



## Sun Valley General Improvement District Board Meeting Minutes of October 27, 2016

Technical difficulties with recording equipment; recording may not be easily heard and/or some items of interest may not be available on the recording.

### **Board Members Present:**

Sandra Ainsworth	Chairperson
Susan Severt	Vice Chair
Margaret Reinhardt	Secretary
Garth Elliott	Treasurer
Joseph Barstow	Trustee

### **Board Members Not Present:**

### **Staff Present:**

Darrin Price	SVGID, General Manager
Jon Combs	SVGID, Public Works Director
Erin Dowling	SVGID, Customer Service Supervisor
Jennifer Merritt	SVGID, Administrative Assistant
Maddy Shipman	SVGID, Legal Counsel

### **Other Members Present:**

Barbara Alberti	Audience
Bob Alberti	Audience
Carol Burns	Audience
Robert Byrns	Audience
Linda Elliott	Audience
Toni Holloway-Jeakins	Audience
Diana Langs	Audience
Clara Lawson	Audience
Carmen Ortiz	Audience
Michael Rider	Audience
Glenda Walls	Audience
Kevin Schiller	Washoe County Assistant Manager
Bill Whitney	Washoe County Planning/Development Director

**The meeting of the Sun Valley General Improvement District was called to order by Chairperson Ainsworth at 6:00 pm in the Sun Valley District Administrative Building, 5000 Sun Valley Blvd., Sun Valley, NV.**

**Item# 1. Roll call and determination of a quorum.**

Board members present; Chairperson Ainsworth, Vice Chair Severt, Treasurer Elliott, Secretary Reinhardt and Trustee Barstow. A quorum was present.

**Item# 2. Pledge of Allegiance.**

Led by Trustee Barstow

**Item# 3. Public comments for items not on the agenda.**

Joseph Barstow gave brief update regarding the community garden. The Sun Valley Food Pantry received its first delivery of fresh produce for distribution, the community was very thankful.

**Item# 4. Motion to approve the agenda.**

*Secretary Reinhardt made a motion to approve the agenda. Vice Chair Severt seconded the motion. The motion carried unanimously.*

**Item# 5. Certify posting of the agenda.**

Jennifer Merritt certified posting of the agenda.

**Item# 6. Trustee/Manager's announcements, request for information, and statements relating to items not on the agenda.**

Mr. Price announced the District office will be closed October 28, 2016 in observance of Nevada Day. He also reported the Sun Valley Senior Program will be canceled November 8, 2016 at the Sun Valley Neighborhood Center. The Neighborhood Center has been permitted to be used as a polling site for the general election.

Treasurer Elliott reported at the recent Washoe County Commission meeting there was discussion regarding the request to open a marijuana dispensary in Spanish Springs. The request was denied after consideration of public comments. He stated there were a lot of public comments concerns of the dispensary location near a middle school and high school and the potential traffic congestion. He stated he provided public comments on the issue and reported that the Sun Valley community has two dispensaries and it has not disrupted the community. Also during his public comments he reported to the County Commission that the Sun Valley General Improvement District submitted a request for a Special Use Permit for an Electronic Message Marquee. He reported County staff is going to recommend denial of request at which time the Sun Valley General Improvement District is going to appeal and request for the County Commission to consider approval of the Special Use Permit.

**Item# 7. Discussion and motion to approve accounts payable and customer refunds for October 27, 2016.**

Treasurer Elliott gave a brief report of the accounts payable for October 27, 2016.

*Treasurer Elliott made a motion to approve the accounts payable for October 27, 2016 in the total amount of \$294,393.44. Trustee Barstow seconded the motion. After discussion the motion carried unanimously.*

Treasurer Elliott gave a brief report of the customer refunds for October 27, 2016.

*Treasurer Elliott made a motion to approve the customer refunds for October 27, 2016 in the total amount of \$752.92. Secretary Reinhardt seconded the motion. The motion carried unanimously.*

There were no public comments.

**Item# 8. Discussion and motion to approve board minutes of October 13, 2016.**

*Vice Chair Severt made a motion to approve the board minutes of October 13, 2016 with the following correction; change “Reinhart” to Reinhardt”. Treasurer Elliott seconded the motion.*

*The motion carried by the following:*

*Ayes – Trustee Barstow, Treasurer Elliott, Vice Chair Severt, Secretary Reinhardt*

*Abstain – Chairperson Ainsworth (absent from meeting)*

There were no public comments.

**Item# 11. Presentation to Sun Valley General Improvement District 2016 Photo Contest Winners.**

The District Board of Trustees presented photo contest awards to both Barbara Alberti and Robert Byrns as first place winners and Bob Alberti as the second place winner.

There were no public comments.

**Item# 12. Presentation to Sun Valley General Improvement District Community Service Award 2016 Recipients.**

The District Board of Trustees presented Community Service Awards to Clara Lawson and Toni Holloway-Jeakins. Vice Chair Severt reported she nominated Ms. Lawson with Washoe County for her commitment to improving pedestrian safety in Sun Valley beginning in 2003 after the death of Alexis Kiles. Ms. Lawson was a main resource when pedestrian changes were made with the installation of the walking path from 7<sup>th</sup> to 8<sup>th</sup> Avenue and the installation of the 6<sup>th</sup> Avenue crossing light and enhanced street markings. Over the years Ms. Lawson has advocated for the Sun Valley community to enhance crossings focusing on intersections along the Sun Valley Boulevard. Ms. Lawson’s focus and consistent advocacy for lighting, lane markers, turn pockets and other pedestrian safety measures has never waived over 13 years. Ms. Lawson’s latest input into the Nevada Department of Transportation and Regional Transportation Commission safety project along Sun Valley Boulevard will bring some of her observations and ideas into true safety improvements which will benefit Sun Valley. Ms. Lawson’s vocation is to improve infrastructure safety throughout the county, but there is no doubt that without her advocacy, Sun Valley would not have received the attention and construction needed to make the Sun Valley community safer.

Trustee Barstow reported on behalf of the Sun Valley Food Panty, the Pantry nominated Toni Holloway-Jeakins. He stated after the Sun Valley Food Pantry had food stolen from the Pantry, Ms. Holloway-Jeakins took her entire allowance and donated it back to the Food Pantry. Ms. Holloway-Jeakins then started a fund called “Pennies for Jesus” and encouraged others to add to the fund. All of the proceeds go directly towards the Sun Valley Food Pantry for additional food supplies for distribution.

There were no public comments.

**Item# 9. Presentation by Kevin Schiller, Assistant Manager of Washoe County regarding ongoing Garbage Franchise Agreement negotiations with possible direction to staff.**

Kevin Schiller, Assistant Manager of Washoe County gave a brief update regarding the ongoing Garbage Franchise Agreement negotiations with Waste Management. Mr. Schiller reported the current Garbage Franchise Agreement with Waste Management is good until 2020. Washoe County requested to renegotiation the agreement prior to 2020 to implement single stream recycling and modify other parts of the agreement. Mr. Schiller reported single stream recycling is a process when a customer has two containers; one for trash and the

other for plastics, aluminums, cardboard and other recyclable material. Single stream recycling does not include yard waste. He stated there will be an option of two container sizes, 32 gallon or 96 gallon, 96 gallon container being the standard size container. The proposed rate increase for single stream would be \$1.25 increase the basic service. Washoe County is still negotiating a grandfather clause for senior rates and additional services to assist customers with side yard and bear service. The County is also requesting four free dump days for all Washoe County residents, these dump days would be in addition to the four existing free community dump days that are offered quarterly. The County is also requesting for stickers for customers to use when they have additional bags for pick up, typically these are used during yard clean ups. He stated the number of stickers is to be determined, because there may be an option included in the agreement for spring and fall yard cleanup pickup, which would reduce the amount of stickers that could be used during the rest of the year.

Mr. Schiller reported he receives a lot of complaints from residents that the Customer Service Department for Waste Management is a substation located in Phoenix, AZ and there is no one local to talk to. Washoe County would like to propose having a local designated person to handle customer service calls. This person would be potentially paid using garbage franchise fees collected. Mr. Schiller stated the current garbage franchise fees that are collected are 5% of each customer's bill, there is a request to increase the franchise fees collected by an additional .26¢. The garbage franchise fees could also be used to assist with community cleanups, continuation of dumpster program, junk vehicle removal, etc.

Mr. Schiller stated once an agreement has been approved by both Waste Management and Washoe County a key component that will be needed is educational material providing instructions of the proper way to perform single stream recycling. This is very important because at some point after the implementation of single stream, Waste Management has the right to refuse picking up an individual's container for not properly sorting materials.

Trustee Barstow inquired about the four free dump days. He inquired if it is unlimited dumping for the day and what items would be permitted for dumping? His prior experience with past free community dump days at Waste Management's transfer station not everything is free.

Mr. Schiller responded that the free customer dump days would be subject to one load only and he would have to confirm with Waste Management what items would be excluded.

Vice Chair Severt inquired if the quarterly community free dump days would go away if Washoe County customers get their own designated free dump days.

Mr. Schiller responded he believes the quarterly community dump days will still remain. The four additional dump days would be designated for paying customers only on separate days.

Secretary Reinhardt stated she does not believe the quarterly free dump days are being advertised efficiently. She stated there needs to be advance notice for the free dump days.

Mr. Schiller reported Waste Management identifies the free quarterly dump days at the beginning of each year. He stated Washoe County can assist with doing a better job announcing the free dump days and try to get Waste Management to perform additional marketing.

Treasure Elliott stated he has concerns regarding any rate increase especially for those customers who are on a fixed income. He also stated Sun Valley has a lot of large residential lots and some residents do not have the means of a truck or trailer to take advantage of free dump days.

Treasurer Elliott reported garbage franchise fees should be used to clean up communities and not BLM land. He also would like to see public workshops throughout Washoe County to receive public input rather than expecting the public to provide input during a commission meeting. He also stated he has seen an improvement with Waste Management services over the past several years.

Mr. Price inquired about the implementation time line and if the increase would take effect immediately. He also inquired if Sun Valley General Improvement District will continue receiving Sun Valley garbage franchise fees.

Mr. Schiller responded he believes negotiations are almost finished and a first draft will be presented to the Washoe County Commissioner on November 29, 2016. Any increase would not take place immediately; it would be a gradual increase. Once the agreement is approved by both parties, time will be needed to purchase and distribute new containers. Mr. Schiller also reported Sun Valley General Improvement District will continue receiving its quarterly garbage franchises fees that are collected by Waste Management and distributed by Washoe County.

Mr. Price suggested Washoe County consider hosting a site for another transfer station. He also stated he knows that in the City of Reno and City of Sparks, commercial customers subsidizes residential customers. Sun Valley doesn't have enough commercial customers to subsidize for Sun Valley residential customers and respectfully requested to try to keep garbage service rates low for residential customers.

Audience member Ms. Burns inquired about the single stream sorting process. She is against any rate increase; she does not think customers should be charged for the burden of sorting trash for Waste Management. She also commented on the lack of advertising for the quarterly free dumping, no one is ever aware of the dump days.

Audience member Mr. Rider is concerned regarding any rate increase that will impact those who are on fixed incomes. He inquired if single stream recycling and free dump days also include electronic products/appliances.

Audience member Ms. Ortiz requested clarification regarding the quarterly dump days and customer dump days if they are separate dump days. She also suggested additional customer dump days, four dump days may not be enough especially with large property cleanups. She stated not only electronic products/appliances should be allowed during dump days, motor oil should also be considered. She believes Washoe County should not implement single stream recycling until the existing garbage franchise agreement is up in 2020 and keep services and rates as is, as long as possible.

Audience member Ms. Lang reported Best Buy will accept desk tops, monitors, and televisions one delivery per day per household.

Additional discussion ensued regarding single stream recycling, rates, stickers and free dump days.

The Board thanked Mr. Schiller for his presentation and requested Mr. Price to provide updates to the Board on an as needed basis.

Chairperson Ainsworth called for a 5 minute break at 7:25 pm

**Item# 10. Presentation by Bill Whitney, Planning and Development Division Director of Washoe County on Washoe County's proposed Economic and Conservation Act (Washoe County Federal Lands Bill) with possible direction to staff.**

Mr. Whitney, Planning and Development Division Director of Washoe County gave a brief presentation regarding proposed Economic and Conservation Act (Washoe County Federal Lands Bill). Mr. Whitney reported Washoe County has been talking with the State of Nevada congressional representatives for the past ten years regarding Washoe County performing a Public Lands Act. Other counties within Nevada have done their own Public Lands Act or in the process of doing one. With the upcoming retirement of Senator Reid, Washoe County has become more proactive with their Public Lands Act to help it get introduced to congress in Washington. The bills that Senator Reid helps get passed have two components; a wilderness component and an economic development component. Washoe County is focusing on the economic development component. Public Lands Act makes certain federal lands surrounding the greater Reno-Sparks area are available for future economic development opportunities by expanding recreational opportunities in Washoe County by providing land for parks, trails and open space. Create opportunities for local jurisdiction to acquire deferral lands to support various needs. It also designates new wilderness areas in the northern portion of the county and providing funding for habitat restoration and other conservation efforts county-wide. Mr. Whitney provided copies of two maps; Federal Lands Disposal Boundary and Land Transfer Request. The Federal Lands Disposal Boundary Map outlines the surrounding area that is controlled by local government. When the draft legislation is successfully passed these lands would have the potential to leave federal control in the future to be used for conservation purposes, recreational activities, public infrastructure needs, or sold/exchanged for economic development purposes. He stated a lot of these areas are undevelopable due to location of the land or current land use. The Land Transfer Request Map outlines both the Bureau of Land Management (BLM) and United States Forest Service (USFS) lands depict areas that a local jurisdiction such as the City of Sparks, the County, or public entities have requested to be transferred from federal ownership to their ownership for various public purposes (such as sites for water storage tanks, aquifers, flood retention, new schools, etc.). Mr. Whitney listed the different entities that have already requested for potential land transfer; City of Sparks, Desert Research Institute, Incline Village General Improvement District, Pyramid Lake Paiute Tribe, Reno-Sparks Indian Colony, Truckee Meadows Water Authority, Truckee Meadows Flood Control, Truckee Meadows Water Reclamation Facility, Washoe County, and Washoe County School District.

Mr. Whitney stated Washoe County has had several open houses to educate citizens and accept public input regarding the Washoe County Federal Lands Act. The County is offering a public forum at the Convention Center November 2, 2016 for additional public input.

Mr. Price reported on areas of interest for the Sun Valley community in efforts to fulfill the park master plan that includes a rim trail around the Sun Valley hydro basin. He also stated there are some potential areas the District would be interested in based on existing tank sites that are currently leased from BLM. Mr. Price also inquired if Washoe County receives Payment in Lieu of Taxes (PILT) from the federal government for the transfer of lands and how would that money be used in the future.

Mr. Whitney responded any land that is auctioned off by Washoe County the new ownership will have to sign an agreement with Washoe County stating the new ownership will adhere to Washoe County's Master Plan and the Zoning (zoning is subject to change after new ownership) identified with that particular piece of land. The disposition of the proceeds from the sale of federal lands will be specifically spelled out in legislation. He stated 85% of the proceeds would be applied to a special federal fund to be spent in the county and spent by federal agencies for restoration activities, fire prevention/restoration, wildlife habitat, and reimbursement of costs to the federal agencies involved with implementing the lands bill. Smaller amounts of the proceeds from the sale of federal lands are proposed to be divided among the State of Nevada and Washoe County for educational purposes and a separate amount going to Washoe County for general budgeting purposes.

Mr. Price inquired if there will be any additional fees associated with the transfer of federal lands that the District and/or other agencies should be aware of.

Mr. Whitney responded he is unaware of any additional fees at this time that could be requested by BLM or the USFS as part of the sale of federal lands. He stated any BLM land requested by an agency would have to be requested through Washoe County on behalf of the agency. BLM will have to perform their own conveyance procedures including cultural studies and surveying, making the process a timely process to acquire BLM Land. These studies could potentially be responsibility of the requested agency.

Ms. Shipman inquired if there will be an opportunity for private acquisition or first right of USFS lands for adjacent property owners.

Mr. Whitney responded currently there is nothing in the current bill draft allowing for private acquisition of lands; however he has received several requests from property owners near USFS lands. Some property owners would like to consider purchasing USFS lands in efforts to keep the land as is and avoid development that might obstruct views. He stated the sale of any federal lands within the federal lands disposal boundary shall be through a competitive bidding process and for not less than fair market value.

Mr. Price inquired about the timeline for the federal lands disposal.

Mr. Whitney responded he does not have a timeline at this time. Getting approved for federal land disposal can take months sometimes years based on amount of studies that need to be performed for each piece of land. It also depends on congress review, modifying, and approving the Lands Act Bill for Washoe County.

Treasurer Elliott stated he has concerns of federal lands sold for economic development.

Mr. Whitney suggested Sun Valley General Improvement District consider what lands they are interested in for existing or future facilities or to retain existing BLM lands surrounding the Sun Valley community and the board submit a formal request for lands.

Audience member Ms. Langs inquired if the federal lands disposal is for Washoe County or for the entire state.

Mr. Whitney responded this particular federal lands disposal bill request is strictly for Washoe County property.

Mr. Price stated he will continue to provide updates to the board on an as needed basis and request for Mr. Whitney to come back early 2017 to provide a progress update.

**Item# 13. Review and action regarding the list of articles for the upcoming 2017 Winter Pipeline.**

Ms. Merritt provided a list of suggested article for consideration for the upcoming 2017 winter Pipeline. Articles include: election results, election of officers, a tribute to Margaret Reinhardt, recap of the Veterans Day event, recognize community service award recipients and photo contest winners, frozen pipe information, sewer evaluation process, and potential announcement of the e-waste recycling days.

Treasure Elliott inquired about the distribution timeline of the Pipeline.

Ms. Merritt responded the Pipeline is schedule to begin distribution the later part of January just after the District's first board meeting. The Pipeline will be distributed throughout all four billing cycles.

*Vice Chair Severt made a motion to approve the list of articles as presented for the upcoming 2017 winter Pipeline. Secretary Reinhardt seconded the motion. The motion carried unanimously.*

There were no public comments.

**Item# 14. Discussion and consideration of potential Community Development Block Grant Projects with possible direction to staff.**

Mr. Price stated at the last meeting the board discussed applying for the Community Development Block Grant for the purpose of a community cleanup. He requested for any other priorities the board would like to consider for the grant submittal.

Vice Chair Severt stated she believes the District should take their time and come up with a community event that could encompass free dumping, recycling, and junk car removal. She would also like to include an educational component. The economic factor would be the vendors that are hired to assist with the event would make money.

Treasurer Elliott strongly expressed his desire to get an EDAWN representative to give a presentation to the District and assist the District with applying for the Community Development Block Grant. He stated the District is limited to what can be submitted for with the recent implementation of the required economic development component.

Mr. Price requested to continue this particular agenda item at the next board meeting to allow for staff to investigate a little about a cleanup event.

There were no public comments.

**Item# 15. Legal report by Maddy Shipman.**

None

**Item# 16. Field report by Jon Combs.**

Mr. Combs reported on the following items;

- Tank inspections were completed; the District is in receipt of the inspection cd's but the final report is still pending.

- The District should see a decrease in water usage. Staff has reduced pumping to every other day and hopes by next week the District can rely on gravity filling.
- Staff has begun winterizing the pump houses, parks, and Prosser rentals.
- He has a meeting with New to You Computers in November regarding recycling of computers and monitors. He would provide an electronic waste recycling update at the December meeting.

**Item# 17. Manager's report by Darrin Price.**

Mr. Price reported on the following items;

- He shared a sample of the new graffiti sign sponsored by both the District and the Sheriff's office. He also reported the Sheriff's office has ordered 16 of the 12x18 graffiti signs and 10 of the 30x36 graffiti signs for distribution throughout the Sun Valley community. The new graffiti waivers have been ordered and should be ready for distribution the month of November.
- He provided a map of the District's designated free speech area for the District's office and at the Sun Valley Neighborhood Center in preparation of the upcoming elections.
- Congratulated Secretary Reinhardt for recently being recognized at the Nevada League of Cities and Municipalities for her completion of the Certified Public Official program.
- He wished good luck to all of the Sun Valley General Improvement District Board of Trustee candidates.

**Item# 18. Public Comments.**

Audience member Mr. Rider wished good luck to all of the Sun Valley General Improvement District candidates. He also thanked District staff for all their work to serve the public. He believes staff works diligently to keep expenses down and the board does a good job of holding staff responsible for meeting deadlines.

Pastor Barstow with the Sun Valley Food Pantry reported Northern Nevada Food Bank recently received a grant that allows for the Sun Valley Food Pantry to provide a proposal for up to \$5,000 per year for the next five years for improvements for the Sun Valley Food Pantry. The Food Pantry's first proposal will be for assistance of purchasing outside refrigerators.

**Item# 19. Board Comments.**

Vice Chair Severt reported Sparks High School algebra teacher Marjorie Seal recently passed away. Ms. Seal introduced Vice Chair Severt to the Friends of Nevada Wilderness. In 1964 Ms. Seal worked on passing the original Wilderness Act and was very active in the community for many years. Ms. Seal left a legacy at Sparks High School and within the state of Nevada.

**Item# 20. Future Agenda Items.**

Darrin Price reported the following items will be on the next agenda;

- Review of the draft District 2015/2016 audit
- Possible discussion regarding e-waste recycling
- Approval of expenditures for the City of Sparks refinancing fees for the Truckee Meadows Reclamation Facility loan
- Continue discussion regarding potential CDBG projects

Treasurer Elliott requested a standing item regarding the Washoe County Federal Land Act Bill.

**Item# 21. Adjournment.**

*Secretary Reinhardt made a motion to adjourn at 8:26 pm. Vice Chair Severt seconded the motion. The motion carried unanimously.*

Approved by the SVGID Board of Trustees on November 10, 2016.

Minutes Prepared by:  
Jennifer Merritt, Administrative Assistant