



## Sun Valley G.I.D. Board Meeting Minutes of June 10, 2010

### **Board Members Present:**

Patricia Lancaster	Chairperson
Margaret Reinhardt	Secretary
Linda Woodland	Treasurer
Robert Fink	Trustee

### **Board Members Not Present:**

John Jackson, Sr.	Vice-Chair (sick)
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### **Staff Present:**

Darrin Price	SVGID, General Manager
Jon Combs	SVGID, Field Supervisor
Jennifer Merritt	SVGID, Staff
Stewart White	SVGID, Legal

### **Others Present:**

Warren Brighton	Audience
Susan Severt	Audience
Sandy Ainsworth	Audience
Jim Ainsworth	Audience
Glenda Walls	Audience
Jerry Payne	Audience
Tom Noblett	Audience
Garth Elliott	Audience
Marge Cutler	Audience
Joseph Barstow	Pastor, Church of Nazarene
Stephen Romero	Wells Fargo Insurance
Leanna Dyer	Community Services Agency

**The meeting of the Sun Valley GID was called to order by Chairperson Patricia Lancaster at 6:05 p.m. in the Sun Valley District Administrative Building, 5000 Sun Valley Blvd, Sun Valley, NV.**

#### **Item#1. Approval of Agenda.**

*Robert Fink made a motion to approve the agenda. Linda Woodland seconded the motion. The motion carried unanimously.*

#### **Item#2. Certify posting of agenda.**

Jennifer Merritt certified posting of agenda.

#### **Item#3. Public comments for items not on the agenda.**

Tom Noblett commented on the Sun Valley ditches and also commented the District should consider taking over the Sun Valley Landowner's Building.

Garth Elliott commented on the Primary Elections. During his campaigning he heard from several Sun Valley residents, their concerns regarding the District's recreation fee and water rates.

Susan Severt commented on a pilot program the Sertoma Club would like to try this year, the program is called Caught Being Good. The idea behind the program is a person or a business would give a child a token if they are caught being good or doing something positive for the community. The token would be good for one entry fee to the Sun Valley Pool.

**Item#4. Discussion and motion of accounts payable for June 10, 2010.**

Treasurer Linda Woodland gave a brief report of the accounts payable for June 10, 2010.

*Linda Woodland made a motion to approve the accounts payable for June 10, 2010 in the total amount of \$69,674.87 dollars. Robert Fink seconded the motion. The motion carried unanimously.*

*Linda Woodland made a motion to approve the customer refunds for June 10, 2010 in the total amount of \$375.40 dollars. Robert Fink seconded the motion. The motion carried unanimously.*

**Item#5. Discussion and motion to approve minutes from:**

**A. May 13, 2010 regular meeting**

*Linda Woodland made a motion to approve the minutes from May 13, 2010 as submitted. Margaret Reinhardt seconded the motion. The motion carried unanimously.*

**B. May 20, 2010 budget meeting**

*Linda Woodland made a motion to approve the minutes from May 20, 2010 with the following correction; spelling correction "Elliot" to "Elliott". Margaret Reinhardt seconded the motion. The motion carried unanimously.*

**C. May 27, 2010 regular meeting**

*Linda Woodland made a motion to approve the minutes from May 27, 2010 as submitted. Margaret Reinhardt seconded the motion. The motion carried unanimously.*

**Item#6. Discussion and motion to renew insurance with Wells Fargo Insurance Services for District's facilities.**

Stephen Romero with Wells Fargo Insurance Services briefly went over the service agreement for 2010-2011. The service agreement for Sun Valley GID will continue to include services such as; POOL/PACT Risk Management Services, Underwriting, Customer Service Claims, and other duties. Stephen reported the District's Pollution Legal Liability Policy remains the same as last years annual premium of \$4,372.00 dollars and the District's Worker's Compensation Program decreases from a .97 Mod Factor to a .95 Mod Factor for the District's employee safety record. The District's annual premium is \$49,115.94 dollars this is a small increase from last year's premium.

Darrin Price commented staff is recommending approval to renew insurance with Wells Fargo Insurance Services with the exception of not renewing the PACT portion

that covers workers compensation. Staff investigated workers compensation and has received an additional proposal to consider for workers compensation. The other firm is not associated with the PACT, but can provide a cost saving of \$10,000 dollars on workers compensation.

Linda Woodland liked the cost savings, but inquired what other services would be lost by not renewing with the PACT.

Stephen reported Wayne Carlson with the PACT will be at the District's next meeting to give a presentation regarding the PACT's workers compensation program and will discuss the services that are offered with the program that could potentially be lost by not renewing.

After some discussion it was requested to postpone approving the insurance renewal until the next meeting after receiving presentations from both the PACT and the other firm for workers compensation.

*Linda Woodland made a motion to postpone until the June 24, 2010 meeting. Robert Fink seconded the motion. The motion carried unanimously.*

**Item#7. Discussion and motion to approve Lease Agreements/Interlocal Agreements for:**

**A. Washoe County Senior Services**

Darrin Price reported Washoe County's District Attorney is still reviewing the agreement and requested to postpone approval until the District had a chance to review any changes, if any.

**B. Community Services Agency**

Darrin reported at the last meeting the board approved the Lease Agreement for Community Services Agency without them present, but requested to bring it back if they wanted to make any changes to the agreement. They are fine with the agreement, but would like to request for in-kind contribution from the District.

Leanna Dyer Head Start Director for Community Services Agency gave brief history of the Head Start program. The Head Start program is financed through a Federal Assistance Grant. The grant requires the Head Start program to collect 20% of their budget as in-kind contribution. Leanna requested for any kind of in-kind service from the District to be applied towards the Community Services Agency's Lease Agreement.

Margaret Reinhardt inquired if Community Services Agency would still share the cost of garbage service and janitorial and what kind of in-kind service is Community Services Agency requesting.

Leanna commented that the Community Services Agency would still participate in cost sharing with garbage and janitorial services. Community Services Agency is requesting some kind of in-kind service to be applied towards the monthly rent. Other Head Start sites receives free rent from other agencies and with other sites Community Services Agency pays \$10.00 space rent for their mobile units owned by Community Services Agency.

*Linda Woodland made a motion to approve Lease Agreement and waive the entire rent for one year. Robert Fink seconded the motion.*

*After some discussion the motion carried by the following:*

*Yea: Linda Woodland, Robert Fink, Patricia Lancaster*

*Nay: Margaret Reinhardt*

Patricia directed staff to keep track of cost associated with the Sun Valley Neighborhood Center for next year's agreements.

### **C. Boys and Girls Club**

Darrin Price provided a copy of the revised Lease Agreements with the changes the Boys and Girls Club of Truckee Meadows made to the agreement. They are minor changes, and when staff met with the Director, Mike Wurm was ok with the original agreement. They wanted to up date the agreement to reflect the age groups and hours of operations.

*Robert Fink made a motion to defer the approval of the lease agreement with the Boys and Girls Club until the next meeting and request the Director to attend the meeting to answer any questions. Margaret Reinhardt seconded the motion. The motion carried unanimously.*

### **Item#8. Discussion and possible motion regarding request from Charles West, 335 E. 6<sup>th</sup> Ave. to discuss water meter problems.**

Jon Combs reported Charles West located at 335 E. 6<sup>th</sup> Ave. has requested to be on the agenda to dispute his water bill. Since Mr. West did not attend the meeting, Jon gave a brief report of Mr. West's recent account history.

- 5/24/10 a service order was issued regarding high usage and to check for leaks. The leak test showed no leaks at that time and field staff hung a tag showing the results of the leak test.
- 5/25/10 another service order was issued to change the meter per the Field Supervisor's request and perform another leak test. Again no leak was detected.
- 5/26/10 the original water meter was tested and was found to be 100% accurate on two tests and only 60% accurate on the ¼ gpm test, the meter read slow 4 gpm benefitting the customer. Staff has performed all procedures to show the meter functions properly.
- 6/01/10 Mr. West paid \$52.12 towards his account and office staff waived late fees of \$4.96, leaving a balance of \$50.00.

Jon provided pictures of Mr. West landscaping and reported on recent phone conversations with Mr. West.

*After some discussion Linda Woodland made a motion to deny Mr. West request of \$50.00 dollars. Robert Fink seconded the motion. The motion carried unanimously.*

**Item#9. Discussion and motion to approve draft PipeLine.**

Darrin Price provided a copy of the draft PipeLine for review. There are articles on the Sun Valley Swimming Pool, American Flag Project, information on the upcoming Fun Sunday, updated Watering Schedule, Keep Truckee Meadows Beautiful Clean Up, and a small article regarding the District's Late Notice Procedure.

Patricia Lancaster requested a small article in memory of Ted Heath a past District Board member.

*Linda Woodland made a motion to approve the draft PipeLine with the necessary changes. Margaret Reinhardt seconded the motion. The motion carried unanimously.*

**Item#10. Update regarding park signs in both English and Spanish and possible motion to approve cost for additional signs.**

Darrin Price reported he spoke to the District's Insurance and they informed staff that there is no liability with not posting signs with a secondary language at the parks. There would be additional cost to create additional signs in a second language. Staff would make sure that all emergency signs would include the second language.

Robert Fink made a motion for the District not to put signs up in Spanish. Linda Woodland seconded the motion. The motion carried unanimously.

**Item#11. Discussion and motion to approve six month ad renewal for Valley Voice.**

*Linda Woodland made a motion to approve the six month renewal for the Valley Voice. Robert Fink seconded the motion. The motion carried unanimously.*

**Item#12. Discussion and possible motion regarding National Association of Counties 2010 Annual Conference.**

Darrin Price provided information on the upcoming National Association of Counties annual conference. The conference will be held in Reno, Nevada July 16<sup>th</sup> through July 20<sup>th</sup>. The conference organization is looking for volunteers to help during the conference in exchange being able to attend the conference for free the same day.

There was no interest to attend the conference as attendees. Patricia Lancaster commented she would like to attend the conference as a volunteer.

**Item#13. Discussion and motion to approve pool fees.**

Darrin Price provided a flyer that included the Sun Valley Pool fees for general admission and swim lessons. The fees are the same as last year fees.

- Youth (6-17 years of age) and Seniors (65 years or older) General Admission \$3.50, 5 Punch Pass \$15.00, and 10 Punch Pass \$30.00.
- Adult (18 years and older) General Admission \$4.50, 5 Punch Pass \$20.00, and 10 Punch Pass \$40.00.
- 2 and under free
- Tiny Tots swim lessons \$40.00
- Learn-To-Swim \$40.00

The board requested the Aquatic Supervisor to attend the next meeting to give an update on the pool and discussion on how to extend pool hours.

*Robert Fink made a motion to approve the pool fees. Margaret Reinhardt seconded the motion. The motion carried unanimously.*

**Item#14. Update and discussion regarding activity of on-going commissions and committees.**

Darrin Price reported;

- Northern Nevada Water Planning Commission is starting to approve chapters that are in the water plan.
- Western Regional Water Commission June meeting has been canceled.

**Item#15. Financial report by Bill Short.**

None

**Item#16. Legal report by Stewart White.**

Stewart White reported on the following:

- He filed suit on behalf of the District against Skip for the replacement of the bad water rights.
- Updated on Ladera Ranch, LLC donation of property. Ladera Ranch, LLC
- Updated on the I9 requirements. The I9 requires employers to seek certain identification from a person to make sure they are legal alien. The District could inquire that all I9 requirements are met with any subcontractor.

**Item#17. Field report by Jon Combs.**

Jon Combs reported on the following:

- Gave a brief update on the repair work at the Sun Valley Swimming Pool.
- Staff installed a security system on the pool building.
- The landscapers have been fixing some of the parks irrigation system and should start mowing this week.

**Item#18. Managers report by Darrin Price.**

Darrin Price reported High Mountain Productions will be at the next meeting for formal approval to use the Sun Valley Community Park for the Fun Sunday. Darrin also provided all the board members with an updated District Personnel Manual.

**Item#19. Public Comments.**

Joseph Barstow gave a brief update on the H.O.P.E. Food Pantry. They received \$350.07 for the recent Sizzler Fundraiser, Debbie Smith contributed \$1,000.00, and the Northern Nevada Food Bank will provide some free food for a period of time thanks to some funding they recently received.

**Item#20. Board Comments.**

None

**Item#21. Future agenda items.**

First meeting in July, discussion regarding the Sun Valley Landowner's Association Building.

**Item#22. Adjournment.**

*Linda Woodland made a motion to adjourn at 8:20 pm. Margaret Reinhardt seconded the motion. The motion carried unanimously.*