



## Sun Valley G.I.D. Board Meeting Minutes of March 10, 2011

### **Board Members Present:**

Margaret Reinhardt	Chairperson
Linda Woodland	Vice-Chair
Sandra Ainsworth	Secretary
Garth Elliott	Treasurer
Robert Fink	Trustee

### **Board Members Not Present:**

### **Staff Present:**

Darrin Price	SVGID, General Manager
Mike Ariztia	SVGID, Public Works Director
Jennifer Merritt	SVGID, Staff
Stewart White	SVGID, Legal

### **Others Present:**

Heidi Hurst, Northern NV Immunization Coalition  
Brenda Hess, Washoe County School District  
Family Resources

**The meeting of the Sun Valley GID was called to order by Chairperson Margaret Reinhardt at 5:03 p.m. in the Sun Valley District Administrative Building, 5000 Sun Valley Blvd, Sun Valley, NV.**

#### **Item#1. Roll call and determination of a quorum.**

Roll call was taken by Chairperson Margaret Reinhardt and it was determined a quorum was present.

#### **Item#2. Pledge of Allegiance.**

#### **Item#3. Motion to approve agenda.**

*Linda Woodland made a motion to approve the agenda. Sandra Ainsworth seconded the motion. The motion carried unanimously.*

#### **Item#4. Certify posting of agenda.**

Jennifer Merritt certified posting of agenda.

#### **Item#5. Public comments for items not on the agenda.**

Warren Brighton reported the Sun Valley Citizens Advisory Board will be meeting Saturday March 12, 2011 at the Sun Valley Neighborhood Center.

#### **Item#6. Discussion and motion to approve payables and customer refunds from March 10, 2011.**

Treasurer Garth Elliott gave a brief report of the accounts payable for March 10, 2011.

*Garth Elliott made a motion to approve the accounts payable for March 10, 2011 in the total amount of \$76,077.90 dollars and customer refunds for March 10, 2011 in the total amount of \$1,202.16 dollars. Linda Woodland seconded the motion. The motion carried unanimously.*

**Item#7. Discussion and motion to approve minutes from February 24, 2011.**

*Linda Woodland made a motion to approve the minutes from February 24, 2011 with the following corrections; page 3 item 9 replace "which" with "the"; include in the motion that both Linda Woodland and Robert Fink withdrew their original motion; page 4 item 11 include Garth Elliott's commented Roberts Rule of Order is not required and he does not think the Citizen Advisory Boards follow Roberts Rules of Order and if adopted, it will be difficult to maintain. Robert Fink seconded the motion. The motion carried unanimously.*

**Item#8. Discussion and motion to consider request from Heidi Hurst with Northern Nevada Immunization Coalition to be a partner with the 2011 Sun Valley Health and Safety Fair and regarding waiver of fees.**

Darrin Price reported the annual Sun Valley Health and Safety Fair is schedule for April 23, 2011 from 10 am until 1 pm and it will be held at the Sun Valley Community Park. The event is still in the planning stages and District staff has attended two of the meetings. Other organizations that will participate in the event are Northern Nevada Immunization Coalition, Safe Kids Washoe County, Virginia Palmer Elementary School, Sun Valley Family Resources Center, Nevada Covering Kids and Families. The planning committee is requesting the consideration of the District to waive the park rental fees for the event. The fees that are requested to be waived are the \$30.00 per hour for the Soccer Field and the \$50.00 per hour for the Neighborhood Center. Consideration of waiving required security service due to the size of the event. Staff is recommending the planning committee still be responsible for both the Neighborhood Center and Soccer Field deposits of \$500.00 each, completed rental agreement, certificate of insurance, and a signed hold harmless agreement. Additional consideration would be to allow District participation with the approval of overtime for two (2) employees to operate a booth to distribute District information and materials.

Heidi Hurst with the Northern Nevada Immunization Coalition commented the Sun Valley Health and Safety Fair started three years ago and it was held at Virginia Palmer in their multipurpose room. Last year the event was moved to the Sun Valley Neighborhood Center and the attendance tripled in size. Highlights of last year event include; Vaccinations that are required by the School District and daycare were given to more than 200 children, 62 free H1N1 vaccinations were administered to both adults and children. Safe Kids Washoe County gave out free 292 bike helmets and 250 bike locks and water bottles to children. REMSA distributed 60 free booster seats. Tune In To Kids gave away more than 350 books, NV Energy donated 1,500 energy efficient light bulb to be given out free, and Washoe County Sheriff's Office provided ID Packets for 105 Northern Nevada Children. In addition Kiwanis Bike Rodeo and Safe Routes to Schools helped more than 40 children through the Bike Rodeo Course. Heidi commented she has arranged to have all of last year participants to return this year which include various community resource organizations along with various Washoe County Security Departments and Health Department, REMSA, Reno Fire Department, Washoe County School District, Nevada Emergency Nurses Association, and the Washoe County Immunization Program to name a few. At last year's event the Washoe County Sheriff's Department was instrumental with proving security at the event as well as assisting with parking at the park and on the side streets. The proposed layout of the event is to have all of the participants utilizing the soccer field and a portion of the parking lot. Immunizations will be held inside the Neighborhood Center in the Grand Room. Heidi commented with the amount of security and other law enforcement participating at this year event, she requested the District to consider waiving the required security service.

Audience member Susan Severt supports the Sun Valley Health and Safety Fair, it has a lot of things to offer to the community. She also commented a bike camp was initiated from the event and was offered to children throughout last summer.

Garth Elliott attended last year's event and thinks the event was a huge success. He is concerned with the lack of communication. With the amount of participants and law enforcement on hand watching the event, he felt there was not enough radio communication.

Heidi commented with the proposed layout this year, she hopes to have the event contained in a more central area rather than spread out like last year. She will also look into getting radios for various participants so there is radio communication all around the park.

Robert Fink commented the law enforcement that will be on hand should be considered as the security service. He recommended Heidi advising the various law enforcement agencies that they will be there as participants as well as the event security. Robert also commented he thinks District staff should volunteer their time and waive the overtime.

Darrin Price reported by law if an employee works over forty hours a week, the employer has to compensate the employee. The District's employee on his/her time sheet can request for paid overtime or comp time.

*After further discussion Garth Elliott made a motion to waive the rental fees for the Sun Valley Community Park Soccer Field and Neighborhood Center, waive District security requirements as long as there will be law enforcement present at the event and better communication between all participants and law enforcement, and require that both deposits, of \$500.00 each, for the Soccer Field and Neighborhood Center be paid to the District, along with a completed rental agreement and Certificate of Insurance being provided to the District prior to the event. Linda Woodland seconded the motion. The motion carried unanimously.*

*Sandra Ainsworth made a motion to approve the District to participate with the event with one (1) employee paid overtime to operate the District's booth with District Trustee(s) on hand to assist with the District's booth. Linda Woodland seconded the motion. The motion carried by the following;*

*Yea: Robert Fink, Linda Woodland, Sandra Ainsworth, Margaret Reinhardt*

*Opposed: Garth Elliott*

**Item#9. Discussion and possible motion regarding fees associated with the electronic portion of the Sun Valley Appliance/Electronic Recycling days scheduled for April 2011.**

Mike Ariztia reported the District will be hosting two (2) appliance and electronic "E-Waste" recycling day events scheduled for April 16<sup>th</sup> and April 23<sup>rd</sup>. The event will be held from 8 am until 12 pm each day. The District will be partnering with SIMS Metal Management and SIMS Recycling Solution to provide this service with minimal to no cost to Sun Valley residents. SIMS will be providing the dumpsters and E-Waste receptacles to the District with haul on and off services at no cost. Residents can bring refrigerators, stoves, dishwashers, microwave ovens, freezers, garbage disposals, washing machines, clothes dryers, Computer monitors, keyboards, mice, computers, laptops, televisions, printers, cell phones, radios/stereos, phones. Items that will not be accepted are liquids, toner cartridges, hazardous materials, tires, or broken/cracked TV or computer monitors. The only cost associated with the program is for the disposal of televisions for \$10.00 dollars and computer monitors for \$15.00 dollars and District staff time. Mike is confident that the money received from the recyclable material will cover the cost of District staff. Mike requested approval of the flyer for the event and consideration of collecting the disposal fees or waiving the disposal fees for televisions and computer monitors.

Audience member Jim Ainsworth recommends not charging residents for TV's or computer monitors to help eliminate illegal dumping.

Audience member Susan Severt commented there will be another E-Waste recycling event in Reno on April 23<sup>rd</sup>, and she believes the organization collects \$10.00 for both TV's and computer monitors. She doesn't think most people will have a problem paying \$10.00 to dispose of an unwanted TV's or monitors.

Linda Woodland recommended keeping it simple and charging a \$10.00 across the board for TV's and monitors.

Garth Elliott commented New-To-You Computers and Disability Resources are holding a recycling event on April 23<sup>rd</sup>. Last year they charged \$10.00 per TV and monitor. This year it is \$10.00 for a car load of monitors. He would like to see any computer and/or monitor that are reusable be donated to seniors or to the disabled.

Mike Ariztia commented SIMS Recycling Solution will go through items that were recycled and if something looks like it can be repaired or refurbished, they will pull it to the side and investigate further.

Robert Fink inquired how many employees will be needed for the event.

Mike Ariztia commented based on past events and the large amount of attendance he recommends three (3) field employees and two (2) office employees per day. Field staff will unload the vehicles and load the recycling bins and Office staff will check ID's to make sure they are a Sun Valley resident and direct traffic.

Darrin Price commented all of the District employees work forty hours a week and they have duties they must complete each day and/or week per their job descriptions. If he asks for those employees who work the recycling day to trade their overtime for comp time, he is concerned about the regular duties not being met. He is grateful that District employees are willing to give up a day with their families to help with community events, but volunteering for the various events is over and above their normal duties.

Garth Elliott appreciates the employees willing to help with community events too. He thinks the way Mike Ariztia has structured the recycling day event it will hopefully break even and not cause additional costs to District customers. He is in favor of community programs such as recycling, community gardens, and composting and hopes the District can offer these programs in the future.

Robert Fink commented he doesn't think the District should collect a disposal fee for anything at this time because there are a lot of people who are still suffering financially.

Both Margaret Reinhardt and Sandra Ainsworth think with the money received from the recycled metal, the District could break even, even without collecting the disposal fee for TV's and monitors. The main purpose is to clean up the community and give the residents an opportunity to dispose of the appliances and electronics properly.

Mike Ariztia commented he hopes the District breaks even too, and suggested not collecting the disposal fee this year to see if there was enough recycled metal to cover the event. If the District ends up having to pay, the funds would come from the Garbage Franchise Fees the District gets from Waste Management and consider collecting the disposal fee next year.

*After some discussion Linda Woodland made a motion to approve Mike Ariztia's recommendations regarding staffing of the event, the flyer as written, including free collection of TV's and monitors this year, if the recycling event doesn't pay for itself then next year the District will collect the disposal fee. Robert Fink seconded the motion. The motion carried by the following;*

*Yea: Robert Fink, Linda Woodland, Sandra Ainsworth, Margaret Reinhardt*

*Opposed: Garth Elliott*

**Item#10. Discussion and possible motion to install a security surveillance system at the Sun Valley Neighborhood Center.**

Mike Ariztia reported in light of the recent attack of a woman, a gang fight last week, and the on going graffiti and vandalism at the Sun Valley Community Park he is requesting the Board to reconsider the installation of a security surveillance system. The surveillance system would be installed at the Neighborhood Center in various locations. This is in efforts to protect individuals at the park including tenants such as the Head Start Program, Senior Services, Washoe County School District Family Resource Center and the Washoe County Sheriffs Department (substation).

Mike reported the funding for this installation for a surveillance system was not identified in the current budget, but there are funds available to cover the costs of installation. Mike provided two (2) quotes for this project one from Burgarello and the other from Diversified Systems International. Staff has reviewed both quotes and would recommend that the District approve Burgarello's quote for the following reasons; Burgarello provides monitoring and maintenance for our existing facilities through our current leases and would provide a lease option for the new installation, reducing the up front cost and impact on the current budget.

Brenda Hess with Washoe County School District Family Resource Center commented she has never been personally afraid, but she is concern for her staff, the seniors, the Head Start staff and the children as well as their parents. A surveillance system won't solve anything but it has the potential to prevent individuals from vandalizing and also assisting with catching those individuals. Brenda commented if a security system was to be installed she would suggest a video camera angled towards the gates so it could capture license plates.

After some discussion it was requested to table this item and bring it back for further consideration with a presentation by both security vendors after the vendors have had a chance to do a site visit and prepare bids with additional considerations from tonight's meeting.

**Item#11. Discussion and possible motion regarding security lighting at the Sun Valley Neighborhood Center.**

Postponed and bring back along with Item 10 at a future meeting because they go together.

**Item#12. Discussion and motion to appoint a District representative to the Western Regional Water Commission for a two year term starting April 2011.**

Robert Fink thinks the representative for the Western Regional Water Commission should also be the District's Chair.

*Robert Fink made a motion Margaret Reinhardt as the District's representative for the Western Regional Water Commission for the upcoming two year term commencing on April 1, 2011 and ending on March 31, 2013. Sandra Ainsworth seconded the motion. The motion carried unanimously.*

**Item#13. Discussion regarding a library in Sun Valley.**

Darrin Price reported this item was requested by Trustee Garth Elliott. Darrin provided information regarding the multiple libraries locations and operating hours, a list of the Washoe County Library Trustees and Director. He also provided a copy of the Washoe County Library System Operating

Costs for fiscal year 2007-2008 to give an idea of the expenses related to operating a library. Darrin reported he investigated Nevada Revised Statute 318 General Improvement Districts, no where under powers is library mentioned. At this time he does not think the District could legally operate a library under NRS 318, the District would have to go before the Washoe County Commission and be granted permission to operate a library.

Garth Elliott commented he was unaware of the costs associated with operating a library. Garth has been talking with a Washoe County Library Trustee and he thought there was a way for the District to operate a library, Garth would have to look at the information that he was provided again. Garth requested to discuss the idea of a library in Sun Valley because of the proposed budget cuts that will potentially impact library services.

Stewart White suggested the District could consider assisting with the funding through its Recreation Account, having the Washoe County Book Mobile visiting the Sun Valley Parks giving the Sun Valley residents the opportunity to still check out books.

Audience member Susan Severt gave a brief history of what she found when a committee looked at adding a library in Sun Valley years ago. She reported she held five (5) community summits and each summit libraries were on the bottom of the priority list, this could have been because there were other priorities that were needed at the time. The book mobile did come to the Sun Valley area for a year and half, but they averaged six (6) people a day. She reported that when Esther Bennett Elementary School was built, it was built oversized and with exterior doors to accommodate a public library. After the school was built, it was discovered that the school was not built with a separate heating and air system as designed. So when they heated the library it heated and cooled the entire school. Susan commented she believes that the four (4) elementary schools in Sun Valley have the best Washoe County libraries out of any other elementary schools. There are two Washoe County Libraries near Sun Valley and anyone is eligible for a library card. One of the most used services at the library is computers. Susan suggested rather than funding a library and/or the Book Mobile, the District should consider purchasing several computers and placing them at the Sun Valley Neighborhood Center for public use.

Robert Fink commented he is happy to hear that the Sun Valley schools are able to provide the children with a good library. He also commented he does not think the Washoe County libraries should have to provide computers as part of the library services to the public.

Garth Elliott thanked the board, staff and audience members for allowing the discussion regarding a library in Sun Valley.

#### **Item#14. Discussion regarding all utility locations in Sun Valley.**

Mike Ariztia reported anytime anyone does any digging on private property, easements, or on the roads they are required to call, USA Co. Call-Before-You-Dig with a 48 hour notice so the company can notify all utilities so the utilities have the opportunity to mark the location of their utilities prior to excavation. The District does receive these notifications and field staff performs the locates. The District is responsible for marking all utilities in the road and easements, we are not responsible for marking utilities on property. Currently the District has map books on both water and sewer utilities for most of Sun Valley.

Robert Fink commented he requested discussion regarding the utility locations based from an article he read. The article was about a Fire chief unaware of a gas pipeline prior to it exploding. This incident took place last year in California. Robert just wanted to make sure for the safety of District

employees, other utilities, agencies, and the public that someone is aware of the gas lines or underground cable within Sun Valley.

Mike Ariztia commented some of the District's maps show where the gas lines are. Most gas lines in Sun Valley, run with the water mains. The District always has other utilities marked out prior to performing any work on the District's services. In the event of an emergency and there is not enough time to get locates, he and/or the Field Supervisor calls the emergency numbers for each utility to have them immediately respond.

Robert Fink thanked everyone for allowing him to discuss the location of the utilities.

**Item#15. Discussion and possible direction to staff regarding potential changes to representation on the governing boards of the Regional Planning Governing Board ("RPGB"), the Regional Transportation Commission ("RTC"), and the Western Regional Water Commission ("WRWC).**  
None

**Item#16. Update on the Pyramid/US 395 Connection.**  
None

**Item#17. Update and discussion regarding the 76<sup>th</sup> (2011) Legislative Session.**  
Darrin Price provided a Legislative Session update from Fred Hillerby. Darrin reported on some of the updates including the Governor's proposal to use \$425 million in school construction bond reserves to replenish his proposed cuts to the operating budgets of school districts. Assembly Democrats quickly heard and passed a bill to allow the use of these reserve funds for school construction and rehabilitation, selling it also as a jobs bill for the hard-hit construction industry. Another update was regarding job creation. The Assembly quickly passed a bidders preference bill for public works, only to find out it stalled in the Senate over objections from minority activists who want to see the law require more minority participation.  
Darrin commented he and the District's lobbyist continue to follow any bill related to water, wastewater, General Improvement Districts, Public Works, and anything else that might affect the District.

**Item#18. Financial report by Bill Short.**  
None

**Item#19. Legal report by Stewart White.**  
**A. Update on replacement of bad water rights.**  
Stewart White reported he has spoken with Skip's attorney and Skip is cooperating now. Stewart commented he gave Skip the opportunity to donate some creek rights in return the District could exchange them or sell them. Skip's attorney said the Skip is trying to replace the balance of the bad water rights to the District.

**Item#20. Field report by Mike Ariztia.**  
Mike Ariztia commented on the following;

- The Tongan Church is now a District customer, they signed up for water service and they are currently receiving water to the church.
- Mike and Jon Combs recently met with Washoe County Engineering, they are getting ready to start the sidewalk project on Sun Valley Blvd. from 7<sup>th</sup> Ave. up to Quartz.
- Doug with the Boys and Girls Club contact the District looking for a project for one of their leadership programs. They are interested in the community garden as one of the projects.

**Item#21. Manager report by Darrin Price.**

Darrin Price reported on the following;

- A Sun Valley student has been accepted to participate as a member of the People to People Student Ambassador Program and is looking for sponsors. The District cannot sponsor them, but if any of you would like to sponsor them on your own, their contact information is provided in the packet that was provided as a handout.
- The February Customer Report was provided for information only.
- The tentative swim schedule for the various swimming pools in the City of Sparks and Reno.
- Darrin reported he just completed his OSHA training

**Item#22. Public Comments.**

Marge Culter would like to see results from the Sun Valley Recycling Day event. She also inquired how many of the Trustees have recently attended a Washoe County Commission meeting, Truckee Meadows Water Authority meeting, Legislative meeting, Sun Valley CAB or any other CAB meeting.

Charles Woodland provided a Scoutreach Program for informational purposes.

Susan Severt commented the Girls Scouts of Sierra Nevada have recently hired a new CEO, her name is Julia Ratti. Julia is also a City Council member for the City of Sparks. She also commented on the potential closures of programs offered by UNR and TMCC due to budget cuts

**Item#23. Board Comments.**

Robert Fink inquired if District computers are password protected.

Garth Elliott commented he would like to evaluate the District's water and sewer rates. He would also like to investigate and pursue a possible gardening and composting program for the community. He also commented his request for a reduction in property taxes for the Sun Valley area was denied by the Washoe County Equalization Board.

**Item#24. Future agenda items.**

None

**Item#25. Adjournment.**

*Robert Fink made a motion to adjourn at 8:30 pm. Sandra Ainsworth seconded the motion. The motion carried unanimously.*