



Sun Valley G.I.D. Board Meeting Minutes of March 28, 2013

Board Members Present:

Sandra Ainsworth	Chairperson
Garth Elliott	Vice Chair
Margaret Reinhardt	Secretary
Joseph Barstow	Treasurer
Susan Severt	Trustee

Board Members Not Present:

Staff Present:

Jon Combs	SVGID, Field Supervisor
Erin Dowling	SVGID, Customer Service Supervisor
Maddy Shipman	SVGID, Legal
Bill Short	SVGID, CPA
Jennifer Merritt	SVGID, Staff

Others Present:

Jim Ainsworth	Audience
Glenda Walls	Audience
David Seabolt	Camp-Git-Along
Barry Brouchard	NorthValleys.org
Wayne Carlson	Pool / Pact

The meeting of the Sun Valley GID was called to order by Chairperson Sandra Ainsworth at 6:00 p.m. in the Sun Valley District Administrative Building, 5000 Sun Valley Blvd, Sun Valley, NV.

Item#1. Roll call and determination of a quorum.

Board members present; Joseph Barstow, Garth Elliott, Sandra Ainsworth, Margaret Reinhardt, Susan Severt. A quorum was present.

Item#2. Pledge of Allegiance.

Led by Joseph Barstow

Item#3. Motion to approve agenda.

Margaret Reinhardt made a motion to approve the agenda. Joseph Bartow seconded the motion. The motion carried unanimously.

Item#4. Certify posting of agenda.

Jennifer Merritt certified posting of agenda.

Item#5. Public comments for items not on the agenda.

None

Item#6. Trustee/Manager's announcements, request for information, and statements relating to items not on the agenda.

Erin Dowling announced Saturday March 30, 2013 from 10:30 am until 1:00 pm is the Easter Egg Hunt at the Sun Valley Community Park. The Easter Egg Hunt is hosted by the Boys and Girls Club of Truckee Meadows and sponsored by Sun Valley G.I.D.

Garth Elliott announced Washoe County Commission approved to bring back the additional minute for public comments, audience members will now have three minutes to speak under public comments. He commented on the Washoe County Commissions unwritten policy regarding applause from audience members. He also commented Truckee Meadows Fire District Chief Moore received a preliminary evaluation and he received a lot of positive comments on his performance. Garth was most interested in Commissioner Jung's comment that basically said now is not the time to give him a big raise, because it was not fiscally responsible, even though he has done a fantastic job for Washoe County. This reminded Garth of some of the decisions the District Board has made.

Susan Severt commented she attended the Washoe County Commission meeting and the Citizens Involvement Revitalization Committee meeting. The Community Development Department had a presentation and they are considering bringing back the Citizen Advisory Boards in the same form, if not in the same form then maybe allowing the different districts to have different forms of CABS. Washoe County Commissioners will review recommendations from the Citizens Involvement Revitalization Committee at their first meeting in April, 2013.

Item#7. Discussion and motion as to payables and customer refunds for March 28, 2013.

Treasurer Joseph Barstow gave a brief report of the accounts payable and customer refunds for March 28, 2013.

Margaret Reinhardt made a motion to approve the accounts payable for March 28, 2013 in the total amount of \$470,171.85 with discussion. Susan Severt seconded the motion. The motion carried unanimously.

Joseph Barstow made a motion to approve the customer refunds for March 28, 2013 in the amount of \$610.82 with discussion. Margaret Reinhardt seconded the motion. The motion carried unanimously.

Item#8. Discussion and motion to approve minutes of March 14, 2013.

Susan Severt made a motion to approve minutes of March 14, 2013. Margaret Reinhardt seconded the motion. During discussion Joseph Barstow wanted for clarification item 10 regarding discloser; "Wayne Carlson suggested that Joseph Barstow abstain from voting on any agenda item that Joseph personally can financially benefit from with any District participation with the Food Pantry". The motion carried unanimously.

Item#9. Update from Camp-Git-Along regarding November 2012 event held at the Sun Valley Neighborhood Center.

David Seabolt with Camp-Git-Along gave a brief update on the November 2012 overnight event that was held at the Sun Valley Neighborhood Center. The event was a success and reported there was a total of eighteen kids that participated. He hopes to increase the kid participation this year by advertising the event earlier. The event offered various activities and he would like to bring in more organizations to participate in the event to help educate the kids. He was pleased overall with the location and facility amenities and would like to offer the overnight event again this

year. He thanked the District making a special accommodation to the District's reservation policy and also thanked Mr. Fink again for his generous donation towards the event.

Item#10. Workshop by Wayne Carlson with the Pool / Pact regarding Governance.

Pool / Pact Executive Director Wayne Carlson gave a brief workshop on Governance. (presentation attached)

Item#11. Motion to appoint a Sun Valley G.I.D. Trustee to the Western Regional Water Commission for a two year term commencing on April 1, 2013.

Margaret Reinhardt made a motion to appoint Sandra Ainsworth to the Western Regional Water Commission for a two year term commencing on April 1, 2013. Susan Severt seconded the motion. The motion carried unanimously.

Item#12. Discussion and possible direction to staff regarding recreational survey results indicating community interest in a Farmers' Market and also alternatives such as crafts and arts fairs and concerts.

Erin Dowling reported as requested she investigated the potential for hosting a Farmers' Market. After speaking with representatives from various Farmers' Market organizations, the overall consensus was that because the Reno/Sparks area is already fairly saturated with Farmers' Markets and that a successful Farmers' Markets require advance planning and coordination, it didn't appear to be practical for this season. It was also recommended to consider hiring a farmers' market manager that has the experience with these types of events to help ensure such event is successful for the District. In addition the various agencies all encouraged the District to consider alternative events, such as art fairs, craft fairs and concerts, all of which are highly desired events in the area. Lastly, events such as these require permits by Washoe County. Staff's recommendation is to refrain from scheduling a farmers' market this season but consider it for the future.

Erin stated staff would like to proceed with scheduling other community events as suggested by the Recreation Outreach Committee such as a craft/art fair, concert in the park, and movie in the park, and would like to utilize the District's newsletter to seek local crafters, musicians, artists, and farmers who may be interested in participating in such events. She also recommends hosting these events on the same day as an existing event that is already well attended such as a free swim day.

Margaret Reinhardt stated she does not think a farmers' market would be feasible based on everything involved. She suggested staff start with a movie in the park as its first trial event and agreed it should be scheduled along with another event.

Garth Elliott agreed with Margaret; he wishes the District could offer more for the community but it is not feasible at this time. He thinks most community events would be well supported by the Sun Valley community.

Susan Severt agreed with Margaret that piggy-backing on another event is a good idea. She also thinks there is potential to see if another organization may want to hold one of their events with a District event. Most events are targeted to a certain crowd, such as the Kids Fair attracts more families and the car show attracts more adults. She thinks there is the opportunity to poll the attendees at the events to see what kind of other events they would like to see.

Joseph Barstow inquired if the District were to hold an event with a combination of arts, crafts, activities and farmers, would it still be required to pay the farmers' market fees and required permits as indicated by Washoe County.

Erin responded that she believes that the District would not need a farmers' market permit, but would need a Special Event Permit and be subject to the booth fees.

After some discussion staff was directed to proceed with a movie in the park or similar combined with a swim day or similar for this season. They would also like for staff to seek vendors for other events and to start networking for potential farmers' markets.

Item#13. Discussion and motion to approve District spring newsletter final draft.

Erin Dowling provided a draft copy of the spring newsletter for review. She commented the articles include; Meet the District's Board of Trustees, New District Trustee, Keep Truckee Meadows Clean, Safe Kid's Health Fair, Parks and Recreation Update, Phone In Payments, Paintball Park Survey, Dog Stations, 2013 Pool Season, Swim lessons, Lifeguards Needed, and Upcoming Events.

After some discussion Margaret Reinhardt made a motion to approve the 2013 spring newsletter as submitted with the corrections noted. Susan Severt seconded the motion. The motion carried unanimously.

8:25 pm a four minute break was called by the Chairperson

Item#14. Discussion and motion to approve William Short as the District's auditor for the fiscal year ending June 30, 2013.

Bill Short provided a proposal to perform the District's audit for the fiscal year 2012/2013. Bill's fee for his services will be at his standard hourly rate plus out-of pocket costs such as; report reproduction, postage, travel, copies, phone, etc., both parties agree that his gross fee, including expenses will not exceed \$21,750.00. The fee is based on cooperation from District personnel and the assumption that unexpected circumstances will not be encountered during the audit.

Margaret Reinhardt made a motion to approve William Short as the District's auditor for the fiscal year ending June 30, 2013. Garth Elliott seconded the motion. The motion carried unanimously.

Item#15. Pending Legislation; AB 231 A bill amending how vacancies are filled with regard to various entities.

Garth Elliott commented Washoe County is considering adding to a bill that would allow for an amendment to include adding ballot questions on the internet.

Maddy Shipment reported AB 231 is a bill that proposed a change to how vacancies are filled with various entities. The bill originally included General Improvement District's but since then it has been amended to not include General Improvement District's and strictly focus on advisory boards. She stated that she is tracking several bills that potentially could impact the District regarding Open Meeting Law amendments, Ethics, and various bills regarding water issues and water committees. Maddy also gave a brief overview of the bill hearing process and schedules.

Item#16. Financial report by Bill Short.

None

Item#17. Legal report by Maddy Shipman.

None

Item#18. Field report by Jon Combs.

Jon Combs provided the following reports;

- Dollar General taps have been completed and all of the underground plumbing has been installed. The District still needs to test the water lines and perform some additional inspections.
- Staff has ordered more dog stations for the Community Park near the BMX Track and Gepford Park. There are currently dog stations installed at the Community Park near the Neighborhood Center and at Highland Ranch Park.
- Cleaning of the District's sewer mains is approximately 40% done.
- The District is going to try and power-wash the park pavilions every two weeks this season.

Item#19. Office report by Erin Dowling.

Erin Dowling provided the following reports;

- She provided a copy of Nancy Eklof's marketing update for review.
- The General Manager's Evaluation Subcommittee held its first meeting on March 7th and the subcommittee is scheduled to meet again April 4th. She anticipates the subcommittee will give an update and possible recommendations to the Board of Trustees at the end of April or the first of March meeting.

Item#20. Public Comments.

Reverend Joseph Barstow gave a brief update on the Food Pantry. The pantry has arranged a food serving certified class for individuals who serve food to the public. The class is 16 hours and will be broken up over several courses. The first course is \$38 for a 6 hr. course to become a certified server. The additional 10 hr. class is \$40 and is an additional certification from Washoe County. The pantry is accepting applications until April 5, 2013 for this class. He reported the pantry is in need of a location to store over a hundred cases of frozen items. If anyone knows of someone to please have them contact the Food Pantry. The pantry has also submitted applications for various grants. One of the grants is to bring different organizations together as a group to offer various services.

Item#21. Board Comments.

Sandra Ainsworth commented she stopped by the new Thrift Store to welcome them into the valley and she thinks it will do well in the community. The store is set up nicely and the people are friendly.

Garth Elliott commented the District was approved to receive full funding for the recent Community Development Block Grant for Gepford Park. He commented on the new Sun Valley Thrift Store, the prior tenants of the building left it in poor condition. He wanted to alert everyone that graffiti is underway with the warmer weather. He also reported Washoe County is reviewing their recreation fee schedule.

Susan Severt commented the Neighborhood Center was designated as the evacuation site for the recent Monday night event. During that time she was at the Neighborhood Center as a member of the Red Cross, she counted over 200 kids and 60 adults using the Community Park for Zumba,

Soccer, BMX, or just visiting. She reported that the City of Reno recently funded the Reno Graffiti Task Force again. She also announced on April 9, 2013 at the Sun Valley Neighborhood Center the Washoe County School District will be holding a town hall meeting.

Item#22. Future agenda items.

Erin Dowling reported the following items will be on the next agenda;

- Presentation by Keep Truckee Meadows Beautiful regarding the Illegal Dumping Task Force
- Update from the Boys and Girls Club regarding the community garden
- Update on the District's Volunteer Program
- Update on the District's Pool Season
- Maddy's review of NRS 286.421 regarding PERS
- Approval of the District's Tentative budget
- Review of the District's solicitation policy
- Garth Elliott requested discussion for consideration of developing a Sun Valley flag.

Item#23. Adjournment.

Margaret Reinhardt made a motion to adjourn at 9:05 pm. Garth Elliott seconded the motion. The motion carried unanimously.