



Sun Valley G.I.D. Board Meeting Minutes of March 11, 2010

Board Members Present:

Patricia Lancaster	Chairperson
John Jackson, Sr.	Vice-Chairperson
Margaret Reinhardt	Secretary
Robert Fink	Trustee

Board Members Not Present:

Linda Woodland	Treasurer (excused)
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Staff Present:

Darrin Price	SVGID, General Manager
Mike Ariztia	SVGID, Public Works Director
Jennifer Merritt	SVGID, Staff
Stewart White	SVGID, Legal
Bill Short	SVGID, CPA

Others Present:

Jerry Payne	Audience
Warren Brighton	Audience
Glenda Walls	Audience
Susan Severt	Audience
Sandy Ainsworth	Audience
Jim Ainsworth	Audience
Garth Elliott	Audience
Ted Heath	Audience
Chuck	Audience
Tom Noblett	Audience

The meeting of the Sun Valley GID was called to order by Chairperson Patricia Lancaster at 6:00 p.m. in the Sun Valley District Administrative Building, 5000 Sun Valley Blvd, Sun Valley, NV.

Item#1. Approval of Agenda.

John Jackson, Sr. made a motion to approve the agenda. Margaret Reinhardt seconded the motion. The motion carried unanimously.

Item#2. Certify posting of agenda.

Jennifer Merritt certified posting of agenda.

Item#3. Public comments for items not on the agenda.

Tom Noblett commented there were 25-30 attendees at the recent bingo event at the Sun Valley Senior Center and expects the attendance level to increase with the warmer temperatures. Tom also commented on the ditches in Sun Valley.

Garth Elliott commented he went before the Washoe County Equalization Board to protest the property taxes in Sun Valley. Gath commented him and other protesters are appealing to the State Board.

Susan Severt commented a Tower Company representative will be attending the Sun Valley Citizens Advisory Board on March 13, 2010 and encouraged as many people to attend the meeting to voice their complaints about the clock tower.

Item#4. Discussion and motion of accounts payable for March 11, 2010.

Vice-Chairperson John Jackson, Sr. gave a brief report of the accounts payable for March 11, 2010.

John Jackson, Sr. made a motion to approve the accounts payable for March 11, 2010 in the total amount of \$331,182.92 dollars. Margaret Reinhardt seconded the motion. The motion carried unanimously.

John Jackson, Sr. made a motion to approve the customer refunds for March 11, 2010 in the total amount of \$1,562.19 dollars. Robert Fink seconded the motion. The motion carried unanimously.

Item#5. Discussion and motion to approve minutes of February 25, 2010 meeting.

John Jackson, Sr. made a motion to approve the minutes from February 25, 2010. Margaret Reinhardt seconded the motion. The motion carried unanimously.

Item#6. Discussion and motion to purchase postage software for District's billings.

Darrin Price commented he arranged for a conference call with Springbrook to address some of John Jackson, Sr. questions. The conference meeting was canceled due to some meeting conflicts and John was unable to attend. Darrin reported staff is recommending approval to purchase a mail certified program offered by Springbrook, which is the District's current billing software, that will provide automatic update to our customer database unlike our current mail certified program. The District receives excellent customer service from Springbrook. Springbrook is available by phone, internet, and email. They are always very responsive to staffs inquiries.

Warren Brighton reported Springbrook is a good company and they have been around a long time. They have very good reputation and the proposal they submitted to the District is well within the industry standards. Warren reported the next closes reputable company is located in California, so the District would still have to pay for traveling expenses. Warren commented he would recommend staying with Springbrook if staff is happy with their program and service.

Margaret Reinhart made a motion to approve staffs request. John Jackson, Sr. seconded the motion after hearing such a good report. The motion carried unanimously.

Item#7. Update regarding Intergovernmental Agreement between Sun Valley GID and Washoe County.

Darrin Price reported he attended the Washoe County Parks Commission meeting on March 9, 2010. At the meeting they approved the Intergovernmental Agreement. One commissioner was opposed because of concerns of future county and city consolidations. Darrin reported on March 23, 2010 the agreement will go before the Washoe County Commission for final approval. Darrin commented the first billing for the recreational fee started today.

Item#8. Discussion and motion to approve the District becoming members for both the Nevada Recreation and Park Society and National Recreation and Park Association.

Mike Ariztia reported after several conversations with Washoe County, it was recommended that the District obtain membership with the following organizations; The National Recreation and Park Association and the Nevada Recreation and Park Society. Both memberships would be beneficial to the District, they offer information from others who have experience with operating park facilities and offer established good working programs. Both organizations offer different levels of memberships. National Recreation and Park Association offers a Professional membership for \$140 dollars. This level is for park and recreation professionals working in agencies or other environments, such as non-profit organizations. An Agency Package membership for \$550 dollars. This level is a special package rate that includes up to three professional members working in agencies or other environments such as; non-profit organizations and up to 10 citizen members serving on boards or advisory councils, or elected and/or appointed civic roles . Also includes the ability to add professional members within the same organization at a discounted rate of \$105, and citizen members at a discounted rate of \$47 dollars. The Nevada Recreation and Park Society membership levels are; Professional membership for \$30 dollars. This level includes persons who are or have been employed full time in an executive leadership or supervisory position within a public or private agency or department of recreation or parks or educational institution. They also offer an Agency membership this level includes the Agency Director and members of the policy or advisory board or commission. Dues are based on full time employee equivalent, \$250 for 20 or more full time employees and \$150 for fewer than 20 full time employees.

Robert Fink commented he does not want to commit to any organization at this time. Robert requested to see additional information for consideration from both organizations to see what other benefits they offer.

Item#9. Discussion and motion regarding Recreation Fund Senior, Disability, and Low Income program.

Darrin Price reported at the last meeting he misinformed the board of the discount structure for disability, hardship/low-income, and seniors for garbage subsidies. The correct discount structure is 20% discount for disability, 100% discount for hardship/low-income, and 20% discount for seniors. The district currently has 18 customers utilizing the disability discount for garbage service, 35 customers utilizing the hardship/low-income discount for garbage service, and it is unknown at this time how many seniors utilize the senior discount for garbage service. The senior discount for garbage service is offered by Waste Management and they are unable to provide a customer count. Darrin provided a copy of the application to be used for requesting

assistance with the recreational fee, a copy of the qualification criteria sheet, and samples of the billings that show the recreation fee. Darrin commented if a customer is receiving a full discount the recreation fee will not appear on the bill at all.

Patricia Lancaster commented she thinks all three categories should be 100% discounted to help save on staff time with data entry.

Both John Jackson, Sr. and Margaret Reinhardt agreed.

Darrin reported Springbrook added the recreation fee item and discount structure to the existing billing program at no charge. The billing of the recreation fee and discount structure is automatic and it does not create a bookkeeping nightmare.

John Jackson, Sr. commented he thinks for those customers receiving a full discount, the discount should be reflected on the bill somehow.

Robert Fink disagrees, he commented there are many individuals who have retired including some seniors that can still afford to pay the recreation fee.

Patricia commented she thinks senior citizens should receive a full discount if they meet the qualification criteria that have been provided, not based solely on age.

Margaret Reinhart made a motion to approve 100% exemption for disability, low-income, and senior if they meet the qualification criteria provide with the application, and to put the charge even if it is zero on the bill.

After some discussion Margaret Reinhart made an amendment to her motion to approve 100% for disability, 100% low-income, and 20% for seniors. John Jackson, Sr. seconded the motion. The motion passed by the following;

Yea: Margaret Reinhardt, John Jackson, Sr., Patricia Lancaster

Nae: Robert Fink

Item#10. Motion to approve Bill Short's proposal to perform Sun Valley GID's 2009/2010 audit.

Bill Short provided a proposal for perform the District's audit for the fiscal year 2009/2010. Bill's fee for his services will be at his standard hourly rate plus out-of-pocket costs such as; report reproduction, postage, travel, copies, phone, etc., both parties agree that his gross fee, including expenses will not exceed \$19,750. The fee is \$1,000 more than last years, because he took in consideration the added recreation fund. The fee is based on cooperation from District personnel and the assumption that unexpected circumstances will not be encountered during the audit.

Robert Fink made a motion to let Bill Short do the audit. John Jackson, Sr. seconded the motion. The motion carried unanimously.

Item#11. Review of 1983 Sewer Agreement between Sun Valley GID and Washoe County.

Darrin Price provided a copy of the 1983 Sewer Agreement as requested for review purposes. Darrin reported he received Washoe County's data analysis and he and Carol are in the process of reviewing it.

Stewart White reported he and Darrin will be meeting with Washoe County early next month to discuss and negotiate what to do with the excess amount of capacity Washoe County no longer wants.

John Jackson, Sr. commented he reviewed the agreement and he believes since this is current agreement, Washoe County needs to pay for the entire amount due since the District has reserved 26.67% capacity per the agreement. Washoe County has had plenty of time to request to renegotiate the agreement regarding their capacity.

Stewart commented that is correct and that is why Washoe County wants to look at the agreement now. Washoe County agrees they are responsible for their portion, but they no longer need that much capacity in the interceptor. Stewart commented the District has agreed to renegotiate Washoe County's capacity after they have paid in full the past due balance for their portion of the improvements that have been made so far on the interceptor.

Item#12. Discussion and motion to participate in the National Selection Board process for the ESGR Award.

Darrin Price reported the District was initially invited to participate in the National Selection Board process to help choose employers for the next Freedom Award. Darrin reminded the board the District received a Freedom Award in 2006 for supporting Mike Ariztia when he was issued orders to active duty. After speaking with Major Phillips the National Committee for Employer Support of the Guard and Reserve, the District was not one of the companies selected to participate in the selection process.

Item#13. Update and discussion regarding activity of on-going commissions and committees.

Darrin Price reported there is nothing to update for the Northern Nevada Water Planning Commission and the Western Regional Water Commission since they both canceled their March meetings.

Item#14. Financial report by Bill Short.

None

Item#15. Legal report by Stewart White.

None

Item#16. Field report by Mike Ariztia.

Mike Ariztia reported on the 5th Ave. sidewalk project. Washoe County will be installing curb and gutter from 5th Ave. to Leon. During some excavation today, one of the sewer manholes was hit and some debris went into the inceptor. Washoe County quickly removed the debris. Mike reported he and field staff has been attending the Nevada Rural Water Conference this week. Mike thanked the board for allowing them to attend. Mike also provided pictures of some solar elements the District currently has

on some tanks and vaults. Mike is continuing to pursue other energy efficient opportunities.

John Jackson, Sr. commented on the lack of detour signs for the sidewalk project.

Mike commented he will speak with Washoe County about the concern.

Item#17. Managers report by Darrin Price.

Washoe County sent out letters to all the appropriate lease holders regarding the transfer of ownership of the Sun Valley Community Park. The District will create new lease agreements for approval showing the District as the new landlord. Darrin commented he, Mike Ariztia, and Patricia Lancaster met with Breda Hess today to address some of her concerns with the transfer. Darrin Price also reported staff is doing a great job with staying within budget with some of its expenses and purchases. Those savings are reflected in the January financials that have been provided. If staff continues with these savings, the District will come under budget for items that have been planned for. Darrin also reported he has received correspondence from NV Energy showing the District's use of electrical power and natural gas has decreased. Darrin hopes to use this savings to offset the Truckee Meadows Water Authority's rate increase.

Item#18. Public Comments.

Ted Health thanked the Sun Valley GID board and staff for their generosity during his recent visit to the hospital.

Item#19. Board Comments.

John Jackson, Sr. read two comments from the suggestion box. One comment was a request to start handing out suckers again. The other comment was a request to bring back the door tag notices to disconnect.

Item#20. Future agenda items.

Patricia Lancaster requested to bring back for discussion hanging late notice tags again.

Item#21. Adjournment.

John Jackson, Sr. made a motion to adjourn the meeting 7:40 pm. Robert Fink seconded the motion. The motion carried unanimously.