



Sun Valley General Improvement District Parks and Recreation

Park and Facility Naming Policies and Procedures

I. PURPOSE

The purpose of this policy is to establish a set of standard procedures and guidelines for the naming and renaming of parks, recreational areas and facilities owned and/or operated by the Sun Valley General Improvement District. The Board of Trustees will rely on the General Manager and/or Public Works Director for input and recommendation for the naming of Sun Valley General Improvement District parks, recreational areas and facilities.

II. POLICY

It is the policy of Sun Valley General Improvement District to adhere to the strictest level of professionalism in park and facility naming. Through a accepted set of objectives, qualifying names and procedures outlined in this policy.

A. Objectives:

1. Provide name identification wherever appropriate for buildings, structures, facilities and specified areas.
2. Control for naming of parks and facilities are by the Board of Trustees, with recommendations from the General Manager and/or Public Works Director.

B. Qualifying Names:

It is the intent of the General Manager and/or the Public Works Director to recommend names for the identification of parks and facilities to the Board of Trustees. These names will provide some form of individual identity related to:

1. An individual who significantly contributed to the Sun Valley Community.
2. List of verifiable contributions to the Sun Valley Community.
3. Prior public elected officials of Sun Valley with outstanding community achievements.

4. When naming after a person or persons, written documentation of approval by next of kin to be honored is required as part of the proposal.
5. Encouraged that the recommended name be received posthumously.
6. Parks and facilities that are donated to the Sun Valley General Improvement District Parks can be named by deed restriction by the Board of Trustees.
7. Naming may not conflict with public grant funding policies established by State and/or Federal grant funding programs.
8. For an individual (excluding historical significant individuals) to be considered, that person must have significantly contributed to the Sun Valley Community.
9. Application will be submitted along with all documentation of contributions to the Board of Trustees by the General Manager and/or Public Works Director for consideration for naming or renaming park and or facilities.
10. The Board of Trustees will review all information submitted to the Board and render a vote for or against proposed dedication.

C. Renaming:

The intent of naming is for permanent recognition. The renaming of parks and facilities is strongly discouraged. It is recommended that efforts to change a name be subject to the most crucial examination.

Procedure Renaming Process

1. Parks or facilities named by deed restriction cannot be considered for renaming.
2. In order for the park or facility to be renamed an application form must be submitted to the Sun Valley General Improvement District by next of kin or person representing person's for consideration.
3. For an individual (excluding historical significant individuals) to be considered, that person must have significantly contributed to the Sun Valley Community.

4. Application will be submitted along with all documentation of contributions to the Board of Trustees by the General Manager and/or Public Works Director for consideration for naming or renaming park and or facilities.
5. The Board of Trustees will review all information submitted to the Board and render a vote for or against proposed dedication.

D. Other Naming Alternatives:

Park bench amenities within the parks can be considered as an alternative to the park, recreational areas and facility naming process. Benches are predetermined by the Sun Valley General Improvement District to keep with uniformity throughout the parks, recreational areas and facilities. Each Bench includes a 3x5 engraved plaque. The cost of the park bench is the responsibility of the applicant. Each additional replacement plaque due to normal wear and tear and/or vandalism is the responsibility of the applicant upon request by Sun Valley General Improvement District General Manager and/or Public Works Director.

Requesting A Bench Procedure

1. For an individual (excluding historical significant individuals) to be considered, that person must have significantly contributed to the Sun Valley Community.
2. Application will be submitted along with all documentation of contributions to the Board of Trustees by the General Manager and/or Public Works Director for consideration for naming or renaming of park bench.
3. The Board of Trustees will review all information submitted to the Board and render a vote for or against proposed dedication.

E. Exclusions:

1. Naming associations with tobacco, alcohol, religious organizations, political candidates or political associations.
2. The dedication of small park amenities with an identifiable lifespan and not intended to be permanent, such as a fixed park bench, shall be address under a separate policy.



Sun Valley General Improvement District
5000 Sun Valley Blvd., Sun Valley, NV 89433
Phone: (775) 673-2220 Fax: (775) 673-1835

Park/Facility Name Application

Date: _____

Sponsoring Individual/Group: _____

Address: _____

City/State: _____

Telephone Number: _____

Park/Facility Location (and/or area or amenity within park):

Suggested Park, Facility or Amenity Name:

Supportive Information for Suggested Name:

Name Classification (Geographical, Donor, Names of People):

Agenda Date for Sun Valley General Improvement District Board of Trustees:

"The District reserves the right to deny any application that, in the determination of the Board of Trustees, doesn't reflect the intent of the policy."