

SUN VALLEY GENERAL IMPROVEMENT DISTRICT

Is accepting applications for a Seasonal Part Time Laborer

This is a seasonal non-benefited part time position. Individual will be responsible for general maintenance. Perform unskilled and semi-skilled work in the care and maintenance of the District's park facilities. Duties will include, but are not limited to, digging sweeping, painting, trash removal, graffiti removal, and irrigation repairs. Experience with irrigation and landscape maintenance preferred. Days and hours may vary.

Minimum Requirements:

1. Must possess and maintain a valid Driver's License.

Salary Range for Seasonal position \$9.50 - \$13.50 per hour.
Salary is DOE

To be considered, please submit a completed application and return to the District office by 5:00 p.m. on Friday, March 22, 2019. A resume may be attached but should not be submitted in lieu of completed job application.

Job description and application may be obtained at www.svgid.com/employment or at the District office located at 5000 Sun Valley Blvd, Sun Valley, NV Monday thru Friday 8:00 a.m. to 5:00 p.m.

Sun Valley GID is an equal opportunity employer. In compliance with applicable disability laws, reasonable accommodations may be provided for qualified individuals with a disability who require and request such accommodations.

JOB DESCRIPTIONS

FIELD

SEASONAL PARK AND BUILDING MAINTENANCE TECHNICIAN

Department: Field Operations
FLSA Status: NON-EXEMPT
Classification: Safety Sensitive
Accountable To: Public Works Director
Evaluated By: Field Supervisor

DEFINITION: Under the general direction of the Public Works Director and the daily direction of the Field Supervisor, performs basic manual labor and maintenance of the District's parks, pool and other facilities.

DISTINGUISHING CHARACTERISTICS: Incumbents perform the routine manual labor functions relating to park and building/grounds maintenance.

ESSENTIAL FUNCTIONS: *(Performance of these functions is the reason the job exists. Assigned job tasks/duties are not limited to the essential functions).*

1. Perform routine maintenance and housekeeping tasks to prepare park facilities for public use.
2. Perform mowing and gardening
3. perform trash pickup and removal
4. Perform graffiti removal
5. Perform irrigation maintenance and repair
6. Clean and maintain gazebos and restroom facilities
7. Perform general maintenance on District facilities to include plumbing, sheetrock repair and minor carpentry tasks.
8. Repair fencing
9. Replace lightbulbs, ballasts, electrical plugs and phone jacks.
10. Clean pool filters and strainers, check pumps, record pump readings
11. Perform weed removal and spraying
12. Check and verify permits for field use, park/pavilion rentals and mobile vendors
13. Enforce District rules and policies
14. Oversee the care, maintenance, and safe operation of equipment used in assigned work. In addition maintain inventory of tools and parts needed for necessary operation, maintenance, and repairs of the water and wastewater facilities.

15. Learn all aspects of safety, District guidelines and OSHA requirements pertaining to the tasks within the scope of this position.

QUALIFICATIONS FOR EMPLOYMENT:

Knowledge and Abilities:

Knowledge of

- Methods, materials, and procedures pertaining to the operation and maintenance of park facilities.
- Occupational hazards and standard safety practices
- Basic mathematics

Skills to

- Skill to operate equipment
- Skill in performing manual labor
- Skill to interact with people

Ability to

- Learn to operate a variety of equipment in a safe and effective manner;
- Work independently with minimal supervision
- Learn to perform preventive and corrective maintenance on park facilities equipment;
- Read and write English at a level necessary to perform essential functions;
- Understand and follow oral and written instructions; and
- Communicate clearly and concisely, both orally and in writing.
- Perform basic mathematic calculations.
- Establish and maintain effective working relationships with coworkers and the public.

Required Certifications and Licenses:

- Possess and maintain a valid State of Nevada drivers license.

Experience and Training:

Any combination of training, education, and experience that would provide the required knowledge and abilities. A typical way to gain the required knowledge and ability is:

Experience with irrigation systems
Landscaping or grounds maintenance experience
Parks experience
Experience in building maintenance

Physical and Mental Requirements:

The physical and mental requirements described here are representative of those that must be met by an employee to successfully perform the essential functions of the job.

Frequent standing in combination with walking throughout work shift on all types of terrain up to ¼-1 mile per shift, depending on area assigned. Strength and stamina to dig, bend, stoop, sit, and stand for long periods of time. Occasionally sitting while performing administrative duties. Some reaching for items above and below desk level or shelving. Frequent reaching, bending, squatting, and stooping to perform maintenance tasks. Frequently crawling or kneeling to perform irrigation repair, weeding and other tasks. Frequently lifting of 1-50 pounds is required, including construction materials, bags of concrete, bags of garbage, sod and tools.

In compliance with applicable disability laws, reasonable accommodations may be provided for qualified individuals with a disability who require and request such accommodations. Incumbents and individuals who have been offered employment are encouraged to discuss potential accommodations with the employer.

Working Conditions:

Work is performed under the following conditions:

Exposure to equipment, mud, waste, hazardous and infectious waste, noise, electrical hazards, inclement weather, moving objects, vehicles, sharp objects, pinch points, odors, fumes, gases, dust, and slippery surfaces. Safety equipment utilized may include hearing and eye protection, safety shoes, gloves, masks, respirators, and a safety vest. Frequent interruptions to planned work activities occur.

I have read and understand this explanation and job description.

Signature: _____ Date: _____