



Sun Valley G.I.D. Board Meeting Minutes of October 23, 2014

Board Members Present:

Sandra Ainsworth	Chairperson
Garth Elliott	Vice-Chair
Margaret Reinhardt	Secretary
Joseph Barstow	Treasurer
Susan Severt	Trustee

Board Members Not Present:

Staff Present:

Darrin Price	SVGID, General Manager
Mike Ariztia	SVGID, Public Works Director
Bill Short	SVGID, CPA
Maddy Shipman	SVGID, Legal
Jennifer Merritt	SVGID, Staff

Others Present:

Rodney Bloom	Audience
Linda Elliott	Audience
Vicky Maltman	Audience
Tom Noblett	Audience
Michael Rider	Audience
Jennifer Stern	Sherman & Howard L.L.C.
Ryan Henry	Sherman & Howard L.L.C.
Daralyn Dobson	Drinking Water State Revolving Fund
Andy Durling	Wood Rogers
Roger Hanson	Regional Transportation Commission
Jimmy Obregon	Sun Valley Cal Ripken

The meeting of the Sun Valley GID was called to order by Chairperson Ainsworth at 6:00 p.m. in the Sun Valley District Administrative Building, 5000 Sun Valley Blvd, Sun Valley, NV.

Item#1. Roll call and determination of a quorum.

Board members present; Treasurer Barstow, Vice Chair Elliott, Chairperson Ainsworth, Secretary Reinhardt, Trustee Severt. A quorum was present.

Item#2. Pledge of Allegiance.

Led by Secretary Reinhardt

Item#3. Motion to approve agenda.

Treasurer Barstow made a motion to approve the agenda. Trustee Severt seconded the motion. The motion carried unanimously.

Item#4. Certify posting of agenda.

Jennifer Merritt certified posting of agenda.

Item#5. Public Comments for items not on the agenda.

Tom Noblett commented on the upcoming election. He stated he feels that once a Trustee is elected, the Trustee forgets about the public. He thinks several Trustees don't read their packets prior to the board meetings and often don't say anything during board meetings. He hopes everything changes this election. Mr. Noblett also commented on the over grown trees on the property adjacent to his property. He stated that Mr. Elliott recognizes the tree problem near Mr. Noblett's property. He also requested the District to look at their current dumpster program to see if there is a way to assist a property with more than one dumpster.

Vicky Maltman commented she is a registered District volunteer. Ms. Maltman stated she will be assisting the District with a Craft Program for the youth and she is pleased to announce that there are fifteen children interested in the program. She thanked the District staff for all their assistance with promoting the program.

Item#6. Trustee/Manager's announcements, request for information, and statements relating to items not on the agenda.

Vice Chair Elliott stated he received a letter from a District customer who is upset about a sewer backup problem that happened on his property. Mr. Elliott read Mr. Notterman's letter into the record. (Letter attached). Mr. Elliott also thanked the District for giving him the opportunity to attend the CA-NV-AWWA Fall Conference; he thought the conference offered a lot of valuable information.

Darrin Price, General Manager announced October 25, 2014 Washoe County Animal Control is offering a free micro-chipping and vaccination at the Sun Valley Neighborhood Center from 9am until 1pm. Mr. Price also reported during the next Board of County Commission meeting, they will consider canceling the following upcoming meetings; November 11th, 18th, 25th, December 16th, and 23rd 2014 commission meetings. He also announced November 8, 2014 is the Sun Valley Veteran's Appreciation Breakfast at the Sun Valley Neighborhood Center from 9am until noon.

Item#7. Discussion and motion to approve accounts payable for October 9, 2014.

Treasurer Barstow gave a brief report of the accounts payables for October 9, 2014.

Treasurer Barstow made a motion to approve the accounts payable for October 9, 2014 in the total amount of \$185,068.30. Trustee Severt seconded the motion. After discussion the motion carried unanimously.

Item#8. Discussion and motion to approve accounts payable and customer refunds for October 23, 2014.

Treasurer Barstow gave a brief report of the accounts payables for October 23, 2014.

Treasurer Barstow made a motion to approve the accounts payable for October 23, 2014 in the total amount of \$234,385.00. Trustee Severt seconded the motion. After discussion the motion carried unanimously.

Treasurer Barstow gave a brief report of the customer refunds for October 23, 2014.

Treasurer Barstow made a motion to approve the customer refunds for October 23, 2014 in the total amount of \$2,164.44. Secretary Reinhardt seconded the motion. The motion carried unanimously.

Item#9. Discussion and motion to approve workshop minutes of September 23, 2014.

Chairperson Ainsworth reported on two corrections; page 2 item# 6 “He stated that prior County Manager Katy Simon agreed with him that Washoe County’s ~~hire~~ higher paid salaries ~~where were~~ out of line compared to the private sector and they were going to be looked at.” Page 3 item# 6 “Audience member Michael Rider commented on longevity, he stated ~~having he has~~ experience with management and retaining employees and providing them training, ~~that employee because more valuable to the company as time goes, but also becomes more costly overtime he is in favor of retaining employees and over time they become more valuable, but they can also become more costly.~~ He stated he tries to retain his employees and he thinks that retaining employees is a good thing as long as their quality of work is good.”

Secretary Reinhardt reported on a correction; page 4 item# 6 Garth Elliott voted aye and Joseph Barstow voted nay.

There were no public comments.

Trustee Severt made a motion to approve the workshop minutes of September 23, 2014 as corrected. Secretary Reinhardt seconded the motion. The motion carried unanimously.

Item#10. Discussion and motion to approve minutes of September 25, 2014.

Chairperson Ainsworth reported on a correction; page 8 item# 14 “Based on the comparison of other agencies the District is the only one that ~~was~~ is ~~not~~ proposing an increase.”

There were no public comments.

Secretary Reinhardt made a motion to approve the minutes of September 25, 2014 as corrected. Trustee Severt seconded the motion. The motion carried unanimously.

Item#11. Consideration and motion to approve resolution designated the 2014 Water Refunding Bond Resolution; providing for the issuance of the Sun Valley General Improvement District, Nevada General Obligation (limited Tax) Water Refunding Bond (Additionally Secured by Pledged Revenues), Series 2014 in the principal amount of \$8,884,965.45; providing the form, terms and conditions of the bond; and providing other matters relating thereto;

Darrin Price, General Manager reported he has been working with the Nevada Division of Environmental Protection, Drinking Water State Revolving Fund to refinance the District’s existing water bonds. The proposal is to take advantage of lower interest rates to save the District approximately \$221,754.86 over the course of the loan. Mr. Price provided various correspondences for review purposes.

Jennifer Stern, Bond Counsel reported Mr. Price requested the Drinking Water State Revolving Fund to consider allowing the District to refinance its existing bonds for a lower interest rate. Ms. Stern stated this is the first request the Drinking Water State Revolving Fund has ever received to refinance, and if approved it will be the first ever refinancing of a Water Funding Bond. She stated the District has two Water Bonds; the 2006 Bond in the maximum principal amount of \$9,000,000.00 and a 2008 Bond in the maximum principal amount of \$3,400,000.00 for improvement projects to the District’s water system. The principal amount is not increasing, the amount it is combining the two bonds and reducing the interest rate to 2.57%. The provided Bond Resolution also authorizes officers to sign the Bond and authorizes the District General Manager to sign amendments to the outstanding loan contracts.

Vice Chair Elliott stated for the record, both of these two Bonds were procured prior to him becoming a member of the District Board. Now that he is on the board, he would like to make the best of with what the District has. Mr. Elliott inquired if the rates were to go down further, what position the District would be in. He also inquired how long will it take for the District to recoup the investment to refinance the Bonds.

Ms. Stern responded it would be up to the State Treasurers Office if they would allow for the District to refinance a second time, because they hold the Bonds.

Daralyn Dobson with Drinking Water State Revolving Fund responded with the new interest rate she does not think the District will have to worry about refinancing again. Ms. Dobson commented on the District's investment savings. The District will be saving approximately \$22,000.00 annually on debt service. She believes after the first year, the District will have almost recouped its initial investment for refinancing. She also commented by refinancing the District is saving \$221,000.00 over the term of loan.

Mr. Price inquired with Ms. Dobson how many other agencies have refinanced with the Drinking Water State Revolving Fund.

Ms. Dobson responded by commending Mr. Price for requesting to refinance. Mr. Price is the first person to request to refinance with Drinking Water State Revolving Fund. This will be the first Revolving Loan that will be refinanced. They have received a few more inquiries since Mr. Price's request.

Mr. Price wanted to thank several people that have worked diligently with the District's refinance request. He thanked Jason Cooper with Nevada Division of Environmental Protection, Lori Chatwood with the State Treasurers Office, Jennifer Stern with Sherman & Howard L.L.C., and Daralyn Dobson with Drinking Water State Revolving Fund.

There were no public comments.

A. Motion to approve the 2014 Water Refunding Bond Resolution.

Vice Chair Elliott made a motion to adopt the 2014 Water Refunding Bond Resolution; providing for the issuance of the Sun Valley General Improvement District, Nevada General Obligation (limited Tax) Water Refunding Bond (Additionally Secured by Pledged Revenues), Series 2014 in the principal amount of \$8,884,965.45; providing the form, terms and conditions of the bond; and providing other matters relating thereto. Treasurer Barstow seconded the motion. The motion carried unanimously.

B. Motion to approve Sherman & Howard L.L.C. engagement and authorize payment up to \$25,000.00 for Bond Counsel Services.

Mr. Price reported he did not want an increase to loan amount by including the associated cost of approximately \$25,000.00 to refinance the bonds. Mr. Price recommended the Board authorize payment not to exceed \$25,000.00 to Sherman & Howard L.L.C. to prepare all the necessary paperwork for the new bond. He stated if the District was to include the cost to refinance into the loan, the District would have to go before the Board of Water Financing Projects.

Secretary Reinhardt inquired what fund the \$25,000.00 would be paid from for bond counsel services.

Mr. Price responded it would be paid from the District's Water Fund.

Audience member Vicky Maltman inquired if the up to amount of \$25,000.00 is an estimated amount at this time. She also inquired if the amount is a not to exceed amount.

Mr. Price responded it is an up to, not to exceed amount. Sherman & Howard L.L.C. will invoice the District for actual cost, but it will not be greater than \$25,000.00.

Secretary Reinhardt made a motion to approve Sherman & Howard L.L.C. engagement letter and authorize payment up to \$25,000.00. Trustee Severt seconded the motion. The motion carried.

Item#12. Update by Roger Hanson, RTC and Andy Durling, Wood Rogers regarding Sun Valley Boulevard Corridor Study.

Roger Hanson with Regional Transportation Commission "RTC" and Andy Durling with Wood Rogers gave an update regarding the Sun Valley Boulevard Corridor Study. During the last year RTC has been conducting a study of the Sun Valley Boulevard Corridor starting at Scottsdale Road to Highland Ranch Parkway. A committee was formed with various stakeholders to help identify improvements for Sun Valley Boulevard. The study results identify the need to improve various travel improvements such as transit, bicycle, and pedestrian. The project study would include sidewalk improvements, safety lights at crosswalks, and restriping. Various design concepts were provided for review.

Mr. Hanson also reported due to the lack of funding RTC is unable to continue its bus service north on Sun Valley Boulevard past 8th Avenue. There is a proposed pilot program that RTC is considering, Call and Ride Service. A resident would be able to call and schedule a ride through RTC and a shuttle service would take that resident from point A to point B. The current travel points that are being considered are Northtowne Lane in the north town area and the Sparks Galleria in Spanish Springs. This is all based on availability of funding. (Full presentation attached)

Mr. Hanson stated the final report will be presented to the RTC Board on November 14, 2014 and request for approval. Once the project is approved, RTC will start seeking a funding source and hopefully start on some of the short term projects starting calendar year 2016.

Trustee Severt inquired about the short term and long term projects identified for the 7th Avenue and Sun Valley Boulevard intersection. She inquired if anyone has brought up the left turn issues at this intersection. Ms. Severt stated a temporary and quick fix is mitigating the turn signal, it would allow vehicles to turn left solely on a green arrow. Ms. Severt also inquired what kind of cooperation is Nevada Department of Transportation providing since Sun Valley Boulevard is a state highway. NDOT has not been cordial in the past with improvements.

Mr. Hanson responded Ms. Severt's suggestion for a dedicated turn signal is a good solution and an easy fix; he would make sure it is incorporated into the study. He also stated that RTC and NDOT have been working together on this study and believes that NDOT will be very cooperative with the identified improvements.

Vice Chair Elliott commented that one of the existing problems is some residents have to access their homes via a dirt road. Sometimes they even have to put it in four wheel drive depending on the road conditions. Mr. Elliott stated he is surprised to hear that RTC is not planning on piping and covering the ditches because he thinks that is a big concern that has been addressed by the community. He also stated he is tired of hearing repeatedly from RTC the lack of funding and RTC should start looking at ways to find a funding source for some of the improvements.

Mr. Hanson responded RTC is currently working with community leaders to educate them on the current transit needs for the area as a whole. He stated the funding level today for RTC is almost the same as it was back in 1993. He stated the transit service is a subsidized service and RTC is continually looking at ways to provide transit services for the public.

Treasurer Barstow inquired about sidewalks only being provided on one side of the boulevard. He inquired if a pedestrian had to cross the boulevard because the sidewalk ended, would the pedestrian have a safe place to walk on the opposite side of the boulevard.

Mr. Durling responded in the design study if there is a location where the sidewalk ends there would be a pedestrian crosswalk with safety enhancements to allow a pedestrian to cross the boulevard to get on another sidewalk or walking path.

Audience member Vicky Maltman commented she is a stakeholder committee member for the Sun Valley Boulevard Corridor Study. She had spoken with both Mr. Hanson and Mr. Durling regarding the rotation of the turn signal for the 7th Ave. intersection. She was informed the turn signal would have to be handled by NDOT. She too believes this a good solution for that particular intersection; especially given that it is a high traffic intersection and known for accidents and more recently a death. Ms. Maltman stated she avoids that intersection as much as possible.

After further discussion the Board thanked Mr. Hanson and Mr. Durling for their update.

Item#13. Marketing update by Nancy Eklof;

A. Marketing update. Postponed

B. Review of proposed winter newsletter articles.

Darrin Price, General Manager provided a list of proposed articles for the District's winter newsletter, they include: Feature on the elected trustees and election of officers, recap of District board meeting information, announcement of photo contest winners, dog survey results, recap of Veterans Day event, 2015 Community Service Award Nomination announcement, online payment/paperless billing, and winter watering/leak detection.

There were no public comments.

Secretary Reinhardt made a motion to approve the proposed articles for the District's winter newsletter. Treasurer Barstow seconded the motion. The motion carried unanimously.

Item#14. Presentation by Sun Valley Cal Ripken Baseball League regarding request for park/baseball field enhancements.

Jimmy Obregon, Vice President of the Sun Valley Cal Ripken Baseball League and Michael Rider Insurance Coordinator for the League gave brief presentation regarding the existing baseball fields at Gepford Park with the consideration of adding two tee-ball fields. Mr. Obregon reported the Sun Valley Cal Ripken League has been in existence since 1982 and the fields have been played on since the 1970's. The current League Board is made up of eight members that offer 113 combined years of experience with the sport. The board members are volunteers and the League is a non-profit league. He stated 100% of the funds raised by the league are put back into the league or applied towards charitable events. Some of the charitable events and community events that the league is involved in are the Boys and Girls Club, Indian Colony, Children's Cabinet, The Food Bank of Northern Nevada, Sparks Christmas Parade, and the Reno Aces Trick or Suite.

The Sun Valley Cal Ripken League hosted a tournament in 2013 that brought teams from the Pacific Southwest region as well as state tournaments are held every year on a rotational basis. He reported working with the District has been a great experience and the League looks forward

to an ongoing relationship with the District to insure children have a feeling of good sportsmanship and conduct. These traits lead to being a productive citizen.

Mr. Rider stated the League has always paid for their field improvements and even assisted with the construction and/or installation of improvements. He provided photo's that identified locations for two tee-ball fields. The fields would be located on the south east corner on the grass area. The recommendation is to remove a portion of turf for the field area and have full backstops and fencing on the backside of the backstops. The League would solicit for donations to cover the cost of material. In the event they were not successful collecting enough donations, the League is requesting dedication of the area and for the District to help cover the difference only with expenses.

Vice Chair Elliott commented earlier this year the same identified area was requested to be considered as a dog park; however he does not feel this location is a good place for a dog park. Mr. Elliott complimented the League for their hard work and thinks having dedicated tee-ball fields is a good idea. He is concerned with the District getting involved with any funding for enhancements. He likes to keep the District rate payers in mind when it comes to expensing funds, especially since there is a good portion of the Sun Valley community that are still upset that they have to pay for the parks.

Darrin Price, General Manager thanked the League members for all coming to show support for the League. He inquired what permanent structure will be needed besides backstops and fencing.

Mr. Rider responded the permanent structures would only be the backstops and fencing. He has received preliminary fencing material quotes that estimate \$1,700.00 and \$1,500.00 for dirt for the infields. He stated the League is only requesting for dedication of the area and support to assist the League with funding if the League falls short with the amount of donations collected.

Chairperson Ainsworth inquired if permitting would be required to construct the fields. Ms. Ainsworth stated she likes the idea of dedicating the area of the park for tee-ball fields. She also stated the District currently does not have funds available to help assist with the construction of the fields. She believes the District could assist with some kind of in-kind assistance if approved.

Trustee Severt stated that area of the park is already being used by the League for their tee-ball teams. She would like to somehow mitigate the north side of Gepford Parkway that is used for parking to ensure the safety of the children and patrons. She would like to direct staff to meet with the League onsite to discuss the proposal and see if there will be potential impacts and the League start researching what kind of donations they can secure.

Mr. Price responded he is sure that some kind of permitting maybe required.

Additional discussion ensued regarding the location of the proposed fields and ensuring the field maintains open for other users of the park.

There were no public comments.

Vice Chair Elliott made a motion to direct staff to investigate what potential impacts would be, inquire with the District's insurance regarding additional liability and potential permits and bring back at a future meeting for further consideration. Treasurer Barstow seconded the motion. The motion carried unanimously.

Item#15. Discussion and motion to schedule a tariff hearing.

Darrin Price, General Manager reported staff recommends the District hold a Tariff Hearing. He provided two dates for consideration, December 9, 2014 or December 16, 2014.

There were no public comments.

Secretary Reinhardt made a motion to schedule a Tariff Hearing on Tuesday, December 9, 2014 at 6 pm. Trustee Severt seconded the motion. The motion carried unanimously.

Chairperson Ainsworth asked to open agenda item# 14 again to allow for public comments.

There were no public comments.

Item# 16. Financial report by William Short.

Bill Short, CPA for the District reported he has completed the District's 2013/2014 audit and will bring it to the District November 13th board meeting for review and approval.

Item#17. Legal report by Maddy Shipman.

None

Item#18. Field report by Mike Ariztia.

Mike Ariztia reported on the following items;

- The District will be partnering with Keep Truckee Meadows Beautiful on October 25th for the National Make A Difference Day. The Sun Valley Community Park is identified as a cleanup site.
- He thanked the Board for the opportunity for him and the field staff to attend the CA-NV-AWWA Conference. The District employees participated with volunteering at the conference to allow them the opportunity to attend the conference additional days at no charge to the District.

Item#19. Manager's report by Darrin Price.

Darrin Price reported on the following;

- He thanked the Board on behalf of all the staff the opportunity to attend the CA-NV-AWWA Conference. He reported there were a lot of excellent presentations. Staff was also able to participate in an emergency exercise through NVWARN.
- He reported on the upcoming legislative session. Washoe County Board of County Commissioners voted not to submit any Bill Draft Requests on behalf of Washoe County. Currently there is a total of 503 Bill Draft Requests that have been submitted to the Legislative Counsel Bureau.

Item#20. Public Comments.

Vicky Maltman commented she would have liked to have had the opportunity to speak on agenda item 14, but she will wait until it comes back for future discussion. Ms. Maltman also commented a service officer from the Veterans Administration will be present at the Sun Valley Veterans Appreciation Event. There will also be a representative from the VFW at the event even though that is the same day as the VFW's meeting. Ms. Maltman also reported the drinking fountain at Highland Ranch Park was leaking and the grass was also so wet that children could not play on it.

Michael Rider reported there are several sprinkler heads at the Sun Valley Community Park that need attention. He also reported the grass on the soccer field needs attention too, there are several areas that are just dirt.

Joseph Barstow gave an update on the Food Pantry. He reported the Food Pantry has to temporarily stop accepting donations because he ran out of storage. The Food Pantry has been serving approximately 178 families. Mr. Barstow also reported the Food Pantry found a donor to store the presents for the Sun Valley Wish Tree. The Wish Tree will be displayed once again at Hobey's Casino.

Item#21. Board Comments.

Vice Chair Elliott commented he is still working on trying to bring back the Sun Valley Citizens Advisory Board (CAB) as well as looking for a Latino representative. He commented on the CA-NV-AWWA Conference guide. He found the guide confusing, it was difficult to find times and room locations for the presentations.

Treasurer Barstow reported the fence at the Prosser Community Garden has been blown down.

Trustee Severt commented a fraternity will be participating with the Make A Difference Day at the Sun Valley site. She also commented she attended the CA-NV-AWWA Conference and attended a lot of sessions regarding communication, customer relations and social media. Multiple social media outlets can be very beneficial to communicate with customers. She also attended a session regarding a live scenario of a water system water shed on fire during the rim fire and how the utility operated their system offsite.

Chairperson Ainsworth thanked the Board for giving her the opportunity to attend the CA-NV-AWWA Conference too, she found it very informative.

Item#22. Future Agenda Items.

Darrin Price reported the following items will be on the next agenda;

- Review of the draft pipeline
- Judging of the photo contest
- Review of the Dog Park Survey results
- Approval of the District's 2013/2014 audit
- Review and approval for the renewal of the District's medical insurance
- Update on the proposed Paintball Park
- Update on the Sun Valley Teen Center
- Marketing update from Nancy Eklof
- Further discussion regarding Cal Ripken's request for tee-ball fields.

Vice Chair Elliott requested discussion and consideration to refund Mr. Notterman in the amount of \$190.00 for expenses. He would also like to review District information that states no one is allowed to put equipment in the District's mainlines.

Chairperson Ainsworth requested discussion regarding the District's Dumpster Program as requested by audience member Mr. Noblett.

Item#23. Adjournment.

Secretary Reinhardt made a motion to adjourn at 8:19 pm. Vice Chair Elliott seconded the motion. The motion carried unanimously.