

## **RULE NO. 4**

### **NOTICES**

#### **I. NOTICE TO CUSTOMERS**

A. **In Writing:**

Notice to a Customer will normally be in writing and will normally be delivered or mailed to the Customer's last known address and/or via electronic messaging, except in special circumstances, as with Notice of discontinuance of water service, in which event the District reserves the right to post the Notice on the premises.

B. **Exception:**

In emergencies, or when circumstances warrant, the District, where feasible, will endeavor promptly to notify the customer affected and may make such notification orally, either in person or by telephone, and/or in writing via electronic messaging or posted on the premises affected.

#### **II. NOTICE FROM CUSTOMERS**

A Customer may make notification in writing and/or via electronic messaging as to any matter to the District at its business office, 5000 Sun Valley Blvd., Sun Valley, Nevada 89433.