



**Sun Valley General Improvement District
Board Meeting Minutes of
June 09, 2016**

Board Members Present:

Sandra Ainsworth	Chairperson
Susan Severt	Vice Chair
Margaret Reinhardt	Secretary
Joseph Barstow	Trustee

Board Members Not Present:

Garth Elliott	Treasurer
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Staff Present:

Darrin Price	SVGID, General Manager
Jon Combs	SVGID, Public Works Director
Karen Pickens	SVGID, Billing Representative
Maddy Shipman	SVGID, Legal Counsel

Other Members Present:

Kenneth Czech	Audience
Trevor Johnson	Audience
Carmen Ortiz	Audience
Michael Rider	Audience
Patti Bengtson	First Methodist Church of Reno
Brenda Hess	Family Resource Center
Len Stevens	The Chamber

The meeting of the Sun Valley General Improvement District was called to order by Chairperson Ainsworth at 6:00 pm in the Sun Valley District Administrative Building, 5000 Sun Valley Blvd., Sun Valley, NV.

Item# 1. Roll call and determination of a quorum.

Board members present; Chairperson Ainsworth, Vice Chair Severt, Secretary Reinhardt, and Trustee Barstow. A quorum was present.

Item# 2. Pledge of Allegiance.

Led by Vice Chair Severt

Item# 3. Public comments for items not on the agenda.

None

Item# 4. Motion to approve the agenda.

Vice Chair Severt made a motion to approve the agenda. Trustee Barstow seconded the motion. The motion carried unanimously.

Item# 5. Certify posting of the agenda.

Karen Pickens certified posting of the agenda.

Item# 6. Trustee/Manager's announcements, request for information, and statements relating to items not on the agenda.

Mr. Price announced the Dive Into Summer Event is Friday, June 10th at the Sun Valley Community Park with extended pool hours.

Item# 7. Discussion and motion to approve accounts payable and customer refunds for June 09, 2016.

Trustee Barstow gave a brief report of the accounts payable for June 09, 2016.

Trustee Barstow made a motion to approve the accounts payable for June 09, 2016 in the total amount of \$101,988.64. Vice Chair Severt seconded the motion. After discussion the motion carried unanimously.

Trustee Barstow gave a brief report of the customer refunds for June 09, 2016.

Trustee Barstow made a motion to approve the customer refunds for June 09, 2016 in the total amount of \$1,072.97. Secretary Reinhardt seconded the motion. The motion carried unanimously.

There were no public comments.

Item# 8. Discussion and motion to approve Board minutes of May 26, 2016.

Secretary Reinhardt made a motion to approve the Board minutes of May 26, 2016 as submitted. Vice Chair Severt seconded the motion. The motion carried unanimously.

There were no public comments.

Item# 9. Presentation to recognize the following groups and/or organizations.

A. First United Methodist Church of Reno

B. Brenda Hess with Family Resource Center

Chairperson Ainsworth presented an Appreciation Awards to both the Hills First United Methodist Church of Reno and Brenda Hess with Family Resources on behalf of the District for their public service to the citizens of Sun Valley for volunteering and improving of the Sun Valley Community Park.

Ms. Bengtson with First Methodist Church of Reno commented she and the volunteers were happy to volunteer at the Sun Valley Community Park and complimented Brenda Hess for helping to organize the cleanup event and complimented District's Park employee, Royce for all of his assistance.

Ms. Hess with Family Resource Center thanked Ms. Bengtson for coming out to the Sun Valley Community Park and spending a Day of Service at the park.

There were no public comments.

Item# 11. Review of the draft summer Pipeline with possible action to proceed.

Mr. Price provided a copy of the draft summer Pipeline for review. The final draft will be presented at the next meeting.

Secretary Reinhardt made a motion to approve the draft summer Pipeline as submitted. Vice Chair Severt seconded the motion. The motion carried unanimously.

There were no public comments.

Item# 12. Discussion and possible action to initiate a Lease Agreement for the use of 5095 Prosser Way as a Community Garden.

Mr. Price provided a draft copy of a proposed Lease Agreement for the use of 5095 Prosser Way as a Community Garden. He stated if approved the District would initiate the Agreement once the District is supplied with a copy of the non-profit status verification and proof of insurance. He stated the original draft had a term date for one year, he had suggested changing the term date to November 1, 2016 which would be the end of a typical gardening season. His intent to change the term date is to avoid any start of a new growing season in the event the Board does not renew the Agreement next year to continue using the property as a community garden.

After some discussion Secretary Reinhardt made a motion to approve the Lease Agreement for 5095 Prosser Way as a Community Garden with a term date expiring November 30, 2016 with the stipulation that verification of non-profit status and proof of insurance must be provided to the District prior to signing Agreement. Vice Chair Severt seconded the motion.

During discussion Mr. Price stated per the Agreement any alterations must be approved by the District's Public Works Director and the District is also requesting the users of the property to use proper water conservation management practices.

Trustee Barstow disclosed he will abstain from voting because he oversees the Hope Church of the Nazarene and Food Pantry of Sun Valley and he will be one of the signees on the Agreement.

*The motion carried by the following;
Ayes: Vice Chair Severt, Secretary Reinhardt, Chairperson Ainsworth
Abstain: Trustee Barstow*

There were no public comments.

Item# 10. Presentation by Len Stevens with The Chamber regarding member benefits with possible action to approve renewal.

Mr. Price provided a copy of The Chamber renewal proposal for review and consideration. Mr. Price stated the District joined The Chamber several years ago at the request of a prior board member. He stated the District would see its Chamber representative once a year until he passed away, after his passing the District hasn't seen any Chamber representative. The District attends some of the training that is offered by the Chamber but overall Mr. Price is not seeing a significant benefit to the District as a Chamber member. He stated the District now has to pay for some of the free services The Chamber once offered for free.

Mr. Stevens with The Chamber responded to Mr. Prices concerns. The Chamber offers a free Community Calendar on The Chamber website to promote various community events. The Chamber offers customized individual advertising on The Chamber website at a cost. Mr. Stevens stated there is value to being a member with The Chamber. He had suggested assigning a District staff member to review all the emails distributed by The Chamber to determine what training and or events would best benefit the District. The Chamber is a conduit for members giving them the opportunity to effectively build relationships that will promote growth for business. The Chamber attends all of the City of Sparks, City of Reno, and Washoe County Commission meetings and reports on them weekly. The Chamber can also report on important topics for the District if needed. The Chamber is involved on a local level as well as a state level. He stated The Chamber is more diverse than anything else; The Chamber is assisting small business, large business and working with government. Recently The Chamber finished three weeks of interviews for all political office for Reno, Sparks, and Washoe County.

Mr. Stevens apologized for the absence of a relationship between the District and The Chamber since the passing of the prior representative. He is open to having a one-on-one meeting with the District to go over the needs of the District and determine if The Chamber can continue to offer a service to the District.

Secretary Reinhardt commented she does not believe the District is getting enough value from being a member of The Chamber and is not in favor of continuing a membership with The Chamber.

Trustee Barstow agrees with Mr. Stevens' suggestion for a one-on-one meeting to review the services that The Chamber has to potentially offer.

Vice Chair Severt agreed with Trustee Barstow's comment, she would like to see what services The Chamber has to offer for the District. The District may not be fully aware of all the services and resources that are available.

Audience member Ms. Ortiz stated she would have never thought to look at The Chamber Community Calendar for upcoming events for Sun Valley. She also stated she is a Trustee candidate for the Sun Valley General Improvement District and she was never approached for an interview by The Chamber.

Additional discussion ensued regarding what the needs are of the District and what The Chamber has to offer. Staff was directed to arrange for a meeting with two board members and The Chamber and bring back at a future meeting for further discussion.

Item# 13. Legal report by Maddy Shipman.

None

Item# 14. Field report by Jon Combs.

Mr. Combs reported on the following;

- The Pool opened for the season June 9, 2016 and was well attended for the first day.
- Field staff made various asphalt repairs at the Sun Valley Community Park parking lot in preparation of sealing.
- Field staff is working on replacing the roof on the gazebo at the Gepford Park. The new roof will be blue metal to match the concession building.

- He met with Reno Indoor Paintball on site regarding the future paintball park; construction will begin in a couple of weeks. He also stated they are changing their name to Reno Action Sports.
- He reported both field and office staff have been busy with assisting customers and preparing the parks and pool for the recreation season. He also compliment both field and office staff for their hard work and professionalism in the office and in the field.

Item# 15. Manager's report by Darrin Price.

Mr. Price reported on the following;

- He reported the Sun Valley Pool opening went well and stated the Pool is short on lifeguards. Several of the lifeguards have other jobs and/or attending school.
- The District held its June employee meeting and during the meeting there was a presentation by Hometown Health reviewing the District's health benefits and changes to the plan.
- He received a draft copy of the Public Service Announcement Drone Project. He stated he is happy with portions of the video, but would like to see improvements in other parts of the video. He will share the video with the board members only for feedback and respectfully requested them not to forward it to anyone else.
- He attended the Sun Valley Citizen Advisory Board meeting; it wasn't well attended as hoped. He assured the Board that the District is promoting the Sun Valley Citizen Advisory Board as much as possible.
- He agreed with Mr. Combs staff is doing an excellent job managing their daily duties and recreational duties.

Item# 16. Public Comments.

Audience member Mr. Rider reported the spring baseball season is finishing up and thanked District staff for all of their assistance this year getting the fields and parks ready for use. Sun Valley Cal Ripken League will be present at the Dive Into Summer managing the barbeque. He also stated the League is getting ready for All Star Tournaments and its fall baseball season.

Pastor Barstow reported the Food Pantry was able to raise a little over \$500 from a recent rummage sale. The Food Pantry is currently looking for an outside freezer; he has frozen food being delivered and needs a place to store excess food.

Item# 17. Board Comments.

Vice Chair Severt stated having the Sun Valley Citizen Advisory Board meeting on Monday's is difficult for residents to attend. She also stated with school being out she anticipates some problems/trouble in the parks with the kids and encouraged residents to call to report any vandalism.

Chairperson Ainsworth stated she attended the Sun Valley Citizen Advisory Board and was disappointed in the attendance. She encouraged individuals to share the meeting dates of the Sun Valley Citizen Advisory Board with friends and neighbors to help with attendance.

Item# 18. Future Agenda Items.

Mr. Price reported the following items will be on the next agenda;

- Approval of the final draft summer Pipeline
- Presentation by Washoe County Manager, John Slaughter
- Presentation by Pool Pact regarding District's insurance renewal
- Presentation by LP Insurance regarding the District's health benefits
- Employee evaluations
- Dive Into Summer recap
- Renewal of Nancyann Leeder Service Agreement

Item# 19. Adjournment.

Secretary Reinhardt made a motion to adjourn at 7:10 pm. Chairperson Ainsworth seconded the motion. The motion carried unanimously.

Approved by the SVGID Board of Trustees on June 23, 2016.

Minutes Prepared by:
Jennifer Merritt, Administrative Assistant