

JOB DESCRIPTIONS POOL

Title:	Senior Lifeguard (Seasonal)
Department:	Recreation Operations
Accountable To:	Aquatic Supervisor/Public Works Director
Evaluated By:	Aquatic Supervisor/Public Works Director
Classification:	Safety Sensitive

SCOPE OF WORK AND FUNCTIONS:

Under general direction, manages and supervises the business, pool safety, sanitation, staff scheduling, and program activity functions of the Sun Valley swimming facility; and performs related work as necessary to recreation operations.

PRIMARY RESPONSIBILITIES:

1. Assist in the planning, supervision, and direction of activities and functions of the Sun Valley swimming facility.
2. Take precautions and preventive action necessary to insure the safety of the public and pool staff to prevent accidents and drowning.
3. Ensure that the appropriate number of lifeguards is on duty.
4. Provide adequate deck and locker supervision.
5. Post Sun Valley swimming facility rules and regulations for public view and ensure proper enforcement.
6. Inspect and ensure proper operation of pool equipment and maintenance of water quality standards.
7. Direct and ensure the maintenance of facility cleaning and sanitation.
8. Maintain facility compliance with State Health Department and other governing agencies.
9. Make a complete check of pool facilities and equipment, approving proper conditions for opening pool facilities and notifying the supervisor of improper conditions exist.
10. Assist in conducting active swimming instructional programs such as swim instructions, kayak, water aerobics or scuba lessons.
11. Manage and insure proper conduct of a facility's daily business functions, including collection and accounting for monies.
12. Assist in the planning and the implementation of special activities and programs.
13. Perform the full range of Lifeguard responsibilities and assignments.
14. Ensure that assigned personnel perform duties and responsibilities in a safe and prudent manner, which does not expose them or others to unnecessary harm or risk of on-the-job injury.
15. Perform other duties assigned.

SECONDARY RESPONSIBILITIES:

Full Performance

Knowledge of:

1. Department/division policies and procedures.
2. Principles of swimming facility management and operation.
3. Principles of supervisions and training.

Ability to:

1. Plan, coordinate, and ensure efficient daily operations of the Sun Valley swimming facility.
2. Supervise personnel, including training, assigning and reviewing work, administering discipline and conducting performance evaluations.
3. Maintain a variety of records pertaining to cash receipts, time cards, and accident reports, swimming lessons, and training sessions.
4. Maintain and service all pump room, maintenance, and safety equipment.
5. Implement work methods and procedures which promote a safe working environment and ensure proper staff training in work safety.

Entry Level

Knowledge of:

1. Lifesaving and water safety techniques.
2. Pool equipment operation and health standards and water chemistry.

Ability to:

1. Plan and coordinate swimming facility functions and activities.
2. Swim with proficiency and endurance.
3. Maintain keen observation of pool areas for water safety.
4. Remain calm and composed during emergency situations.
5. Deal effectively and tactfully with the public and subordinate employees.
6. Train and supervise subordinate employees.

MINIMUM REQUIREMENTS:

1. Must possess a high school diploma or GED.
2. Current certifications in Lifeguard Training required.
3. CPR for the Professional Rescuer certificate required or equivalent (American Heart Association BCLS-C).
4. First Aid certification required.
5. Must have three (3) seasons of experience as a lifeguard.
6. Must possess and maintain a valid State of Nevada driver's license.

ADDITIONAL DESIRABLE SKILLS:

1. Current certified pool operator (CPO)
2. EMT certificate

PHYSICAL DEMANDS:

1. Vision and ability to read printed material and computer screen.
2. Hearing and speech adequate to communicate in person and over the telephone.
3. Ability to stand for extended periods and maintain sustained physical exertion.
4. Ability to tolerate exposure to constant noise, sun, solvents, and chemicals.
5. Ability to frequently walk on slippery and uneven surfaces, reach, and climb, stoop, and kneel.
6. Ability to see and hear swimmers in distress.
7. Demonstrated ability as a competent swimmer.
8. Ability to operate pool maintenance and testing equipment.
9. Ability to lift and carry up to 50 pounds.