



Sun Valley G.I.D. Board Meeting Minutes of November 13, 2014

Board Members Present:

Sandra Ainsworth	Chairperson
Garth Elliott	Vice-Chair
Margaret Reinhardt	Secretary
Joseph Barstow	Treasurer
Susan Severt	Trustee

Board Members Not Present:

Staff Present:

Darrin Price	SVGID, General Manager
Mike Ariztia	SVGID, Public Works Director
Erin Dowling	SVGID, Customer Service Supervisor
Bill Short	SVGID, CPA
Maddy Shipman	SVGID, Legal
Jennifer Merritt	SVGID, Staff

Others Present:

Jim Ainsworth	Audience
Linda Elliott	Audience
Michael Rider	Audience
Susan Wagner	Audience
Glenda Walls	Audience
Mr. & Mrs. Proctor	Bighorn BMX
Larry Kagawa	Reno Indoor Paintball
Nancy Eklof	Nancy Eklof Public Relations

The meeting of the Sun Valley GID was called to order by Chairperson Ainsworth at 6:00 p.m. in the Sun Valley District Administrative Building, 5000 Sun Valley Blvd, Sun Valley, NV.

Item#1. Roll call and determination of a quorum.

Board members present; Treasurer Barstow, Vice Chair Elliott, Chairperson Ainsworth, Secretary Reinhardt, Trustee Severt. A quorum was present.

Item#2. Pledge of Allegiance.

Led by Darrin Price

Item#3. Motion to approve agenda.

Trustee Severt made a motion to approve the agenda. Secretary Reinhardt seconded the motion. The motion carried unanimously.

Item#4. Certify posting of agenda.

Jennifer Merritt certified posting of agenda.

Item#5. Public Comments for items not on the agenda.

None

Item#6. Trustee/Manager's announcements, request for information, and statements relating to items not on the agenda.

Darrin Price, General Manager announced November 15, 2014 Washoe County Commissioner Bonnie Weber and Commissioner Kitty Jung will be hosting a Community Meeting at the Sun Valley Neighborhood Center from 9am until 10:30am.

Vice Chair Elliott stated Washoe County Board of Commissioners held a special meeting; during the meeting the Board adopted the Canvass for the 2014 General Elections. They also received a Comprehensive Annual Report and the report showed Washoe County finding ten million dollars that the County didn't realize they even had. He stated he will be attending the Washoe County Board of Commissioners Community Meeting in Sun Valley this weekend to request to bring back the Sun Valley Citizens Advisory Board. He believes that he has found enough members to make up a diverse Board for Sun Valley. He also stated he is continuing to follow Washoe County regarding their sign ordinance.

Treasurer Barstow congratulated Sandra Ainsworth, Garth Elliott, and Susan Severt for being elected to serve on the District Board.

The District Board presented to Darrin Price a certificate of appreciation thanking him for his diligent efforts in demonstrating fiscal responsibility regarding the refinancing of the District's Bonds and saving the District almost a quarter of a million dollars.

Item#7. Discussion and motion to approve accounts payable and customer refunds for November 13, 2014.

Treasurer Barstow gave a brief report of the accounts payables for November 13, 2014.

Treasurer Barstow made a motion to approve the accounts payable for November 13, 2014 in the total amount of \$167,999.67. Trustee Severt seconded the motion. After discussion the motion carried unanimously.

Treasurer Barstow gave a brief report of the customer refunds for November 13, 2014.

Treasurer Barstow made a motion to approve the customer refunds for November 13, 2014 in the total amount of \$1,462.95. Secretary Reinhardt seconded the motion. The motion carried unanimously.

Item#8. Discussion and motion to approve minutes of October 23, 2014.

Trustee Severt made a motion to approve the minutes of October 23, 2014 as submitted. Treasurer Barstow seconded the motion. The motion carried unanimously.

Item#9. Discussion regarding District customer Mr. Notterman complaint of sewer backup at resident's home and consideration of refunding customer expenses.

Darrin Price, General Manager stated at the last meeting Vice Chair Elliott reported a customer complaint and requested discussion regarding the complaint including consideration to refund customer, Mr. Notterman for his expenses.

Vice Chair Elliott stated he recuses himself from the Board discussion regarding this item because he will be representing on behalf of Mr. Notterman.

Mr. Price stated he invited Jon Combs Field Supervisor to report on this item since he was present at the original meeting with Mr. Notterman. Mr. Price also provided a copy of Mr. Notterman's original email including photos, a field report by Mr. Combs, and associated literature

that reference District rules and regulations about 24 hour emergency service, responsibility of customer and District.

Garth Elliott reported he recently met Mr. Notterman this year via a phone call. During his conversation he inquired if Mr. Notterman had any issues with the District. Mr. Notterman proceeded to tell Mr. Elliott of an incident that took place in March of 2014. Mr. Elliott reported that Mr. Notterman had a severe sewer backup problem with sewage coming out every drain. Mr. Notterman made an emergency call to a plumber; Mr. Notterman had never contacted the District during the incident. The plumber arrived and ran a snake down the sewer line towards the street. After the line was cleared the plumber videoed the line starting at the cleanout at property line and back towards the house. Mr. Elliott stated the plumber claims they had found buildup at a 45 that dropped into the District's sewer main and believes that is what started the backup and he thinks that the problem was caused by the District's line. A few days after the incident Mr. Notterman met Mr. Price and Mr. Combs at the District office to discuss the problem and requested to be reimbursed for his expenses of \$189.00 since he was informed that the sewer backup problem was because of the District's sewer line. At that time Mr. Notterman claimed that Mr. Price declined his request because the problem was never brought to the District's attention nor was the District given the opportunity to assess the situation and potentially clear the line for Mr. Notterman. Mr. Notterman claimed he had a problem with Mr. Price's attitude towards the situation. Mr. Elliott inquired if the District would have charged Mr. Notterman for a service call.

Mr. Price responded if the District is called out to inspect a sewer backup and the backup is on the District's side, there is no charge to the customer. If the backup is on the customer's property, then the customer will be charged a \$30.00 service call; this fee is for both water and sewer service calls.

Mike Ariztia, Public Works Director gave a brief explanation of the District's standard procedure when the District receives a sewer related complaint. If a customer has a problem with their sewer line, the customer would call the District and inform the District of the sewer problem. The District would visit the customer's property and locate the property line cleanout. At that time the District has the opportunity to look inside the cleanout to determine if the blockage is between the cleanout and the sewer main in the street, or if the blockage is on the customer's property. If it was determined that the blockage was between the cleanout and the sewer main, the District would be responsible for rectifying the problem at no charge to the customer. Mr. Ariztia stated without that opportunity to go on location and determine whether that was the case, the District has no way of really knowing where Mr. Notterman's blockage was. He stated he is not disputing Mr. Notterman's claim but there could have been some miscommunication on what the plumber explained to the customer too. With District staff not being onsite to witness any of the work that was performed by the plumber and/or customer, the District has no way of telling what side of the property line the sewer backup was on. He also stated a video taken by the plumber after clearing the backup problem would not be able to provide any evidence of where the blockage was or how it was caused.

Jon Combs Field Supervisor provided a report of his knowledge of the Mr. Notterman's complaint. He stated both Mr. Price and him explained to Mr. Notterman the District's standard procedure how the District handles sewer backups as Mr. Ariztia explained. He stated the District does not charge customers for service calls during business hours; the \$30.00 service call is only for service calls after hours. A service call would be for an inspection of any of the District's facilities. Mr. Combs recalls Mr. Price explaining to Mr. Notterman that the District has no way of determining where the backup was located because the District was never informed of the problem. He stated the District videoed the line after it was brought to the District's attention. Normally a video would start from the customer's cleanout at the house towards the cleanout at

property line. He stated the cleanout in the photos is the District's cleanout at property line. Mr. Notterman was present when the District videoed the line and saw that there was no root intrusion, breakage or any damage from the District's sewer line to the cleanout. At that time Mr. Combs explained to Mr. Notterman to call the District first so the District can determine where the blockage and potentially clear the problem. Mr. Combs also stated he does not recall Mr. Price making any comments about the District is here to make money; he does recall the Mr. Price informing Mr. Notterman that if he was not satisfied with his decision that Mr. Notterman has the right to speak to the District Board and request a refund.

Secretary Reinhardt inquired if it is a requirement that a property have two cleanouts on property.

Mr. Combs responded yes, the District does require two sewer cleanouts one by the home and one by the street. Mr. Notterman's home was built prior to the District requiring two cleanouts at the home and/or it could have a cleanout and a mobile home was placed over it if there was a mobile home replacement.

Mr. Ariztia responded it is standard procedure when there is a new mobile home setup and/or mobile home replacement permit issued by the County, the District is notified of it. The District performs an inspection prior to signing off on the permit. The District insures that there is a cleanout within five feet outside the home and a cleanout at property line. In addition to that the District also makes sure that the flexible caulder coupler is installed between where the sewer pipe goes into the ground and where it connects on the mobile home.

Further discussion ensued regarding the plumber's video and the sizing of the pipes both on property and after the property line to the main line.

There were no public comments.

Treasurer Barstow stated he feels that the District should have had the opportunity to look into the problem first because the District tries to assist the District customers as much as possible and it is too late to assist a customer after the fact.

Treasurer Barstow made a motion to support Mr. Price recommendation not to refund Mr. Notterman for his expenses because there is no way to determine where the blockage was based on all the information provided by Mr. Elliott on behalf of Mr. Notterman. Secretary Reinhardt seconded the motion.

During discussion Trustee Severt inquired how old is Mr. Notterman's account. Ms. Severt stated she knows that the District provides new customers with information regarding what to do in the event of a water and/or sewer problem including providing rate information for various services.

Mr. Price responded he is not familiar with how long Mr. Notterman has been a District customer. He does recall the development where Mr. Notterman lives was developed in the early 80's.

After discussion the motion carried by the following; Ayes – Treasurer Barstow, Secretary Reinhardt, Trustee Severt, and Chairperson Ainsworth; Abstain – Vice Chair Elliott.

Item#10. Update by Reno Indoor Paintball regarding request for potential paintball park at the Sun Valley Community Park.

Larry Kagawa, President of Reno Indoor Paintball gave a brief update regarding the proposed paintball park at the Sun Valley Community Park. Mr. Kagawa requested a one year extension with Washoe County to allow time for him to complete the civil plans and fundraise to cover the

cost for an engineer to prepare the civil plans, his request was approved thirty days ago. He reported the project is still moving forward and is excited for the opportunity to provide a paintball park to the community.

Secretary Reinhardt inquired if Mr. Kagawa felt that the project is going to happen.

Mr. Kagawa reported he believes the project will happen, he continues to work on it every chance he gets. The hinder is Washoe County. Washoe County required him to provide a full set of civil plans which is a big expense. He stated Washoe County was not able to provide a set of civil plans for the detention pond at the Sun Valley Community Park even though they constructed the park. He is frustrated by the request because he has to show to Washoe County plans for electrical, water utilities, grading, and show how his project is not going to retain water in a facility that was designed to retain water. The irony of all of this is the property was once owned and constructed by Washoe County and they have nothing on record of their own development. He also stated the District has been very helpful providing him with information as needed.

Vice Chair Elliott inquired what initially started the process for the requirements of a set of civil plans by Washoe County.

Mr. Kagawa responded he believes at some point in time Washoe County had a change in their codes. He believes that the property was developed prior to the change in the Washoe County code that now requires a full set of civil plans for development.

Vice Chair Elliott inquired if Mr. Kagawa has spoken directly with the Director regarding the request. He stated almost everything is up to the Director's discretion and can potentially elevate Mr. Kagawa from these strict requirements. He stated he supports Reno Indoor Paintball request to locate at the Sun Valley Community Park even though there are some who are not in favor of it. Mr. Elliott suggested speaking with the Director and Washoe County Board of Commissioners regarding this project to see if there is any assistance that they could offer to Mr. Kagawa.

Mr. Kagawa responded he has not spoken with any of the Washoe County staff or public officials at this time. If that is something that the District thinks would be beneficial then he will proceed with setting up a meeting. He stated he hopes to have the park ready for use by next spring. Once he has all the approvals, it will only take him thirty days to set up.

Darrin Price, General Manager commented he has been assisting Mr. Kagawa with his project. Mr. Price stated he has spoken with Washoe County staff regarding the civil plan requirement and also inquired why a development would be subject to all the requirements on property that is owned by the District. He stated that Washoe County's response was that any development regardless of ownership of the property still needs to be in compliance of the Washoe County codes. In order to insure that the paintball development was in compliance it requires a full set of civil plans. He stated the District gave a copy of everything the District received from the County, but that was not enough to satisfy the County. He also stated that once Mr. Kagawa is able to get approval from Washoe County, he is still required to have a Lease Agreement with the District and that agreement requires approval by the District Board.

There were no public comments.

The Board thanked Mr. Kagawa for his update.

Item#11. Marketing update by Nancy Eklof;

A. Marketing update

Nancy Eklof, District Public Relations gave a brief update on items she has been working on for the District for the month of October and November. Ms. Eklof reported she has been working on the District's winter newsletter developing and drafting articles and coordinating design and layout. She reported the 2014 Veterans Day celebration was a success, it was well attended and the event was covered by Channel 4 News and Washoe County TV. There were also several representatives for public officials that spoke at the event. She continues to prepare press releases on behalf of the District announcing upcoming events and other District news as needed. She reported she spoke with SPCA regarding their feral cat program and they agreed to give a presentation to the Board how their program works and what they can do for the Sun Valley community. She reported she followed up with the University of Reno Nevada regarding the District's Adopt A Park Program. The District can post its Adopt-A-Park Program on the University of Reno Nevada campus as an approved site for students to conduct community service. Most of the students that would volunteer would be fraternities and sororities that are required to have so many community service hours per school year. Ms. Eklof also reported she investigated several possible media outlets to advertise the District's photo contest winners as requested. She spoke with multiple TV media's and there would be a fee associated with the advertisement. Nevada Magazine is a tool for the department of tourism and is primarily distributed outside the state to target possible visitors and does not recommend this outlet. She reported on the cost for other possible advertisers for a 3rd page ad, Reno Magazine \$500.00 good for one month, Reno Gazette Journal \$1,400.00 good for one day the Sunday issue, and Sparks Tribune \$250.00 good for one week. She recommended the District to advertise the contest winners on the District website and to consider developing a Facebook page for the District as another source to communicate with customers. Facebook is a free media outlet the District can take advantage of to make announcements, post events, offer tips and other District related information to customers.

B. Discussion and motion to approve draft winter newsletter

Ms. Eklof provided a draft copy of the winter newsletter. She stated a majority of the articles are complete but there are some place holders pending the outcome of the District's Tariff Meeting and the election of officers in January. The newsletter is projected to start distribution mid-January and finish in mid-February.

Vice Chair Elliott stated he would like to see the District work towards a way to offer online payments at no charge to the customers in the future.

Secretary Reinhardt stated no matter how you look at it, the customers are going to pay for the use of debit/credit cards. She thinks that those who want to use their cards to make their payments should pay for the convenience to use their card. She also stated the Board was the one who implemented the existing convenience fee. Ms. Reinhardt also stated she doesn't like the Dog Park Survey article. The article is a misconception, she does not think that majority of the entire Sun Valley community is in favor of a dog park. She stated that the total number of surveys should be part of the article. She also stated based on the only 107 collected surveys, she does not think that the District should proceed with a dog park. The consideration of a dog park would not even be up for discussion if it wasn't for the one customer who requested a dog park at Gepford Park and that is not even considered as a preferred site based on the survey results.

Erin Dowling Customer Service Supervisor stated this is only a draft format and she will revise the article based on Ms. Reinhardt's suggestion. She also stated the complete survey results will be displayed on the District's website.

Darrin Price General Manager stated he added an article that was not part of the original approved list for the newsletter. He wrote an article on Audrey Golden as a tribute to her participation with the development of Sun Valley. Ms. Golden is ill and the family had requested the District to recognize her. He stated the District has recognized other individuals who were a big part of the development of Sun Valley and felt that she was one of those true pioneers.

Trustee Severt suggested including all payment options with the Online Payment article as a reminder to the customers. She also commented that when she attended the fall conference they provided several sessions regarding social media and ways to stay connected and educate customers. She recommend including and/or replacing the Leak Detection article with something directing customers to visit a YouTube link that demonstrates how to detect a leak.

Vice Chair Elliott suggested including information regarding the District's standard procedure for water/sewer emergency calls.

There were no public comments.

Secretary Reinhardt made a motion to approve the draft newsletter with the recommendations as noted. Vice Chair Elliott seconded the motion. The motion carried unanimously.

Item#12. Discussion regarding the District's Dumpster Program with possible direction to staff.

Darrin Price, General Manager stated this item was requested by Tom Noblett a District customer who is not here. Mr. Price stated Mr. Noblett was notified of the meeting.

There were no public comments.

Trustee Severt made a motion to continue discussion of the Dumpster Program to the December 11, 2014 meeting. Secretary Reinhardt seconded the motion.

During discussion Vice Chair Elliott would like to include additional discussion when this particular agenda item comes back; discussion how to assist more individuals in the Sun Valley community with dumpsters. During the past three months he has noticed a lot of properties that need a lot of assistance.

The motion carried unanimously.

Item#13. Request from Greg Proctor with Bighorn BMX to continue as track operator for 2015 at the Sun Valley BMX Track with possible motion.

Mike Ariztia, Public Works Director stated Greg Proctor with Bighorn requested to continue as Track Operator for 2015 at the Sun Valley BMX Track. Mr. Ariztia provided a copy of Mr. Proctor's original letter submitted to the District on September 19th with his initial request to continue as the operator and a letter of support from USA BMX. He stated Mr. Proctor has been the Sun Valley BMX Track Operator since 2007 and his relationship with the property has been with both Washoe County and the District to provide BMX opportunities for the entire Washoe County area. He stated he has had several conversations with members of USA BMX regarding how the program works. He stated USA BMX is the only recognized BMX association in the United States. If the track is used to offer competitive racing and allow for riders to race for points, the track must

be recognized and sanctioned by USA BMX, otherwise the track would be considered a recreational ride for fun track.

Greg Proctor, Track Operator for Bighorn BMX stated he has ran the Bighorn BMX Track for the past eight years. Prior to operating the Bighorn Track he reopened and ran the Truckee BMX Track. He stated he understands that a few individuals brought to the District's attention that his nonprofit had lapsed and he apologized for letting it laps, since then he has reinstated his nonprofit status as requested by the District Board and it is currently in good standing. He also stated he understands that a few individuals don't like his track and they think it is dangerous. He made his track more challenging compared to the other four tracks to assist with technical development skills. His track is difficult to ride, but it is not dangerous to ride on. He does not feel that he should be pushed out for being out of compliance for one thing that has been corrected.

Chairperson Ainsworth inquired with Mr. Ariztia if Mr. Proctor is in compliance according to the agreement.

Mr. Ariztia responded Mr. Proctor has always been in compliance with the rules and regulations with USA BMX as far as being a Track Operator. As he stated at a prior meeting, the District did not assume any additional liability with the laps of a nonprofit status, Mr. Proctor's insurance has always been valid.

Mr. Proctor stated the nonprofit requirement in the lease agreement came from Washoe County. He has never used his nonprofit status for funding purposes. He thinks the nonprofit requirement is not necessary especially for how much it cost to renew each year.

Mr. Ariztia responded during a prior meeting staff talked about reviewing the existing agreement and updating it to fit the needs of the District including the possibility of removing the nonprofit requirement.

Secretary Reinhardt made a motion to approve Mr. Proctor's request to operate the BMX Track and to renew the existing District Lease Agreement for the 2015 BMX Season. Chairperson Ainsworth seconded the motion.

During discussion Ms. Reinhardt thanked Mr. Proctor for everything he has done with the track and apologized for what has happened the past few months. She stated her son used to race at the track.

Vice Chair Elliott stated he is still concerned with the fact that during prior discussions regarding Mr. Proctor, he never came to represent himself or Bighorn BMX. He stated this conversation would not be happening if Mr. Proctor didn't let his nonprofit lapsed for the past three years. He thinks that Mr. Proctor could care less about being in compliance with the District.

Mr. Proctor responded he felt that he did not have to defend himself during those meetings. A lot of personal things have happened over the past few years that he felt was more important at the time. He referred to the letter provided by USA BMX that acknowledges Mr. Proctor's mistake regarding the lapsed of his nonprofit, but would like to see him correct his mistake and continue as the Track Operator.

Mr. Ariztia reported during the time of the investigation Mr. Proctor stayed in contact with the District and reinstated his nonprofit status as requested.

Treasurer Barstow stated he is not familiar with the BMX Track and inquired what a Track Operator does. He inquired if he has any assistance operating the track.

Mr. Proctor responded since the time he took over Bighorn BMX back in 2007 when the track was not able to hold races, he has increased rider participation and the track now has consistently nine moto's per week. He is responsible for maintaining the track; by watering it, racking it, making sure it's safe, and remove weeds and other debris. He sweeps the broken glass in the parking lot, changes the toilet paper in the port-a-potty every Sunday, and organizes races all on his personal time. Mr. Proctor stated he has a number of volunteers; his right hand person is a gentleman by the name of Ricky, his wife, Susan Wagner who is present, Ms. Merritt and other parents of the riders who help during the races or on cleanup days.

Vice Chair Elliott stated one of the other allegations that have been reported is the declining numbers of riders at the track. He inquired with Mr. Proctor what proof or evidence does he has to support that it is not declining.

Mr. Proctor responded he does not have figures with him tonight, he can request a report from USA BMX that would support that Bighorn BMX is consistent with the number of races each week. He reported he just had seven new members sign up this past month. He stated when someone signs up with USA BMX that person starts off as a novice then becomes intermediate, then becomes expert. A lot of times when a rider becomes expert they drop off because it is more challenging. He stated to succeed in the BMX sport a lot of training is required on a regular basis.

Trustee Severt disclosed that her brother is one of the individuals that have concerns about the Bighorn BMX Track. She stated she would rather review a revised contract prior to approving Mr. Proctor to continue with the existing contract. She is concerned about the nonprofit requirement in the agreement, she recalls the nonprofit was a requirement by Washoe County making sure that nobody was making money and any money made would be transparent. She is concerned with Mr. Proctor not worried about the nonprofit status because she wants to make sure that any money raised from the track is transparent.

Mr. Proctor stated he doesn't use the nonprofit to his advantage; he apologized if that was miscommunicated.

Trustee Severt suggested the Board review the existing contract to see what recommendations can be provided then have a revised contract brought back for approval prior to approving a 2015 Track Operator.

Mr. Ariztia stated the Board approved Mr. Proctor to continue the remainder of the 2014 BMX season that finishes on December 15, 2014. Staff does plan on revising the agreement prior to signing an agreement for the 2015 BMX Season. Majority of all the league agreements are signed in the spring time, which will allow enough time for staff to revise the agreement and bring it to the Board for approval. He stated he thinks Mr. Proctor is requesting to be given first priority to look at the revised agreement, sign the agreement, and run the track for the 2015 season should he want to meet the requirements of the new agreement.

Chairperson Ainsworth stated there is a motion on the floor to approve Mr. Proctor as the 2015 Track Operator with the existing agreement because he has met the requirements of the District. If the District would like to revise the agreement it would have to be for the 2016 BMX season because per the USA BMX letter, Mr. Proctor has several big races tentatively scheduled if he is approved to continue as the Track Operator. She thinks the District should stay with the existing agreement because Mr. Proctor came into compliance.

The motion failed by the following: Ayes- Secretary Reinhardt, Chairperson Ainsworth; Nays – Treasure Barstow, Vice Chair Elliott, Trustee Severt

Secretary Reinhardt stated this is a big mistake and she doesn't want to take away BMX from the kids.

Vice Chair Elliott stated he doesn't want to see the program go away, but he wants to avoid this situation from happening again and would support something with penalties.

Chairperson Ainsworth stated the District can't hold Mr. Proctor completely responsible because staff did not follow up and check into the status.

Mr. Ariztia reassured the Board that staff has developed standard procedures prior to signing any future agreements.

Additional discussion ensued regarding differences of opinions.

Chairperson Ainsworth stated she thinks it is a little late to revise an agreement and put the operation of a track out to bid when the new season starts in January. She thinks the District needs more time to work on revising the agreement.

Mr. Price suggested the Board to consider extending Mr. Proctor's existing contract a couple of months into the 2015 calendar year until the Board has had a chance to review a revised agreement.

Treasurer Barstow inquired with Mr. Proctor when the tentative Redline Cup Race is schedule for next year.

Mr. Proctor responded the race is schedule for April of 2015.

Mr. Ariztia stated he has no vested interest who operates the track, but he would like to make sure the track stays open and continue to offer a productive program. He thinks the endorsement letter from USA BMX supporting Mr. Proctor as a Track Operator should be taken into consideration.

Treasurer Barstow would like to see the Board and Mr. Proctor come to an agreement tonight and he would be willing to extend the contract to allow for the Cup Race and to have the District staff work on a revised contract.

After some discussion Vice Chair Elliott made a motion to extend the current contract through April 30, 2015. Treasurer Barstow seconded the motion.

During the discussion Audience member Susan Wagner stated her kids have been involved with BMX for two years and they have made tremendous strides in their self-esteem and self-worth. BMX has done so much for her children and a big part of that is due to Mr. Proctor and the support that he has given to her family. His words of encouragement to her children have helped them so much. Mr. Proctor is one of the kindest persons anyone will ever meet. Mr. Proctor does a wonderful job, he and his family put in so much free time at the track and for the community. He only has one child left that races competitively and he no longer needs his dad to operate the track so that he can train, Mr. Proctor is operating the track for other children and anyone else

who wants to race. He is doing this for others, not for his own selfishness or goals, he wants to see children succeed and move forward in life.

The motion carried unanimously.

8:12 pm Chairperson Ainsworth called for a 10 minute break

Item#14. Review and discussion regarding the Sun Valley Dog Park survey results with possible direction to staff.

Erin Dowling, Customer Service Supervisor stated the survey was conducted for three months; it was available on the District's website and in the front lobby. The District only received a total of 107 responses which is not considered a statically valid sample. A valid sample should have at least 361 responses for the size of Sun Valley. Ms. Dowling provided a copy of the survey results showing total percentages and open ended comments for review.

Trustee Severt stated she is disappointed with the survey results for how long the survey was offered. She believes that most surveys are directed to a specific person and/or group. She suggested staff should meet with Washoe County Regional Park staff and discuss the possibility of fencing a portion of the Sun Valley Regional Park near the access road for a dog park. Currently a lot of pet owners are already taking their dogs to the Regional Park to let their dogs run.

Secretary Reinhardt stated the District only received one request from a customer to have a dog park and he requested it at the Gepford Park which is not possible. She does not think based on the survey results, there is not enough interest to warrant a dog park and she also doesn't think it is enough for Washoe County to consider either.

Vice Chair Elliott stated he has taken his dog to the dog park at the Sparks Marina and he noticed that most dogs were medium to large size dogs only. He agrees that there was not enough interest in the survey for the District to continue with its investigation.

There were no public comments.

There was no further discussion or motion made regarding proceeding with a dog park.

Item#15. Discussion and possible motion regarding photo contest;

A. Selection of photo winners (1st, 2nd, and 3rd)

Trustee Severt made a motion to approve the majority vote for the photo contest winners; the 1986 lightning storm as the 1st place winner, the rustic shed as the 2nd place winner, and the hummingbird as the 3rd place winner. Treasurer Barstow seconded the motion. The motion carried by the following: Ayes – Treasurer Barstow, Secretary Reinhardt, Trustee Severt, Chairperson Ainsworth; Abstain – Vice Chair Elliott because his wife was a photo contestant that was among the top three selected.

B. Motion to approve contest prizes (1st, 2nd, and 3rd)

Darrin Price stated the District has awarded in the past, gift certificates to Hobey's Casino and other years cash prizes for 1st, 2nd, and 3rd place winners.

Secretary Reinhardt stated this year the District received a lot of good submittals and would like to offer the runner-up's a small cash prize and encourage everyone to participate in next year's contest.

There were no public comments.

Secretary Reinhardt made a motion to award the photo contest winners a cash prize of \$75 for 1st place, \$50 for 2nd place, \$25 for 3rd place, and \$10 for all the runner-up's. Trustee Severt seconded the motion. The motion carried by the following: Ayes – Treasurer Barstow, Secretary Reinhardt, Trustee Severt, Chairperson Ainsworth; Abstain – Vice Chair Elliott because his wife was a photo contestant that was among the top three selected.

Item# 16. Discussion and motion to renew District's medical insurance.

Darrin Price, General Manager submitted a copy of the renewal proposal for medical insurance benefits for District employees. He was pleased to announce the proposal reflects a 17% reduction in the current premiums which is equivalent to an annual savings of \$39,810.00.

There were no public comments.

After some discussion Secretary Reinhardt made a motion to approve the proposal for medical insurance for the 2015 calendar year. Treasurer Barstow seconded the motion. The motion carried unanimously.

Item# 17. Presentation by William Short and possible acceptance by the Board of the 2014-2014 Sun Valley General Improvement District audit.

William Short, Sun Valley GID's CPA read his independent Auditor's Report into the record. Mr. Short gave a brief recap on his audit. Pages three through seven is the Management's Discussion and Analysis; pages eight through ten are Statement of Activities; pages eleven through twelve are Statements of Net Assets of each fund; pages thirteen through fourteen are Statements of Revenues, Expenses and Change in Net Assets of each fund; pages fifteen through sixteen are Statements of Cash Flows. Notes to the Financial Statements are discussed in pages seventeen through twenty five; pages twenty six through fifty five are other supplementary information regarding the individual funds. Mr. Short reported the Accountant's Comments & Reports are located in pages fifty eight through fifty nine. Page sixty is his letter stating his audit is in accordance with auditing standards generally accepted in the United States of America, and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

Darrin Price thanked Carol Bratcher, William Short, and staff for their efforts to make sure the District stays compliant with all auditing standards.

There were no public comments.

After some discussion Secretary Reinhardt made a motion to accept the 2013-2014 Sun Valley GID audit as presented by William Short. Treasurer Barstow seconded the motion. The motion carried unanimously.

Item# 18. Boys and Girls Club of Truckee Meadows, Sun Valley Teen Center update by Rick Stevens.
Postponed

Item# 19. Financial report by William Short.
None

Item#20. Legal report by Maddy Shipman.
None

Item#21. Office report by Erin Dowling.

Erin Dowling reported on the following items;

- The Veterans Day Celebration was a success, there were a total of eleven vendors and the District brought additional tables to offer additional seating for patrons. She thanked all the vendors who participated and a special thank you to Washoe County Senior Services who donated the pancake breakfast.
- The District received contact information from seven families who are interested in the Craft For Kids Program. There will be a total of thirteen children ranging from the age of three years old up to twelve years old. Staff will set up a meeting with the District Volunteers to come up with a program schedule. She will continue to report on the progress of the program.

Item#22. Field report by Mike Ariztia.

Mike Ariztia reported on the following items;

- Field staff continues to work on the foundation for the new Gepford Park Concession Building.
- The District had to replace a roof on one of the Prosser rentals. This was an unforeseen incident and no other damages incurred on the rental. He stated the cost was \$5,500.00 that was not originally budgeted for.

Item#23. Manager's report by Darrin Price.

Darrin Price reported on the following;

- He thanked everyone who participated with the Veterans Day Celebration. He stated he has received a lot of positive feedback regarding the event.
- Washoe County Animal Control recently held a Free Microchip Clinic at the Sun Valley Community Center. The clinic offered 100 free microchips and 123 free rabies vaccinations.
- The projected delivery date for the new Gepford Park Concession Building is December 8, 2014.
- He wished Trustee Severt a Happy Birthday on behalf of the District.

Item#24. Public Comments.

Michael Rider thanked staff for the update on the new Gepford Park Concession Building. He stated he met with staff at the Gepford Park to discuss the location of the proposed tee-ball fields and requested it be brought back for discussion at the December meeting. He also thanked everyone who voted for him during the election and for those who helped him with his campaign.

Item#25. Board Comments.

Treasurer Barstow stated it was a pleasure to serve twelve Veterans breakfast during the Veterans Day Celebration as well enjoying the company of everyone else. He stated everyone enjoyed the breakfast. He congratulated staff for doing a good job with the event.

Vice Chair Elliott stated he attended the Washoe County Special Meeting. During the meeting there was discussion regarding Truckee Meadows Water Authority's procedure how to handle accounts with high usage. Truckee Meadows Water Authority issues letters to their customers when a high consumption of water usage is detected and thought that would be a good procedure for the District to implement. He also stated he attended Bill Maltman's birthday party that was predominantly attended by Veterans. He noticed that there were no World War II Veterans, and stated a majority of the World War II Veterans have passed.

Trustee Severt stated Kappa Sigma Fraternity volunteered at the Sun Valley Community Park during the National Make A Difference Day. She has their contacts and will follow up with them regarding the District's own Adopt-A-Park Program.

Item#26. Future Agenda Items.

Darrin Price reported the following items will be on the next agenda;

- Review of the final draft pipeline
- Presentation to photo contest winners
- Review and approval for the renewal of the District's workers compensation insurance
- Presentation on Radon and possible Adoption of Radon Proclamation
- Update on the Sun Valley Teen Center
- Presentation by John Spears regarding the District's investments
- Further discussion regarding Cal Ripken's request for tee-ball fields
- Continuation of the Dumpster Program
- Possible 2014 recreation season update
- Possible presentation of the District's emergency action plan
- Possible presentation by SPCA

Item#27. Adjournment.

Secretary Reinhardt made a motion to adjourn at 9:12 pm. Treasurer Barstow seconded the motion. The motion carried unanimously.