margaret Reinhardt, Linda Woodland, Patricia Lancaster
Nay: Robert Fink
Abstain: John Jackson, Sr.*

CONTINUATION of PUBLIC HEARING Time Certain 6:15pm

Item#6. Discussion and motion regarding continuation of Public Hearing (from January 14, 2010) on Rule No. 21 and Rule No. 22 to consider possible revisions to current water and sewer facility (hook-up) fees.

Stewart White reported he revised both Rule Numbers 21 and 22 pertaining to payment of the facilities (hook-up) fees. The revision to the rules is to include a payment plan of the water and sewer facility fees. A customer is required to make a request in writing to pay the District's water and sewer facility fees for each parcel (no more than 4 parcels at one time) under the agreed terms: One-third of the charge paid at the time of the District's approval of the parcel map; One-third of the charge paid at the time of commencement of construction of improvements up the parcel, including grading and utility trenching; One-third of the charge paid prior to or at the time of the customer's request for water service to the parcel. No customer may have in excess of one parcel map with payments being made under the above schedule pending completion of the payments to the District at any one time. The District shall have a lien on the subject property for any payments due under these rules. Rights to make partial payments allowed herein shall not be transferable to any new owner without the District's prior written approval. In the event that any one or more (of the 4 parcels) subject to this partial payment schedule be sold or transferred to another owner, the balance of the partial payments shall be due in full at the time of transfer of parcel(s).

Robert Fink made a motion to approve revisions as provided by Stewart White for District Rules Number 21 and 22 pertaining to Water and Sewer Facility (hook-up) fees. John Jackson, Sr. seconded the motion. The motion carried unanimously.

Public Hearing Closed at 6:25 pm

Item#7. Discussion and possible motion regarding use of Sun Valley GID Garbage Franchise Fees to help subsidize recreation fees.

Darrin Price reported the District's Rule Number 26 regarding garbage rates and the use of Garbage Franchise Fees reads, "Franchise fee paid by the Carrier to the District may be used to benefit customers who reside with the District as follows: A customer may qualify for a disability discount of 20% if the customer can provide documented proof of temporary or permanent total disability; The District offers both temporary or permanent low income/hardship assistance program which will pay the customer's bill, depending upon documented income level; The Board of Trustees may also utilize some franchise fees for other purposes related to District operations which benefit all customers of the District such as storm culverts, area beautification, and etc." Darrin suggested using a portion garbage franchise fees to be applied toward the park budget for beautification projects at the parks and what ever funds that were originally budgeted for beautification projects (parks only) get reallocated to a new line item on the park budget for some of the subsidy programs the boards would like to offer. Darrin commented the District currently pays for 35 customers' entire garbage bill through the low income/hardship program the District offers. And a 20% discount on garbage is

offered to customers who are on some kind of disability. These are some similar programs the District can offer for recreation.

Bill Short suggested creating two separate funds, a fund for the Sun Valley pool and another fund for the Sun Valley parks, each having a separate budget and splitting the collected recreation fee between the two funds. Bill also suggested setting up a separate fund for the Sun Valley pool and adding the Sun Valley parks to the Garbage and Properties fund.

After some discussion the board of trustees requested to see a full detailed budget with a Resolution regarding to the recreational fund(s) during the tentative budget.

Item#8. Discussion and motion regarding Petition for Annexation and matters thereto: A Petition for Annexation has been filed with the District regarding 13.303 acres owned by First Tongan United Methodist Church 5705 Biller Lane, Sun Valley, NV 89433. The property (APN: 88-210-26) is located north of west 7th Ave., west of Biller Lane. The applicant proposes to connect into the District's water infrastructure.

Chairperson Patricia Lancaster read into the record the Order of Procedure for the District's Public Hearing. Margaret Reinhardt provided proof of publication for the Public Hearing.

Mike Ariztia reported the First Tongan United Methodist Church is located on the corner of Biller Lane and west 7th Avenue. They are requesting consideration to annex their 13.30 acre parcel into the District's Boundary. Due to the quality of water that they are receiving from their domestic well, they would like to connect into and be served by the District. Mike reported the District currently does not have sewer facilities within close proximity of the subject parcel, however the District does have a new water main on west 7th Ave. that runs along the side of the parcel. During the installation of the water main, the District installed a Tee and Valve at Biller Ln. anticipating future connections and/or development. Mike reported on some of the requirements that need to be met if approved. Service to the property will require an Installation of approximately 475' of 8" water main (half way up property line); Owner will be responsible to coordinate with Washoe County District Health Department on the abandonment of the domestic well or the approval to retain it for irrigation; Installation of a pressure reducing station; Responsible for all facility fees and construction costs associated with the installation of the pressure reducing station, 8" main line and service to property. Mike made a recommendation for the District to consider sharing the cost of the installation of the pressure reducing station. The installation of the pressure reducing station will create easier access to the District's water distribution system and possibly stimulate development and new customers. In the future with the addition of a second pressure reducing station, the District would be able to tie the Sidehill and west 7th pressure zones together. The estimated cost of installing the pressure reducing station is \$61,000. Mike also reported any future development or parceling of the subject parcel must be approved by the District and comply with the District's specifications for water and sewer. Must also comply with all applicable rules and regulations and pay associated fees. Owner is responsible to dedicate approved Truckee River Water Rights to the District to serve their church and additional Water Rights with any future development. If District sewer facilities become available in the future to the property, the owner would be responsible for the sewer facility fees and construction costs to service the property. Based upon staff analysis, the 2007 Water

Master Plan and Shaw Engineering's review of the water capacity study, staffs recommendations are approval of the annexation request and assist with 50% of the total cost for the installation of the pressure reducing station only.

Margaret Reinhardt inquired about the proposed development of 100 units for future development.

Mike commented each new parcel would be required to bring additional water rights and pay facilities fees for each unit.

John Jackson, Sr. inquired if the pressure reducing station would be installed off of west 7th Avenue. John also commented he recalls portions of west 7th Ave. being scheduled for widening in the future and how that would effect the location of the pressure reducing station.

Mike commented the pressure reducing station would be installed out of the way of traffic from both west 7th Ave. and Biller Lane. Mike is unaware of any road improvements at this time for west 7th Avenue.

Robert Fink suggested Mike to contact RTC regarding future road improvements on west 7th Ave. before construction.

After some discussion Linda Woodland made a motion to approve annexation request by the First Tongan United Methodist Church. Robert Fink seconded the motion. The motion carried unanimously.

Robert Fink made a motion to approve the District to share half of the cost for the installation of the pressure reducing station not to exceed \$30,000. Linda Woodland seconded the motion. The motion carried unanimously.

Public Hearing Closed at 7:15 pm

Item#9. Discussion and possible motion regarding Mr. John Nuessle, 6010 Smokey Canyon Dr., request to dispute water bills and late charges.

Darrin Price reported John Nuessle is a long time resident of Sun Valley and he is disputing his bill and particular fees assessed to his account. Mr. Nuessle has reported to staff that he normally depends on his late notice before he pays his bill. Mr. Nuessle wants to continue paying his monthly bill when he receives his late notices, but he does not want to have late fees assessed to his account. Staff has informed Mr. Nuessle in order to avoid receiving a late fee he would have to pay his bill on or before his due date or he could make a payment arrangement, which voids out the late notice process. In the event a payment arrangement is made to avoid late fees, Mr. Nuessle would be responsible for paying his bill without receiving a late notice. Mr. Nuessle made a payment arrangement to avoid late fees but did not pay his bill accordingly to the arrangement and was disconnected on January 5, 2010 due to non-payment. Staff has tried to accommodate Mr. Nuessle as much as possible and continue to explain the processes. Mr. Nuessle is requesting the District to waive the \$40.00 dollar reconnection fee. Darrin provided an account payment history for consideration and reported staffs recommendation is to deny Mr. Nuessle's request based on his payment history. Darrin commented the District's internal policy allows staff to waive a reconnection fee for non-payment as a one time courtesy for a customer. Staff looks at

the customer payment history to make sure they are good paying customers prior to waiving the fee. In Mr. Nuessle's case, he has a history of paying late with some non-payment disconnects on his account history and that is why staff denied his request.

Mr. John Nuessle reported he has lived in Sun Valley for the past 23 years and has always paid his bills. Over the recent years he has experienced financial hardship because of work. Mr. Nuessle commented he misunderstood the payment arrangement process and did not make his payment because he thought he would still receive a late notice. When he came to the District to make his payment to get his water turned back on, again he did not realize he had to pay the full balance in order to get it turned back on. Not having any funds to pay his bill, his fiancé tried to make a payment over the phone with a credit card but was denied. Mr. Nuessle commented he had to go one week with out water until he could get the funds to pay his bill in full. Mr. Nuessle requested to be refunded \$40 for the reconnection fee because he tries to make payments on his account, with the lack of funds.

Darrin reported the reason why Mr. Nuessle's fiancé was denied payment over the phone, the District has no proof she is the card holder. The District only accepts credit/debit cards at the counter or if the customer shows proof to the District they are the card holder. This is to protect all credit/debit card customers. Darrin also reported when he met with Mr. Nuessle he informed him the District does not have a hardship program for water and sewer bills. The District does offer a hardship program on garbage bills and Darrin provided Mr. Nuessle with the hardship application.

Margaret Reinhardt made a motion to approve Mr. Nuessle request and refund him the \$40 reconnection fee one time only. Linda Woodland seconded the motion. The motion carried unanimously.

Item#11. Discussion and motion to approve Sun Valley GID staff to attend CA-NV AWWA Spring Conference.

Mike Ariztia requested permission to send District employees to the CA-NV-AWWA Spring Conference. The Conference is scheduled for March 29th through April 1st in Hollywood, California. Mike commented these conferences are a necessity because they offer up to date technology technical sessions and also offers educational credits for the operators that are required each year to maintain their grade certifications. Mike commented to help save cost, staff is recommending driving to the conference.

Robert Fink made a motion to approve District staff, not to exceed four employees, attending the 2010 CA-NV-AWWA Spring Conference. Linda Woodland seconded the motion. The motion carried unanimously.

Item#12. Discussion and motion regarding Sun Valley GID's Chain of Command.

Postponed until February 11, 2010 scheduled meeting.

Item#13. Update and discussion regarding activity of on-going commissions and committees.

Darrin Price reported at the next Truckee Meadows Water Authority Standing Advisory Committee, they will review Truckee Meadows Water Authority proposed 5% water rate increase. Darrin reported Doug Maloy will attend our next board meeting to give a presentation regarding future road improvements in Sun Valley. Darrin also reported both he and Patricia Lancaster recently met with Commissioner Bonnie Weber and

Assemblywomen Debbie Smith. During the meeting Assemblywomen Debbie Smith commented there is not a large interest to take as much money from the counties this year to help with the states budget, since the counties were hit last year.

Item#14. Financial report by Bill Short.

None

Item#15. Legal report by Stewart White.

Stewart White reported he received some comments back from Washoe County's attorney regarding the Intergovernmental Agreement regarding the Sun Valley pool and parks. Stewart commented he will revise the agreement to include the County's comments and some addition points of interest provided by Darrin Price, Margaret Reinhardt, and John Jackson, Sr. and will bring it back for review.

Item#16. Field report by Mike Ariztia.

Mike Ariztia reported he attended the pre-construction meeting for the 5th Ave. sidewalk project. Atlas Construct was awarded the project and they will start construction on February 8, 2010. Mike reported the District received its first shipment of the new FlexNet meters and field staff has started the installation of the meters. Mike reported he will be requesting approval for park training courses at a future board meeting.

Item#17. Managers report by Darrin Price.

Darrin Price reported Washoe County is requesting bids for the Sun Valley pool improvements and one of the improvements includes a portion of solar panels. Darrin reported he will give a status update on Washoe County's outstanding balance for their portion of the Interceptor Sliplining project at an upcoming meeting after he meets with Washoe County once again.

Item#18. Public Comments.

Warren gave a brief update regarding the clock tower agreement and he is concerned because no where in the agreement is Washoe County given the authority to enforce the agreement.

Item#19. Board Comments.

Patricia Lancaster reported the Valentine Teen Dance will be held at the Sun Valley Neighborhood Center on Friday, February 12th, 2010. The dance is open to teens in 6th through 8th grades. Tickets will be available at the Mary Hansen Teen Center and Lazy 5 Regional Park for \$5 beginning February 1st, 2010.

Item#20. Future agenda items.

Item#21. Adjournment.

Robert Fink made a motion to adjourn the meeting 8:10 pm. John Jackson, Sr. seconded the motion. The motion carried unanimously.