



Sun Valley G.I.D. Board Meeting Minutes of September 25, 2014

Board Members Present:

Sandra Ainsworth	Chairperson
Garth Elliott	Vice-Chair
Margaret Reinhardt	Secretary
Joseph Barstow	Treasurer
Susan Severt	Trustee

Board Members Not Present:

Staff Present:

Darrin Price	SVGID, General Manager
Mike Ariztia	SVGID, Public Works Director
Erin Dowling	SVGID, Customer Service Supervisor
Maddy Shipman	SVGID, Legal
Jennifer Merritt	SVGID, Staff

Others Present:

Ramona Bouchard	Audience
John Crabtree	Audience
Earl Douglas	Audience
Glenda Walls	Audience
Vicky Maltman	Audience
Karen Pickens	Audience
Michael Rider	Audience
Jim Severt Jr.	Audience
Darrel Cleveland	Truckee Meadows Community College Fire Academy
Jeremiah McCauley	Regional Public Safety Training Center
Barry Bouchard	Nevada Trends

The meeting of the Sun Valley GID was called to order by Chairperson Ainsworth at 6:00 p.m. in the Sun Valley District Administrative Building, 5000 Sun Valley Blvd, Sun Valley, NV.

Item#1. Roll call and determination of a quorum.

Board members present; Treasurer Barstow, Vice Chair Elliott, Chairperson Ainsworth, Secretary Reinhardt, Trustee Severt. A quorum was present.

Item#2. Pledge of Allegiance.

Led by Secretary Reinhardt

Item#3. Motion to approve agenda.

Vice Chair Elliott made a motion to approve the agenda. Treasurer Barstow seconded the motion. The motion carried unanimously.

Item#4. Certify posting of agenda.

Jennifer Merritt certified posting of agenda.

Item#5. Public Comments for items not on the agenda.

None

Item#6. Trustee/Manager's announcements, request for information, and statements relating to items not on the agenda.

Darrin Price, General Manager announced Keep Truckee Meadows Beautiful is participating with the National Make a Difference Day scheduled for October 25, 2014 from 8 am until noon. He reported the Sun Valley Community Park is a cleanup site.

Item#7. Discussion and motion to approve accounts payable and customer refunds for September 25, 2014.

Treasurer Barstow gave a brief report of the accounts payables for September 25, 2014.

Treasurer Barstow made a motion to approve the accounts payable for September 25, 2014 in the total amount of \$371,231.37. Trustee Severt seconded the motion. After discussion the motion carried unanimously.

Treasurer Barstow gave a brief report of the customer refunds for September 25, 2014.

Treasurer Barstow made a motion to approve the customer refunds for September 25, 2014 in the total amount of \$642.25. Secretary Reinhardt seconded the motion. The motion carried unanimously.

Item#8. Discussion and motion to approve minutes of September 11, 2014.

Secretary Reinhardt made a motion to approve the minutes of September 11, 2014. Trustee Severt seconded the motion. The motion carried by the following; Ayes – Treasurer Barstow, Vice Chair Elliott, Secretary Reinhardt, and Trustee Severt; Abstain – Chairperson Ainsworth (absent from meeting).

Item#9. Presentation by Darryl Cleveland and Jeremiah McCauley regarding request to amend Special Use Permit at the Regional Public Training Center to include Class A Burning Materials.

Jeremiah McCauley with the Regional Public Training Center (RPTC) gave a brief presentation of the RPTC. Mr. McCauley stated RPTC is proposing some training enhancements that will require an amendment to the existing special use permit. RPTC would like to provide helicopter training and conversion from natural gas to non-treated wood for fire training. Currently fire training is with natural gas and the center would like to provide live burn training with non-treated wood to provide a more realistic simulation. RPTC would also like to add new props for fire training such as a model car and a new burn building.

Darrin Price, General Manager inquired if the center currently provides helicopter training.

Mr. McCauley responded the center currently does not offer helicopter training; there is a helicopter pad onsite for such training. The proposed training will be two or three days per month. Mr. McCauley proceeded with his presentation and stated the existing burn building is ten years old and has been identified as providing an unrealistic training environment. With the current props during a fire training the smoke falls to ground and in a real situation fire rises. By switching from natural gas to non-treated wood it will provide more realistic fire training. He briefly compared the RPTC to the Carson City Fire Training Facility. RPTC would like to provide a training environment similar to the Carson City Fire Training Facility. He stated the Carson City Fire Training Facility has proven that training with non-treated wood, the smoke does not impact the air quality or interfere with surrounding area including flight paths. He provided several video

clips regarding training scenarios. He also provided Air Quality Reports from both wild fires and structure fires along with a cost analysis for City of Sparks Fire, City of Reno Fire, and Truckee Meadows Fire Protection District. He also reported with the proposed non-treated wood fire training air quality is minimally affected by the live burns.

Mr. McCauley reported on the existing flight path near the RPTC and noise levels and OSHA Regulations regarding noise levels. The hours of operation will be day light hours only and the helicopter will approach from the south and the west with restrictions of no flying over the shooting range. The proposed helicopter training would not affect any of the surrounding areas noise level.

Trustee Severt requested clarification that the helicopter training will not train over the shooting range and the flight path is from the south and west to avoid flying over Red Hill. She also inquired if the request is only for Class A non-treated wood only.

Mr. McCauley responded everything that Ms. Severt inquired about is correct.

Vice Chair Elliott inquired if vehicle fire training would consist of burning regular vehicle materials. He also inquired the training schedule would take in consideration poor air quality days

Darryl Cleveland, retired Fire Chief and current Director of Truckee Meadows Community College Fire Academy responded the proposed vehicle training would consist of a steel training prop that would contain Class A burn materials to simulate a vehicle fire. Mr. Cleveland stated they would not burn on days that are considered poor air quality as identified by the Washoe County Health Department.

Mike Ariztia, Public Works Director commented on the noise level impact that was presented and reviewing the areal diagram, he stated the Sun Valley area there would not be impacted by any noise level.

Darrin Price, General Manager inquired about the hours of operation for fire training. He also inquired how complaints are handled.

Mr. Cleveland responded the fire training would not be a daily occurrence. The training would take place weekdays, weekends, and some evening burns. He stated the RPTC has multiple partners using the center for training and fire is only one of them. Fire training would typically take place two or three times a year. He is hopeful to provide additional training days by not having to commute to Carson City, but it would not be a significant impact.

Mr. McCauley responded he is only aware of one complaint regarding the shooting range. An individual thought the range shots were getting close to the aircrafts. The complaint was investigated by the FAA and the investigation proved that range shots were nowhere near any aircrafts. Any other complaints regarding the RPTC would be directed to the Director of the center and would be handled appropriately.

Additional discussion ensued and many questions of the public were taken regarding the proposal and where props would be stationed at to avoid any accidents. Chairperson Ainsworth suggested that the public continue with their personal questions and suggestions with both Mr. Cleveland and Mr. McCauley after the agenda item or after meeting.

Treasure Barstow made a motion that the District to support the expansion of the Regional Public Training Center. The motion was seconded by Trustee Severt. After some discussion the motion carried unanimously.

Item#10. Discussion regarding the current Bighorn BMX Lease Agreement with possible direction to staff.

Mike Ariztia, Public Works Director gave brief update regarding Bighorn BMX and track operator Greg Proctor. It was brought to the District's attention that the Bighorn BMX non-profit status was not renewed and was in a revoked status. He stated District staff investigated the non-profit status for Bighorn BMX and confirmed that it was revoked. Staff prepared a letter to Mr. Proctor giving him thirty days to rectify their non-profit status with the Secretary of State and provide the District with documentation showing their non-profit had been renewed and is in good standing. Mr. Ariztia provided a copy of a letter that was received from Mr. Proctor requesting to remain the track operator for the remainder of the 2014 BMX season which ends on December 15, 2014 or sooner depending on weather while they actively work on updating their non-profit status with the State. The letter also states that Mr. Proctor would like to continue as the track operator for the 2015 BMX season. Mr. Ariztia suggested the Board review this item as two separate items. The first item would be discussion of the existing Bighorn BMX Lease Agreement for the 2014 BMX season. He recommends bringing back a separate item at a future meeting the discussion of how or who will be able to operate the BMX track for the 2015 BMX season. He stated staff is currently evaluating the existing lease agreement and reviewing it for possible changes.

Vice Chair Elliott inquired if the District charges for the use of the property (track). Mr. Elliott also inquired if there is anyone at the meeting representing Bighorn BMX.

Mr. Ariztia responded the lease agreement identifies a rider fee for each season. Each rider is subject to a one time rider fee. The District receives a report each year and collects the rider fees based on the amount of riders at the Bighorn BMX Track per season. Bighorn BMX also is responsible to paying all utilities for the track. He stated there is no one at the meeting representing Bighorn BMX. Mr. Ariztia stated he has had numerous conversations with Mr. Proctor regarding the agreement and his non-profit status. Mr. Proctor provided the District with a copy of the application submitted to the State to reinstate the non-profit. The approval process can take up to seven to ten days. He also stated Mr. Proctor has been cooperative with the District through the investigation.

Vice Chair Elliott stated he is concerned that the District has given Mr. Proctor thirty days to rectify his non-profit status and he seems to be disregarding the rules. He has also heard from members that participation has dropped and he would like to be assured that Mr. Proctor/Bighorn BMX is putting in 100% to make this a good program for the community.

Mr. Ariztia stated he had discussion with both Mr. Proctor and Mr. Crabtree regarding the agreement and operations of the track. He stated the District has been under no additional liability due to their non-profit status because they remain in good standing with USA BMX and there has been no lapse of insurance. The BMX season is almost over and if the Board would like to change the agreement now, he doesn't know how that will impact the youth who use the track. He stated it might benefit the youth to allow for Bighorn BMX to finish the 2014 BMX season as long as the non-status is in good standing and then discuss the Board's and the public's concerns before selecting and signing a lease agreement for the 2015 BMX season.

Treasure Barstow inquired if there have been any other issues between Bighorn BMX and the District.

Mr. Ariztia responded there have been no other issues with Bighorn BMX. The District has always had a good working relationship with Mr. Proctor. The District has little involvement with

the organization. The District is only contacted for repairs to fencing or water fixtures or if the track had been broken into. The BMX track is a self-sustaining operation.

Audience member Michael Rider inquired if Mr. Proctor is aware that he can have his agreement revoked and have to give up the track. He is concerned that Mr. Proctor is not at the meeting to answer questions himself. He strongly feels that for somebody that works with the youth and knows that they are in violation with the District, they should properly represent themselves in person.

Audience member Vicky Maltman stated she has a problem with Mr. Proctor for knowing that he has been in violation with the District for the last three years by not having a non-profit in good standing. She is also has a problem with the District for not verifying the non-profit status each year before signing a new lease agreement, and for the District considering to extend an agreement with anyone who has broken a contract. She stated if she did not pay her water bill the District is going to shut her water off. She agrees with Mr. Rider's comments.

Trustee Severt stated her first thought is to terminate the agreement based on the violation but her second thought is the District has to take consideration of the community that uses the track. She wishes Mr. Proctor was present so she could ask him additional questions regarding the agreement to see if there is a pattern of not following the agreement. She would like to know if scholarship memberships are being provided to children who cannot afford them. She stated the agreement states, "in lieu of rent, Bighorn BMX must hold a non-profit status to use track". She has a hard time knowing that he knew he had to maintain a non-profit to use the track and she wonders where the money has been going.

Vice Chair Elliott stated he is just as concerned that Mr. Proctor is not present to represent himself and concerned that he knows that he is responsible for letting his non-profit status lapse and continued to sign a lease agreement for the past three years.

Mr. Ariztia responded he is partially responsible for not checking into the non-profit status. The District is still fairly new to the recreation business, the District took over and mirrored majority of Washoe County agreements regarding recreation programs. He stated he assumed by Mr. Proctor signing the agreement that he was maintaining his non-profit status the entire time. He stated with the recent events, this process has added to his experience with the operations with parks and recreation. He assured the Board that staff will verify and confirm all of non-profit status for any organization.

Treasurer Barstow stated from his personal experience, his non-profit letter is good for seven years as long as he continues to renew it. Every seven years the State will issue a letter acknowledging his non-profit status and it is up to him to notify all the organizations of his current standing with the State regarding his non-profit status. It is always good practice to confirm a non-profit status.

Secretary Reinhardt commented she spoke with Mr. Proctor and he seems like a nice gentleman. He was aware of the last board meeting but he was not able to attend the meeting due to work. She is sure that he has a good reason why he could not attend tonight's meeting.

Audience member John Crabtree commented he does not want to see the BMX track shut down. He understands the concerns of the Board and commends Mr. Ariztia for taking responsibility and doing do diligent to ratify the situation. He stated his family has been using the Bighorn BMX track for the last ten years and he would like to see improvements made at the track. He thinks the track can be operated better with more involvement of the District as the property owner and

better communication with the track operator and/or future track operator. He thinks with the partnership of the community and the District there is potential to make the BMX track better. He stated he is passionate about the BMX sport and the future of the track. He stated the Proctor family is nice people, but he does not think that they have been beneficial to Sun Valley or to the sport of BMX by not getting involved in the community. He does not have a problem with the District allowing Mr. Proctor finishing the 2014 BMX season, but he does think that Mr. Proctor has sense of urgency. Mr. Crabtree stated he is not asking the Board to kick Mr. Proctor out; he just wants to see the District make sure that track operator is doing what he is required to do base on the content of the agreement. He stated as mentioned at a prior meeting he would be willing to take over the track if it was asked of him. Maintaining the track is a lot of work and Mr. Proctor has done that but he thinks that he is burnt out. He understands by signing an agreement it is not just about taking on the responsibility to maintain a track; it is taking on the responsibility of giving back to the community and providing a program for the youth. He stated if the Board does allow for Mr. Proctor to continue operating the track for the 2015 BMX season, he hopes the District holds him accountable to everything in the agreement.

Mr. Price stated he understands this is a contention issue. Staff has met with Mr. Proctor regarding all of the concerns, the non-profit status and issuance of scholarships. He has been assured that Mr. Proctor is proceeding in good faith that the non-profit status is being rectified and that scholarships are being issued. He stated as for the 2015 BMX season, the District is going to Request for Proposal for those who want to operate the track and select the most qualified applicant. During conversations with Mr. Proctor he was made aware that the District is evaluating the current agreement for potential changes and will be accepting applications to operate the track. He recommends allowing Mr. Proctor to finish the 2014 BMX season so that the youth can finish the race season.

Mr. Crabtree agrees with the recommendations made both by Mr. Price and Mr. Ariztia to allow for Mr. Proctor to finish the 2014 season so that there are no interruptions to the race season.

Trustee Severt recommended that staff issue a letter to Mr. Proctor terminating the agreement as of December 15, 2014. She would also like for the letter to include the dissatisfaction of the Board for continuing to race without a non-profit status as part of the agreement. The letter should also mention the District's desire to Request for Proposals for the 2015 season.

Further discussion ensued regarding requiring proof of non-profit standing and verification of non-profits standing by both the Board and audience members.

Trustee Severt made a motion to in act Section II of the signed Lease Agreement and have staff send correspondence to Mr. Proctor to terminate the agreement as of December 15, 2014 and making him aware that the Board is not pleased of his non-profit status. The motion seconded by Vice Chair Elliott.

During discussion Secretary Reinhardt stated she is not disgruntled of the situation like other members. She does not feel slighted in anyway, no one has been hurt by the non-profit status. She would like to make sure that Mr. Proctor knows he can submit his application for the 2015 track operator as long as he meets all the District requirements.

Chairperson Ainsworth stated she was glad to hear that staff and Mr. Proctor have been communicating and continue to follow through with addressing the public's concerns.

Following discussion the motion carried unanimously.

Item#11. Discussion and motion to approve up to two employees and up to five board members to attend the 2014 Nevada Association of Counties (NACO) Annual Conference.

Darrin Price, General Manager reported the 2014 Nevada Association of Counties conference is scheduled for November 18th through November 20th, 2014. The conference will be held at the Bristlecone Convention Center in Ely, Nevada. Darrin provided a copy of the tentative conference scheduled and P.O.W.E.R part I and II course guide. The cost to attend the conference is \$250.00 per person for full registration, \$100.00 per person for one day registration, \$225.00 per person for the P.O.W.E.R. workshop, \$46.00 per night for lodging, and \$106.00 total per person for per diem. Darrin requested approval for any board member and two staff members to attend the conference.

Trustee Severt commented she would be interested in attending the conference and the P.O.W.E.R. II workshop.

The remainder of the board members stated they would not be able to attend the conference.

Both Secretary Reinhardt and Chairperson Ainsworth commented they recommend the attending the conference and that it is very informative.

Audience member Ramona Bouchard commented she thinks only Mr. Barstow and Ms. Reinhardt should be approved to attend the conference because they are not up for election. There is no telling who is going to be on the board at the beginning of the year so there is no need to spend District funds.

After further discussion Treasurer Barstow made motion to approve three full registrations for the 2014 NACO Conference for Trustee Severt, Darrin Price, and Mike Ariztia, one registration for the P.O.W.E.R. II workshop, including lodging and per diem as presented by staff with a not to exceed amount of \$2,000.00. Chairperson Ainsworth seconded the motion. The motion carried unanimously.

Item#12. Discussion and motion to authorize a Holiday Wish Tree to be displayed in the District's front lobby on behalf of a not-for-profit/charitable organization per District's Personnel Policy 2.18.5; Authorized Fundraising Activities.

Darrin Price, General Manager stated per the District's Personnel Policy 2.18.5 the Board determines if they wish to allow a Wish Tree to be displayed in the District's front lobby. If the Wish Tree is approved, requests from no-for-profit/charitable organizations will be accepted on a first come first serve basis.

There were no public comments.

Trustee Severt made a motion to approve the authorization of a fundraising activity and displaying a Wish Tree in the District's front lobby. The motion died for a lack of a second.

Item#13. Review and discussion regarding comparison of benefits, wages, and economies of approved similar entities in selected regions.

Darrin Price, General Manager provided a copy of the comparison of benefits, wages, and economies from approved similar entities in selected regions for review. He stated as requested by Ms. Reinhardt, staff included the Per Capita amount along with the corrected Median Household Income amount (income data was used from Quick Facts Census). The comparison shows that the District is in the middle range when it comes to benefits and compensation.

Secretary Reinhardt requested future comparisons show the total benefit/compensation dollar amount as seen on Transparent Nevada.

Vice Chair Elliott stated the Sun Valley community ranks at the bottom when comparing household incomes. He doesn't think that the economy has climbed out of the recession; he thinks it is continuing to get worse. He stated he continues to research other agencies and speaking with the public; they are still struggling to make ends meet.

Mr. Price commented the District is fiscally responsible with the District's funds. Staff constantly looks for the best deal for the District regarding business operations. He reminded the Board that when the District took over recreation from Washoe County, the District did not increase its staffing for the additional duties. He reminded the Board the District is the largest General Improvement District within the State of Nevada. He stated the District is in the middle or below regarding the comparison and not ranked number one for compensation or benefits.

There were no public comments.

Item#14. Discussion and possible motion per District personnel policy 9.3.1; Board to determine percentages for potential wage increase and/or consideration of alternative incentives.

Darrin Price, General Manager reported he budgeted zero for increases for this year. Based on the comparison of other agencies the District is the only one that is not proposing an increase. He requested the Board to consider an alternative incentive in lieu of raises for the employees. Staff has worked hard and performed very well over the past year. He stated he was asked by a board member what it would cost to give each of the employees an additional vacation day. Based on hourly wages, it would cost the District \$3,199.00 to give all the employees an additional vacation day.

There were no public comments.

Secretary Reinhardt made a motion in lieu of a raise each employee receives two vacation days to be used within one year from today. After some discussion Trustee Severt seconded the motion. The motion carried by the following; Ayes Treasurer Barstow, Secretary Reinhardt, Trustee Severt, Chairperson Ainsworth – Noes Vice Chair Elliott.

Item#15. Update regarding fire hydrant tariff issue and possible direction to staff.

Maddy Shipman, District's Legal gave a brief update regarding the fire hydrant tariff issue. Ms. Shipman stated a legal update has been individually provided to each of the board members. She stated that currently there has been no resolution regarding the matter. She recommended the Board consider what direction they would like to proceed with.

At 7:49 pm Trustee Severt requested a 10 minute recess.

After returning from recess there were no public comments.

Vice Chair Elliott made a motion to table the agenda item. Treasure Barstow seconded the motion. The motion carried unanimously.

Item# 16. Financial report by William Short.

None

Item#17. Legal report by Maddy Shipman.

Maddy Shipman reported she will not be at the October 9, 2014 board meeting. She stated that the District's backup attorney Nancyann Leeder might be out of town that day too and the Board might be without counsel.

Item#18. Field report by Mike Ariztia.

Mike Ariztia reported on the following items;

- The District will be partnering with Keep Truckee Meadows Beautiful on October 25th for the National Make A Difference Day. The Sun Valley Community Park is identified as a cleanup site. He provided a flyer for the event. He report volunteers will continue with the removal of the vegetation along the fence line and picking up garbage at the park.

Item#19. Office report by Erin Dowling.

Erin Dowling reported on the following;

- She reported the Springbrook migration is completed. The onsite trainers did an outstanding job with staff. The trainers complimented staff for picking up on all the new changes to the Springbrook software. She stated customers were very patient during the migration.
- She reported the Customer Satisfaction Survey Results is available on the District's website for review. Additional updates were added to the District website regarding programs that are available at the Neighborhood Center.

Item#20. Manager's report by Darrin Price.

Darrin Price reported on the following items;

- He reported the new Gepford Park building is being constructed and is on schedule. Colors have been picked for the building, if the color is not desirable the building can always be repainted. Staff went with darker colors that would hide graffiti.
- He has been working on trying to get the District's State Revolving Loans refinanced with a lower interest rate. He is hoping to be the first entity to ever refinance a State loan. This item should be on one of the District's October meetings.
- He gave an update regarding the District's Life Insurance Benefit. He inquired with Ms. Bratcher, District Accountant regarding Life Insurance coverage for spouses and dependents. He read into the record her response to the inquiry, "The District's Life Insurance is part of a total insurance package that the District offers to the employees. It came about when the District left Public Employee Benefit System "PEBS", the District tried to duplicate what PEBS offered as much as possible. The standard policy cost is paid in full by the District for the employees and their family, it is not optional insurance. The total cost for Life Insurance for the District to cover all employees, spouses, and dependents is \$118.00 per month."
- The Regional Transportation Commission Technical Advisory Committee and Stakeholders held their last meeting regarding the Sun Valley Boulevard Corridor Study. Both he and Ms. Reinhardt attended the meeting to discuss the proposed charrette. RTC broke the project down into short-term, mid-term, and long-term phases for funding purposes. He stated RTC is going to start with some striping and signage within the next five years at the intersections located at Skaggs, Gepford Parkway, 6th Avenue and Sun Valley Boulevard. He also reported at this time there is no funding to support bringing back bus stops to the north end of Sun Valley. RTC is looking into a pilot program to possibly transport individuals using a small van to some locations. He reported RTC will be at the District's October 23, 2014 board meeting to give a final update regarding the Sun Valley Boulevard Corridor Study.

Item#21. Public Comments.

Michael Rider inquired if the Boy Scouts will be assisting the Make A Difference Day and help clean up the park as part of their in-kind service in lieu of the use of the Neighborhood Center for their weekly meetings.

Vicky Maltman commented she visited the Sun Valley Elementary School and spoke with the principal regarding the Crafts for Kids Program. The principal is interested in sending flyers home with the students.

Joseph Barstow gave a brief update on the Food Pantry. Several nurses came out at one of the distribution days and provided flu shots to those that were nine years or older. He also stated there was a recent survey taken regarding the Food Pantry and its operations. There are several members that will be discussing the survey results and provide recommendations to help improve the efficiencies of the Food Pantry and how it can serve the public better.

Item#22. Board Comments.

Trustee Severt commented when she was driving by the Sun Valley Pool over the weekend, she noticed several kids in the baby pool. She went to the park and called the non-dispatched phone number and requested a Sheriff at the park, she also called the District's on-call employee too. The kids were issued a trespassing warrant and she also spoke with the kids and their parents. She complimented Damon Poelstra for his professionalism speaking the kids and inspecting the pool for any damages.

Vice Chair Elliott commented the Sun Valley community has not had a Citizens Advisory Board (CAB) for the past two years. He stated he was tasked by the Washoe County Commissioners to find members who would be willing to represent on a Sun Valley CAB. He has been meeting with past CAB members and is looking for a Latino representative as well as local business owner to make up a new Sun Valley CAB. He believes that CAB's are very valuable for communities.

Treasurer Barstow reported the Sun Valley Landowners Building will be hosting a Meet the Candidates night October 24, 2014 at 6 pm. He also wanted to compliment staff. He was in the office during the migration and staff was attentive to the trainers and assisting customers.

Chairperson Ainsworth commented she called the District after hours to speak with the on-call employee to inform them of a park gate that was unlocked. The answering service was not aware that the District took calls regarding the parks. She requested staff to inform the answering service to let them know of all the responsibilities of the District.

Item#23. Future Agenda Items.

Darrin Price reported because there is a potential chance the District will not have legal counsel at the next board meeting, he suggested canceling the October 9th board meeting. He stated most of, if not all of, October 23rd agenda items have not been finalized and could wait until the October 23rd meeting.

Vice Chair Elliott requested an update from Reno Indoor Paintball. He also would like to discuss the cut in hours of the parks, the past Pennies for the Pool program, and would like to get an idea of how much it would cost to cover the pool so the pool can stay open longer. He also requested to review the minutes regarding the approved duties for the Customer Service Supervisor position.

Trustee Severt requested to review the District Emergency Action Plan.

After further discussion the Board agreed to defer all potential agenda items to the District's October 23rd meeting and cancel the District's October 9th board meeting. They also directed staff to provide a cancelation notice.

Item#24. Adjournment.

Vice Chair Elliott *made a motion to adjourn at 8:34 pm. Secretary Reinhardt seconded the motion. The motion carried unanimously.*