



Sun Valley G.I.D. Board Meeting Minutes of June 26, 2014

Board Members Present:

Sandra Ainsworth	Chairperson
Garth Elliott	Vice-Chair
Margaret Reinhardt	Secretary
Joseph Barstow	Treasurer
Susan Severt	Trustee

Board Members Not Present:

Staff Present:

Darrin Price	SVGID, General Manager
Mike Ariztia	SVGID, Public Works Director
Maddy Shipman	SVGID, Legal
Jennifer Merritt	SVGID, Staff

Others Present:

Rodney Bloom	Audience
Linda Elliott	Audience
Vicky Maltman	Audience
Michael Rider	Audience
Barry Bouchard	Northvalleys.org

The meeting of the Sun Valley GID was called to order by Chair Sandra Ainsworth at 6:00 p.m. in the Sun Valley District Administrative Building, 5000 Sun Valley Blvd, Sun Valley, NV.

Item#1. Roll call and determination of a quorum.

Board members present; Treasurer Barstow, Vice Chair Elliott, Chairperson Ainsworth, Secretary Reinhardt, Trustee Severt. A quorum was present.

Item#2. Pledge of Allegiance.

Led by Trustee Severt

Item#3. Motion to approve agenda.

Secretary Reinhardt made a motion to approve the agenda. Treasurer Barstow seconded the motion. The motion carried unanimously.

Item#4. Certify posting of agenda.

Jennifer Merritt certified posting of agenda.

Item#5. Public Comments for items not on the agenda.

Vicky Maltman commented she participated with the District with the Dive Into Summer Event on June 13, 2014. She offered a paint cicle craft project at the event and she shared some of the artwork done by the children. Ms. Maltman requested to display the artwork in the District's front lobby.

Item#6. Trustee/Manager’s announcements, request for information, and statements relating to items not on the agenda.

Darrin Price, General Manager provided a copy of a letter the District received from Give Kids a Boost thanking the District for support of the event. The event had more than 600 children and families visit the fair throughout the day. Some of the highlights include; 129 free vaccinations were given to 48 children, 50 free booster seats provided by REMSA, and 105 children received Washoe County Child ID. Mr. Price provided a copy of an article from the Northern Nevada Business Weekly featuring a Sun Valley resident April Dison regarding her passion to restore American flags. Mr. Price also provided a copy of a customer comment that the District received along with a payment. The comment stated; “Thanks for your part in keeping the pool open for the kids. I have no kids living at home, but it’s sure nice to drive by and see them having a ball.”

Vice Chair Elliott commented most of the residents he has spoken with that don’t have children have not been in favor of the District taking ownership of the Sun Valley Pool and they don’t feel they should have to pay for the parks and pool because they don’t use them. He stated it is nice to hear from residents who do support the parks and pool and see the value it adds to the community. Mr. Elliott also stated during his own personal time he has been working on trying to find an electric reader board to replace the existing reader board at the Sun Valley Community Park. The existing reader board is small and does not have much room to advertise, and would like to replace it with something bigger. He would also like to solicit for private funding to assist with the purchase of the electric reader board.

Item#7. Discussion and motion to approve accounts payable and customer refunds for June 26, 2014.

Treasurer Barstow gave a brief report of the accounts payables for June 26, 2014.

Treasurer Barstow made a motion to approve the accounts payable for June 26, 2014 in the total amount of \$699,488.52. Secretary Reinhardt seconded the motion. After discussion the motion carried unanimously.

Treasurer Barstow gave a brief report of the customer refunds for June 26, 2014.

Treasurer Barstow made a motion to approve the customer refunds for June 26, 2014 in the total amount of \$1,022.05. Chairperson Ainsworth seconded the motion. The motion carried unanimously.

Item#8. Discussion and motion to approve Resolution to augment budget for the Sun Valley GID Properties and Garbage Enterprise Fund.

Darrin Price, General Manager reported the total Operating Expenses of the Properties and Garbage Enterprise Fund for Garbage Franchise and Rental Properties of the Sun Valley General Improvement District were estimated to be \$22,400.00 dollars and the District needs to increase the “Rental Properties” expense \$7,500.00 dollars respectively to cover increased services and supplies, repairs and maintenance, and utilities (gas, electric, water, and sewer) for the fiscal year 2013/2014. The total Operating Expenses are now estimated to be \$29,900.00 dollars. He stated the reason why this line item went over was due to some rental vacancies and a significant amount of repairs to one rental.

Mike Ariztia, Public Works Director reported the District had a rental that was vacated towards the end of the 2012/2013 fiscal year. The rental was left in a very poor manner and the District had to perform a significant amount of repairs. These repairs were performed during two fiscal budget years, with majority of the major repairs performed in the 2013/2014 fiscal budget that was

unforeseen. The other portion of expenses were due to other rental vacancies and the District had to keep the utilities on during the winter months to avoid freezing/broken pipes.

Chairperson Ainsworth inquired if the District attempts to get reimbursed for repairs from tenants that destroy District properties.

Mr. Ariztia responded the District attempts to get reimbursed for expenses, the District holds the deposit to be used towards any repairs. If a tenant vacates the premises without notice it is an automatic forfeiture of the deposit. He also stated if the District does not get a forwarding address from the tenants all the time, especially if someone just vacates the premises without notice making it difficult to locate them. The District has not pursued taking any tenant to court, it would depend on finding the tenant in order to take them to court.

Maddy Shipman stated the agenda item for discussion is regarding the augmentation of the District budget and not for discussion on District practice/process regarding the rentals. She recommended if the Board would like to discuss the District's rentals; it would have to be requested as an agenda item for a future meeting.

Chairperson Ainsworth responded she was requesting information for justification regarding the augmentation of the budget.

Secretary Reinhardt inquired if staff requests for certain information in the rental application such as, driver's license, social security number, place of employment, or an emergency contact.

Mr. Ariztia stated he would be happy to speak with Ms. Reinhardt after the meeting regarding the rental application.

Chairperson Ainsworth suggested having a future agenda item to discuss the District rental processes.

Vice Chair Elliott inquired how many rental properties the District has.

Mr. Price responded the District currently has seven properties.

There were no public comments.

After further discussion Trustee Severt made a motion to adopt the Resolution to augment the budget for Sun Valley GID for the 2013/2014 Fiscal Year for the Properties and Garbage Enterprise Fund. Treasurer Barstow seconded the motion.

During discussion Mr. Elliott stated he won't be able to support the augment to the budget unless staff can find a way to offset the expense. He stated if that is the closest that the District can get, then the District does not need to be in the rental business.

Chairperson Ainsworth stated the adjustment to the budget is for expenses only. The District has funds available in the Properties and Garbage Account to cover the expenses and the fund still having a profit in the Properties and Garbage Account.

Secretary Reinhardt inquired which fund will pay for the additional expenses.

Mr. Price responded the augmentation to the District's budget is to augment the operations and maintenance expenses for rental properties. The District will use the Garbage and Properties

Revenue to pay for the expenses. By law the District has to augment the budget if expenses exceed the original amount of the Board approved budget.

Additional discussion ensued regarding the augment process, the Garbage and Properties budget, and the District's monthly statements.

The motion carried unanimously.

Item#9. Discussion and motion to approve Resolution to augment budget for the Sun Valley GID Recreation Fund.

Darrin Price, General Manager reported the total Operating Expenses of the Recreation Enterprise Fund for Recreation of the Sun Valley General Improvement District were estimated to be \$165,500.00 dollars and the District needs to increase the "Parks Operating Expenses" \$40,000.00 dollars respectively to cover increased landscaping, services and supplies, repairs and maintenance, and utilities (water irrigation and garbage) for the fiscal year 2013/2014. The total Operating Expenses are now estimated to be \$205,500.00 dollars. He stated the majority of the reason why this line item went over was due to irrigation of the parks, the other portion was for repair and maintenance of the recreation facilities, and community events.

Mike Ariztia reported the District had to water longer last year and had to start earlier this year due to the warmer weather and the lack of precipitation.

Secretary Reinhardt inquired which fund will pay for the additional expenses.

Mr. Price responded revenue from the District's Recreation Fund will be used to pay for the additional expense. If, at the end of the year the entire Recreation budget needs to be augmented because the recreation revenue is under, then it would be paid with other funds that are in the bank which is typically the District's Water Fund.

Secretary Reinhardt stated the District's Water Fund subsidizes the Recreation fund.

Mr. Price stated that the District's Water Fund has subsidized the Recreation Fund since the beginning of the District's Recreation. Mr. Price also stated that the figures requested for approval tonight are estimates only; the final augment figure has the potential of coming in less.

Secretary Reinhardt stated if the District has to augment the budget every year, why can't staff budget for the expenses better.

Mr. Price responded it is difficult to do estimations. He can't predict that the area would be in a drought that would affect the District's turf so bad.

Mr. Ariztia stated the District did not have to augment the Recreation Fund last fiscal year.

Vice Chair Elliott stated he understands that it is general housekeeping moving line items around to make a budget work. He believes that at one point the District is going to request to raise the rates and that is where he has a problem. He stated based on the spending pattern this year, he does not foresee it turning around.

Mr. Price responded the District is not raising rates based on these two augmentations.

Audience member Vicky Maltman commented she has experience working with various types of budgets; it makes more sense to people if you budget \$100.00 dollars to send 100 letters and the

postage amount doubles, you still have to pay the bill and make the legal transfer in the proper way. She stated what bothers her the most, is how it impacts the rate payer in the long run.

After further discussion Treasurer Barstow made a motion to adopt the Resolution to augment the budget for Sun Valley GID for the 2013/2014 Fiscal Year for the Recreation Fund. Chairperson seconded the motion. The motion carried by the following;

Ayes: Treasurer Barstow, Trustee Severt, Chairperson Ainsworth

Nays: Vice Chair Elliott, Secretary Reinhardt

Item# 10. Discussion and motion to approve minutes of June 12, 2014.

Treasurer Barstow made a motion to approve the minutes of June 12, 2014 as submitted. Vice Chair Elliott seconded the motion. The motion carried unanimously.

Item#11. Update on the Dive Into Summer Event.

Darrin Price, General Manager gave a brief update regarding the 2nd Annual Dive Into Summer Event. The event kicked off with the opening of the Robert and Norma Fink Pool at 3:00 pm with a lot of news coverage during the pool opening. There were approximately 215 attendees at the pool. A barbeque, crafts and games started at 6:00 pm and the movie Frozen showing at dark with approximately 300 attendees. Mr. Price thanked the Sun Valley Cal Ripken Baseball League, Boys and Girls Club of Truckee Meadows, Vicky Maltman and Cynthia Wahl for their participation with the event. He also thanked all the sponsors who donated to the event. The overall event was a huge success. Mr. Price complimented the entire staff for the preparation of the pool opening and preparation of the event.

Vice Chair Elliott inquired if the event was a success, is the District considering scheduling another movie this recreation season.

Mr. Price responded the next movie in the park has been schedule for Friday, August 8, 2014, the movie at this time is unknown.

Vice Chair Elliott commented if the District usually offers one movie in the park per summer, and the outcome of the second movie is still unknown at this time, assuming it will be just as successful, he would suggest offering more movies next summer. He knows that is a lot of work required by District staff.

Mr. Price responded the District held two movies in the park last year. The first movie was well attended and the second movie was not as much. Staff thought it would be appropriate to have the movies in the park at the beginning of summer and at the end of summer vacation for the kids. Mr. Price stated the District does not own its own movie screen or sound equipment; the District borrows everything from Washoe County Parks. He stated in the future eventually the District may have to purchase its own equipment that will cost several thousand dollars.

Chairperson Ainsworth stated she would like to nominate Bill Ware with Washoe County Parks for a Sun Valley Community Award for his assistance with the movie in parks.

Trustee Severt stated Bill Ware used to operate the Sun Valley parks and the pool. He was also a lifeguard at the Sun Valley Pool at one time. Mr. Ware is a strong supporter of the Sun Valley community.

Treasurer Barstow stated last year's movie that was held in August, he heard a lot of people say it was cold. He stated this year he was amazed with the attendance and was amazed to see people watching the movie from their vehicles parked on the side of Sun Valley Blvd.

Item#12. Review of the District's annual photo contest and consideration of adding a theme for photo entries, with possible direction to staff.

Darrin Price, General Manager stated at the last meeting the Board requested additional discussion regarding the annual photo contest. Staff was directed to consider adding a theme to the contest to encourage participation.

Secretary Reinhardt stated if the participation level is already low she does not think by limiting the contest to a theme will increase participations.

Mike Ariztia stated by adding a theme it encourages and/or gives ideas for the participants. If a theme was set for the contest, a participant might remember a photo that they took and want to submit it or go take a new photo.

Secretary Reinhardt suggested several themes for consideration; animals, nature, Christmas, and flowers pictures.

Mr. Price stated other theme suggestions are; gardens, nature during the fall season, and historical Sun Valley pictures.

Vice Chair Elliott commented Ms. Reinhardt made very valid points. He stated when he used to work at the Museum of Art, the museum always had a contest with themes. By offering ideas it encourages individuals to participate.

Audience Member Vicky Maltman suggested patriotic, nature in all seasons, and community pictures.

Chairperson Ainsworth commented she is open to a theme, but she would like to make sure that the existing rules apply.

Mr. Price stated he is happy to use all the media outlets to promote the photo contest, he requested direction from the Board what theme they would like to work with.

Vice Chair Elliott suggested pictures of the best use of water or of water conservation.

Treasure Barstow inquired if the District has ever limited photo submittals from participants.

Mr. Price responded the District has never limited photo content, the only limitation was that the photo had to be of something, someone, or somewhere in Sun Valley and submitted by a Sun Valley resident/District customer.

Trustee Severt recommended the District advertise the contest differently. She suggested a few tag lines for consideration; Show Me Your Sun Valley, Best Smartphone Picture, and Sun Valley Selfies.

Mike Ariztia suggested Snap Sun Valley for consideration.

Audience member Linda Elliott suggested Show Us Your Sun Valley. Sun Valley could mean a lot of different things to people.

After some discussion Trustee Severt made a motion to re-advertise the District's photo contest by staff developing a tag line for the photo contest. Vice Chair Elliott seconded the motion. The motion carried unanimously.

The Board directed staff to try and advertise the winners in more media outlets to give the participants more recognition and to offer community pride.

Item#13. Review and discussion regarding the District's summer draft pipeline newsletter articles with possible direction to staff.

Darrin Price, General Manager provided a copy of the draft summer pipeline newsletter. He stated he will incorporate an article on the photo contest based on the discussion of the last agenda item

Trustee Severt stated she is ok with the draft newsletter

Secretary Reinhardt stated she is ok with the newsletter.

Vice Chair Elliott inquired if the District has enough information for the dog park article.

Mr. Price responded that the District is only promoting the dog park survey in the newsletter. The questions for the dog park survey will be on the next agenda for review.

Audience member Vicky Maltman brought to the Board's attention a correction under Dates To Remember. The District meets on the 2nd and 4th Thursday of each month and not on the 3rd Thursday.

Trustee Severt made a motion to approve the draft newsletter with corrections as noted. Secretary Reinhardt seconded the motion. The motion carried unanimously.

Item#14. Review and discussion regarding the District's garbage franchise fees and use towards community cleanup projects.

Darrin Price, General Manager stated staff started to investigate potential programs for the community and because there are so many programs to be considered, he requested direction from the Board what kind of program they would like to see. He inquired if the Board would like to see a voucher program or another community dumpster program. He stated the past voucher program was extremely popular. He would suggest offering a voucher program without the assistance of Waste Management by offering a \$5.00 dollar discount to a customer's account when they turn in an original and/or a copy of a receipt from Waste Manager either for the transfer station or landfill. Once the receipt was submitted to District staff, staff can issue a credit amount towards the customer's account. He would suggest putting a number limit on how many times a person can receive a credit and suggested quarterly, twice a year, or once a year.

Secretary Reinhardt inquired if the District would reach more people by offering a dumpster program.

Chairperson Ainsworth thinks the District would reach more customers through a voucher program. In the past a lot of customers took advantage of the prior voucher program. She also stated Waste Management's fees have increased over the years, so anything would help.

Trustee Severt stated the last time the District brought in dumpsters into Sun Valley for customers to utilize; there was an abundance of vehicles waiting in line for their turn to dump their stuff. She was a part of the dump days, and one of the concerns was enough staffing, keeping the area clean even after the dumpsters were picked up. She stated she noticed when the District offered

community dump days; residents would wait and hold on to all of the garbage all year just to dump it for free. When the program stopped people started dumping their items in the desert. She stated she likes the voucher program and would recommend a limited amount of credits towards a customer's account as suggested.

Vice Chair Elliott stated his other idea is concurrent with the recycling program. The District has no idea yet how many customers hold onto their electronics with the intent of recycling them during a District recycling day or by offering an electronic recycling program how much it has reduced in illegal dumping. He is in favor of offering the customer's a credit on their accounts as suggested.

Trustee Severt stated Waste Management offers quarterly reduced rates for residents. The District could potentially piggy back with the Waste Management quarterly schedule and offer a credit during those times to reduce the rate even more for the customers. Ms. Severt is concerned how much more time would be needed by staff to implement the program and to process each transaction.

Mr. Price responded there will be an additional work load on staff if the voucher/credit program was implemented. He stated he spoke with both the District's Billing Representative and Accountant. The program can be tracked by adding comments on the customer's account, but auditing the account could be more challenging.

Secretary Reinhardt inquired if the voucher program would replace the District's recycling program.

Mr. Price responded and advised Ms. Reinhardt it does not replace the recycling program. He stated the idea was generated based on the comments from prior meetings the Board wanting to offer an additional community cleanup program.

Audience member Michael Rider likes the idea of the voucher program. He took advantage of the dumpster day program and recycling program and the disadvantage to these programs are customers have to wait a long time to dispose of their items as well as wait in very long lines. He also stated he thinks the cost of dumpsters would be a much greater expense verses offering a credit to a customer.

Treasure Barstow inquired if the voucher program was implemented, could a customer walk into the District's office turn in their receipt for a credit and use that credit at the same time to pay their bill.

Mr. Price responded he thinks it could be possible to issue a credit in real time. He does not have specifics how the credit process would work until it was actually implemented.

Audience member Vicky Maltman commented she requested the District to consider offering a dumpster program, without the assistance of Washoe County Health Department and Code Enforcement, for Sun Valley residents who are not capable of cleaning up their own yards. She stated there are many properties located in Sun Valley where the resident can't get out of bed or is capable of taking their garbage to the transfer station and/or landfill, so the voucher program would not solve the problem in this instant. She is looking for an alternative solution by offering a dumpster or a Waste Management Green Tote Bag to those in need to help clean their properties.

After further discussion Vice Chair Elliott made a motion to bring item back for further discussion regarding community cleanup ideas. Treasure Barstow seconded the motion. The motion carried unanimously.

Maddy Shipman suggested staff to work on two types of programs; a voucher program for all District customers to use and a dumpster program for disabled customers (customer must meet District qualification requirements).

Item#15. Discussion and motion to proclaim July as Recreation Month.

Darrin Price, General Manager read into the record the Proclamation regarding proclaiming July as Recreation Month.

There were no public comments.

Secretary Reinhardt made a motion to approve the Proclamation to Proclaim July as Recreation Month as presented. Vice Chair Elliott seconded the motion. The motion carried unanimously.

Item#16. Financial report by William Short.

None

Item#17. Legal report by Maddy Shipman.

None

Item#18. Field report by Mike Ariztia.

Mike Ariztia reported on the following items;

- Gave a brief report regarding the Sun Valley Pool. The pool is opened to the general public Wednesday through Sundays from 12 pm until 5 pm, Lap swim is opened Monday thru Friday from 7am until 9 am, and various swim lessons are offered during the season. The District held its first free swim day on June 21, 2014 sponsored by the Fink family. There were over 200 attendees that attended the free swim day.
- He had an onsite meeting at the Sun Valley Community Park with Keep Truckee Meadows Beautiful and Grillo Landscaping. Grillo Landscaping has agreed to finish the fence line cleanup project that was started during the KTMB Great Cleanup as volunteers of KTMB. The work will be performed and completed this fall early winter.

Item#19. Manager's report by Darrin Price.

Darrin Price reported the following;

- He attended the RTC pre-meeting workshop regarding the Sun Valley Blvd. Corridor Project. RTC provided proposed aerial pictures of the project. He also reported that RTC will be incorporating all of the suggestions that were received from the public workshop into the project. Mr. Price stated like most projects, RTC has funding to perform studies and prepare engineering for projects but does not have funding necessarily to construct the project unless they receive Federal funding.
- He thanked the Board for giving him the opportunity to attend the Aquatic Risk Management Training, the training was very informative.

Item#20. Public Comments.

Vicky Maltman commented on the RTC Sun Valley Blvd. Corridor Project. She stated she is a member of the stakeholder committee and RTC is prepared to start implementing some of the safety features in four intersections within the next five years and the completion of the project in phases over the course of twenty years. She listed some of the improvements that have been

identified by the stakeholder committee which include; sidewalks on the boulevard, safer crosswalk features for intersections, lane improvements, ditch improvements, bike lanes, and landscaping. She stated the Sun Valley community will benefit from this particular project.

Michael Rider commented Cal Ripken Baseball League held their end of baseball season picnic. During the picnic he heard concerns about the absent of the concession building this year. He stated there is a misconception that the District is responsible for the delay of the new concession building.

Item#21. Board Comments.

Secretary Reinhardt added to Ms. Maltman's comment. The installation of sidewalks on the boulevard is the most expensive part of the Sun Valley Blvd. Corridor Project. She stated this project is very positive and is a great thing for the Sun Valley community.

Vice Chair Elliott commented it would be nice if RTC would consider donating a reader board to the District as part of the Sun Valley Blvd. Corridor Project. He also stated he recently purchased a shredder/chipper. His goal is to use it as much as possible for the purpose of reuse of materials.

Treasure Barstow commented he attended the Dive Into Summer Event and received positive feedback regarding the event. He had the opportunity to speak with several customers regarding their District bill and was surprised of the amount of people who think it is just a water bill and not a bill combined with water, sewer, and recreation. He also complimented Ms. Maltman regarding her craft table at the event, she did an outstanding job. Mr. Barstow commented he is hosting a youth vacation bible study this summer that will include a lot of crafts for the children. He also commented on some complaints he received regarding people walking their dogs in the parks and not cleaning up after them.

Trustee Severt commented she was pleasantly surprised that everyone at the movie in the park knew the music to Frozen. She also stated yard sales are starting to be set back up on Sun Valley Blvd., including one couple using the District Annex parking lot as a yard sale location.

Secretary Reinhardt commented on dog owners not being responsible and cleaning up after their pets. She has never seen a dog owner cleanup after their pets; she always had to cleanup others pet waste in the front of her yard.

Item#22. Future Agenda Items.

Darrin Price reported the following items will be on the next agenda;

- Approval of the final draft of the summer newsletter.
- Marketing update
- Request from Highland Ranch HOA regarding District participation with a common area project.
- Renewal of Nancyann Leeder Contract
- Review of dog park survey questions
- Approval of Community Service Award recipients
- Presentation by Edward Jones regarding the District's investments

Vice Chair Elliott requested an update on the Community Garden and an update of the Truckee Meadows Fire Protection District meeting.

Item#23. Adjournment.

Secretary Reinhardt made a motion to adjourn at 8:01 pm. Treasurer Barstow seconded the motion. The motion carried unanimously.