



Sun Valley G.I.D. Board Meeting Minutes of July 25, 2013

Board Members Present:

Sandra Ainsworth	Chairperson
Margaret Reinhardt	Secretary
Joseph Barstow	Treasurer
Susan Severt	Trustee

Board Members Not Present:

Garth Elliott	Vice Chair
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Staff Present:

Darrin Price	SVGID, General Manager
Nancy Leeder	SVGID, Legal
Jennifer Merritt	SVGID, Staff

Others Present:

Jim Ainsworth	Audience
Mark Goble	Audience
Charlotte Stafford	Audience
Glenda Walls	Audience
J Merriman	Keep Truckee Meadows Beautiful, Communications Manager
Teresa Aquila	Washoe County Sheriff's Department, Reserved Deputy Lieutenant

The meeting of the Sun Valley GID was called to order by Chairperson Sandra Ainsworth at 6:00 p.m. in the Sun Valley District Administrative Building, 5000 Sun Valley Blvd, Sun Valley, NV.

Item#1. Roll call and determination of a quorum.

Board members present; Joseph Barstow, Sandra Ainsworth, Margaret Reinhardt, Susan Severt.
A quorum was present.

Item#2. Pledge of Allegiance.

Led by Susan Severt

Item#3. Motion to approve agenda.

*Joseph Barstow made a motion to approve the agenda. Margaret Reinhardt seconded the motion.
The motion carried unanimously.*

Item#4. Certify posting of agenda.

Jennifer Merritt certified posting of agenda.

Item#5. Public comments for items not on the agenda.

None

Item#6. Trustee/Manager's announcements, request for information, and statements relating to items not on the agenda.

Darrin Price announced Sun Valley Fun Sunday is July 28th at the Sun Valley Community Park from 9 am until 3 pm. The District will be hosting a Summer Blow Out on August 9th and includes a Pool Party from 5 pm until 7 pm admission is \$5 per person. Following the Pool Party will be a free movie in the park, the movie is Oz the Great and Powerful. Darrin also reported traditionally the Board presents the Community Service Award recipients at the Sun Valley Fun Sunday. This year the recipients are not able to attend the event and the awards will be presented during District Board Meetings.

Sandra Ainsworth presented Mark Goble with a 2013 Community Service Award for his extraordinary dedication to the Sun Valley Landowners Association and the Sun Valley community.

Susan Severt inquired about the extended pool hours.

Item#7. Discussion and motion as to payables and customer refunds for July 25, 2013.

Treasurer Joseph Barstow gave a brief report of the accounts payable and customer refunds for July 25, 2013.

Joseph Barstow made a motion to approve the accounts payable for July 25, 2013 in the total amount of \$204,708.05 with discussion. Susan Severt seconded the motion. After discussion the motion carried unanimously.

Joseph Barstow made a motion to approve the customer refunds for July 25, 2013 in the amount of \$895.91. Susan Severt seconded the motion. The motion carried unanimously.

Item#8. Discussion and motion to approve minutes of July 11, 2013.

Margaret Reinhardt made a motion to approve the minutes of July 11, 2013 as submitted. Joseph Barstow seconded the motion. The motion carried unanimously.

Item#9. Presentation by Washoe County Sheriff's Department regarding Sun Valley Neighborhood Watch program with potential partnership opportunities.

Teresa Aquila, Reserved Deputy Lieutenant with the Washoe County Sheriff's Department gave a brief presentation regarding Washoe County's Neighborhood Watch program. Washoe County currently has a total of 43 Neighborhood Watch Groups. Tera and Reserved Sargent Carols Bonilla have held two meetings in Sun Valley educating residents what to look for, how to report, and when to report suspicious activities. Both of these meetings have been very well attended. During the meetings they educate residents how criminals are breaking into homes and what kind of tools they use. All of the data collected from the residents is filed with the Washoe County's Fusion Center; the Fusion Center looks for trends to assist Sheriff's to reduce crime. The program is very effective and resident's stay within their boundaries and act as eyes and ears for the Washoe County Sheriff's Department.

Darrin Price inquired how the Neighborhood Watch program works with Alert ID.

Tera responded Alert ID is a non-profit organization that Washoe County Sheriff's Department partners with. When the Sheriff's Department receives a phone call it first goes through a filtered system before a notice is sent to a member's smart phone or email reporting an event. Typically the alert is reported 15 to 20 minutes after the initial call is made. She commented there is one

grey area with the Alert ID program, it does not change or update the notice once the officer has responded to a call. As an example; the Sheriff's Department receives a phone call regarding a suspicious person on a property. After an officer responds to the call and investigates the scene, it may turn out that property owner is on vacation and a family member was at the house looking after things. The initial notice has already been given but never gets changed. Alert ID is working on this issue to help provide more updates.

Audience member Jim Ainsworth inquired when the next Neighborhood Watch meeting was scheduled for.

Tersa responded that the next meeting will be in August sometime, a date has yet to be determined.

The Board thanked Tersa for her presentation.

Item#10. Presentation by Keep Truckee Meadows Beautiful regarding graffiti removal kit program.

J Merriman, Communication Manager with Keep Truckee Meadows Beautiful (KTMB) gave a brief presentation regarding a graffiti removal pilot program. She reported KTMB is working on a graffiti removal pilot program starting with the Sun Valley area. A local company has partnered with KTMB and has prepared graffiti removal kits that include gloves, sponge, removal chemical and reporting forms. The reporting form asks for the location of graffiti, surface type, graffiti type such as spray paint, marker, etc. The forms can be submitted directly to KTMB or the District for convenience. The forms are shared with the Washoe County Sheriff's Department to help them track graffiti.

Margaret Reinhardt inquired how well the removal kit works and if it will damage the original surface.

J responded the removal kits work very well on most graffiti, other solvents may work better. This would be information that KTMB is interested in for tracking purposes, what worked and what doesn't work. The chemical that is included in the kit should not damage any surface, but she recommends trying it on a small portion of the surface first.

Darrin Price inquired how long KTMB will run the pilot program before deciding if it was a success or not.

J responded she believes the pilot program will operate for one year to give KTMB enough data to determine how the program is working and where the graffiti is. The program will also determine if it can be sustainable in a bigger area and whether KTMB can keep tracking the reports or if they need to turn the program over to the Washoe County Sheriff's Department. She reported KTMB will have monthly updates available on the progress of the pilot program.

Joseph Barstow inquired if the form suggests taking photos of graffiti prior to removal.

J responded the current form does not ask for photos, but thinks that is a good suggestion and will include it on all future forms.

There were no public comments.

The Board thanked J for her presentation.

Item#11. Discussion and possible motion regarding advertisement for Community Service Award nominations.

Darrin Price commented there is a quorum if the Board would like to have discussion regarding this item. Trustee Elliott did respectfully request to delay the item until he could be here for the discussion since he requested the agenda item.

There were no public comments.

Susan Severt made a motion to table agenda item #11 until the next board meeting. Joseph Barstow seconded the motion. The motion carried unanimously.

Item#12. Discussion to consider a contest for the design of a Sun Valley flag with discussion regarding rules for contest.

Darrin Price commented there is a quorum if the Board would like to have discussion regarding this item. Trustee Elliott did respectfully request to delay the item until he could be here for the discussion since he requested the agenda item.

There were no public comments.

Margaret Reinhardt made a motion to table agenda item #12 until the next board meeting. Susan Severt seconded the motion. The motion carried unanimously.

Item#13. Update on Sun Valley GID Safety Training for staff with possible direction to staff.

Darrin Price stated Mike Ariztia prepared a report explaining the various types of safety training that field staff attends. The list of training includes; OSHA 30 for supervisors and OSHA 10 for field employees. Both supervisors and field employees attended the Competent Person, Shoring, Trench Safety, Lockout-Tagout, Flagger, Defensive Driving, HazCom, Fall Projection, Back Safety/Lifting, Electrical, Confined Space, USA Excavator Safety, CPR/First Aid and AED. In addition to the listed courses staff also attends numerous classes relating to safety in the water industry at conferences.

Susan Severt appreciated the reported and was happy to see that staff is current with safety training, majority of it being related to OSHA.

There were no public comments.

Item#14. Discussion and motion to approve up to one staff and up to two board members attending 2013 Nevada Recreation and Park Society Conference.

Darrin Price requested approval to attend the upcoming Nevada Recreation and Park Society Conference. The conference is scheduled for September 17th through September 20th in Incline Village. He stated that he is a member of the Nevada Recreation and Park Society; he is also a Member At Large for Northern Nevada for the organization. The cost to attend the conference is \$170.00 per person if any of the Trustees would like to attend with him.

Sandra Ainsworth stated she would be interested in attending the conference and inquired if there were any other board members interested. Other members had scheduling conflicts and would not be able to attend the conference.

There were no public comments.

Susan made a motion *approve Darrin Price and Sandra Ainsworth to attend the Nevada Recreation and Park Society Conference. Margaret Reinhardt seconded the motion. The motion carried unanimously.*

Additional discussion ensued regarding opening the agenda item again to consider if Trustee Elliott would like to attend the conference.

Susan Severt made a motion to reopen agenda item 14 to reconsider. Margaret Reinhardt seconded the motion. The motion carried unanimously.

There were no public comments.

Susan Severt amended her motion to approve Darrin Price and up to two Trustees to attend the Nevada Recreation and Park Society Conference. Margaret Reinhardt seconded the amended motion. The motion carried unanimously.

Item#15. Discussion and motion to approve up to two staff and up to two board members attending 2013 CA-NV-AWWA Fall Conference.

Darrin Price requested approval to send up to three field employees and two board members to the upcoming CA-NV-AWWA Fall Conference. The conference is scheduled for September 30th through October 3rd in Sacramento. He stated that the District has been long standing members with AWWA. The conference is traditionally the time when field employees can receive their education credits that are required to maintain their certifications. The cost to attend the conference is \$1,043.25 per person.

Some discussion ensued regarding how many field employees should be considered because the agenda reflects only two employees and the staff memo reflects three employees. During the discussion it was reported by Jennifer Merritt that the agenda should have reflected up to three employees for approval. It was determined that the Board would only consider up to two employees for approval to attend the conference since that is what was publicly noticed.

After some discussion Margaret Reinhardt made a motion to approve up to two staff members and up to two board members to attend the CA-NV-AWWA Fall Conference.

Darrin also reported that Mike Ariztia will be attending the conference for one day to attend the Nevada Water/Wastewater Agency Response Network meeting since he is a member of the executive committee. He is not required to register for the conference, however he has requested per-diem only for the one day.

Susan Severt inquired if the total amount on the staff report included Mike Ariztia's request for per-diem.

Darrin responded that the total amount did not include Mike Ariztia's per diem and Darrin suggested a not to exceed amount of \$100.00 for per-diem to cover his travel and meal expenses.

There were no public comments.

After further discussion Margaret Reinhardt amended her motion to approve up to two staff members and up to two board members to attend the CA-NV-AWWA Fall Conference including up to \$100 dollar per diem for Mike Ariztia with a total cost not to exceed of \$4,273.00 dollars. Susan Severt seconded the motion. The motion carried unanimously.

Item#16. Financial report by Bill Short.

None

Item#17. Legal report by Nancy Leeder.

None

Item#18. Field report by Mike Ariztia.

None

Item#19. Manager's report by Darrin Price.

Darrin Price reported on the following;

- Sun Valley Fun Sunday is July 28th at the Sun Valley Community Park from 9 am until 3 pm.
- The District will be hosting a Summer Blow Out on August 9th that will include a Pool Party from 5 pm until 7 pm admission is \$5 per person. Following the Pool Party will be a free movie in the park, the movie is Oz the Great and Powerful.
- Sun Valley Cal Ripken has been hosting a Tournament at Gepford Park, it has been well attended.
- The District extended the Pool Season and hours, the pool will remain open until August 25th with various operating hours to accommodate the new school schedule and swim lessons.
- Darrin wished Sandra Ainsworth a Happy Birthday on behalf of the District.

Item#20. Public comments.

Glenda Walls requested copies of the Sun Valley Fun Sunday poster so she could help distribute them.

Item#21. Board Comments.

Joseph Barstow commended Darrin Price and his staff. He recently took a tour with Mike Ariztia of all of the District facilities and Mike was able to answer all of his questions. He also had something else he wanted to comment on, but he is deferring it until after he meets with counsel.

Susan Severt commented she sat on her first Blue Ribbon Committee regarding regional fire services. The best way for the public to stay informed regarding the progress of the Blue Ribbon Committee is to visit the Washoe County website (<http://www.washoecounty.us>) and search for Truckee Meadows Fire Protection District. Every report and associated materials will be available on the website. The committee will be reviewing union contracts, standard coverage of services, maps, and etc. The committee is expected to report to the Board of Fire Commissioners for Truckee Meadows Fire District the third week in February of 2014. Susan also reported she had the opportunity to meet with the District employees. She had a candid conversation with them and appreciated the openness from the employees. She told them where she is coming from and the employees told her where they are coming from. She was impressed with the employees having a positive outlook on the District's future; it was a very positive meeting. She took notes of some of the employees concerns and will eventually put some of them on as future agenda items.

Item#22. Future agenda items.

Darrin Price reported the following items will be on the next agenda;

- Community Service Award presentation to Dave Shumway.
- Discussion regarding advertisement for Community Service Awards.
- Discussion to consider a contest for the design of a Sun Valley flag with discussion regarding rules for contest.

Joseph Barstow requested an agenda item to inquire about getting a traffic light and/or a pedestrian light at the intersection of Gepford Parkway and Sun Valley Boulevard. His intention for the discussion is for guidance and direction.

Susan Severt requested discussion regarding a recap of the 2013 recreation season and consideration to come up with a 2014 recreation master plan. She commented this does not have to be on the next agenda.

Item#23. Adjournment.

Margaret Reinhardt made a motion to adjourn at 7:00 pm. Susan Severt seconded the motion. The motion carried unanimously.